

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: January 4, 2016
PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore CA
TIME: 4:00pm

MINUTES

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Don Biddle at 4:00 pm

2. Roll Call of Members

Members Present

Dawn Argula – Chief of Staff
Don Biddle – Councilmember, City of Dublin
David Haubert – Mayor, City of Dublin
Karla Brown – Vice Mayor, City of Pleasanton
Jerry Pentin – Councilmember, City of Pleasanton
Steven Spedowfski – Councilmember, City of Livermore

Members Absent

Scott Haggerty – Supervisor, County of Alameda
Laureen Turner – Councilmember, City of Livermore

3. Meeting Open to Public

Robert S. Allen
Mr. Allen discussed the need for a BART Airway Boulevard Park-n-Ride Shuttle to Dublin/Pleasanton BART station. Mr. Allen would also like to see a BART Greenville Park-n-Ride Shuttle to Dublin/Pleasanton BART Station with a fare and parking surcharge.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. **Minutes of the December 7, 2015 Board of Directors meeting.**
- B. **Treasurer's Report for the month of November 2015**

The Board of Directors approved the November 2015 Treasurer's Report.

Approved: Brown/Spedowfski
Aye: Biddle, Haubert, Pentin, Brown, Spedowfski, Argula

No: None
Absent: Haggerty, Turner

5. LAVTA Rutan Maintenance Area Resurfacing Project

Staff provided information regarding the first Invitation for Bids (IFB) in 2013. This project was not completed, due to budget restraints. LAVTA applied for California State bond funds to finance this project. In September 2015 LAVTA issued an IFB and received three bids. LAVTA reviewed the bids and found the apparent low bid was nonresponsive to the IFB. All bids were rejected and the IFB was reissued on November 16, 2015 and one bid was received on the proposed scope of work.

The Board approved Resolution 01-2016 to award a contract to DECS, Incorporated dba RyanCO Protective Coatings. This was the lowest responsive and responsible bidder for the LAVTA Rutan Maintenance Area Resurfacing Project #2015-14, for a total contract award of \$184,124.00. The Board also approved a 10 % project contingency of \$18,412.40 to be used at the discretion of the Executive Director. The Board authorized Michael Tree LAVTA's Executive Director to sign the contract and issue a Notice to Proceed to DECS, Incorporated dba RyanCO Protective Coatings.

David Haubert requested LAVTA staff to inform him of the type of coating to be used during the project. Beverly Adamo responded that she will send an email after the meeting to Mr. Haubert.

Approved: Brown/Pentin
Aye: Biddle, Haubert, Pentin, Brown, Spedowski, Argula
No: None
Absent: Haggerty, Turner

6. 2016 Legislative Program

Staff provided a brief summary of the proposed 2016 Legislative Program. Attachment 2 to the Resolution outlines the principles and values important to LAVTA in helping to advance public transportation.

Mr. Haubert requested that LAVTA obtain letters from Leading Government Officials for their support. Mr. Haubert requested that LAVTA provide a copy of these letters for his review.

The Board approved Resolution 02-2016 and adopted the 2016 Legislative Program.

Approved: Brown/Pentin
Aye: Biddle, Haubert, Pentin, Brown, Spedowski, Argula
No: None
Absent: Haggerty, Turner

7. Executive Director's Report

The Executive Director's Report provided information on Ridership Increases, Comprehensive Operational Analysis (COA) Update, New Website Launch, 2015 MTC TDA Triennial Performance Audit, 2015 Stuff-A-Bus Food Drive, Tri-Valley Regional Rail Advisory Group,

and Additional Queue Jumps for Dublin Blvd. Michael also pointed out that ridership is up 5.5% on the fixed route and 35.2% for the Paratransit system from last November. He noted that the Tri-Valley Regional Rail Advisory Group meeting will be held on Wednesday, February 10, 2016 at 1:30 PM. Staff requested questions or comments regarding any of the items or attachments from the Board of Directors regarding the Executive Director's Report.

Ms. Brown commented that she appreciated LAVTA's support regarding the solar lit bus stops in Pleasanton.

8. Adjourn to CLOSED SESSION

Meeting adjourned to closed session at 4:33 pm.

**9. Closed Session pursuant to Government Code Section 54957(b):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director**

**10. Closed Session pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Representative: Michael Conneran, Legal Counsel
Unrepresented Employee: Executive Director**

11. Reconvene to OPEN SESSION

Meeting reconvened at 6:30pm.
No reportable actions were taken.

12. Consideration of Amendment to Employment Agreement with Executive Director Michael Tree

The Board approved an amendment to Michael Tree's employment contract providing for a 3% wage increase and a 2.5% increase in deferred compensation.

Approved: Brown/Pentin
Aye: Biddle, Haubert, Pentin, Brown, Spedowski, Argula
No: None
Absent: Haggerty, Turner

13. Next Meeting Date is Scheduled for: February 1, 2016

14. Adjournment

Meeting adjourned at 6:32pm