

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

SCOTT HAGGERTY – CHAIR	KARLA BROWN
DAVID HAUBERT – VICE CHAIR	STEVEN SPEDOWFSKI

DATE: Monday, November 28, 2016

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00p.m.

MINUTES

1. Call to Order and Pledge of Allegiance

Committee Chair Scott Haggerty called the meeting to order at 4:05 pm.

2. Roll Call of Members

Members Present

Scott Haggerty, Supervisor, Alameda County
Karla Brown, Councilmember, City of Pleasanton
Steven Spedowfski, Councilmember, City of Livermore
Don Biddle, Councilmember, City of Dublin

Members Absent

David Haubert, Mayor, City of Dublin

3. Meeting Open to Public

No comments.

4. Minutes of the October 24, 2016 Meeting of the P&S Committee.

Approved: Spedowfski/Biddle
Aye: Brown, Haggerty, Biddle, Spedowfski
No: None
Abstain: None
Absent: Haubert

5. Contract Award for Tri-Valley Comprehensive Paratransit Assessment

Staff provided the Project and Services Committee information regarding the contract award for Tri-Valley Comprehensive Paratransit Assessment. LAVTA has seen a 20% growth every year for Paratransit service. In order to manage the demand, to put in place measures to prepare for future growth, to better streamline services for all Tri-Valley consumers, and to identify gaps in service, LAVTA and the City of Pleasanton desire to conduct a comprehensive study of Paratransit throughout the Tri-Valley. The City of Pleasanton took the lead on the procurement and received four proposals. Interviews were conducted with the top two firms in October and after deliberations would like to award the contract to Nelson Nygaard.

The Project and Services Committee forward a recommendation to the LAVTA Board of Directors to approve Resolution 40-2016 to authorize the Executive Director to enter into the Memorandum of Understanding (MOU) with the City of Pleasanton for the Comprehensive Tri-Valley Paratransit Assessment.

Approved: Brown/Biddle

Aye: Brown, Haggerty, Biddle, Spedowski

No: None

Abstain: None

Absent: Haubert

6. FY 2017 1st Quarter Report – Operations

Staff provided information on the 1st Quarter FY2017 (July – September) Operation statistics. Discussed was the fixed route, paratransit, and operational performance metrics. LAVTA had a 6.3% decrease of ridership in the first quarter. Ridership trends at the individual route level were mixed, but also mostly followed the overall downward trend of the quarter: Post-COA implementation, the main exception was the realigned Route 30/R. On-time performance decreased slightly to 78.9%. Paratransit decreased by 12% for passengers and decreased 9% for number of trips, but On-Time Performance increased to 96%. LAVTA's fixed route contractor recorded twelve accidents in the 1st quarter, seven were determined preventable, and five deemed non-preventable. No accidents resulted in major damage, twelve with minor or no damage, and one resulted in bodily injury. Complaints were increased in the 1st quarter and is related to the COA service changes an operational issues. Paratransit valid complaints remained the same from last quarter.

This was informational only.

7. Winter 2017 Service Changes

Staff provided information on Winter 2017 service changes. The Winter 2017 service changes are focused on schedule adjustments to Routes 3, 8, 11, and 53 to address early departures, and a full overhaul of the weekday Route 10R schedule to address late trips. ACE rail staff received approval for Bay Area Quality Management District to streamline the routing of Route 54 in Hacienda and would like to implement the change in January 2017. The Winter 2017 service change

adjustments will be implemented on January 14, 2017.

This was informational only

8. Management Action Plan

Executive Director Michael Tree included a Management Action Plan for the Project and Services Committee to review. Executive Director Michael Tree noted that Frank Wilson has agreed to be the Executive Consultant for the Altamont Regional Rail Working Group and signed the professional services agreement. Executive Director Michael Tree stated that the Las Positas Easy Pass is also doing well and is hoping to get the 10% ridership increase. Executive Director Michael Tree mentioned that Gillig will have their specifications ready for electric buses. It is likely that another agency will do a Request for Proposal (RFP) for electric buses and there may be an opportunity to purchase fifteen hybrid electric and five electric buses. Executive Director Michael Tree noted that the Historic Train Depot project is moving along and that the City Council of Livermore in January will vote on a contract. LAVTA's fixed route now has Wi-Fi on all the rapid/express buses.

Supervisor Scott Haggerty asked how often our glass bus shelter are being shattered or destroyed. Executive Director Michael Tree said that LAVTA recently had five shelters shattered along Dublin Boulevard and that the police are investigating surveillance footage. He also stated that this was rare. Supervisor Scott Haggerty requested that LAVTA look into a different product like fiberglass.

Councilmember Karla Brown requested that solar light kits be placed in shelters for better visibility as long as grants are available for funding the project.

This was informational only

9. Preview of Upcoming P&S Committee Agenda Items

10. Matters Initiated by Committee Members

None.

11. Next Meeting Date is Scheduled for: December 26, 2016

The Project and Services meeting on December 26, 2016 will be canceled, so the next meeting is on January 23, 2017.

12. Adjourn

Meeting adjourned at 4:47pm.