

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**DATE:** September 14, 2015  
**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore CA  
**TIME:** 4:00pm

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**MINUTES**

**1. Call to Order and Pledge of Allegiance**

Meeting was called to order by Board Chair Don Biddle at 4:01 pm.

**2. Roll Call of Members**

**Members Present**

Scott Haggerty – Supervisor, County of Alameda  
Don Biddle – Councilmember, City of Dublin  
David Haubert – Mayor, City of Dublin  
Karla Brown – Vice Mayor, City of Pleasanton  
Jerry Pentin – Councilmember, City of Pleasanton  
Steven Spedowfski – Councilmember, City of Livermore

**Members Absent**

Laureen Turner – Vice Mayor, City of Livermore

**3. Meeting Open to Public**

Robert S. Allen

BART Park-n-Ride Shuttle to Dublin/Pleasanton BART station. Mr. Allen presented a Draft Schedule for bus service between the Airway P&R and the E. Dublin/Pleasanton BART station. The schedule he proposed requires three buses running approximately 19 round trips each per day. This schedule would provide transportation every 15 minutes during the weekdays through the evening commute.

Herbert Hastings

Requesting to have LED lighting installed into the Westbound and Eastbound bus stops at First and Neal Street, due to safety concerns. Mr. Hastings would also like to have Real-Time signs installed at these two bus stops, since the paper style schedules inside the shelter are outdated. The paper schedules have been vandalized at these two bus stops and they are difficult to read in the evenings.

Lamar Advertising

Brad Staten and Cheri Thornley presented LAVTA a check for annual overage selling advertising in the amount of \$145,686.24.

#### **4. ACEforward Presentation**

**Presentation:** Staff from the San Joaquin Regional Rail Commission will be present at the September 14th LAVTA Board meeting to provide a brief presentation and answer questions.

Scott Haggerty introduced Dan Leavitt of the San Joaquin Regional Rail Commission/Altamont Commuter Express (ACE). Mr. Leavitt presented a brief slide presentation regarding the ACEforward planning efforts, which include plans to increase the number of daily round-trips, potentially provide a direct connection with BART in the Tri-Valley, as well as other improvements. Karla Brown mentioned the parking capacity issues at Pleasanton's ACE Station. Mr. Leavitt said that a shared parking structure is a possibility, but will look at notes and get back to Karla Brown. Scott Haggerty requested that a Regional Rail Working Group be added to the next agenda.

#### **5. September Wheels Accessible Advisory Committee Minutes Report**

No questions.

#### **6. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the July 6, 2015 Board of Directors meeting.**

Karla Brown requested that a revision be made to 4e on the July 6, 2015 minutes to reflect that she was absent and not present to vote.

**B. Treasurer's Reports for the month of June 2015 and July 2015**

**C. Contract Award for LAVTA Bus Stop Cleaning Services**

The Board approved the agreement to perform bus stop cleaning services to Aim to Please Janitorial Services. Resolution 28-2015

**D. State Legislative Update**

The Board ratified the letters of support.

#### **7. Amendment to the Wheels Accessible Advisory (WAAC) Committee Bylaws**

The Board approved amending the WAAC Bylaws to add ACTC's Paratransit Advisory Committee (PAPCO) representative position to the committee membership.

Approved: Pentin/Haggerty

Aye: Biddle, Haggerty, Pentin, Haubert, Brown, Spedowski

No: None

Absent: Turner

#### **8. ACTC's Paratransit Advisory Committee (PAPCO) Representative Position to the Wheels**

### **Accessible Advisory Committee (WAAC).**

The Board adopted Resolution 29-2015 appointing Esther Waltz as the ACTC's Paratransit Advisory Committee (PAPCO) representative to the Wheels Accessible Advisory Committee (WAAC).

Approved: Haggerty/Brown

Aye: Biddle, Haggerty, Pentin, Haubert, Brown, Spedowski

No: None

Absent: Turner

### **9. Clipper Memorandum of Understanding**

The Board approved the amended and restated Clipper® MOU.

Approved: Haggerty/Brown

Aye: Biddle, Haggerty, Pentin, Haubert, Brown, Spedowski

No: None

Absent: Turner

### **10. LAVTA Fares and Clipper Day Pass Accumulator**

After staff briefed the Board with the LAVTA Fares and Transfer Agreements, adding the Clipper Card including the Day Pass Accumulator, the Board had a few questions and concerns. Scott Haggerty asked Carol Kuester, Clipper Director of Electronic Payments at MTC, about the delays that can occur when loading money onto a Clipper Card. Ms. Kuester said that one of the constraints on the Clipper system is that it is not a real time system and transactions are pushed out to devices only once every 24 hours. They advise patrons who are loading funds online that it will take 24-48 hours for the funds to be available. Ms. Kuester also mentioned that activating auto load to replenish cardholders' funds can be a solution. Mr. Haggerty suggests that the Board needs to understand potential issues and staff needs to instruct our driver's on how we are going to deal with these types of situations.

The Board requested staff contact Napa/Solano Transit to find out what problems/glitches they encountered as a small agency, so the Board can discuss and make sure that we do not make the same mistakes. Ms. Kuester's understanding is that patrons can use existing fare media and the Clipper card will be used in parallel. This allows the agency to see what works and what patrons gravitate towards and then adjust accordingly.

Don Biddle would like to know how the public will get a Clipper card and how they will load the card. Ms. Kuester reviewed the locations where the public can purchase and load a Clipper Card.

The Board requested a Clipper card update on October 5, 2015.

The Board approved LAVTA's Fares and Transfer Agreements, adding the Clipper Card including the Day Pass Accumulator, Resolution 27-2015.

Approved: Haggerty/Spedowski

Aye: Biddle, Haggerty, Pentin, Haubert, Brown, Spedowski

No: None  
Absent: Turner

**11. Executive Director's Report**

Executive Director Michael Tree noted the recent community projects and activities where LAVTA was a participant. He also made mention of the projects found within the attached Management Action Plan, and briefly mentioned the Legislative Report and agency statistics.

Key areas of focus for staff are on-time performance and the preparation of system alternatives for the ongoing planning efforts.

Karla Brown stated that the 4.2 customer satisfaction score for LAVTA's fixed route indicated happy passengers. Karla also noted the increase in ridership that resulted this year as a result of the added service for the Alameda County Fair.

For the record, Michael Tree stated that the planning team is aware of Robert Allen's comments regarding his proposed park and ride shuttle service to BART, and will consider the recommendations in their work.

**12. Adjourn to CLOSED SESSION**

Meeting adjourned at to closed session at 5:15 pm.

**13. CLOSED SESSION**

REAL ESTATE NEGOTIATIONS – PURSUANT TO GOVERNMENT CODE 54956.8:  
Agency Negotiators: Michael Tree and Michael Conneran  
Under Negotiation: Price and Terms of Payment

Property and Negotiating Parties:  
City of Livermore  
Livermore Transit Center

Owner Address/Location:  
2500 Railroad Ave, Livermore, CA

**14. CLOSED SESSION**

REAL ESTATE NEGOTIATIONS – PURSUANT TO GOVERNMENT CODE 54956.8:  
Agency Negotiators: Michael Tree and Michael Conneran  
Under Negotiation: Price and Terms of Payment

Property and Negotiating Parties:  
Atlantis Facility  
Google, Inc.

Owner Address/Location:  
Oak Business Park  
875 Atlantis Court, Livermore, CA

**15. Reconvene to OPEN SESSION**

Meeting reconvened at 5:33 pm. Reportable action is that LAVTA Executive Director is authorized to execute the contract between LAVTA and Google, Inc.

**16. Next Meeting Date is Scheduled for: October 5, 2015**

**17. Adjournment**

Meeting adjourned at 5:35 pm.