

STAFF REPORT

SUBJECT: Set Board of Director Meeting Dates for 2017
FROM: Beverly Adamo, Director of Administrative Services
DATE: December 5, 2016

Action Requested

Set dates for all regularly scheduled meetings of the Board of Directors for the upcoming calendar year 2017.

Background

The Authority Bylaws state that meetings of the Board of Directors will occur on the first Monday of each month. However, each year, one or two meetings are rescheduled to accommodate meetings that fall on a holiday or on the day before or after a holiday. Rather than rescheduling these meetings on a month by month basis, we are asking the Board of Directors to adopt the following calendar of meetings for the entire year.

January 9, 2017 (New Year's Day Holiday observed on Monday January 2, 2017)
February 6, 2017
March 6, 2017
April 3, 2017
May 1, 2017
June 5, 2017
July 3, 2017
August 7, 2017
September 11, 2017 (Labor Day Holiday falls on Monday September 4, 2017)
October 2, 2017
November 6, 2017
December 4, 2017

Recommendation

Staff recommends the Board of Directors adopt the above meeting calendar for 2017.

Approved: _____