

STAFF REPORT

SUBJECT: Set Board of Director Meeting Dates for 2016
FROM: Beverly Adamo, Director of Administrative Services
DATE: December 7, 2015

Action Requested

Set dates for all regularly scheduled meetings of the Board of Directors for the upcoming calendar year 2016.

Background

The Authority Bylaws state that meetings of the Board of Directors will occur on the first Monday of each month. However, each year, one or two meetings are rescheduled to accommodate meetings that fall on a holiday or on the day before or after a holiday. Rather than rescheduling these meetings on a month by month basis, we are asking the Board of Directors to adopt the following calendar of meetings for the entire year.

January 4, 2016
February 1, 2016
March 7, 2016
April 4, 2016
May 2, 2016
June 6, 2016
July 11, 2016 (Independence Day Holiday falls on Monday July 4, 2016)
August 1, 2016
September 12, 2016 (Labor Day Holiday falls on Monday September 5, 2016)
October 3, 2016
November 7, 2016
December 5, 2016

Recommendation

The Projects and Services and the Finance and Administration Committees recommend the Board of Directors adopt the above meeting calendar for 2016.

Approved: _____