

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

WHEELS Accessible Advisory Committee

Meeting

DATE: **Wednesday, July 2, 2014**

PLACE: Diana Lauterbach Room LAVTA Offices
 1362 Rutan Court, Suite 100, Livermore, CA

TIME: **3:00 p.m. – PLEASE NOTE THE EARLIER START TIME**

AGENDA

	Action Recommended by Staff	
1. Call to Order		3:00
A. Approval of Agenda and Modifications if necessary		
2. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)		3:05
3. Minutes of May 7, 2014 and June 4, 2014 Meeting of the Committee (please review prior to meeting)	Approval	3:10
4. Electing the Chair and Vice Chair	Action	3:15

5. Establishing Meeting Times for FY14/15	Action	3:30
6. Status Report on ADA Paratransit Operations Contractor Transition	Information	3:35
7. Alameda County Fair Update	Information	4:05
8. PAPCO Report	Information	4:15
9. Dublin/Pleasanton Bus stop ADA Improvements	Information	4:20
11. Birthday Celebration Discussion	Discussion	4:30
12. Operation issues – Suggestions for Changes (Members)	Information	4:35
13. Adjournment	Information	5:00

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/D Stout/

6/25/14

LAVTA Administrative Services Department

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore/Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 3



LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

WHEELS Accessible Advisory Committee

Special Meeting

DATE: Wednesday, May 7, 2014

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore, CA

TIME: 3:30 p.m.

MINUTES

1. Call to Order

The Chair Carmen Rivera-Hendrickson called the meeting to order at 3:36 pm.

Members Present:

Herb Hastings	Alameda County
Sue Tuite	Alameda County – Alternate
Connie Mack	City of Dublin
Shawn Costello	City of Dublin
Russ Riley	City of Livermore
Esther Waltz	City of Livermore
Nancy Barr	City of Livermore – Alternate
Carmen Rivera-Hendrickson	City of Pleasanton
Pam Deaton	Social Services

Staff Present:

Christy Wegener	LAVTA
Kadri Kulm	LAVTA
Pat McNiff	MTM
Jim Wood	MTM
Juana Lopez	MTM

2. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)

None

4. Minutes of the May 7 Meetings of the Committee

Minutes Approved. (Waltz/Costello)

5. WAAC Recruitment

WAAC members reviewed the received applications for FY 2015 WAAC membership positions, and offered their feedback. The board of directors will ratify the appointments at their June meeting.

5. Status Report on ADA Paratransit Operations Contractor Transition

MTM representatives gave an overview of the first seven days of providing the Wheels Dial-A-Ride service. The volume of phone calls to MTM's call center during the first few days of the service was considerably higher than expected. WAAC members requested to have a special meeting/webinar that will demonstrate to them how MTM's scheduling software works. Staff will set up the special meeting for early June.

5. PAPCO Report

Esther Waltz gave an overview of the latest PAPCO meeting. PAPCO approved the program funding recommendations.

5. Bus Stop ADA Improvements

Staff updated the committee that Dublin and Pleasanton bus stop ADA improvements are now 95% design, and the construction is expected to start in the summer. There are five stops in Pleasanton and five in Dublin. Committee members were interested in seeing pictures of the bus stops.

6. Operations Issues – Suggestions for Changes

Herb Hastings reported that his companion was asked to pay for a transfer on Wheels Fixed route bus.

7. Adjourn

The meeting was adjourned at 5 pm.

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

WHEELS Accessible Advisory Committee

Special Meeting

DATE: Wednesday, June 4, 2014

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore, CA

TIME: 3:30 p.m.

MINUTES

1. Call to Order

The Chair Carmen Rivera-Hendrickson called the meeting to order at 3:33 pm.

Members Present:

Herb Hastings	Alameda County
Sue Tuite	Alameda County – Alternate
Connie Mack	City of Dublin
Shawn Costello	City of Dublin
Russ Riley	City of Livermore
Esther Waltz	City of Livermore
Nancy Barr	City of Livermore – Alternate
Carmen Rivera-Hendrickson	City of Pleasanton
Claire Iglesias	City of Pleasanton – Alternate

Staff Present:

Christy Wegener	LAVTA
Kadri Kulm	LAVTA
Juan Raygaza	MTM
Jim Wood	MTM
Juana Lopez	MTM

2. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)

None

4. Minutes of the May 7 Meetings of the Committee

Item moved to July 2nd meeting

5. MediRoutes Webinar

MTMs staff demonstrated the MediRoutes scheduling and dispatching software to the WAAC members, and the WAAC members asked questions about it.

6. Adjourn

The meeting was adjourned at 5 pm.

AGENDA

ITEM 4



Wheels Accessible Advisory Committee

WAAC

SUBJECT: Election of Wheels Accessible Advisory Committee Chair and Vice Chair

FROM: Kadri Klm, Paratransit Planner

DATE: July 2, 2014

Action Required

Hold Election for the positions of the Wheels Accessible Advisory Committee Chair and Vice Chair

Background

The WAAC needs to elect a new Chair and Vice Chair from amongst its members. Section 3.5 of the Committee Bylaws states the following:

- (a) The Committee shall elect a Chair and Vice Chair from among its members. The Committee Chair and Vice Chair shall not represent the same city.
- (b) The Chair and Vice Chair shall be elected at the last meeting of each fiscal year and assume office at the first meeting of the new fiscal year.
- (c) The Chair shall preside at all meetings of the Committee, call special meetings, and act as spokesperson of the Committee with the authorization of the Committee pursuant to Section 4.1 of these Bylaws.
- (d) The Vice Chair shall assume all duties of the Chair in the absence of, or upon request of, the Chair.
- (e) The Chair or his/her designee shall make an oral report at the meeting of the Board of Directors following the Committee's meeting. The designee shall be the Vice Chair of the Committee or a Committee member.

- (f) In the absence of the Chair and Vice Chair, the Committee shall appoint a Chair Pro-Tem to fill the duties of the Chair.

Chair and Vice Chair will work with staff to create the Committee agendas.

Election Process

The WAAC bylaws do not outline a specific nomination and election process for the Committee Chair and Vice Chair. As a result, the process that the LAVTA Board of Directors uses will be followed. The elections for Chair and Vice Chair will be held separately using the following steps:

1. WAAC members will nominate other WAAC members or they may nominate themselves for the vacant position. All nominations must be seconded.
2. Nominees will be given up to two minutes to state their qualifications to the members. This is not required.
3. Each WAAC member will write the name of the candidate of their choice on a piece of paper (staff assistance is available, if needed). Members must be present to vote.
4. Staff will count the votes and announce the results. The nominee with the most votes wins the election for the position.

Recommendation

Nominate and elect the Chair and Vice Chair in accordance with the WAAC bylaws for fiscal year 2015.

AGENDA

ITEM 5



Wheels Accessible Advisory Committee

WAAC

SUBJECT: Establish WAAC Meeting Schedule/Times FY 2015

FROM: Kadri Klm, Paratransit Planning Coordinator

DATE: July 2, 2014

Action Required

Establish the WAAC meeting dates and times for fiscal year 2015. Fiscal year 2014 is defined as the period from July 1, 2014 through June 30, 2015.

Background

As stated in the WAAC Bylaws SECTION 3.7(a) "The Committee shall meet quarterly as needed. The Committee shall establish the meeting schedule, meeting time, meeting sites for the regular meetings at the first regular meeting of the fiscal year."

Discussion

In the past, WAAC Committees established a quarterly schedule for regular meetings. Starting in 2010, the frequency of meetings was increased to every other month. Last year, meetings were scheduled for the first Wednesday of every other month from 3:30 pm to 5:00 pm.

Recommendation

Staff's recommendation is to continue to have WAAC meetings on the first Wednesday of every other month from 3:30 pm to 5 pm.

Meeting dates would be: July 2, 2014
September 3, 2014
November 5, 2014
January 7, 2015
March 4, 2015
May 6, 2015
July 1, 2015

WHEELS Accessible Advisory Committee (WAAC)
 Membership Directory for FY 2015 (July 2014 to June 2015)
As of June 2, 2014

Dublin Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Shawn Costello	2 years	July 2013	June 2015
Connie Mack	2 years	July 2014	June 2016

Livermore Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Russ Riley	2 years	July 2014	June 2016
Esther Waltz	2 years	July 2013	June 2015
Nancy Barr (Alternate)	2 years	July 2013	June 2015

Pleasanton Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Carmen Rivera-Hendrickson	2 years	July 2013	June 2015
Shirley Maltby	2 years	July 2013	June 2015
Claire Iglesias (Alternate)	2 years	July 2014	June 2016

Alameda County Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Herb Hastings	2 years	July 2014	June 2016
Sue Tuite (Alternate)	2 years	July 2013	June 2015

Social Services Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Jennifer Cullen	2 years	July 2014	June 2016
Pam Deaton	2 years	July 2014	June 2016
Amy Mauldin	2 years	July 2014	June 2016
Alternate (VACANT)			

AGENDA

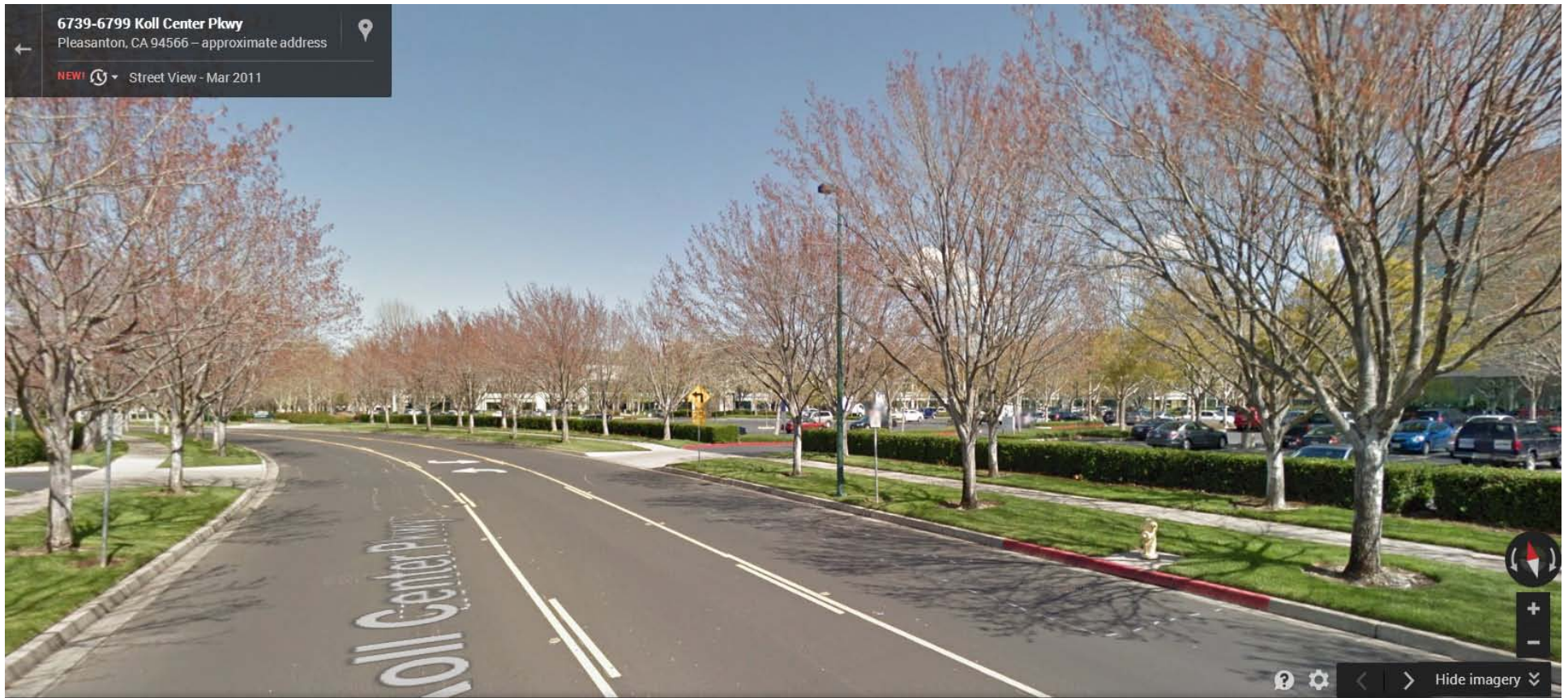
ITEM 9



Koll Center Parkway EB at Valley Ave



Koll Center Pkwy NB at Koll Center Drive



Koll Center Pkwy WB at Koll Center Drive



Johnson Drive WB at Burnett Lane



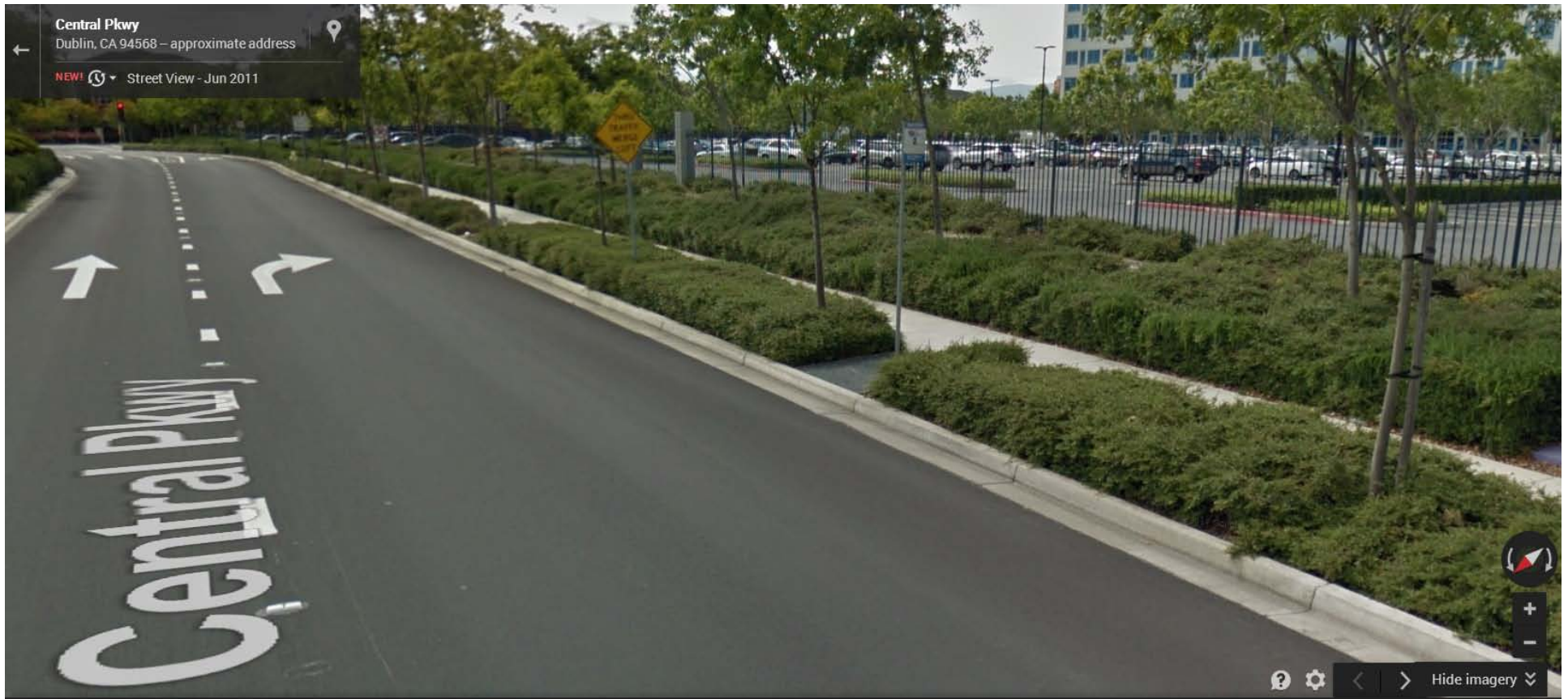
Johnson Drive SB at Owens Drive



Madigan Road WB at Broder Blvd



Central Parkway EB at Hacienda Drive



Hacienda Drive SB at Central Parkway



Hacienda Drive NB at Summer Glen Drive



Dougherty Road NB at Houston Street

