

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE**  
**WHOLE**

**COMMITTEE MEMBERS**

**JERRY PENTIN – CHAIR**

**DON BIDDLE**

**LAUREEN TURNER - VICE CHAIR**

**DATE:** Tuesday, May 24, 2016

**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore

**TIME:** 4:00 p.m.

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**AGENDA**

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**4. Minutes of the April 26, 2016 Meeting of the F&A Committee**

**Recommendation:** Approval

**5. Treasurer's Report for April 2016**

**Recommendation:** Staff recommends submitting the attached April 2016 Treasurer's Report to the Board for approval.

**6. State Legislative Update**

**Recommendation:** Staff recommends the Committee accept the report as presented and recommend it to the Board of Directors.

**7. Quarterly Grants Update**

**Recommendation:** Staff recommends the Committee approve the report and forward it to the Board of Directors.

**8. LAVTA’s Operating & Capital Budget for FY 2017**

**Recommendation:** Information only - another draft will be brought to the committee at the June meeting with Final approval expected at the July Board meeting.

**9. Resolution Authorizing Investment of Livermore Amador Valley Transit Authority (LAVTA) Monies in the State of California Local Agency Investment Fund (LAIF)**

**Recommendation:** Forward a recommendation to the Board of Directors to adopt the attached Resolution 20-2016 reauthorizing investment of LAVTA monies in LAIF.

**10. LAVTA Annual Organizational Review**

**Recommendation:** Staff recommends the Finance and Administration Committee recommend the Board of Directors approve the attached organization chart and Resolution 19-2016 adjusting the rates of salary bands for LAVTA employees.

**11. Preview of Upcoming F&A Committee Agenda Items**

**12. Matters Initiated by Committee Members**

**13. Next Meeting Date is Scheduled for: June 28, 2016**

**14. Adjourn**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

/s/ Jennifer Suda 5/19/16  
LAVTA Administrative Services Department Date

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*  
*Executive Director*  
*Livermore Amador Valley Transit Authority*  
*1362 Rutan Court, Suite 100*

*Livermore, CA 94551  
Fax: 925.443.1375  
Email : [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

**AGENDA**

**ITEM 4**





**5. Treasurer's reports for February and March 2016**

The Finance and Administration Committee recommend submitting the February and March 2016 Treasurer's Report to the Board for approval.

Approved: Biddle/Spedowfski  
Aye: Biddle, Spedowfski, Pentin  
No: None  
Abstain: None  
Absent: Turner

**6. Approval of Resolutions Authorizing Staff to Apply for TDA, STA, and RM2 funds for Fiscal Year 2016-2017**

The Finance and Administration Committee recommends forwarding to the Board for approval Resolutions 11-2016 and 12-2016 authorizing the filing of a claim with MTC for Allocation of TDA Article 4.0, 4.5, and STA Funds for Fiscal Year 2016-2017.

Approved: Biddle/Spedowfski  
Aye: Biddle, Spedowfski, Pentin  
No: None  
Abstain: None  
Absent: Turner

**7. 5311 Authorizing Resolution**

The Finance and Administration Committee recommends forwarding to the Board for approval Resolution 10-2016 authorizing Staff to submit requests for FTA Section 5311 Funding to the California Department of Transportation (Caltrans).

Approved: Biddle/Spedowfski  
Aye: Biddle, Spedowfski, Pentin  
No: None  
Abstain: None  
Absent: Turner

**8. Transit Performance Improvement Program (TPI) Authorizing Resolution**

The Finance and Administration Committee recommends forwarding to the Board for approval Resolution 16-2016 authorizing staff to submit a request to Metropolitan Transportation Commission (MTC) for the Transit Performance Incentives (TPI) Program in the amount of \$423,798.

Approved: Biddle/Spedowfski  
Aye: Biddle, Spedowfski, Pentin  
No: None  
Abstain: None  
Absent: Turner

## **9. Short Range Transit Plan FY2016-2025**

Staff presented a PowerPoint presentation to the Finance and Administration Committee on the Short Range Transit Plan FY2016-2025. The Committee and staff talked about the Wheels Forward recommendations which are included in the SRTP, and discussed the development occurring near the San Francisco Premium Outlets and the potential need for improved service in the future. The Committee and staff also discussed the growth of paratransit service that is projected in the SRTP. Staff reiterated the current steps being taken to address the growing demand for services, and discussed potential future actions including a potential fare increase and service area modification. The Finance and Administration Committee endorsed and forwarded the Short Range Transit Plan 2016-2015 to the Board of Directors for approval. Resolution 13-2016.

Approved: Biddle/Spedowfski  
Aye: Biddle, Spedowfski, Pentin  
No: None  
Abstain: None  
Absent: Turner

## **10. State Legislative Update**

The Finance and Administration Committee recommends the Board of Directors to accept the report as presented and adopt the legislative positions recommended herein and direct staff to take action to communicate these positions with the Legislature.

Approved: Spedowfski/Biddle  
Aye: Biddle, Spedowfski, Pentin  
No: None  
Abstain: None  
Absent: Turner

## **11. Preview of Upcoming F&A Committee Agenda Items**

## **12. Matters Initiated by Committee Members**

None.

## **13. Next Meeting Date is Scheduled for: May 24, 2016**

## **14. Adjourn**

Meeting adjourned at 4:57pm.

**AGENDA**

**ITEM 5**





**S T A F F   R E P O R T**

SUBJECT:    Treasurer’s Report for April 2016  
 FROM:        Tamara Edwards, Finance and Grants Manager  
 DATE:        May 24, 2016

**Action Requested**

Review and approve the LAVTA Treasurer’s Report for April 2016.

**Discussion**

***Cash accounts:***

Our petty cash account (101) continues to carry a balance of \$500, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance April1, 2016	\$4,467,885.93
Payments made	\$1,852,073.96
Deposits made	\$417,965.46
Ending balance April 30, 2016	\$3,033,777.43

***Farebox account activity (106):***

Beginning balance April1, 2016	\$80,027.28
Deposits made	\$88,183.05
Ending balance April 30, 2016	\$168,210.33

***LAIF investment account activity (135):***

Beginning balance April1, 2016	\$4,646,523.63
3 <sup>rd</sup> Quarter FY 16 Interest	\$5,362.93
Ending balance April 30, 2016	\$4,651,886.56

***Operating Expenditures Summary:***

As this is the tenth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 83.33%. The agency is at 75.9% overall.

***Operating Revenues Summary:***

While expenses are at 75.9%, revenues are at 89.1%, providing for a healthy cash flow.

**Recommendation**

Staff recommends submitting the attached April 2016 Treasurer's Report, to the Board for approval.

Attachments:

1. April 2016 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
April 30, 2016**

**ASSETS:**

101 PETTY CASH	500	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	3,033,777	
106 CASH - FIXED ROUTE ACCOUNT	153,525	
107 Clipper Cash	280,123	
120 ACCOUNTS RECEIVABLE	54,726	
135 INVESTMENTS - LAIF	4,651,887	
150 PREPAID EXPENSES	(328,533)	
160 OPEB ASSET	351,947	
165 DEFFERED OUTFLOW-Pension Related	174,004	
170 INVESTMENTS HELD AT CALTIP	222,425	
111 NET PROPERTY COSTS	44,738,630	
<b>TOTAL ASSETS</b>		<b>53,333,251</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	(9,391)	
211 PRE-PAID REVENUE	1,452,175	
21101 Clipper to be distributed	263,036	
22000 FEDERAL INCOME TAXES PAYABLE	35	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(0)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(0)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(1,329)	
22090 WORKERS' COMPENSATION PAYABLE	9,762	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	617,185	
23104 Deferred Inflow- Pension Related	235,023	
23103 INSURANCE CLAIMS PAYABLE	77,106	
23102 UNEMPLOYMENT RESERVE	20,000	
<b>TOTAL LIABILITIES</b>		<b>2,663,591</b>

**FUND BALANCE:**

301 FUND RESERVE	3,917,566	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	44,738,630	
30401 SALE OF BUSES & EQUIPMENT	77,350	
FUND BALANCE	1,936,114	
<b>TOTAL FUND BALANCE</b>		<b>50,669,661</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>53,333,252</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
April 30, 2016**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
4010100	Fixed Route Passenger Fares	1,603,894	161,462	1,327,906	275,988	82.8%
4020000	Business Park Revenues	141,504	14,949	131,536	9,968	93.0%
4020500	Special Contract Fares	195,001	43,056	134,588	60,413	69.0%
4020500	Special Contract Fares - Paratransit	33,600	0	12,387	21,214	36.9%
4010200	Paratransit Passenger Fares	155,050	(49)	161,845	(6,795)	104.4%
4060100	Concessions	38,500	5,270	33,600	4,900	87.3%
4060300	Advertising Revenue	115,000	0	95,000	20,000	82.6%
4070400	Miscellaneous Revenue-Interest	2,000	5,363	10,026	(8,026)	501.3%
4070300	Non transportation revenue	0	6,286	42,535	(42,535)	100.0%
4090100	Local Transportation revenue (TFCA RTE B	126,250	63,125	63,125	63,125	100.0%
4099100	TDA Article 4.0 - Fixed Route	9,476,889	0	9,476,888	1	100.0%
4099500	TDA Article 4.0-BART	85,033	7,233	62,124	22,909	73.1%
4099200	TDA Article 4.5 - Paratransit	129,379	10,662	91,577	37,802	70.8%
4099600	Bridge Toll- RM2	-	0	0	-	#DIV/0!
4110100	STA Funds-Paratransit	49,123	0	22,669	26,454	46.1%
4110500	STA Funds- Fixed Route BART	537,422	0	268,710	268,712	50.0%
4110100	STA Funds-pop	884,220	0	884,220	-	100.0%
4110100	STA Funds- rev	199,577	0	199,577	-	100.0%
4110100	STA Funds- Lifeline	194,324	0	194,324	-	100.0%
4130000	FTA Section 5307 Preventative Maint.	-	0	0	-	#DIV/0!
4130000	FTA Section 5307 ADA Paratransit	340,965	0	0	340,965	0.0%
4130000	FTA 5304	-	0	10,754	(10,754)	#DIV/0!
4130000	FTA JARC and NF	74,517	5,001	6,667	67,850	8.9%
4130000	FTA 5311	43,683	43,683	43,683	-	100.0%
4640500	Measure B Gap	-	0	0	-	#DIV/0!
4640500	Measure B Express Bus	-	0	0	-	#DIV/0!
4640100	Measure B Paratransit Funds-Fixed Route	867,343	53,865	584,212	283,131	67.4%
4640100	Measure B Paratransit Funds-Paratransit	164,161	10,195	110,573	53,588	67.4%
4640200	Measure BB Paratransit Funds-Fixed Route	648,000	41,684	440,697	207,303	68.0%
4640200	Measure BB Paratransit Funds-Paratransit	277,910	17,877	189,005	88,905	68.0%
<b>TOTAL REVENUE</b>		<b>16,383,345</b>	<b>489,660</b>	<b>14,598,226</b>	<b>1,785,119</b>	<b>89.1%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
April 30, 2016**

	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02 Salaries and Wages	\$1,293,880	\$146,042	\$1,087,468	\$206,412	84.05%
502 00 Personnel Benefits	\$686,556	\$56,517	\$635,076	\$51,480	92.50%
503 00 Professional Services	\$580,806	\$37,471	\$426,121	\$154,685	73.37%
503 05 Non-Vehicle Maintenance	\$489,090	\$15,605	\$479,007	\$7,883	97.94%
503 99 Communications	\$10,500	\$97	\$2,198	\$2,802	20.93%
504 01 Fuel and Lubricants	\$1,541,300	\$43,769	\$510,040	\$1,031,260	33.09%
504 03 Non contracted vehicle maintenance	\$2,500	\$0	\$6,415	(\$3,915)	256.58%
504 99 Office/Operating Supplies	\$53,000	\$833	\$16,085	\$36,915	30.35%
504 99 Printing	\$60,000	\$384	\$24,302	\$35,698	40.50%
505 00 Utilities	\$264,300	\$15,153	\$191,183	\$73,117	72.34%
506 00 Insurance	\$536,162	(\$2,810)	\$211,365	\$324,797	39.42%
507 99 Taxes and Fees	\$152,000	\$10,192	\$80,890	\$71,110	53.22%
508 01 Purchased Transportation Fixed Route	\$8,855,346	\$724,340	\$7,227,650	\$1,667,296	81.62%
2-508 01 Purchased Transportation Paratransit	\$1,608,930	\$2,305	\$1,391,781	\$217,149	86.50%
509 00 Miscellaneous	\$66,975	\$3,606	\$75,735	(\$10,215)	113.08%
509 02 Professional Development	\$49,000	\$4,446	\$20,007	\$28,993	40.83%
509 08 Advertising	\$133,000	\$5,293	\$49,604	\$83,396	37.30%
<b>TOTAL</b>	<b>\$16,383,345</b>	<b>\$1,063,244</b>	<b>\$12,434,926</b>	<b>\$3,978,864</b>	<b>75.90%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**April 30, 2016**

<b>ACCOUNT</b>	<b>DESCRIPTON</b>	<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	27,000	0	0	27,000	0.00%
4090194	TDA Shop repairs and replacement	21,800	0	0	21,800	0.00%
4091794	Bus stop improvements	-	0	0	0	#DIV/0!
	TDA Bus replacement	3,616,700	0	0	3,616,700	0.00%
	TDA IT Upgrades and Replacements	114,500	0	0	114,500	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092093	TDA prior year (Major component rehab)	120,000	0	0	120,000	0.00%
4111700	PTMISEA Shelters and Stops	125,000	0	0	125,000	0.00%
	Prob 1B Security upgrades	36,696	0		36,696	0.00%
	PTMISEA Bus Replacement	609,778	0	0	609,778	0.00%
	PTMISEA Transit Center Improvements	125,625	0	0	125,625	0.00%
	PTMISEA Office improvements	179,069	0	0	179,069	0.00%
	PTMISEA Shop Repairs	178,000	0	0	178,000	0.00%
	FTA Bus replacements	12,431,200	0	0	12,431,200	0.00%
	<b>TOTAL REVENUE</b>	<b>17,685,368</b>	<b>-</b>	<b>-</b>	<b>17,685,368</b>	<b>0.00%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**April 30, 2016**

<b>ACCOUNT</b>	<b>DESCRIPTON</b>	<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550107	Shop Repairs and replacement	199,800	0	10,816	188,984	5.41%
5550207	New MOA Facility (Satelite Facility)	-	5,000	5,000	(5,000)	#DIV/0!
5550407	BRT	-	0	0	0	#DIV/0!
	Transit Center Upgrades and Improvements	125,625	0	0	125,625	0.00%
5550507	Office and Facility Equipment	206,069	0	39,986	166,083	19.40%
5550607	511 Integration	30,000	0	3,656	26,344	12.19%
5550807	Dublin TPI project	-	0	13,054	(13,054)	#DIV/0!
5550907	IT Upgrades and replacement	114,500	0	23,269	91,231	20.32%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
5552407	Security upgrades	36,696	0	39,249	(2,553)	106.96%
5551707	Bus Shelters and Stops	125,000	0	0	125,000	0.00%
5552007	Major component rehab	120,000	0	0	120,000	0.00%
5552307	Bus replacement	16,657,678	238	45,288	16,612,390	0.27%
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>17,715,368</b>	<b>5,238</b>	<b>180,318</b>	<b>17,535,050</b>	<b>1.02%</b>
	<b>FUND BALANCE (CAPITAL)</b>	<b>-30000.00</b>	<b>(5,238)</b>	<b>(180,318)</b>		
	<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>	<b>-30,000.00</b>	<b>(576,516)</b>	<b>1,995,942</b>		

**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
 May 02, 2016

LIVERMORE/AMADOR VALLEY TRANSIT  
 AUTHORITY  
 GENERAL MANAGER  
 1362 RUTAN COURT, SUITE 100  
 LIVERMORE, CA 94550

PMIA Average Monthly Yields

**Account Number:**  
 80-01-002

Tran Type Definitions

April 2016 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
4/15/2016	4/14/2016	QRD	1497815	SYSTEM	5,362.93

Account Summary

Total Deposit:	5,362.93	Beginning Balance:	4,645,775.03
Total Withdrawal:	0.00	Ending Balance:	4,651,137.96



Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-16	H6235	04/20/16	TX145 (EDWARD DON MARTINEZ)		(20.00)	.00	(20.00)	Ck# H6235 Reversed
	H6255	04/08/16	OAK01 (OAKS BUSINESS PK OWNERS)		2,165.00	.00	2,165.00	OAK01, 2016 QTR BUSINESS
	H6256	04/08/16	INT05 (INTERSTATE OIL COMPANY)		11,763.79	.00	11,763.79	INT05, D2741FG-IN, 3/29/1
	H6257	04/08/16	PAC02 (PACIFIC GAS AND ELECTRIC)		1,523.21	.00	1,523.21	PAC02, 6062256368-6, ATLA
	H6258	04/08/16	PAC02 (PACIFIC GAS AND ELECTRIC)		541.21	.00	541.21	PAC02, 7264840356-5, BUS
	H6259	04/08/16	PAC02 (PACIFIC GAS AND ELECTRIC)		1,615.06	.00	1,615.06	PAC02, 9007202117-4, MOA
	H6260	04/08/16	PAC02 (PACIFIC GAS AND ELECTRIC)		635.00	.00	635.00	PAC02, 9800031052-8, TRAN
	H6261	04/08/16	PAC02 (PACIFIC GAS AND ELECTRIC)		107.07	.00	107.07	PAC02, 7649646868-7, DOOL
	H6262	04/08/16	PAC02 (PACIFIC GAS AND ELECTRIC)		5,239.64	.00	5,239.64	PAC02, 5809326332-3, MOA
	H6263	04/08/16	CAL04 (CALIFORNIA WATER SERVICE)		498.56	.00	498.56	CAL04, 9098655555, MOA WA
	H6264	04/08/16	CAL04 (CALIFORNIA WATER SERVICE)		63.23	.00	63.23	CAL04, 0198655555, BUS WA
	H6265	04/08/16	PAC01 (AT&T )		33.29	.00	33.29	PAC01, 232-351-6260, CONT
	H6266	04/08/16	PAC01 (AT&T )		131.47	.00	131.47	PAC01, 925-243-9029, ATLA
	H6267	04/08/16	PAC01 (AT&T )		426.16	.00	426.16	PAC01, 436-951-0106, ATLA
	H6268	04/08/16	VER01 (VERIZON WIRELESS)		187.64	.00	187.64	VER01, 9762596307, MAR-16
	H6269	04/08/16	INT05 (INTERSTATE OIL COMPANY)		11,400.92	.00	11,400.92	INT05, D390387-IN, 3/22/1
	H6270	04/08/16	MTM01 (MEDICAL TRANSPORTATION MANAG		2,817.50	.00	2,817.50	MTM01, MTM-112047, 3/23-3
	H6271	04/08/16	MTM01 (MEDICAL TRANSPORTATION MANAG		2,135.00	.00	2,135.00	MTM01, MTM-112048, 3/30-4
	H6272	04/08/16	MTM01 (MEDICAL TRANSPORTATION MANAG		133,129.45	.00	133,129.45	MTM01, FEB-2016 MONTHLY S
	H6273	04/08/16	MVT01 (MV TRANSPORTATION, INC.)		50,007.14	.00	50,007.14	MVT01, 66817, FEB-16 FIXE
	H6274	04/07/16	MVT01 (MV TRANSPORTATION, INC.)		329,090.00	.00	329,090.00	MVT01, 66788, MAR-16 1ST
	H6275	04/07/16	MVT01 (MV TRANSPORTATION, INC.)		329,090.00	.00	329,090.00	MVT01, 66790, MAR-16 2ND
	H6276	04/08/16	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		36,167.87	.00	36,167.87	DIR02, PR DIRECT DEPOSIT
	H6277	04/08/16	MOC01 (DENNIS MOCHON)		65.88	.00	65.88	MOC01, MAR-16 TRAVEL REIM
	H6278	04/08/16	MOC01 (DENNIS MOCHON)		186.80	.00	186.80	MOC01, MAR-16 CAL ACT CON
	H6279	04/08/16	SWA01 (ANGELA SWANSON)		136.97	.00	136.97	SWA01, MAR-16 TRAVEL & OF
	H6280	04/08/16	WEG01 (CHRISTY WEGENER)		238.75	.00	238.75	WEG01, MAR-16 TRAVEL REIM
	H6281	04/08/16	TAX14 (KAREN ADAMS)		16.86	.00	16.86	TAX14, PARATAXI REIMBURSE
	H6282	04/08/16	TX116 (JACQUELINE POPE-JENKINS)		298.00	.00	298.00	TX116, PARATAXI REIMBURSE
	H6283	04/08/16	TAX58 (LARRY JENKINS)		216.15	.00	216.15	TAX58, PARATAXI REIMBURSE
	H6284	04/08/16	TX125 (VIRGINIA RAUCH)		50.58	.00	50.58	TX125, PARATAXI REIMBURSE
	H6285	04/08/16	TAX67 (CHRISTEL RAGER)		189.55	.00	189.55	TAX67, PARATAXI REIMBURSE
	H6286	04/08/16	TX113 (RODGER RAGER)		141.10	.00	141.10	TX113, PARATAXI REIMBURSE
	H6287	04/22/16	AME06 (AMERICAN FIDELITY ASSURANCE		336.35	.00	336.35	AME06, MAY-16 SUPPLEMENTA
	H6288	04/22/16	AME06 (AMERICAN FIDELITY ASSURANCE		1,105.80	.00	1,105.80	AME06, MAY-16 FLEX SPENDI
	H6289	04/22/16	MUT01 (MUTUAL OF OMAHA)		1,090.15	.00	1,090.15	MUT01, MAY-16 LIFE INSURA
	H6290	04/22/16	PER03 (CAL PUB EMP RETIRE SYSTM)		36,795.52	.00	36,795.52	PER03, MAY-16 HEALTHCARE
	H6291	04/22/16	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,708.19	.00	2,708.19	DEL05, MAY-16 DENTAL INSU
	H6292	04/22/16	PER01 (PERS )		3,756.47	.00	3,756.47	PER01, PERS CLASSIC CONTR
	H6293	04/22/16	PER01 (PERS )		2,898.48	.00	2,898.48	PER01, PERS NEW CONTRIBUT
	H6294	04/22/16	PER04 (CALPERS RETIREMENT SYSTEM)		905.13	.00	905.13	PER04, PERS 457 CONTRIBUT
	H6295	04/22/16	EMP01 (EMPLOYMENT DEVEL DEPT)		2,274.26	.00	2,274.26	EMP01, STATE TAX PR 3/25-
	H6296	04/22/16	EFT01 (ELECTRONIC FUND TRANSFERS)		6,659.31	.00	6,659.31	EFT01, FEDERAL TAXES PR 3
	H6297	04/22/16	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		36,093.91	.00	36,093.91	DIR02, DIRECT DEPOSIT PR
	H6298	04/22/16	STA05 (STATE BOARD OF EQUAL)		1,122.14	.00	1,122.14	STA05, 1ST QTR 2016 BUS O
	H6299	04/22/16	STA04 (STATE BOARD OF )		2,194.88	.00	2,194.88	STA04, 1ST QTR 2016 STORA
	H6300	04/22/16	CAL04 (CALIFORNIA WATER SERVICE)		59.05	.00	59.05	CAL04, 4616555555, TC IRR
	H6301	04/22/16	CAL04 (CALIFORNIA WATER SERVICE)		39.16	.00	39.16	CAL04, 3616555555, TC WAT
	H6302	04/22/16	CAL04 (CALIFORNIA WATER SERVICE)		64.11	.00	64.11	CAL04, 2575555555, TC FTR
	H6303	04/22/16	CAL04 (CALIFORNIA WATER SERVICE)		85.48	.00	85.48	CAL04, 5755555555, CONTRA
	H6304	04/22/16	CAL04 (CALIFORNIA WATER SERVICE)		85.48	.00	85.48	CAL04, 4755555555, MOA FI
	H6305	04/22/16	MTM01 (MEDICAL TRANSPORTATION MANAG		2,572.50	.00	2,572.50	MTM01, MTM-112049, 4/7-4/
	H6306	04/22/16	STA01 (STATE COMPENSATION FUND)		2,280.42	.00	2,280.42	STA01, MAY-2016 WORKER'S
	H6307	04/22/16	CAL15 (CALTRONICS BUSINESS SYS)		677.25	.00	677.25	CAL15, 1989646, BIZHUB MO
	H6308	04/22/16	STA13 (STAPLES CREDIT PLAN)		279.28	.00	279.28	STA13, APR-16 STATEMENT O
	H6309	04/22/16	NEL01 (NELSON\NYGAARD CONSULTING AS		290.25	.00	290.25	NEL01, 66784, MAR-16 TASK
	H6310	04/22/16	NEL01 (NELSON\NYGAARD CONSULTING AS		13,646.51	.00	13,646.51	NEL01, 66783, MAR-16 PROF
	H6311	04/22/16	MVT01 (MV TRANSPORTATION, INC.)		329,090.00	.00	329,090.00	MVT01, 67250, APR-16 1ST
	H6312	04/22/16	SHE05 (SHELL )		48.66	.00	48.66	SHE05, 659981641604, APR-
	H6313	04/22/16	INT05 (INTERSTATE OIL COMPANY)		12,409.37	.00	12,409.37	INT05, D2750FG-IN, 4/14/1
	H6314	04/22/16	MER01 (MERCHANT SERVICES)		178.76	.00	178.76	MER01, MAR-16 MOA CC FEES
	H6315	04/22/16	MER01 (MERCHANT SERVICES)		167.74	.00	167.74	MER01, MAR-16 TRANSIT CEN
	H6316	04/22/16	MTM01 (MEDICAL TRANSPORTATION MANAG		2,306.50	.00	2,306.50	MTM01, MTM-112050 4/13-4/
	H6317	04/22/16	TAX72 (JUSTIN HART)		143.65	.00	143.65	TAX72, PARATAXI REIMBURSE
	H6318	04/22/16	TAX76 (MARY ANN HANDZUS)		143.25	.00	143.25	TAX76, PARATAXI REIMBURSE
	H6319	04/22/16	TX137 (HIMATLAL R MEHTA)		46.99	.00	46.99	TX137, PARATAXI REIMBURSE
	H6320	04/22/16	TAX98 (ROHAN NG)		200.00	.00	200.00	TAX98, PARATAXI REIMBURSE
	H6321	04/22/16	TAX91 (VIVIAN MARIE MILLER)		100.94	.00	100.94	TAX91, PARATAXI REIMBURSE
	H6322	04/29/16	USB01 (U S BANK)		6,461.68	.00	6,461.68	USB01, MAR-16 CC STATEMEN
	H6323	04/29/16	MVT01 (MV TRANSPORTATION, INC.)		329,090.00	.00	329,090.00	MVT01, 67251, APR-16 2ND I
	H6324	04/29/16	VSP01 (VSP )		551.92	.00	551.92	VSP01, MAY-16 VISION INSU
	H6325	04/29/16	BID01 (DON BIDDLE)		200.00	.00	200.00	BID01, APR-16 BOD STIPEND
	H6326	04/29/16	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, APR-16 BOD STIPEND
	H6327	04/29/16	HAG01 (SCOTT HAGGERTY)		100.00	.00	100.00	HAG01, APR-16 BOD STIPEND
	H6328	04/29/16	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, APR-01 BOD STIPEND
	H6329	04/29/16	SPE04 (STEVEN G. SPEDOWFSKI)		100.00	.00	100.00	SPE04, APR-16 BOD STIPEND
	H6330	04/29/16	BAN03 (BANKCARD CENTER)		115.00	.00	115.00	BAN03, MAR-16 CC STATEMEN
	H6331	04/29/16	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		36,364.43	.00	36,364.43	DIR02, PR DIRECT DEPOSIT
	H6332	04/29/16	PER01 (PERS )		3,756.47	.00	3,756.47	PER01, PERS CLASSIC CONTR
	H6333	04/29/16	PER01 (PERS )		2,898.48	.00	2,898.48	PER01, PERS NEW CONTRIBUT
	H6334	04/29/16	PER04 (CALPERS RETIREMENT SYSTEM)		904.55	.00	904.55	PER04, PERS 457 CONTRIBUT
	H6335	04/29/16	EFT01 (ELECTRONIC FUND TRANSFERS)		6,615.31	.00	6,615.31	EFT01, FEDERAL TAX 4/8-4/

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-16	H6336	04/29/16	EMP01 (EMPLOYMENT DEVEL DEPT)		2,277.92	.00	2,277.92	EMP01, STATE TAXES 4/8-4/
	019070	04/08/16	ACT01 (AC TRANSIT DISTRICT)		2,599.50	.00	2,599.50	Automatic Generated Check
	019071	04/08/16	AIM01 (AIM TO PLEASE JANITORIAL SER		280.00	.00	280.00	Automatic Generated Check
	019072	04/08/16	ART01 (ART'S SECURITY LOCKSMITH)		6.57	.00	6.57	Automatic Generated Check
	019073	04/08/16	ATT02 (AT&T )		794.00	.00	794.00	Automatic Generated Check
	019074	04/08/16	ATT03 (AT&T )		895.67	.00	895.67	Automatic Generated Check
	019075	04/08/16	BAY08 (BAY CITY ELECTRIC WORKS)		250.00	.00	250.00	Automatic Generated Check
	019076	04/08/16	CAL13 (CALIFORNIA TRANSIT)		3,759.95	.00	3,759.95	Automatic Generated Check
	019077	04/08/16	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	019078	04/08/16	EME01 (EMERALD LANDSCAPE CO INC)		750.00	.00	750.00	Automatic Generated Check
	019079	04/08/16	GOL01 (GOLDEN GATE PRINT & MEDIA SE		1,732.29	.00	1,732.29	Automatic Generated Check
	019080	04/08/16	HAN01 (HANSON BRIDGETT MARCUS)		12,741.62	.00	12,741.62	Automatic Generated Check
	019081	04/08/16	IND01 (THE INDEPENDENT)		149.44	.00	149.44	Automatic Generated Check
	019082	04/08/16	JTH01 (J. THAYER COMPANY)		86.11	.00	86.11	Automatic Generated Check
	019083	04/08/16	LIV10 (LIVERMORE SANITATION INC)		2,317.40	.00	2,317.40	Automatic Generated Check
	019084	04/08/16	MIG01 (MOORE IACOFANO GOLTSMAN)		8,903.00	.00	8,903.00	Automatic Generated Check
	019085	04/08/16	OFF01 (OFFICE DEPOT)		94.53	.00	94.53	Automatic Generated Check
	019086	04/08/16	PLA02 (PLANETERIA MEDIA LLC)		3,700.00	.00	3,700.00	Automatic Generated Check
	019087	04/08/16	RHT01 (R.H. TINNEY, INC.)		1,002.00	.00	1,002.00	Automatic Generated Check
	019088	04/08/16	RSE01 (R & S ERECTION)		2,278.00	.00	2,278.00	Automatic Generated Check
	019089	04/08/16	TAX95 (PHONTY GIBSON)		20.00	.00	20.00	Automatic Generated Check
	019090	04/08/16	TX128 (KATHY HANDEL)		43.78	.00	43.78	Automatic Generated Check
	019091	04/08/16	TX133 (SAROJA IYER)		85.00	.00	85.00	Automatic Generated Check
	019092	04/08/16	TX139 (ROBERT MONAGHAN)		341.00	.00	341.00	Automatic Generated Check
	019093	04/08/16	TX143 (KIM BRETOT)		66.30	.00	66.30	Automatic Generated Check
	019094	04/08/16	TX145 (EDWARD DON MARTINEZ)		20.40	.00	20.40	Automatic Generated Check
	019095	04/08/16	TX146 (CHARLES PLUNGE)		34.00	.00	34.00	Automatic Generated Check
	019096	04/08/16	TX147 (DAVID KAUFMAN)		34.00	.00	34.00	Automatic Generated Check
	019097	04/08/16	UTC01 (UTC FIRE & SECURITY AMERI)		238.16	.00	238.16	Automatic Generated Check
	019098	04/22/16	ATT02 (AT&T )		271.13	.00	271.13	Automatic Generated Check
	019099	04/22/16	AVI01 (AMADOR VALLEY INDUSTRIES)		325.84	.00	325.84	Automatic Generated Check
	019100	04/22/16	BAR02 (SF BAY AREA RAPID TRA DIS)		3,564.00	.00	3,564.00	Automatic Generated Check
	019101	04/22/16	CAL05 (CALTEST LABS)		859.75	.00	859.75	Automatic Generated Check
	019102	04/22/16	CAL13 (CALIFORNIA TRANSIT)		4,596.17	.00	4,596.17	Automatic Generated Check
	019103	04/22/16	DIR01 (DIRECT TV)		14.00	.00	14.00	Automatic Generated Check
	019104	04/22/16	EME01 (EMERALD LANDSCAPE CO INC)		1,155.00	.00	1,155.00	Automatic Generated Check
	019105	04/22/16	FED01 (FedEx )		28.74	.00	28.74	Automatic Generated Check
	019106	04/22/16	HOL02 (HOLT OF CALIFORNIA)		350.67	.00	350.67	Automatic Generated Check
	019107	04/22/16	JAC02 (JACK JAMES TOW SERVICE INC.)		525.00	.00	525.00	Automatic Generated Check
	019108	04/22/16	KKI01 (ALPHA MEDIA II LLC)		2,150.00	.00	2,150.00	Automatic Generated Check
	019109	04/22/16	OFF01 (OFFICE DEPOT)		348.12	.00	348.12	Automatic Generated Check
	019110	04/22/16	OLM01 (OLMM CONSULTING ENGINEERS)		5,000.00	.00	5,000.00	Automatic Generated Check
	019111	04/22/16	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	019112	04/22/16	SCF01 (SC FUELS)		11,594.20	.00	11,594.20	Automatic Generated Check
	019113	04/22/16	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	019114	04/22/16	STA15 (STATE WATER RESOURCES CONTRO		2,564.00	.00	2,564.00	Automatic Generated Check
	019115	04/22/16	TAX60 (ANNA FONG)		56.74	.00	56.74	Automatic Generated Check
	019116	04/22/16	TIC06 (CHRIS OCAMPO)		49.00	.00	49.00	Automatic Generated Check
	019117	04/22/16	TX122 (VERN STEEN)		20.00	.00	20.00	Automatic Generated Check
	019118	04/22/16	TX129 (CATHERINE OGLE)		17.00	.00	17.00	Automatic Generated Check
	019119	04/22/16	TX145 (EDWARD DON MARTINEZ)		20.00	.00	20.00	Automatic Generated Check
	019120	04/22/16	TX148 (BREN HENDERER)		20.00	.00	20.00	Automatic Generated Check
Total for Bank Account 105 ----->					1,852,073.96	.00	1,852,073.96	
Grand Total of all Bank Accounts ----->					1,852,073.96	.00	1,852,073.96	

LAVTA  
 Month End Payable Activity Report  
 Report for 04-16

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-16	ACT01 (AC TRANSIT DISTRICT)	LOC450	03/01/16	03/31/16	A	1299.75	ACT01, LOC0000450, FY16 2ND QTR RTC PROGRAM
		LOC462	03/01/16	03/31/16	A	1299.75	ACT01, LOC0000462, FY16 3RD QTR RTC PROGRAM
		Vendor's Total ----->				2599.50	
04-16	AIM01 (AIM TO PLEASE JANITORIAL SE	73815	04/05/16	05/05/16	A	280.00	AIM01, 73815, RAPID SHELTER REPLACEMENT HOUR
04-16	AME06 (AMERICAN FIDELITY ASSURANCE	FSA052016H	04/19/16	05/19/16	A	1105.80	AME06, MAY-16 FLEX SPENDING ACCT
		SUP052016H	04/19/16	05/19/16	A	336.35	AME06, MAY-16 SUPPLEMENTAL INSURANCE
		Vendor's Total ----->				1442.15	
04-16	ART01 (ART'S SECURITY LOCKSMITH)	75077	02/29/16	03/30/16	A	6.57	ART01, 75077, PO #5565 KEYS FOR RUTAN FACILI
04-16	ATT02 (AT&T )	7805712	03/13/16	04/12/16	A	794.00	ATT02, PAYER #9391035694 2/13-3/12/16
		7950246	04/13/16	05/13/16	A	271.13	ATT02, 000007950246, PAYER #9391035693 3/13-
		Vendor's Total ----->				1065.13	
04-16	ATT03 (AT&T )	115995130	03/19/16	04/18/16	A	895.67	ATT03, 1159951300, INTERNET PRI MAR-16
04-16	AVI01 (AMADOR VALLEY INDUSTRIES)	54522	03/31/16	04/30/16	A	325.84	AVI01, 54522, MAR-16 GARBAGE PICK UP
04-16	BAN03 (BANKCARD CENTER)	MAR-2016H	03/28/16	04/27/16	A	115.00	BAN03, MAR-16 CC STATEMENT BOW
04-16	BAR02 (SF BAY AREA RAPID TRA DIS)	20160419	04/19/16	05/19/16	A	3564.00	BAR02, 4/19/2016, 250 GREEN & 150 RED BART O
04-16	BAY08 (BAY CITY ELECTRIC WORKS)	W156054	03/24/16	04/23/16	A	250.00	BAY08, W156054, QTRLY MAINT SERVICES
04-16	BID01 (DON BIDDLE)	APR-2016H	04/27/16	05/27/16	A	200.00	BID01, APR-16 BOD STIPEND
04-16	BRO03 (KARLA SUE BROWN)	APR-2016H	04/27/16	05/27/16	A	100.00	BRO03, APR-16 BOD STIPEND
04-16	CAL04 (CALIFORNIA WATER SERVICE)	198031816H	03/18/16	04/17/16	A	63.23	CAL04, 0198655555, BUS WASH 2/19-3/17/16
		257033116H	03/31/16	04/30/16	A	64.11	CAL04, 2575555555, TC FIRE 4/1-4/30/16
		361040116H	04/01/16	05/01/16	A	39.16	CAL04, 3616555555, TC WATER 3/2-3/30/16
		461040116H	04/01/16	05/01/16	A	59.05	CAL04, 4616555555, TC IRRG 3/2-3/30/16
		475033116H	03/31/16	04/30/16	A	85.48	CAL04, 4755555555, MOA FIRE 4/1-4/30/16
		575033116H	03/31/16	04/30/16	A	85.48	CAL04, 5755555555, CONTRACTOR FIRE 4/1-4/30/
		909031816H	03/18/16	04/17/16	A	498.56	CAL04, 9098655555, MOA WATER 2/19-3/17/16
		Vendor's Total ----->				895.07	
04-16	CAL05 (CALTEST LABS)	557876	04/12/16	05/12/16	A	859.75	CAL05, 557876, 2016 ANNUAL COMPLIANCE TEST-R
04-16	CAL13 (CALIFORNIA TRANSIT)	062016FEB	04/19/16	05/19/16	A	4596.17	CAL13, 06-2016-FEB, INSURANCE CLAIMS
		062016MAR	03/30/16	04/29/16	A	3759.95	CAL13, 06-2016-MAR, INSURE CLAIMS
		Vendor's Total ----->				8356.12	
04-16	CAL15 (CALTRONICS BUSINESS SYS)	1989646H	04/08/16	05/08/16	A	677.25	CAL15, 1989646, BIZHUB MONTHLY FEE MAR-16
04-16	DAY02 (DAY & NIGHT PEST CONTROL)	111528	03/29/16	04/28/16	A	218.00	DAY02, 111528, 3/11/16 RUTAN SERVICE
04-16	DEL05 (ALLIED ADMIN/DELTA DENTAL)	MAY-2016H	04/05/16	05/05/16	A	2708.19	DEL05, MAY-16 DENTAL INSURANCE
04-16	DIR01 (DIRECT TV)	273001228	04/11/16	05/11/16	A	14.00	DIR01, 28273001228, APR-16 SERVICE
04-16	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20160325H	04/01/16	05/01/16	A	36167.87	DIR02, PR DIRECT DEPOSIT 3/11-3/25/16
		20160408H	04/11/15	05/11/15	A	36093.91	DIR02, DIRECT DEPOSIT PR 3/25-4/8/16
		20160422H	04/29/16	05/29/16	A	36364.43	DIR02, PR DIRECT DEPOSIT 4/8-4/22/16
		Vendor's Total ----->				108626.21	

LAVTA  
 Month End Payable Activity Report  
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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-16	EFT01 (ELECTRONIC FUND TRAFERS)	20160408H	04/11/16	05/11/16	A	6659.31	EFT01, FEDERAL TAXES PR 3/25-4/8/16
		20160422H	04/26/16	05/26/16	A	6615.31	EFT01, FEDERAL TAX 4/8-4/22/16
		Vendor's Total ----->				13274.62	
04-16	EME01 (EMERALD LANDSCAPE CO INC)	282044	04/01/16	05/01/16	A	1155.00	EME01, 282044, APR-16 LANDSCAPING SERVICE
		282324	03/22/16	04/21/16	A	480.00	EME01, 282324, PO #5567 ANNUAL BACKFLOW TEST
		282361	03/24/16	04/23/16	A	270.00	EME01, 282361, PO #5573 QTRLY FLOWER POT CHA
Vendor's Total ----->				1905.00			
04-16	EMP01 (EMPLOYMENT DEVEL DEPT)	20160408H	04/11/16	05/11/16	A	2274.26	EMP01, STATE TAX PR 3/25-4/8/16
		20160422H	04/26/16	05/26/16	A	2277.92	EMP01, STATE TAXES 4/8-4/22/16
Vendor's Total ----->				4552.18			
04-16	FED01 (FedEx )	538523432	04/15/16	05/15/16	A	28.74	FED01, 538523432, APR-16 STATEMENT
04-16	GOL01 (GOLDEN GATE PRINT & MEDIA S	110798	03/30/16	04/29/16	A	1732.29	GOL01, 110798, PO #5581 WHEELS COMMENT BROCH
04-16	HAG01 (SCOTT HAGGERTY)	APR-2016H	04/27/16	05/27/16	A	100.00	HAG01, APR-16 BOD STIPEND
04-16	HAN01 (HANSON BRIDGETT MARCUS)	1157751	10/21/15	11/20/15	A	5425.00	HAN01, 1157751, SEPT-15 LEGAL FEES REVISED
		1161369	02/26/16	03/27/16	A	7316.62	HAN01, 1161369, JAN-16 LEGAL FEES
Vendor's Total ----->				12741.62			
04-16	HOL02 (HOLT OF CALIFORNIA)	080246407	02/29/16	03/30/16	A	350.67	HOL02, SW08246407, FORKLIFT MAINT RUTAN FACI
04-16	IND01 (THE INDEPENDENT)	36236	03/31/16	04/30/16	A	149.44	IND01, 36236, PO #5594 WHEELS PUBLIC HEARING
04-16	INT05 (INTERSTATE OIL COMPANY)	D2741FGINH	03/29/16	04/28/16	A	11763.79	INT05, D2741FG-IN, 3/29/16 FUEL DELIVERY
		D2750FGINH	04/14/16	05/14/16	A	12409.37	INT05, D2750FG-IN, 4/14/16 FUEL DELIVERY
		D390387INH	03/22/16	04/21/16	A	11400.92	INT05, D390387-IN, 3/22/16 FUEL DELIVERY
Vendor's Total ----->				35574.08			
04-16	JAC02 (JACK JAMES TOW SERVICE INC.	164704	12/15/15	01/14/16	A	525.00	JAC02, 164704, BUS SHELTER REMOVAL-VASCO & E
04-16	JTH01 (J. THAYER COMPANY)	1033598-0	04/01/16	05/01/16	A	86.11	JTH01, 1033598-0, 4/1/16 PRINTING PAPER
04-16	KKI01 (ALPHA MEDIA II LLC)	160379723	03/31/16	04/30/16	A	2150.00	KKI01, IN-1160379723, ST. PAT'S SERVICE 2016
04-16	LIV10 (LIVERMORE SANITATION INC)	718828	03/31/16	04/30/16	A	2317.40	LIV10, 718828, MAR-16 GARBAGE SERVICE RUTAN
04-16	MER01 (MERCHANT SERVICES)	TC033116H	03/31/16	04/30/16	A	167.74	MER01, MAR-16 TRANSIT CENTER CC FEES
		MOA033116H	03/31/16	04/30/16	A	178.76	MER01, MAR-16 MOA CC FEES
Vendor's Total ----->				346.50			
04-16	MIG01 (MOORE IACOFANO GOLTSMAN)	0043504	03/21/16	04/20/16	A	8903.00	MIG01, 0043504, RAIL ADVISORY GROUP
04-16	MOC01 (DENNIS MOCHON)	16CALACTH	04/07/16	05/07/16	A	186.80	MOC01, MAR-16 CAL ACT CONFERENCE EXP REIMBUR
		MAR-2016H	04/07/16	05/07/16	A	65.88	MOC01, MAR-16 TRAVEL REIMBURSE
Vendor's Total ----->				252.68			
04-16	MTM01 (MEDICAL TRANSPORTATION MANA	FEB-2016H	03/10/16	04/09/16	A	133129.45	MTM01, FEB-2016 MONTHLY SERVICES
		MTM112047H	03/29/16	04/28/16	A	2817.50	MTM01, MTM-112047, 3/23-3/29/16
		MTM112048H	04/06/16	05/06/16	A	2135.00	MTM01, MTM-112048, 3/30-4/6/16
		MTM112049H	04/12/16	05/12/16	A	2572.50	MTM01, MTM-112049, 4/7-4/12/16
		MTM112050H	04/20/16	05/20/16	A	2306.50	MTM01, MTM-112050 4/13-4/19/16
Vendor's Total ----->				142960.95			

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-16	MUT01 (MUTUAL OF OMAHA)	MAY-2016H	04/19/16	05/19/16	A	1090.15	MUT01, MAY-16 LIFE INSURANCE
04-16	MVT01 (MV TRANSPORTATION, INC.)	66788H	03/03/16	04/02/16	A	329090.00	MVT01, 66788, MAR-16 1ST MONTHLY INSTALL
		66790H	03/03/16	04/02/16	A	329090.00	MVT01, 66790, MAR-16 2ND INSTALL PAYMENT
		66817H	03/10/16	04/09/16	A	50007.14	MVT01, 66817, FEB-16 FIXED ROUTE SERVICE
		67250H	04/03/16	05/03/16	A	329090.00	MVT01, 67250, APR-16 1ST INSTALL PAYMENT
		67251H	04/22/16	05/22/16	A	329090.00	MVT01, 67251, APR-16 2ND INSTALL PAYMENT
		Vendor's Total ----->				1366367.14	
04-16	NEL01 (NELSON\NYGAARD CONSULTING A	66783H	04/15/16	05/15/16	A	13646.51	NEL01, 66783, MAR-16 PROFESSIONAL SERVICES
		66784H	04/15/16	05/15/16	A	290.25	NEL01, 66784, MAR-16 TASK 8 EXPANSION & SRTP
		Vendor's Total ----->				13936.76	
04-16	OAK01 (OAKS BUSINESS PK OWNERS)	2016 QTR2H	04/01/16	05/01/16	A	2165.00	OAK01, 2016 QTR BUSINESS PARK DUES
04-16	OFF01 (OFFICE DEPOT)	135761001	04/07/16	05/07/16	A	177.71	OFF01, 833135761001, 4/7/16 OFFICE SUPPLIES
		135761002	04/13/16	05/13/16	A	29.86	OFF01, 833135761002, 4/13/16 OFFICE SUPPLIES
		136262001	04/11/16	05/11/16	A	25.83	OFF01, 833136262001, 4/11/16 OFFICE SUPPLIES
		313982001	04/14/16	05/14/16	A	57.71	OFF01, 835313982001, 4/14/16 OFFICE SUPPLIES
		422508001	04/04/16	05/04/16	A	57.01	OFF01, 832422508001, 4/4/16 OFFICE SUPPLIES
		887183001	03/24/16	04/23/16	A	80.84	OFF01, 830887183001, 3/24/16 OFFICE SUPPLIES
		887183002	03/25/16	04/24/16	A	13.69	OFF01, 830887183002, 3/25/16 OFFICE SUPPLIES
		Vendor's Total ----->				442.65	
04-16	OLM01 (OLMM CONSULTING ENGINEERS)	2016-1.1	04/08/16	05/08/16	A	5000.00	OLM01, 2016-1.1, ATLANTIS VAULT DESIGN & PER
04-16	PAC01 (AT&T )	ATTO30716H	03/07/16	04/06/16	A	33.29	PAC01, 232-351-6260, CONTRACTOR FIRE 3/7-4/6
		ATTO31116H	03/11/16	04/10/16	A	426.16	PAC01, 436-951-0106, ATLANTIS T1 3/11-4/10/1
		ATTO31316H	03/13/16	04/12/16	A	131.47	PAC01, 925-243-9029, ATLANTIS ALARM 3/13-4/1
		Vendor's Total ----->				590.92	
04-16	PAC02 (PACIFIC GAS AND ELECTRIC)	580041816H	03/31/16	04/30/16	A	5239.64	PAC02, 5809326332-3, MOA ELECTRIC 3/2-3/30/1
		606033116H	03/31/16	04/30/16	A	1523.21	PAC02, 6062256368-6, ATLANTIS 3/1-3/29/16
		726040816H	03/22/16	04/21/16	A	541.21	PAC02, 7264840356-5, BUS STOPS 2/22-3/21/16
		764033116H	03/14/16	04/13/16	A	107.07	PAC02, 7649646868-7, DOOLAN TWR 2/11-3/13/16
		900040116H	03/15/16	04/14/16	A	1615.06	PAC02, 9007202117-4, MOA GAS 2/12-3/14/16
		980040116H	03/15/16	04/14/16	A	635.00	PAC02, 9800031052-8, TRANSIT CENTER 2/12-3/1
		Vendor's Total ----->				9661.19	
04-16	PAC11 (PACIFIC ENVIROMENTAL SERV)	2006072	04/07/16	05/07/16	A	120.00	PAC11, 2006072, RUTAN MONTHLY SERVICE
		2006073	04/07/16	05/07/16	A	120.00	PAC11, 2006073, ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
04-16	PEN01 (JERRY PENTIN)	APR-2016H	04/27/16	05/27/16	A	100.00	PEN01, APR-01 BOD STIPEND
04-16	PER01 (PERS )	20160408CH	04/11/16	05/11/16	A	3756.47	PER01, PERS CLASSIC CONTRIBUTIONS 3/25-4/8/1
		20160408NH	04/11/16	05/11/16	A	2898.48	PER01, PERS NEW CONTRIBUTIONS 3/25-4/8/16
		20160422CH	04/29/16	05/29/16	A	3756.47	PER01, PERS CLASSIC CONTRIBUTIONS 4/8-4/22/1
		20160422NH	04/29/16	05/29/16	A	2898.48	PER01, PERS NEW CONTRIBUTION 4/8-4/22/16
		Vendor's Total ----->				13309.90	
04-16	PER03 (CAL PUB EMP RETIRE SYSTM)	MAY-2016H	04/15/16	05/15/16	A	36795.52	PER03, MAY-16 HEALTHCARE INSURANCE
04-16	PER04 (CALPERS RETIREMENT SYSTEM)	20160408H	04/11/16	05/11/16	A	905.13	PER04, PERS 457 CONTRIBUTION 3/25-4/8/16
		20160422H	04/29/16	05/29/16	A	904.55	PER04, PERS 457 CONTRIBUTIONS 4/8-4/22/16
		Vendor's Total ----->				1809.68	
04-16	PLA02 (PLANETERIA MEDIA LLC)	13734	03/15/16	04/14/16	A	400.00	PLA02, 13734, WEB HOSTING FEB & MAR-16
		13735	03/15/16	04/14/16	A	2200.00	PLA02, 13735, PO #5492 MOBILE SITE DEVELOPME
		13737	03/15/16	04/14/16	A	1100.00	PLA02, 13737, PO #5533 UPDATES TO WHEELS SIT
		Vendor's Total ----->				3700.00	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-16	RHT01 (R.H. TINNEY, INC.)	3741S-IN	03/25/16	04/24/16	A	1002.00	RHT01, 3741S-IN, PO #5603 FAN BELT BATHROOM
04-16	RSE01 (R & S ERECTION)	95780COMR 95814COMR	12/31/15 12/31/15	01/30/16 01/30/16	A A	228.00 2050.00	RSE01, 95780 COMR, PO #5464 BAY DOOR 5 REPAI RSE01, 95814 COMR, PO #5464 REPAIR BAY DOOR
			Vendor's Total ----->			2278.00	
04-16	SCF01 (SC FUELS)	3024553	04/01/16	05/01/16	A	11594.20	SCF01, 3024553, 4/1/16 FUEL DELIVERY
04-16	SHE05 (SHELL )	981641604H	04/05/16	05/05/16	A	48.66	SHE05, 659981641604, APR-16 CC STATEMENT
04-16	SOL01 (SOLUTIONS FOR TRANSIT)	16405-LAV	04/05/16	05/05/16	A	2083.33	SOL01, 16-0405LAVTA, MAR-16 CLIPPER ANALYSIS
04-16	SPE04 (STEVEN G. SPEDOWFSKI)	APR-2016H	04/27/16	05/27/16	A	100.00	SPE04, APR-16 BOD STIPEND
04-16	STA01 (STATE COMPENSATION FUND)	MAY-2016H	04/15/16	05/15/16	A	2280.42	STA01, MAY-2016 WORKER'S COMP PREMIUM
04-16	STA04 (STATE BOARD OF )	QTR1-2016H	04/11/16	05/11/16	A	2194.88	STA04, 1ST QTR 2016 STORAGE TANK MAINT TAX-B
04-16	STA05 (STATE BOARD OF EQUAL)	QTR1-2016H	04/11/16	05/11/16	A	1122.14	STA05, 1ST QTR 2016 BUS OPERATOR FUEL TAX-BO
04-16	STA13 (STAPLES CREDIT PLAN)	APR-2016H	04/08/16	05/08/16	A	279.28	STA13, APR-16 STATEMENT OFFICE SUPPLIES
04-16	STA15 (STATE WATER RESOURCES CONTR	SW0116111 SW0116183	04/06/16 04/06/16	05/06/16 05/06/16	A A	1282.00 1282.00	STA15, SW-0116111, ANNUAL PERMIT ATLANTIS #2 STA15, SW-0116183, RUTAN ANNUAL PERMIT #2752
			Vendor's Total ----->			2564.00	
04-16	SWA01 (ANGELA SWANSON)	MAR-2016H	04/07/16	05/07/16	A	136.97	SWA01, MAR-16 TRAVEL & OFFICE EXP REIMBURSE
04-16	TAX14 (KAREN ADAMS)	3-15-16H	04/07/16	05/07/16	A	16.86	TAX14, PARATAXI REIMBURSE 3/15/16
04-16	TAX58 (LARRY JENKINS)	0223-0309H	04/07/16	05/07/16	A	216.15	TAX58, PARATAXI REIMBURSE 2/23-3/9/16
04-16	TAX60 (ANNA FONG)	0315-0404	04/20/16	05/20/16	A	56.74	TAX60, PARATAXI REIMBURSE 3/15-4/4/16
04-16	TAX67 (CHRISTEL RAGER)	0301-0318H	04/07/16	05/07/16	A	189.55	TAX67, PARATAXI REIMBURSE 3/1-3/18/16
04-16	TAX72 (JUSTIN HART)	0302-0329H	04/20/16	05/20/16	A	143.65	TAX72, PARATAXI REIMBURSE 3/2-3/29/16
04-16	TAX76 (MARY ANN HANDZUS)	0115-0402H	04/20/16	05/20/16	A	143.25	TAX76, PARATAXI REIMBURSE 1/15-4/2/16
04-16	TAX91 (VIVIAN MARIE MILLER)	0319-0407H	04/20/16	05/20/16	A	100.94	TAX91, PARATAXI REIMBURSE 3/19-4/7/16
04-16	TAX95 (PHONTY GIBSON)	1-31-16	04/07/16	05/07/16	A	20.00	TAX95, PARATAXI REIMBURSE 1/31/16
04-16	TAX98 (ROHAN NG)	0301-0321H	04/20/16	05/20/16	A	200.00	TAX98, PARATAXI REIMBURSE 3/1-3/21/16
04-16	TIC06 (CHRIS OCAMPO)	4-20-16	04/21/16	05/21/16	A	49.00	TIC06, CHANGE FROM 50 DOLLAR BILL IN GFI
04-16	TX113 (RODGER RAGER)	0321-0331H	04/07/16	05/07/16	A	141.10	TX113, PARATAXI REIMBURSE 3/21-3/31/16
04-16	TX116 (JACQUELINE POPE-JENKINS)	0218-0325H	04/07/16	05/07/16	A	298.00	TX116, PARATAXI REIMBURSE 2/18-3/25/16
04-16	TX122 (VERN STEEN)	3-31-16	04/20/16	05/20/16	A	20.00	TX122, PARATAXI REIMBURSE 3/31/16

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-16	TX125 (VIRGINIA RAUCH)	0308-0309H	04/07/16	05/07/16	A	50.58	TX125, PARATAXI REIMBURSE 3/8-3/9/16
04-16	TX128 (KATHY HANDEL)	0229-0312	04/07/16	05/07/16	A	43.78	TX128, PARATAXI REIMBURSE 2/29-3/12/16
04-16	TX129 (CATHERINE OGLE)	0408-0415	04/20/16	05/20/16	A	17.00	TX129, PARATAXI REIMBURSE 4/8-4/15/16
04-16	TX133 (SAROJA IYER)	0302-0401	04/07/16	05/07/16	A	85.00	TX133, PARATAXI REIMBURSE 3/2-4/1/16
04-16	TX137 (HIMATLAL R MEHTA)	0302-0330H	04/20/16	05/20/16	A	46.99	TX137, PARATAXI REIMBURSE 3/2-3/30/16
04-16	TX139 (ROBERT MONAGHAN)	0104-0219	04/07/16	05/07/16	A	341.00	TX139, PARATAXI REIMBURSE 1/4-2/19/16
04-16	TX143 (KIM BRETOT)	0206-0229	04/07/16	05/07/16	A	66.30	TX143, PARATAXI REIMBURSE 2/6-2/29/16
04-16	TX145 (EDWARD DON MARTINEZ)	2-23-16	03/23/16	04/22/16	A	20.00	TX145, PARATAXI REIMBURSE 2/23/16
		2-23-16u	04/20/16	/ /		20.00	-Ck# H6235 Reversed
		3-16-16	04/07/16	05/07/16	A	20.40	TX145, PARATAXI REIMBURSE 3/16/16
		Vendor's Total ----->				20.40	
04-16	TX146 (CHARLES PLUNGE)	3-25-16	04/07/16	05/07/16	A	34.00	TX146, PARATAXI REIMBURSE 3/25/16
04-16	TX147 (DAVID KAUFMAN)	0110-0117	04/07/16	05/07/16	A	34.00	TX147, PARATAXI REIMBURSE 1/10-1/17/16
04-16	TX148 (BREN HENDERER)	3-1-16	04/20/16	05/20/16	A	20.00	TX148, PARATAXI REIMBURSE 3/1/16
04-16	USB01 (U S BANK)	MAR-2016H	04/06/16	05/06/16	A	6461.68	USB01, MAR-16 CC STATEMENT US BANK
04-16	UTC01 (UTC FIRE & SECURITY AMERI)	4606303	03/21/16	04/20/16	A	238.16	UTC01, 4606303, PO #5508 RF OPTION CARDS 2QT
04-16	VER01 (VERIZON WIRELESS)	762596307H	03/22/16	04/21/16	A	187.64	VER01, 9762596307, MAR-16 SERVICE
04-16	VSP01 (VSP )	MAY-2016H	04/21/16	05/21/16	A	551.92	VSP01, MAY-16 VISION INSURANCE
04-16	WEG01 (CHRISTY WEGENER)	MAR-2016H	04/07/16	05/07/16	A	238.75	WEG01, MAR-16 TRAVEL REIMBURSE
		Total of Purchases ->				1852073.96	

**AGENDA**

**ITEM 6**





STAFF REPORT

SUBJECT: State Legislative Update

FROM: Angela Swanson, Senior Grants & Project Management Specialist

DATE: May 24, 2016

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**Action Requested**

Review and forward to the LAVTA Board of Directors.

**Background**

LAVTA staff tracks legislative activities each session that may impact the transit agency. This report identifies pending bills of particular interest that the agency may choose to take a position on during the course of the session.

**Discussion**

The Legislature in May is focused on hearing and acting on moving bills in their houses of origin, with focus moving from policy committees to the finance. Bills must pass out of fiscal committees by May 27 and from the house of origin is June 3<sup>rd</sup>.

State Budget

Release of the Governor's "May Revise" to the budget also throws shade over legislative activities this month. In the update released two weeks ago, the Governor pulled the reins tighter on spending noting the flattening in state revenues among other measures of a coming economic slowdown. In January, the Governor's initial budget proposal outlined a \$122 billion General Fund spending plan with \$48 billion in special funds, to total \$170 billion.

In the May Revise, expenditures were curtailed as a result of the forecast that tax revenues will decline by \$1.9 Billion. The forecast is based on sluggish April tax filings. The May Revision continues to reflect the Governor's transportation package that would provide \$36 billion over the next decade to improve the maintenance of highways and roads, expand public transit, and improve critical trade routes. The increased funding would be coupled with Caltrans efficiencies, streamlined project delivery, and accountability measures. The governor's transportation funding plan would generate \$3.6 billion annually through existing revenue streams, excise taxes on gasoline and diesel fuels, a new \$65 vehicle fee, and increased Cap and Trade revenues.

Transportation Package

In 2015 the Governor called for an Extraordinary Special Session on Transportation which

remains in session and many new bills have been introduced. Little progress has been realized, with no changes on the key measures introduced by the Governor and his proxies last summer. Despite intense deal-brokering behind the scenes, no major financing or programmatic changes were realized although the introduced legislation remains actionable. If the governor, Senate and Assembly majority leaders plan to pass a transportation package including new taxes, discussions will be required with Republicans to secure the necessary votes for approval. The outlook for enacting any new taxes continues to dim in this election year despite continued dialog on the dire need for new/increased infrastructure funding.

The one bright light in this landscape is SBX 1 (Beall). Recent amendments to Senator Beall's SBX 1 does show some movement on trying to secure Republican support for a funding package. Many of the items added to SBX 1 have previously been proposed by Republican Caucus members. In general each of the proposals would create a Road Maintenance & Rehabilitation Account where all the new excise tax and vehicle fee revenue would be deposited. SBX 1 and Assemblyman Frazier's AB 1591 would dedicate 5% of the revenue to a State and Local Partnership Program that would be open to those counties that previously did not have a local transportation sales tax program. The balance of the funds would then be split with 50% allocated to Caltrans for the SHOPP and other eligible projects, and 50% allocated to cities and counties for local street and road projects.

The amendments to SBX 1 illustrate progress in reaching a bi-partisan agreement on a meaningful transportation funding package. This will hopefully spur momentum to reach an agreement as part of the budget.

#### AB 1746 (Stone) "Bus on Shoulder"

LAVTA is among a group of seven transit authorities named in this bill which seeks to expand the ability of select agencies to authorize the operation of transit buses on the shoulder of a segment of a state highway during peak traffic periods. LAVTA proposes to implement the "bus on shoulder" provisions along I-680 for the 70X route. The bill continues to move through the Legislature with due speed and solid support. It is presently assigned to the Senate Transportation & Housing Committee.

#### AB 2762 (Baker)

This bill would establish the Altamont Pass Regional Rail Authority for purposes of planning and delivering a cost effective and responsive interregional rail connection between the Bay Area Rapid Transit (BART) District's rapid transit system and the Altamont Corridor Express in the Tri-Valley, within the City of Livermore, that meets the goals and objectives of the community. The bill is currently parked.

#### **Recommendation**

Staff recommends the Committee accept the report as presented and recommend it to the Board of Directors.

Attachment:

1. May Legislative Report

**LAVTA Legislative Update  
May 2016**

Bill	Author	Title	Legislative Principle	Suggested Position	Status
<b>Special Session On Transportation 2015</b>					
ABX1 1	Alejo	Transportation funding.	1		From printer.
<b>ABX1 7</b>	<b>Nazarian</b>	<b>Public transit: funding.</b>	<b>2</b>	<b>Support</b>	<b>From printer. 7/17/2015</b>
<b>ABX1 8</b>	<b>Chiu</b>	<b>Diesel sales and use tax.</b>	<b>2</b>	<b>Support</b>	<b>From printer. 7/17/2015</b>
ABX1 10	Levine	Public works: contracts: extra compensation.	3		From printer.
ABX1 13	Grove	Greenhouse Gas Reduction Fund: streets and highways.	4		From printer.
ABX1 14	Waldron	State Highway Operation and Protection Program: local streets and roads:	2		From printer.
ABX1 15	Patterson	State Highway Operation and Protection Program: local streets and roads: appropriation.	2		From printer.
ABX1 17	Achadjian	Greenhouse Gas Reduction Fund: state highway operation and protection program.	4		From printer.
ABX1 18	Linder	Vehicle weight fees: transportation bond debt service.	1		From printer.
ABX1 19	Linder	California Transportation Commission.	5		From printer.
ABX1 23	Garcia, Eduardo	Transportation.	1		From printer.
ABX1 25	Allen, Travis	Shuttle services: loading and unloading of passengers.	3		From printer.
SBX1 1	Beall	Greenhouse Gas Reduction Fund.	1	Support	From committee with author's amendments. Read second time and amended. Re-referred to Com. On APPR.

**Principles:**

1. Protection of Funding Sources
2. Future Funding Investments
3. Operating Conditions Advocacy
4. Environmental Stewardship
5. Strategic Partnerships

**LAVTA Legislative Update  
May 2016**

SBX1 2	Huff	Greenhouse Gas Reduction Fund.	1		September 1 set for first hearing. Failed passage in committee. (Ayes 3. Noes 9. Page 56.) Reconsideration granted.
SBX1 3	Vidak	Transportation bonds: highway, street, and road projects.	1		Returned to Secretary of Senate pursuant to Joint Rule 62(a).
SBX1 4	Beall	Transportation funding.	1		Senators Beall (Co-Chair), Allen, Leyva, Cannella and Gaines appointed to Conference Committee.
SBX1 6	Runner	Greenhouse Gas Reduction Fund (GGRF) and Cap & Trade	2		Returned to Secretary of Senate pursuant to Joint Rule 62(a).
<b>SBX1 7</b>	<b>Allen</b>	<b>Diesel sales and use tax.</b>	<b>2</b>	<b>Support</b>	<b>Read second time and amended. Re-referred to Com. on APPR.</b>
<b>SBX1 8</b>	<b>Hill</b>	<b>Public transit: funding.</b>	<b>2</b>	<b>Support</b>	<b>From committee: Do pass and re-refer to Com. on APPR. (Ayes 8. Noes 0. Page 57) (September 1). Re-referred to Com. on APPR.</b>
SBX1 10	Bates	Regional transportation capital improvement funds	2		September 8 hearing: Testimony taken. Hearing postponed by committee.
SBX1 11	Berryhill	Environmental quality: transportation infrastructure.	3		From committee with author's amendments. Read second time and amended. Re-referred to Com. on T. & I.D.
SBX1 12	Runner	California Transportation Commission. Outside oversight of CalSTA	3		Read second time and amended. Re-referred to Com. on APPR.
SBX1 13	Vidak	Office of the Transportation Inspector General.	3		From committee: Do pass and re-refer to Com. on APPR. (Ayes 12. Noes 0.) (August 19). Re-referred to Com. on APPR.
SCAX1 1	Huff	Motor vehicle fees and taxes: restriction on expenditures.	1		From committee: Be adopted and re-refer to Com. on APPR. (Ayes 13. Noes 0.) (September 8). Re-referred to Com. on APPR.

**Principles:**

1. Protection of Funding Sources
2. Future Funding Investments
3. Operating Conditions Advocacy
4. Environmental Stewardship
5. Strategic Partnerships

**LAVTA Legislative Update**  
**May 2016**

**Legislative Session, 2015-2016**

AB 397	Mathis	Bonds: transportation: water projects	1	Support	From committee: Without further action pursuant to Joint Rule 62(a)
AB 779	Garcia, C	Transportation: Congestion Management Program	3	Watch	In committee: Set, first hearing. Hearing canceled at the request of author
AB 1550	Gomez	Greenhouse Gases: investment plan: disadvantaged communities	4		Referred to Com. on APPR
AB 1555	Gomez	Greenhouse Gas Reduction Fund.	4		Re-referred to Com. on BUDGET. pursuant to Assembly Rule 96. (Set for hearing on 5/11/2016)
AB 1572	Campos	School transportation.	3		In committee: Set, first hearing. Referred to APPR. suspense file.
<b>AB 1591</b>	<b>Frazier</b>	<b>Transportation funding.</b>	<b>2</b>	<b>Support</b>	<b>Referred to Coms, on TRANS. And REV. and TAX.</b>
AB 1595	Campos	Employment: human trafficking training: mass transportation employers.	3	Watch	From committee: Do pass and re-refer to Com. on APPR. (Ayes 6. Noes 0.) (April 20). Re-referred to Com. on APPR.
<b>AB 1640</b>	<b>Allen, Travis</b>	<b>Retirement: Public Employees</b>	<b>3</b>	<b>Support</b>	<b>Referred to Com. on P.E. &amp; R.</b>
AB 1641	Stone	Shuttle services: loading and unloading of passengers.	3		In committee: Set, second hearing. Hearing canceled at the request of author.
AB 1665	Bonilla	Transactions and use taxes: County of Alameda, County of Contra Costa, and Contra Costa Transportation Authority.	2		Read second time. Ordered to third reading.
<b>AB 1746</b>	<b>Stone, Mark</b>	<b>Transit buses.</b>	<b>3</b>	<b>Support</b>	<b>Senate Transportation &amp; Housing COMM</b>
AB 1833	Linder	Transportation projects: environmental mitigation.	4		Re-referred to Com. on APPR.
AB 1851	Gray	Vehicular Air Pollution: reduction incentives	4		From committee: Do pass and re-refer to Com. on APPR. (Ayes 6. Noes 3.) (April 18). Re-referred to Com. on APPR.
AB 1886	McCarty	California Environmental Quality Act: transit priority projects.	4		ASM. NAT. RES. Vote - Do pass as amended.

**Principles:**

1. Protection of Funding Sources
2. Future Funding Investments
3. Operating Conditions Advocacy
4. Environmental Stewardship
5. Strategic Partnerships

**LAVTA Legislative Update  
May 2016**

AB 2030	Mullin	Transportation districts: contracts.	1		Action From SECOND READING: Read second time.To THIRD READING.
<b>AB 2090</b>	<b>Alejo</b>	<b>Low Carbon Transit Operations Program.</b>	<b>2</b>	<b>Support</b>	<b>In Committee; Set, first hearing. Referred to APPR suspense file</b>
<b>AB 2222</b>	<b>Holden</b>	<b>Greenhouse Gas Reduction Fund: Transit Pass Program</b>	<b>4</b>	<b>Watch</b>	<b>Assembly APPR Suspense</b>
AB 2415	Garcia, Eduardo	CA Clean Truck, Bus and Off-Road Vehicle & Equipment Technology Program	3	Oppose	Re-referred to Comm on APPR
<b>AB 2762</b>	<b>Baker</b>	<b>Transportation: Altamont Pass Regional Rail Authority</b>	<b>5</b>	<b>Support</b>	<b>ASM Transportation. Last amended 4/5/16</b>
<b>ACA 4</b>	<b>Frazier</b>	<b>Local government transportation projects: special taxes: voter approval.</b>	<b>2</b>	<b>Support</b>	<b>In committee: Hearing postponed by committee.</b>
SB 91	Committee on Budget and Fiscal Review	Greenhouse Gas Reduction Fund: investment plan.	4		Read third time and amended. Ordered to third reading. Re-referred to Com. on BUDGET pursuant to Assembly Rule 77.2.
SB 321	Beall	Motor vehicle fees and taxes: rates: adjustments	1	Support	Ordered to inactive file on request of Senator Beall
SB 344	Monning	Commercial Driver's License: Education	3	Neutral	to Assembly APPR.
<b>SB 824</b>	<b>Beall</b>	<b>Low Carbon Transit Operations Program.</b>	<b>1</b>	<b>Support</b>	<b>0</b>
SB 882	Hertzberg	Crimes: public transportation: minors.	3		April 25 hearing: Placed on APPR. suspense file
SB 885	Wolk	Construction contracts indemnity		Oppose	SEN. JUD vote - Do pass as amended
SB 998	Wieckowski	Vehicles: mass transit guideways.	3	Support	Read second time and amended. Ordered to third reading.
SB 1043	Allen	Renewable gas: biogas and biomethane.	4		Read second time and amended. Re-referred to Com. on APPR
<b>SB 1128</b>	<b>Glazer</b>	<b>Commute benefit policies</b>	<b>5</b>	<b>Support</b>	<b>Referred to Comm on TRANS</b>
<b>Total Measures:</b>		<b>50</b>			

**Principles:**

1. Protection of Funding Sources
2. Future Funding Investments
3. Operating Conditions Advocacy
4. Environmental Stewardship
5. Strategic Partnerships

**AGENDA**

**ITEM 7**



STAFF REPORT

SUBJECT: Quarterly Grants Update

FROM: Angela Swanson, Senior Grants & Project Management Specialist

DATE: May 24, 2016

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**Action Requested**

Approve the FY 2015-16 Third Quarter Grants Update and forward to the Board

**Discussion**

The Board of Directors receives a quarterly update of the budget and grants summarizing all new funding activity. The attached report details activity for the third quarter, January – March 2016.

Awards

One new grant, the “*Transit Center Upgrades and Improvements*” grant, was awarded to the agency by Caltrans through the Public Transportation Modernization, Improvement & Service enhancement Account (PTMISEA) program. It is intended to make repairs of the asphalt lot at the Transit Center.

Applications

Three grants were filed during the quarter. The first, the “*SmartTrips Individualized Marketing Program, College Easy Pass Program and Route 580X Program*” grant, was filed with the Metropolitan Planning Commission (MTC) under the Transit Performance Initiative (TPI) program that is funded through a variety of federal sources. It is a formula-based grant which means the funds are guaranteed upon submission of an appropriately scoped project. LAVTA requested \$423,798 for use over three years.

The *Zero Emission Battery Electric Bus Commuter Line Project* grant was filed with Caltrans in January in the Transit and Intercity Rail Program (TIRCP). This is a \$5,542,247 request for the incremental funding needed to purchase electric buses in lieu of diesel/electric hybrids and the needed charging infrastructure at the Transit Center and BART station. The TIRCP grant was submitted in a highly competitive field open to all transit and rail providers in California offering new service. Funding available is a minimum of \$440 million with legislative options to expand the funding up to \$1.3 billion from Cap & Trade. Caltrans has already contacted LAVTA for clarification and supplemental information on the grant before sending it to the Air Resources Board to verify the air quality benefits of the proposed electric bus project.



The third grant is another formula grant funded through the Low Carbon Transit Operations Program (LCTOP); another Cap & Trade program. The “*Purchase Two Replacement Buses*” grant provides \$253,350 in supplemental funding to apply against the purchase price of new diesel/electric hybrid buses that are part of the 2017 fleet replacement purchase.

All existing grant awards are up-to-date for expenditure activity and reporting requirements.

**Recommendation**

Staff recommends the Committee approve the report and forward it to the Board of Directors.

## Active/Not at Risk

Project Name	Funding Type	Funding Source	Grant Award	Notes
<b>NEW!! Transit Center upgrades and improvements</b>	PTMISEA/Lifeline	MTC	\$125,625	<b>NEW!!!</b> 3 years. Parking lot upgrade and facility improvements at Transit Center
Introduction to Transit Experience	5304 - FTA	Caltrans	\$56,600	Enter 2 <sup>nd</sup> and final year of grant in July 2016. Provides 150 hours of intern staffing/month. Interviewing interns for Year 2 at present
ParaTaxi Voucher – Livermore UZ Two years based on performance	5310 - FTA	Caltrans	\$80,000	Began drawdown of this grant that provides vouchers for qualified riders in Livermore UA. Staff time reimb, promotional material covered
Rural Route Operating Assistance	5311 - FTA	Caltrans	\$43,683	Operating supplement on lines 2, 11, 12, 20
ParaTaxi, Dublin/Pleasanton	New Freedom	MTC/Caltrans	\$33,000	Parataxi rider vouchers
FY 15. Bus Shelter Security Lighting	Prop 1B Security	CalOES	\$36,696	Planned for use on bus shelter retrofits taking place after COA implementation
FY 14 Security Lighting for Transit Locations	Prop 1B Security	CalOES	\$36,696	Planned for use on bus shelter retrofits taking place after COA implementation.
Fleet DVRs for new Bus Fleet	Prop 1B Security	CalOES	\$36,696	FY 13. Grant will close upon receipt of new buses in August 2016
Electric/Diesel Hybrid Bus (2016)	LCTOP	Caltrans	\$107,192	Fund release June 2016. Will be applied to the purchase of buses purchased 2016
Bus Stop Repair/Replacement	Prop 1B PTMISEA	Caltrans	\$240,910	Phase I is complete. Phase II commences upon adoption of final COA paired with Prop 1B projects
LAVTA Facility Upgrade and Improvements	Prop 1B / PTMISEA	Caltrans	\$357,966	Projects include the Rutan shop floor rehab floors; ADA improvements and repaving parking lots.
Bus Purchase (2016)	Prop 1B / PTMISEA	Caltrans	\$572,778	Funding offsets local match for four buses of the Gilligs set for delivery in 2016
LAVTA Facility FY'08		FTA	\$326,879	Balance \$134,000. Dedicated to vault project at Atlantis, completes Summer 2016
The Tri-Valley Multi-Modal Access and PDA Connectivity Study	SC-TAP	ACTC	\$1,385,000	ACTC leads the project which is progressing to schedule
Route 30 Operating Support	TFCA	ACTC	\$27,000	2 yrs. Runs through Dec '17

Routes 8, 12, 15 Operating Support	TFCA	ACTC	\$252,500	2 yrs. Runs through Dec '16
Trapeze upgrade (viewpoint)	RM2	MTC	\$74,535	This grant is proceeding slowly through a Trapeze upgrade and security improvements
TPI Dublin	FHWA	MTC	\$1,509,440	Traffic improvements along Dublin Corridor with LAVTA phone app and queue jumps
BRT Line	FTA	FTA	\$10,930,000	\$600K balance for bus stops resulting from COA.

### Inactive or At Risk

Project Name	Funding Type	Funding Source	Amount Requested	Expected Notification
N/A	N/A			

### Pending/Not yet Awarded

Project Name	Funding Type	Funding Source	Amount Requested	Expected Notification
<b>NEW!!</b> Wheels on Demand Marketing Program, Student Pass & Route 580X	TPI	MTC/FTA	\$423,798	July 2016
<b>NEW!!</b> Zero Emission Battery Electric Commuter Bus Line Project	TIRCP	Caltrans Cap & Trade	\$5,542,247	June 2016
<b>NEW!!</b> 2 Replacement Buses FY16	LCTOP/ Cap & Trade	Caltrans	\$253,350	July 2016.
WiFi Security Networks on Buses	Prop 1B Security Grants	Cal OES	\$36,696	April 2016
Transit Center TOD Feasibility Study	Sustainable Communities	Caltrans	\$148,000	May 2016
Tri-Valley Paratransit Assessment	Sustainable Communities	Caltrans	\$200,000	May 2016
Lifeline / JARC		FTA	\$517,500	November 2016

### Lost/Not Awarded or Not Pursued

Project Name	Funding Type	Funding Source	Amount Requested	Expected Notification
<b>NEW!!</b> AQIP Grant for All Electric Bus Route Project	Air Quality Investment Program (AQIP)	CARB		March 2016
LoNo All-Electric Bus Route Project	FTA LoNo Program	FTA	\$2,297,400	June 2016

LoNo Electric Buses Cycle 3	FTA LoNo	FTA	N/A	Wrong timing to be competitive. Bus OEM and project manager RFPs pending. Need to have intact team.
5339 Fleet & Facilities	FTA	FTA	N/A	Potential Atlantis Funding Source. But must be shovel ready, still need design funds.

Agency Acronyms:

**ACE:** Altamont Corridor Express  
**ACTC:** Alameda County Transportation Commission  
**BAAQMD:** Bay Area Air Quality Management District  
**CalTrans:** California Department of Transportation  
**CalOES:** California Office of Emergency Services  
**FHWA:** Federal Highway Administration  
**FTA:** Federal Transportation Agency  
**MTC:** Metropolitan Transportation Commission

Program Acronyms

**1B:** *California State Proposition 1B, bond act passed by voters in 2006*  
**Measure B:** *½ cent sales tax for transportation passed 2000 in Alameda County*  
**JARC:** *Job Access Reverse Commute, a federal fund to improve mobility for low-income*  
**Lifeline:** *Transportation Program funds projects that result in improved mobility for low-income residents*  
**Measure BB:** *½ cent sales tax for transportation passed 2014 in Alameda County*  
**PTMISEA:** *Public Transportation Modernization, Improvement, & Service Enhancement Account. Part of Prop 1B bond act of 2006*  
**RM2:** *Regional Measure 2, passed in 2004 by Bay Area voters, increases bridge tolls for infrastructure \$\$*  
**Cap & Trade:** *Grant programs funding projects that reduce Greenhouse Gases. Revenue derived from auctions of pollution permits*  
**SC-TAP:** *Sustainable Communities Technical Assistance Program*  
**TFCA:** *Transportation Fund for Clean Air*

**AGENDA**

**ITEM 8**



**S T A F F   R E P O R T**

SUBJECT:   LAVTA's Operating & Capital Budget for FY 2017

FROM:       Tamara Edwards, Finance and Grants Manager

DATE:        May 24, 2016

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**Discussion**

Attached for your review is the draft LAVTA Operating Budget for FY 2017 (July 1, 2016 through June 30, 2017). The operating budget includes revenues and expenses required to operate fixed route and Dial-a-Ride bus services. The total operating budget of \$17,323,890 reflects an overall increase of 5.74% from the FY 2016 budget. A large portion of this increase is attributable to the increase in paratransit. The FY17 paratransit budget increases 34.42% over the amount budgeted for FY16. Additionally the FY2017 Capital Budget has been enclosed for your review.

Planning for the FY 2017 budget again utilized a system wide approach to clearly align the budget with the mission, vision and goals established in the Strategic Plan.

**Operating Budget Provisions**

The largest budget line items for LAVTA are purchased transportation and fuel. This year's budget reflects the contracted increase for both Fixed Route and Paratransit, and the expected increase in paratransit trips. In FY16 LAVTA budgeted \$3.00 per gallon for fuel, however the average price per gallon that LAVTA paid in FY 16 (to date- 5/19/16) is \$1.52. Therefore, the amount budgeted for fuel for FY17 is the less than the amount budgeted in FY16 and is budgeted at \$2.35 per gallon.

The largest change between the revenues for FY 2016 and FY 2017 is the reinstatement of RM2 funds for the Rapid. The budget does not reflect any grant awards not currently in hand. The reason behind this involves the timing of grant applications and awards. Many awards will be announced after the beginning of the fiscal year, rather than budget based on an assumption of receiving the awards and then backfilling if awards are not received, LAVTA budgets based on what is in hand and then adds additional funds to our reserve account at the end of the year from the grants received. Once grants have been applied for and received staff will update the Board in regard to the additional revenues.

At the meeting, staff will review with the committee the line item budgets for revenues and expenses, highlighting changes from the prior year budget and areas of particular importance.

**Recommendation**

Information only- another draft will be brought to the committee at the June meeting with Final approval expected at the July Board meeting.

Attachments:

1. Operating and Capital Budget FY 2017
2. Resolution 18-2016 Operating and Capital Budget FY2017

**WHEELS**  
**Livermore Amador Valley Transit Authority**  
**Fiscal Year 2017**  
**Budget Message**

**Summary Outlook for FY17**

LAVTA's FY17 Budget is \$17,323,890 which is 5.74% higher than FY16. The draft budget assumes LAVTA will provide 139,313 fixed route service hours and 58,848 paratransit trips. For the seventh consecutive year, no fare increases are proposed. The Budget for FY17 continues to comply with the Board's policy to maintain reserves equivalent to 3-6 months of operating costs.

FY17's major highlight will be the implementation of the bus system improvements from the Comprehensive Operational Analysis, which will result in performance base changes to the fixed route system, including a crucial need to improve the Rapid. Additionally, the agency will be conducting its first Long Range Transit Plan that will provide a multi-phase performance based blueprint of improvements for the next 30 years of fixed route service. The implementation of both these plans, in addition to the near-future fare study and innovative FY17 Marketing Plan, will allow the agency to provide a greater quality of service and compete more effectively for discretionary funding in future years.

Medical Transportation Management continues to improve the agency's brokerage paratransit services and continues to deliver a high level of on-time performance and overall service. Due to sharp increases in the number of paratransit trips, staff is focusing with MTC on improving trip negotiation, trip optimization, and ensuring eligibility requirements are respected with paratransit users.

LAVTA's capital program will have multiple areas of focus. First, LAVTA has made a 20-bus replacement order that it will take delivery in early FY17. Second, the agency will award a contract to a bus manufacturer for the purchase and replacement of 20 additional buses for FY18. Finally, the Historic Depot will be relocated to the Livermore Transit Center, the Rutan facility and the Livermore Transit Center will receive parking lot improvements, and the agency's bus shelters will receive significant improvements in FY17.

As the transit agency enters into FY17, its activities will occur against the backdrop of an economy continuing to gain momentum after the Great Recession. FAST ACT, the recently approved federal transportation bill, provides relatively flat, but stable funding for the next six years. State funding for transportation also remains relatively flat and somewhat volatile. However, at the local level the region's Metropolitan Planning Organization has restored Regional Measure 2 funding for Route 30 (The Rapid), derived from bridge toll fees, and will watch the performance of the route for future compliance with performance requirements. This is a sign of the times in which public transit must focus on improved performance or anticipate a reduction in funding.



## **FY16 Perspective**

Before discussing FY17, it is useful to briefly recap this last year. LAVTA's FY16 Budget was \$16,383,345 million, which was 1.27% higher than FY15. For the sixth consecutive year, no fare increases were implemented. LAVTA was also able to comply with the Board's policy to maintain reserves equivalent to 3-6 months of operating costs.

FY16's major service highlight was the Comprehensive Operational Analysis. Prior to developing recommendations, existing ridership, on-time performance, travel patterns, and demographic data were analyzed. Public meetings, stakeholder meetings, an on-line survey, and a non-user household telephone survey all indicated that more frequent service, later service, and better connections to BART were some of the improvements desired most by riders and non-riders.

Initially, three scenarios were developed to illustrate how Wheels fixed-route service could operate in the future. After significant public comment, a preferred alternative was created that had four themes: (1) improve ridership and farebox recover ratio of the Rapid; (2) improve access to BART; (3) reduce duplication of service; and (4) simply the service. After public comment and a public hearing on May 2, 2016, the LAVTA Board approved the majority of system changes in the preferred alternative, with final approvals expected on June 6, 2016. The preferred alternative is expected to increase ridership on Wheels between 5% and 10% over the first 18 months, with additional ridership gains being achieved through a focused marketing program.

The capital program had two areas of focus. First, LAVTA, through MTC and with the cooperation of other small operators in this area, implemented Clipper in the Wheels system. Equipment was installed at our facilities bases and on our buses. Second, LAVTA ordered twenty electric-hybrid buses scheduled to be received in 2017.

FY16 saw a continuation of the slow economic recovery. A multi-year federal transportation authorization bill known as FAST ACT was approved, providing a continuation of critical federal funds at a consistent level for the next six years. State and regional funding remained relatively flat overall.

## **Accomplishments in FY16**

While the previous section summarizes the financial situation last year, this section describes the work accomplished in FY16. In addition to the on-going workload of the agency, staff was busy this year on the following issues and projects.

### **Policy Related Matters**

- Adopted 2016 Legislative Program and commented/participated in key legislation, including FAST ACT at the federal level, and axle weight limitations at the state level.

- Participated in Stand Up 4 Transportation Event

- Initiated the first two meetings of the Altamont Regional Rail Working Group

- 10-year Short Range Transit Plan Approved

### Fixed Route Service

- For the first time in 4 years ridership on fixed routes is expected to increase in FY16
- Completed Comprehensive Operational Analysis and approved changes
- Completed the service change process and implemented changes in August 2015
- Completed the annual survey to assess customer satisfaction of fixed route services
- Negotiated revised rates for FY16 with MV Transportation
- Continued service to the Livermore July 4 fireworks event
- Provided expanded service to Livermore's ESS program
- Continued service to Pleasanton and Dublin summer school
- Extended Route 8 service during the Alameda County Fair

### Paratransit Service

- Completed the annual survey to assess customer satisfaction of paratransit services
- Completed second full year with new contractor, MTM
- Significant ridership increases of 20% initiated work with MTM on trip negotiation, optimizing of trips, and eligibility interviews.

### Capital Projects

- Rehabilitated Rapid bus stops (replacement of glass and other repairs)
- Implemented Clipper on Wheels bus system
- Continued work with Livermore staff to relocate the historic train depot
- Installed Viewpoint Software for improved management of bus system
- In coordination with City of Livermore, reconstructed bus pull out at the Bankhead
- Replaced kiosks at Livermore Transit Center
- Purchased 20 hybrid diesel-electric replacement buses
- Onboard info stations installed on buses
- In coordination with the City of Livermore and Dublin, repaired queue jumps
- Completed security camera project at Atlantis, Rutan Facility and Livermore TC

### Marketing

- Developed and implemented marketing plan for FY16
- Redesigned Wheels website and improved social media reach
- Wheels installed on Google Transit Trip Planner
- Installed art shelter at Westgate, Lawrence Livermore Lab
- Completed the Try Transit campaign for middle and high school riders
- High School Ambassador Program initiated, with 50 students being mentored
- Continued marketing efforts to promote the Rapid and Wheels fixed route service

### Audits/Reviews

- Completed the FY14 Financial Audit (CAFR)
- Completed the TDA Triennial Review

### Financial Management

- Continued quarterly budget and grants status reports to the Board
- Received GFOA's Award of Excellence for Financial Reporting for FY15 CAFR
- Leased portion of Atlantis to Google for bus storage

## Procurement

Procured contracts for website redesign, rebranding study, on-call graphics consulting, design and printing of timetables, on-call zero emissions consultant, Atlantis vault construction, parking lot rehab, etc.  
Continued procurement process with Gillig for 2017 bus purchases

## Regional Projects

Implemented Clipper on Wheels bus system  
Participated with ACTC on Park and Ride Study and County Transit Study.  
Participated with MTC in Plan Bay Area Update  
Participated in development of City of Livermore's Neighborhood Specific Plan  
Continued participation in APTA, CTA, and CalACT to promote and protect transit

## Personnel

Hired new Grants & Project Management Specialist  
Hired a new administrative assistant  
Continued to improve agency management practices

## **Major Features of FY17's Operating Revenues**

Looking forward to next year's budget, this section outlines what staff sees forthcoming on the revenue side. LAVTA's primary revenue source is TDA, which is projected by Alameda County's forecasters to increase slightly.

Another critical revenue source is STA funding. Based on State estimates that STA funds will decline this year, MTC is carrying this projection forward to agencies like LAVTA. The volatile nature of diesel fuel sales and prices underscore that LAVTA has been wise in how we budget our STA revenues. In the past few years, our strategy was to place all STA expected upcoming year's revenues into reserves and base the budget on the previous year's actuals. This strategy has proven to be successful, removing significant risk from our Budget. In FY17, staff recommends that we continue this strategy by placing expected FY16 STA revenues in reserves and spending the FY16 revenues which were distributed to us.

## **Major Features of FY17's Operating Expenditures**

The expenditure budget for FY17 is \$17,323,890, which is \$940,545 more than the budget for FY16. The escalators in the fixed route contract with MV Transportation (2.65%), the increase in paratransit trip costs from \$32.51 to \$33.16, and the high increase in paratransit trips account for the larger chunks of the budget increase. Similar to the revenue side, LAVTA's expenditure side is also driven by a handful of sources. For example, the O&M contracts, diesel fuel, taxes, utilities, and insurance make up about 80% of LAVTA's expenditures. Major issues regarding expenditures are described below.

O&M Services: FY17 marks the second year of potential extensions that are found in the multi-year contract for fixed route O&M services to MV Transportation, and the third year for paratransit services to MTM. Per the contract bids submitted, the MV costs will

escalate 2.65% next year and MTM per trip costs will escalate 2%, additionally the number of paratransit trips are expected to increase.

Fuel Prices: For FY17, fuel is assumed to be \$2.35 per gallon, which is less than what was assumed last year (last year's assumptions were significantly higher than experienced). Total fuel costs and taxes on fuel are approximately \$1.38 million, or about 8% of total spending.

Personnel Costs: The FY17 budget assumes no changes to the 15 FTEs currently on the staff. As in prior years, LAVTA's directors will continue to implement merit-based increases based on staff's performance evaluations.

Administrative Costs: Staff is proposing a FY17 Budget that keeps most budgeted line items, which staff has some control over, similar to the amounts in the FY16 Budget.

### **Major Features of the Capital Budget**

The Capital Budget is expected to increase by \$1.8 million over last year. Last year, two themes dominated the Capital Budget and these will continue through FY17. They are (1) a continued emphasis on a State of Good Repair (SGR), and (2) the preparation to replace buses in the fleet.

### **Strategic Plan Guidance and Projects for FY17**

The Wheels Strategic Plan establishes an overall vision and mission for Wheels and contains a series of goals and strategies to guide the future development of services and projects. Here's the goals and strategies and projects for FY17:

#### ***Goal: Service Development***

Strategies:

- (1) Provide routes/services to meet current and future demand for timely/reliable transit service.
- (2) Increase accessibility to community, services, senior centers, medical facilities and jobs.
- (3) Optimize existing routes/services to increase productivity and response to MTC projects and studies.
- (4) Improve connectivity with regional transit systems and participate in BART to Livermore project.
- (5) Explore innovative fare policies and pricing options
- (6) Provide routes and services to promote mode shift from personal car to public transit.

Projects:

- (1) Implement changes to Wheels bus system from planning efforts
- (2) Complete the Long Range Transit Plan
- (3) Fare Analysis
- (4) Continued participation with Altamont Regional Rail Working Group
- (5) Continued support and input with studies ongoing in the region

***Goal: Marketing and Public Awareness***

Strategies:

- (1) Implement the FY17 Marketing Plan, which is innovative and substantially different from previous years.
- (2) Finish and implement Phase I of Wheels Rebranding project
- (3) Create Wheels ECO pass program for business in the Tri-Valley

Projects:

- (1) Marketing for launch of system improvements and products
- (2) Promotion of new brands (complete Phase I of rebranding plan)
- (3) New phone app
- (4) V2.0 of Wheels website
- (5) New design for timetables
- (6) SmartTrips Santa Rita
- (7) Promotion of Rapid service and Easy Pass at Las Positas College
- (8) Promotion of new 580X
- (9) Promotion of new Wheels on Demand
- (10) Continued efforts with High School and Travel Training Ambassadors
- (11) Continued community outreach with a limited number of community events

***Goal: Community and Economic Development***

Strategies:

- (1) Integrate transit into local economic development plans
- (2) Advocate for increased TOD from member agencies and MTC
- (3) Partner with employers in the use of transit to meet TDM goals and requirements

Projects:

- (1) Las Positas College Easy Pass Program
- (2) Measure BB Student Transit Pass Program
- (3) Livermore Transit Center Historic Train Depot and future TOD Development

***Goal: Regional Leadership***

Strategies:

- (1) Advocate for local regional, state, and federal policies that support mission of Wheels
- (2) Support staff involvement in leadership roles representing regional, state and federal forums
- (3) Promote transit priority initiatives with member agencies
- (4) Support regional initiatives that support mobility convenience

Projects:

- (1) Advocate for positions taken by LAVTA in FY17 Legislative Plan
- (2) Continue to support Altamont Regional Rail Working Group
- (3) Active Signalization and Queue Jump Installations on Dublin Blvd

### ***Goal: Organizational Effectiveness***

#### Strategies:

- (1) Promote system wide continuous quality improvement
- (2) Continue to expand the partnership with contract staff
- (3) HR development with focus on employee quality of life and strengthening of technical resources
- (4) Enhance and improve organizational structures, processes and procedures
- (5) Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions.

#### Projects:

- (1) Monitor the performance of Wheels bus system improvements
- (2) Create improved contract management process for fixed route operator, paratransit operator and bus stop repair and cleaning contractors.
- (3) Continue to emphasize and support training of employees to improve their technical expertise.

### ***Goal: Financial Management***

#### Strategies:

- (1) Develop budget in accordance with strategic plan
- (2) Explore and develop revenue generating opportunities
- (3) Maintain fiscally responsible long range capital and operating plans

#### Projects:

- (1) Approve FY17 budget with emphasis on growing ridership from bus system redesign
- (2) Achieve continuing recognition for financial management excellence
- (3) Develop path for long-term Easy Pass funding at Las Positas College, SmartTrips program, and Wheels On Demand

### **Summary**

To summarize, this FY17 Budget supports 139,313 hours of fixed route service and 58,848 paratransit trips for next year. The Budget assumes that fares are not raised.

At the end of FY17, the forecast is to have \$13.9 million in reserves. Two components make up the reserve – an operating reserve and a bus replacement reserve. The operating reserve is \$9.9 million, representing 7 months of operating expenses. In January 2009, the Board adopted a policy to gradually build up reserves, targeting a range of 3 to 6 months of operating expenses, and attaining this goal by the end of FY12. The FY12 Budget achieved that goal and the Budgets since then continue to maintain it.

The bus replacement reserve is \$4 million. As stated earlier, this represents funds set aside for the eventual replacement of buses that will occur in 2018-19. As in prior years' budgets, LAVTA has placed all of its future estimated STA funds (\$900 thousand) into reserves, in order to reduce volatility and uncertainty and to ensure that the level of services and fares can be confidently maintained.

## **OPERATING REVENUES**

LAVTA services are supported by two primary types of operating revenues:

- Revenues generated by the agency either through the provision of transit service (farebox and contract fares) or through supplementary activities such as advertising and ticket concessions.
- Federal, State and Local transportation funding assistance programs including Transportation Development Act (TDA), State Transit Assistance (STA), Federal Transit Administration grants, Bridge Toll Revenues (RM2), Motor Vehicle Registration Surcharge (TFCA), and Measure B/BB sales tax revenue.

A brief description of each budget line item follows:

### **Passenger Fares**

Revenues derived from the farebox are forecast to be slightly lower for fixed route based on route changes and a free pass being offered to Las Positas College students. Paratransit fares are budgeted to increase based on an increase in demand for rides.

Revenue is also generated from an agreement with Hacienda Business Park This revenue is expected to increase as service hours to the Park are increasing.

### **Contract Services**

LAVTA receives revenues from the San Joaquin Regional Rail Commission (SJRRRC) to subsidize the ACE shuttle service (ACE passengers then ride free). Revenue from an agreement with BART to supply paratransit services to the BART station for connections with East Bay Paratransit are also included.

### **Concessions, Advertising, Interest and T-Mobile and Google Agreements**

LAVTA contracts with Lamar Outdoor Advertising for use of exterior bus advertising space. This year the contract will generate a minimum annual fee of \$95,000. LAVTA will receive approximately \$18,000 from an agreement with ACE to sell train tickets at the transit center and LAVTA will receive a small amount of revenue from the sales of BART tickets at both our front desk and the transit center. Interest is generated on unspent revenue in our LAIF account. The agreement with T-Mobile for the lease of space for a cell tower is for an annual fee of \$26,000, while the agreement with Google to park at the Atlantis Facility is expected to generate \$24,000.

### **Transportation Development Act Funds (TDA)**

These funds are derived from a ¼ cent sales tax and distributed by the Metropolitan Transportation Commission (MTC) to Alameda County and all of its incorporated cities.

LAVTA is eligible for two different programs within this funding source:

TDA 4.0 which provides general transit assistance and can be used for capital and operating expenses for both fixed route and paratransit and TDA 4.5 which is exclusively for

paratransit services.

The total amount requested in TDA 4.0 funds for FY2017 is \$9,325,974 additionally the amount requested in TDA 4.5 funds is \$123,457.

LAVTA also receives a portion of BART's TDA 4.0 apportionment to help support feeder service to the Dublin/Pleasanton station. These funds help subsidize routes that run between Livermore and the BART stations. This year LAVTA will receive \$84,324 from this source.

### **State Transit Assistance Funds (STA)**

STA is distributed to jurisdictions for fixed route service in two ways – as a revenue-based and a population-based subsidy for transit capital and operating needs.

The amount of population based STA requested by LAVTA for 2017 is \$700,785, and LAVTA has requested revenue based STA funding of \$198,153.

Additional STA comes to LAVTA in the form of a paratransit allocation and as part of the feeder bus agreement with BART. LAVTA's apportionment of STA paratransit for FY 17 is \$49,787, and through BART LAVTA will receive \$654,479.

### **Regional Measure 2 (RM2)**

Regional Measure 2 increased the toll on Bay Area bridges by \$1. Funds from this increase were designated to fund projects to improve transit in the Bay Area. LAVTA has received \$580,836 in RM2 funding for the Rapid service.

### **Federal Transit Administration (FTA) Section 5307**

FTA Section 5307 funds are distributed by MTC to transit operators in the region. These funds are available to LAVTA to fund bus replacement projects, and ADA paratransit. A provision of FTA legislation allows regional capital funds to be used for ADA paratransit operating purposes. This year's allocation for LAVTA is estimated at \$341,367.

Additionally, the Transit Capital Priorities (TCP) policy of MTC allows bus operators who defer bus purchases to use a portion of the funds from the deferral for other FTA eligible projects. As LAVTA is decreasing the size of the fleet, FTA funds have been made available for preventative maintenance, and LAVTA will receive \$424,167 in FY17. These funds are budgeted on a fiscal year lag to account for the difference between the state and federal fiscal year's and the grant processing cycle time.

### **Other FTA Programs**

Through both MTC and Caltrans LAVTA is receiving funds in FY17 from other FTA programs. These funds for FY17 amount to \$123,468 and will be used to fund a portion of route 14, routes that serve "rural areas" (as identified by the FTA), and LAVTA's parataxi program.

### **Measure B**

Voters in Alameda County re-authorized a one-half cent sales tax dedicated to funding transportation projects. This measure was originally passed in 1992. A portion of the revenues from this measure are dedicated to supporting paratransit services throughout the



County. Funds are distributed to eligible recipients based on a population formula that includes the number of elderly and disabled persons in the jurisdiction, as well as the number of low income persons. This year LAVTA's Measure B allocation for paratransit is \$167,445. Another portion of these revenues helps support fixed route service; LAVTA is expected to receive \$884,690 in fixed route revenues for FY 2017.

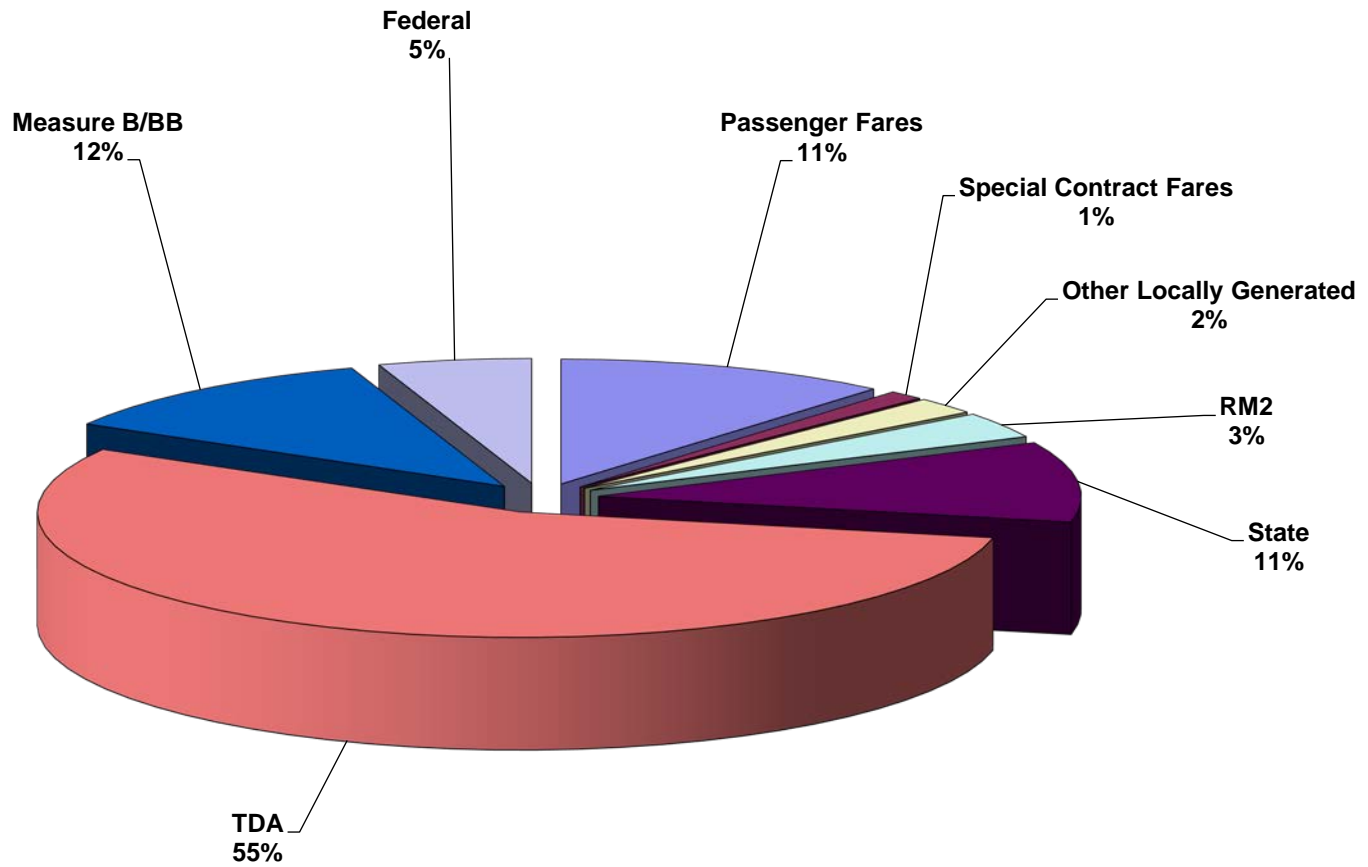
**Measure BB**

Additionally, voters in Alameda County voted for an addition sales tax increase for transit projects. This measure BB is anticipated to provide an additional \$660,528 in funds for Fixed Route service and \$283,285 for Paratransit service.

**LAVTA  
FY2017 BUDGET  
OPERATING REVENUES**

		FIXED ROUTE FUND	PARATRANS. FUND	TOTAL FY2017	BUDGET FY2016	% CHANGE
401	Passenger Fares:	\$1,548,670	\$205,968	\$1,754,638	\$1,758,944	0%
402	Business Park Revenue	\$191,030		\$191,030	\$141,504	35%
402	05 Special Contract Fares:					
	ACE Shuttles	\$171,286		\$171,286	\$195,001	-12%
	BART		\$37,000	\$37,000	\$33,600	10%
406	01 Concessions	\$44,135		\$44,135	\$38,500	15%
406	03 Advertising	\$95,000		\$95,000	\$115,000	-17%
407	04 Interest	\$4,500		\$4,500	\$2,000	125%
407	03 Google Lease	\$24,000		\$24,000	\$0	100%
407	99 Clipper Fees	\$67,733	\$0	\$67,733	\$0	100%
409	Transit Development Act (TDA)					
	91 Article 4.0	\$8,113,227	\$1,212,747	\$9,325,975	\$9,476,889	-2%
	92 Article 4.5		\$123,457	\$123,457	\$129,379	-5%
	95 BART 4.0	\$84,324		\$84,324	\$85,033	-1%
	96 RM2	\$580,836		\$580,836	\$0	100%
	01 TFCA BRT	\$137,500		\$137,500	\$126,250	0%
411	State Transit Assistance (STA)					
	01 Operating-Population Based	\$700,785		\$700,785	\$884,220	-21%
	01 Operating-Revenue Based	\$198,153		\$198,153	\$199,577	-1%
	01 Regional Paratransit	\$0	\$49,787	\$49,787	\$49,123	1%
	01 STA Route 14	\$194,324		\$194,324	\$194,324	100%
	05 Regional BART	\$654,479		\$654,479	\$537,422	22%
413	Federal Transit Administration					
	Section 5303	\$0		\$0	\$0	0%
	Section 5307	\$424,167	\$341,367	\$765,534	\$340,965	125%
	Sectin 5311	\$38,951		\$38,951	\$43,683	-100%
	JARC Grant (Route 14)	\$64,517		\$64,517	\$64,517	100%
	FTA 5310		\$10,000	\$10,000	\$0	0%
	FTA 5317		\$10,000	\$10,000	\$10,000	0%
464	01 Measure B and BB	\$1,545,218	\$450,730	\$1,995,948	\$1,957,416	2%
<b>TOTAL REVENUE</b>		<b>\$14,882,834</b>	<b>\$2,441,056</b>	<b>\$17,323,890</b>	<b>\$16,383,346</b>	<b>5.74%</b>

# OPERATING REVENUE FY2017



## **OPERATING EXPENDITURES**

### **Salaries and Wages**

This category includes salaries for all staff members, including 7.5% towards PERS 457 Retirement Plan (for Executive Director only). In addition employee salary increases are included in this line item however increases for employees are based on performance/merit only.

### **Personnel Benefits**

This category includes contributions to California Public Employees Retirement System (CalPERS), premiums for Medical, Dental, Vision, Disability and Life Insurance programs, Workers Compensation Insurance, Unemployment expense and Automobile Allowance (for the Executive Director only). Also included is the health annuity for retirees, and the amount necessary to prefund LAVTA's annual OPEB obligation.

### **Professional Services**

Compensation for Board Members per Bylaws of LAVTA for attendance at meetings of the Board of Directors, Committees of the Board of Directors and other LAVTA business is included here. Additionally, on an on-going basis LAVTA contracts out for a variety of professional services including: legal counsel, lobbying, financial services (for the annual audit), and graphic design.

### **Non-Vehicle Maintenance**

This line item includes the expenses to cover the cost of hiring professional maintenance vendors to assist in the cleaning of the Maintenance, Operations and Administration building (MOA), Transit Center facility and grounds, and cleaning of bus stops. In addition this line item includes the cost of preventative maintenance for the facilities, office equipment such as the accounting system, copy machines, and phones. Costs also include computer support, including the annual contracts for the AVL system and a map platform update, and the cost of the bus shelter maintenance program.

### **Communications**

Postage, Federal Express, and courier charges are in this category of expenses.

### **Fuel and Lubricants**

Costs for all diesel and unleaded gas for buses and vans are budgeted here. This line item is budgeted for FY 2017 at \$2.35 per gallon; fuel for non-revenue vehicles is budgeted at \$3.20 per gallon. This line item also contains a \$100,000 contingency to account for unstable and volatile gas prices.

### **Office/Operating Supplies**

This category includes copy machine paper, consumable office supplies, letterhead, envelopes and any other miscellaneous office supplies needed.

### **Printing**

The line item for printing covers the cost for printing public information materials, i.e. Wheels map and schedules, fare media, brochures and the production of exterior route and schedule displays are in this line item.

### **Utilities**

Utilities include expenses to cover electricity, gas, water, sewer, garbage, and telephone bills. .

### **Insurance**

This line item includes insurance on facility contents, employee dishonesty bonds, and property insurance on the MOA, Transit Center and Atlantis facilities. It also includes premiums for casualty, general liability and physical damage insurance, funds to cover the cost of claims under LAVTA's \$25,000 self-insured retention (SIR) for liability under the CalTIP program.

### **Taxes and Fees**

Fees for fuel taxes and underground storage tank fees are budgeted here.

### **Purchased Transportation Service**

Purchased transportation service is the largest of the budgeted line items. This line item includes the total operating costs and fixed monthly management fee based on the agreements between LAVTA and MV, and LAVTA and MTM, which includes all materials, supplies, lubricants, vehicle parts and labor for provision of operation and maintenance services. This line item is increased from last year's budget due to the increase in contract costs for fixed route services and vehicle maintenance with MV Transportation and an increase in contract costs, and usage for Paratransit services with MTM.

Additionally, expenses have been budgeted for the anticipated "WHEELS on Demand" service.

### **Miscellaneous**

This line item includes membership dues for the American Public Transit Association, California Transit Association, CalAct, and the Dublin, Pleasanton, and Livermore Chambers of Commerce. Also included are promotional items related to special events, and any miscellaneous items not included elsewhere are budgeted here.

### **Professional Development**

Professional development covers the expenses for transportation, meals, conference registration fees and lodging for attendance at transit conferences, training seminars, workshops and other required business meetings are included here. This category also includes expenses associated with job specific development classes.

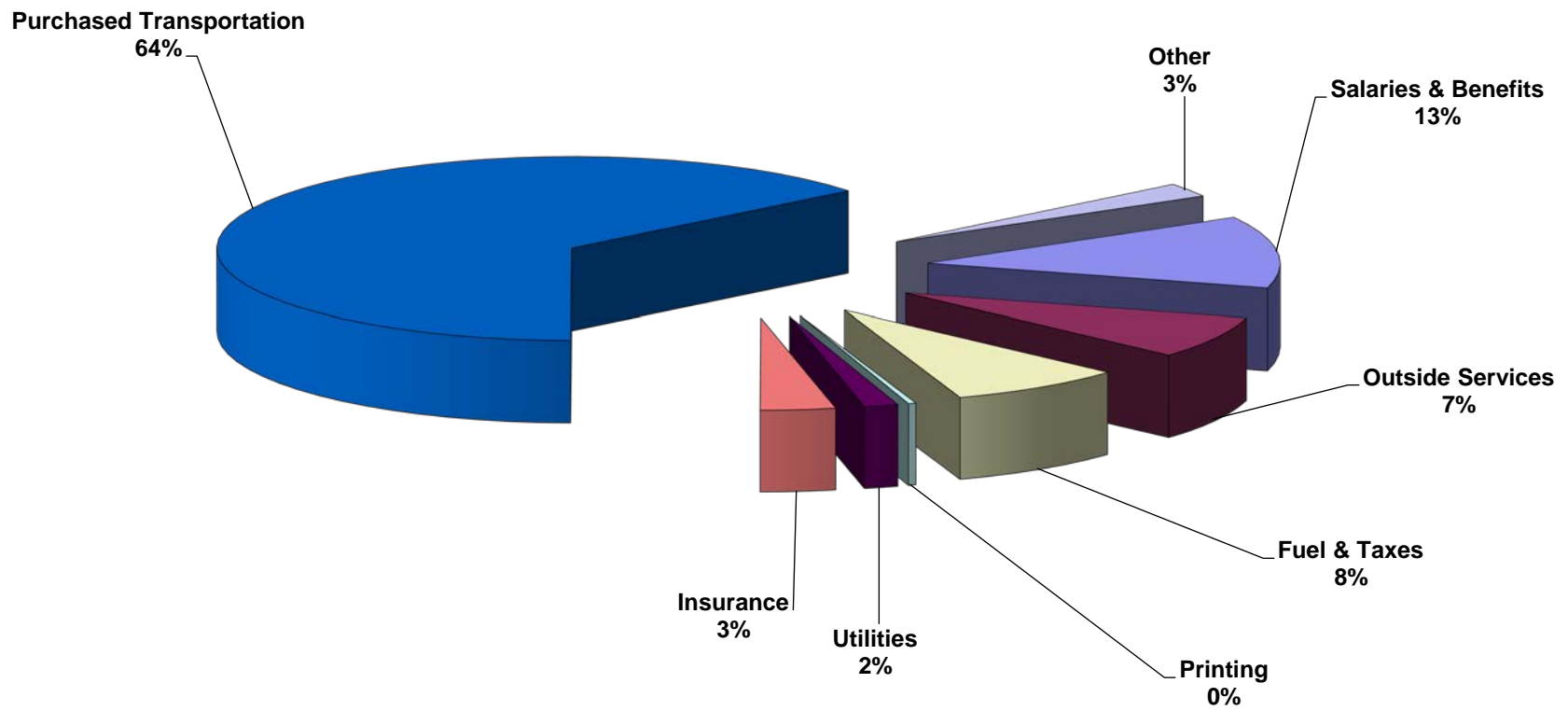
### **Advertising**

The advertising budget includes any advertising done for LAVTA including radio, newspaper, flyers etc.

**LAVTA  
FY2017 BUDGET  
OPERATING EXPENDITURES**

		GENERAL FUND	PARATRANSIT FUND	TOTAL FY 17	BUDGET FY16	% CHANGE
501 02	Salaries and Wages	\$1,249,982	\$131,074	\$1,381,056	\$1,293,880	7%
502 00	Personnel Benefits	\$764,529	\$50,818	\$815,347	\$686,556	19%
503 00	Professional Services	\$578,056	\$121,100	\$699,156	\$580,806	20%
503 05	Non-Vehicle Maintenance	\$568,927	\$5,101	\$574,029	\$489,090	17%
503 99	Communications	\$6,500	\$4,000	\$10,500	\$10,500	0%
504 01	Parts, Fuel and Lubricants	\$1,231,310	\$0	\$1,231,310	\$1,541,300	-20%
504 03	Non Contracted Vehicle Maintenance	\$15,000	\$0	\$15,000	\$2,500	500%
504 99	Office/Operating Supplies	\$49,530	\$970	\$50,500	\$46,000	10%
504 99	Printing	\$60,000	\$0	\$60,000	\$67,000	-10%
505 00	Utilities	\$263,293	\$3,608	\$266,900	\$264,300	1%
506 00	Insurance	\$580,890	\$10,046	\$590,936	\$536,162	10%
507 99	Taxes and Fees	\$152,000	\$0	\$152,000	\$152,000	0%
508 01	Purchased Transportation	\$9,018,334	\$2,102,600	\$11,120,934	\$10,464,276	6%
509 00	Miscellaneous	\$118,265	\$8,238	\$126,504	\$66,975	89%
509 02	Professional Development	\$36,218	\$3,500	\$39,718	\$49,000	-19%
509 08	Advertising	\$190,000	\$0	\$190,000	\$133,000	43%
<b>TOTAL TRANSIT OPERATIONS AND MAINTENANCE</b>		<b>\$14,882,835</b>	<b>\$2,441,056</b>	<b>\$17,323,890</b>	<b>\$16,383,345</b>	<b>5.7%</b>

# OPERATING EXPENDITURES FY 2017



## **CAPITAL IMPROVEMENT PROGRAM – FY 2017**

### **Facilities Rehab and Repair**

#### **Office and Facility Equipment**

This budget item will be used to upgrade and replace existing office and/or facility equipment as needed.

#### **Shop Repairs and Replacements**

The current MOA facility was built in 1991 and on-going repairs have been required in the past. Some of the equipment is now in need of total replacement, this line item reflects minor replacements, and larger repairs for FY17.

#### **IT Upgrades and replacement**

Some of LAVTA's computers and other IT equipment need to be replaced.

#### **Transit Center Upgrades and Improvements**

In addition to repairs on the current facility, the Historic Livermore Depot will be moved to the Transit Center and will require some upgrades to the current property.

#### **Security Upgrades**

The Livermore Police Department has suggested that the lighting at the Transit Center be increased. LAVTA is able to do this in FY17 thanks to a security grant from the California Office of Emergency Services. An additional security grant will be used to place lighting in some bus shelters.

#### **Bus Shelter and Stops**

Funds for this project will be used to rehabilitate or improve selected bus stop locations, and move bus stops to new locations as necessitated by the COA changes. Additionally, bus stop branding will need to be updated as the rebranding project commences.

#### **Board Room Upgrade**

LAVTA will be installing an audio and visual system in the Board room.

#### **Doolan Tower Upgrade**

The Doolan Tower houses LAVTA's radio equipment and is a key component of LAVTA's AVL system. The majority of the equipment has been in place for over a decade and some of it needs an upgrade to prevent future failure.

### **Vehicle Rehab and Repair and Replacement**

#### **Vehicle Repairs**

Funds associated with this project will be used for the replacement of engines and transmissions, and other major components that have reached the end of their useful lives.

#### **Vehicle Wrapping**



With the rebranding project, the LAVTA fleet will need to have their bus wraps upgraded to match the new design.

### **Bus Replacement**

LAVTA's largest fleet of busses is due for replacement. The replacement of these vehicles will begin in FY17 and continue into FY18. The majority of the funds for the replacements will come from FTA funding.

### **Farebox Upgrade**

With the new bus purchase LAVTA was forced to purchase a different, upgraded, farebox that is different than what is on the rest of the LAVTA fleet (the one on the current fleet is no longer available). Therefore, LAVTA will need to purchase matching farebox for the buses that are not being replaced with in the next two fiscal years. LAVTA staff was able to obtain an FTA grant to cover the majority of these costs.

### **WiFi**

LAVTA will be adding WiFi availability to buses within our fleet.

### **Non-Revenue Vehicles**

The non-revenue vehicles in the LAVTA fleet include road supervisor vehicles, shift change vehicles, shop and shelter trucks, and a few vehicles used by LAVTA staff. All of the vehicles within LAVTA's non-revenue fleet are past their useful lives. However, some are in good working order and do not need to be replaced in FY17. For FY 17 LAVTA will replace, three road supervisor vehicles, four shift trade vehicles, and two shop trucks. LAVTA will also purchase a trailer to be used with one of the trucks for transporting larger shelter parts. LAVTA was able to receive some federal (FTA) funding. The Transit Capital Priorities (TCP) policy of MTC allows bus operators who defer bus purchases to use a portion of the funds from the deferral for other FTA eligible projects. As LAVTA is decreasing the size of the fleet, FTA funds have been made available for these replacements.

## **Miscellaneous**

### **Transit Capital**

The funds associated with this line item will be used to cover miscellaneous projects that come up throughout the year.

### **TPI Projects**

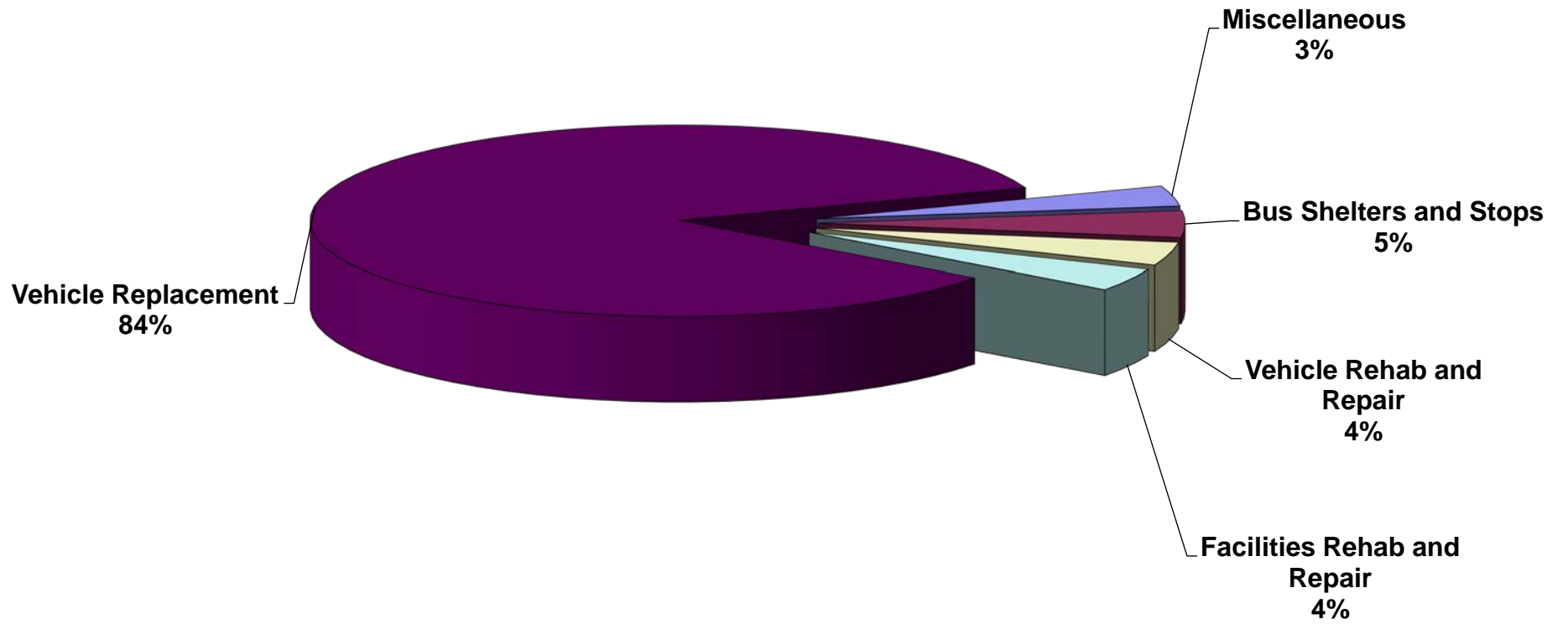
LAVTA is working with the City of Dublin on a project to add an adaptive signal control system to Dublin Blvd, this system will be owned and maintained by the City of Dublin upon completion. This project also includes adding three queue jumps to Dublin Blvd, and a Real Time passenger information app for LAVTA passengers.

**LAVTA  
FY2017 BUDGET  
PROJECT DETAIL**

**Capital Improvement Program**

Project	FTA FUNDS	BRIDGE TOLLS	TDA Prior Years	TDA 4.0	Prop 1B	BUDGET FY17	
Bus Replacement	\$12,315,205	\$535,578	\$2,296,208	\$180,000	\$572,778	\$15,899,769	Prop 1B 572778 for buses, 22k TDA for clipper wiring.
Transit Center Upgrades and Improvements			\$56,200		\$125,625	\$181,825	56200 for upgrades at depot
Bus Shelters, signs, and Stops			\$767,005		\$116,719	\$883,724	\$1030000 coa bus stop changes and rebranding, 10k wayfinding at BART 10k sign install
IT upgrades and replacement			\$15,500			\$15,500	5 new computers
Office and Facility Equipment			\$20,000		\$177,390	\$197,390	Prop 1 B staff and driver parking lots, 10k furniture for ED office, 10k rutan vault upgrade
Transit Capital			\$100,000			\$100,000	
Shop Repairs and Replacements			\$67,000		\$184,124	\$251,124	184124, shop floor, 7k laptops for new buses, 10k test equip for new buses
Board room upgrade			\$25,600			\$25,600	AV system and access point
Doolan tower upgrade			\$10,000			\$10,000	
TPI Projects	\$504,564		\$66,000			\$570,564	Phone app and GTFS feed
Rebranding bus wrap			\$95,000			\$95,000	
Vehicle Repairs			\$120,000			\$120,000	
WiFi			\$13,304		\$36,696	\$50,000	
Farebox Upgrade	\$398,242		\$101,758			\$500,000	
Non Revenue Vehicle replacement	\$367,200		\$144,800			\$512,000	FTA funds (2 trucks 81600, 3 rs vehicles 122400, 4 shift trade 163200)- 140k for trucks, 153k rs, 20
Security upgrades					\$73,392	\$73,392	Transit Center Lighting, bus shelter security lighting
<b>TOTAL</b>	<b>\$13,585,211</b>	<b>\$535,578</b>	<b>\$3,898,375</b>	<b>\$180,000</b>	<b>\$1,286,724</b>	<b>\$19,485,888</b>	

**CAPITAL PROGRAM  
FY 2017**



**LAVTA**  
**RESERVES ANALYSIS**

**OVERVIEW OF THE ALLOCATION PROCESS**

*TDA*

Under the State Transportation Development Act (TDA), the Metropolitan Transportation Commission (MTC) is designated as the body that distributes funds from the County Local Transportation Fund (LTF) to each transit operator in the county. Each year this distribution process begins in February when MTC passes a resolution approving each transit operator's apportionment of TDA funds for the upcoming fiscal year. This resolution defines LAVTA's share of the funds available in Alameda County. The funds are apportioned based on population. LAVTA's service area contains approximately 11% of the total population in the county.

Through its planning process LAVTA determines how much of this apportionment to request for the year, and submits a claim for these funds. MTC then passes a resolution allocating the requested funds.

The difference between the apportioned amount and the allocated amount is reserved for LAVTA's future use. This amount, called "prior year funds", "carryover" or "reserves", is also shown in the apportionment resolution. These funds are retained in accordance with the California Administrative Code, in the LTF at the County of Alameda based on terms and conditions determined by MTC.

**TDA RESERVES**

The following analysis calculates LAVTA's expected reserves at the end of FY2017 based on currently available information about FY 2016

<b>Projected Reserves at June 30, 2016</b>	<b>\$9,589,812</b> (Projected Carryover 2/24/16)
FY2017 Apportionment (estimated)	9,304,213 (FY17 revenue estimate 2/24/16)
<b>FY2017 TDA Funds Available for Allocation</b>	<b>\$18,894,025</b>

FY2017 Operating Request	9,325,974
FY2017 Capital Request	180,000
<b>FY2017 TDA Request for Allocation</b>	<b>\$9,545,974</b>

<b>Projected Reserves at June 30, 2017</b>	
Reserves at June 30, 2016	\$9,388,051
Expiring Capital Allocations @June 30, 2016	0
FY 2016 Unexpended Funds (Due to LTF)	746,336 (estimate)
FY 2015 Due to LTF	\$2,916,887

<b><u>TOTAL TDA RESERVES</u></b>	<b><u>\$13,050,274</u></b>
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*STA*

A second revenue source administered by MTC is State Transportation Assistance Funds, or STA. LAVTA receives apportionments of STA funds each year: Revenue based (calculated on LAVTA's locally generated revenue as a portion of the region's locally generated revenue) and Population based (based on LAVTA's share of population compared to other small and north county operators). As with TDA, LAVTA receives an estimated apportionment in February, requests an allocation, and the difference is maintained in the County Treasury, but administered by MTC, as reserves.

**STA RESERVES**

The following analysis calculates LAVTA's expected STA reserves at the end of FY2017 based on currently available information about FY 2016.

*Population Based*

<b>Reserves at June 30, 2016</b>	<b>\$700,785</b> (Projected Carryover 5/25/16)
FY2017 Apportionment	\$710,627 (FY14 revenue estimate 5/25/16)
<b>FY2017 Available STA Funds</b>	<b>\$1,411,412</b>

**FY2017 STA Request for Allocation**                      **\$700,785**

**Reserves at June 30, 2017**                                      **\$710,785**

*Revenue Based*

<b>Reserves at June 30, 2016</b>	<b>\$198,453</b> (Projected Carryover 5/25/2016)
FY2017 Apportionment	218,656 (FY16 revenue estimate 5/25/2016)
<b>FY2016 Available STA Funds</b>	<b>\$417,109</b>

**FY2016 STA Request for Allocation**                      **\$198,453**

**Reserves at June 30, 2017**                                      **\$218,656**

**TOTAL STA RESERVES**    **\$929,441**

**TOTAL TDA and STA RESERVES**                                      **\$13,979,715**

**RESOLUTION NO. 18-2016**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY ADOPTING THE OPERATING  
AND CAPITAL BUDGET FOR FISCAL YEAR 2017**

**WHEREAS** the Board of Directors of the Livermore Amador Valley Transit Authority at their meeting of June 6, 2016 reviewed the Operating and Capital Budget for Fiscal Year 2017 for this Authority.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors that the Operating and Capital Budget for the Livermore Amador Valley Transit Authority for Fiscal Year 2017, attached hereto and incorporated herein as Attachment 1, is hereby adopted.

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to transfer funds within and between costs centers.

**APPROVED AND PASSED** this 6th day of June, 2016.

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Don Biddle, Chair

**ATTEST:**

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Michael Tree, Executive Director

**AGENDA**

**ITEM 9**



STAFF REPORT

SUBJECT: Resolution Authorizing Investment of Livermore Amador Valley Transit Authority (LAVTA) Monies in the State of California Local Agency Investment Fund (LAIF)

FROM: Beverly Adamo, Director of Administrative Services

DATE: May 24, 2016

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**Action Requested**

Forward a recommendation to the Board of Directors to approve the attached Resolution 20-2016 reauthorizing investment of LAVTA funds in LAIF.

**Background**

In 1996 the California legislature enacted a new law under the California Government Code to improve accountability for investments made by public agencies. (This was in response to the financial problems in Orange County at the time.) This law, in part, requires that public entities annually prepare and adopt an investment policy at a public meeting. Attached for your review and approval is a resolution adopting LAVTA's current investment policy, which was first adopted by the board of Directors in February 1986.

**Discussion**

In 1986 when LAVTA made the decision to utilize the LAIF for investment purposes, that decision was based on a number of considerations which included the fact that there are no qualified positions within the Authority's organization to make day-to-day investment decisions. Since that has not changed over the years, nor is it anticipated that the organization will likely have such expertise in the future, Staff recommends that LAVTA continue to utilize LAIF for ongoing investments.

There is no change in the recommendation for this year's resolution in the authorization to order the deposit or withdrawal of monies in LAIF, and includes LAVTA's Executive Director, Michael Tree, and Beverly Adamo, Director of Administrative Services.



**Budget**

No budget impact.

**Next Steps**

Upon Board approval, this Resolution will be provided to LAIF and kept on record as required.

**Recommendation**

Forward a recommendation to the Board of Directors to adopt the attached Resolution 20-2016 reauthorizing investment of LAVTA monies in LAIF.

**Attachments:**

1. Resolution 20-2016 Authorizing Investment of Livermore Amador Valley Transit Authority Monies in the State of California Local Agency Investment Fund

**RESOLUTION NO. 20-2016**

**RESOLUTION AUTHORIZING INVESTMENT OF  
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
MONIES IN LOCAL AGENCY INVESTMENT FUND**

WHEREAS, pursuant to Chapter 730 of the Statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Livermore Amador Valley Transit Authority does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein as in the best interests of the Livermore Amador Valley Transit Authority ;

THEREFORE, BE IT RESOLVED that the Board of Directors does hereby authorize the deposit and withdrawal of Livermore Amador Valley Transit Authority monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein;

BE IT FURTHER RESOLVED that the following Livermore Amador Valley Transit Authority officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

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Michael S. Tree  
Executive Director

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Beverly Adamo  
Director of Administrative Services

PASSED AND ADOPTED by the Board of Directors of the Livermore Amador Valley Transit Authority of the State of California on the 6th day of June 2016.

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Don Biddle, Board Chair

ATTEST:

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Michael Conneran, Legal Counsel

**AGENDA**

**ITEM 10**



STAFF REPORT

SUBJECT: LAVTA Annual Organizational Review  
FROM: Beverly Adamo, Director of Administrative Services  
DATE: May 24, 2016

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**Action Requested**

Review and forward to the Board of Directors, the proposed organization chart and Resolution 19-2016 resulting from the annual review of the LAVTA organization and of salary bands as required by LAVTA Human Resources Policy.

**Background**

LAVTA's Human Resources Policy states that "As part of the annual budget approval process, salary ranges will be established in accordance with procedures in the Human Resources Manual, which includes adherence to the Executive Director Compensation Policy and an annual salary survey for all established positions within the Authority." LAVTA also reviews the organization for any changes that have occurred over the last fiscal year or that are recommended to the Board for the next fiscal year. Last year, LAVTA's Board approved an adjustment to the salary bands for FY2016 based on the update to the salary survey conducted by a third party contractor.

**Discussion**

*Organization Chart*

The proposed FY2017 budget that will be presented to the Committee, includes the positions as reflected in the attached organization chart. For FY2017 Staff recommends no changes to the organization chart.

*Salary Bands*

A thorough compensation study conducted by the third part contractor was completed in 2014, with an update to the survey, including any adjustments subsequent to the study, was completed in 2015 and this year. The updates in 2015 and 2016 were made based on the same 11 comparator transit agencies.

Based on the update this year, there is no indication that salaries in the transit agency labor market have fluctuated enough to warrant more than a CPI-based increase in the salary bands (Table 10. Consumer Price Index for All Urban Consumers; selected areas all items index for the San Francisco-Oakland-San Jose, CA). Therefore, staff recommends 3.0% CPI increase in the

salary bands in order to ensure that the bands stay competitive in the labor market. The changes are summarized below.

**Please note: Changes to the Salary Bands do not affect individual salaries which are increased based solely on performance and in accordance with the adopted budget.**

*Table of Proposed Monthly Salary Range Changes*

<b>Band</b>	<b>Current FY2016 Monthly Salary Range</b>		<b>Proposed FY2017 Monthly Salary Range</b>	
1	\$3,237	\$4,532	\$3,334	\$4,668
2	\$4,046	\$5,665	\$4,167	\$5,835
3	\$4,856	\$6,799	\$5,002	\$7,003
4	\$5,827	\$8,157	\$6,002	\$8,402
5	\$6,992	\$9,789	\$7,202	\$10,083
6	\$8,391	\$11,747	\$8,643	\$12,099

**Proposed Salary Band Ranges**

**Monthly Salary Ranges**

**Band 1** **\$3,334 - \$4,668**

Customer Service Representative

**Band 2** **\$4,167 - \$5,835**

Accounting Assistant  
Community Outreach Coordinator  
Administrative Assistant  
Customer Service Supervisor

**Band 3** **\$5,002 - \$7,003**

Paratransit Planning Specialist

**Band 4** **\$6,002 - \$8,402**

Senior Transit Planner  
Senior Fleet & Technology Management Specialist  
Senior Marketing and Communications Specialist  
Senior Grants and Project Management Specialist

**Band 5** **\$7,202 - \$10,083**

Finance and Grants Manager

**Band 6** **\$8,643 - \$12,099**

Director of Administrative Services  
Director of Planning and Communications

**Budget Impact**

These Salary Band Ranges and the Organizational Chart are consistent with the proposed FY2017 operating budget.

**Recommendation**

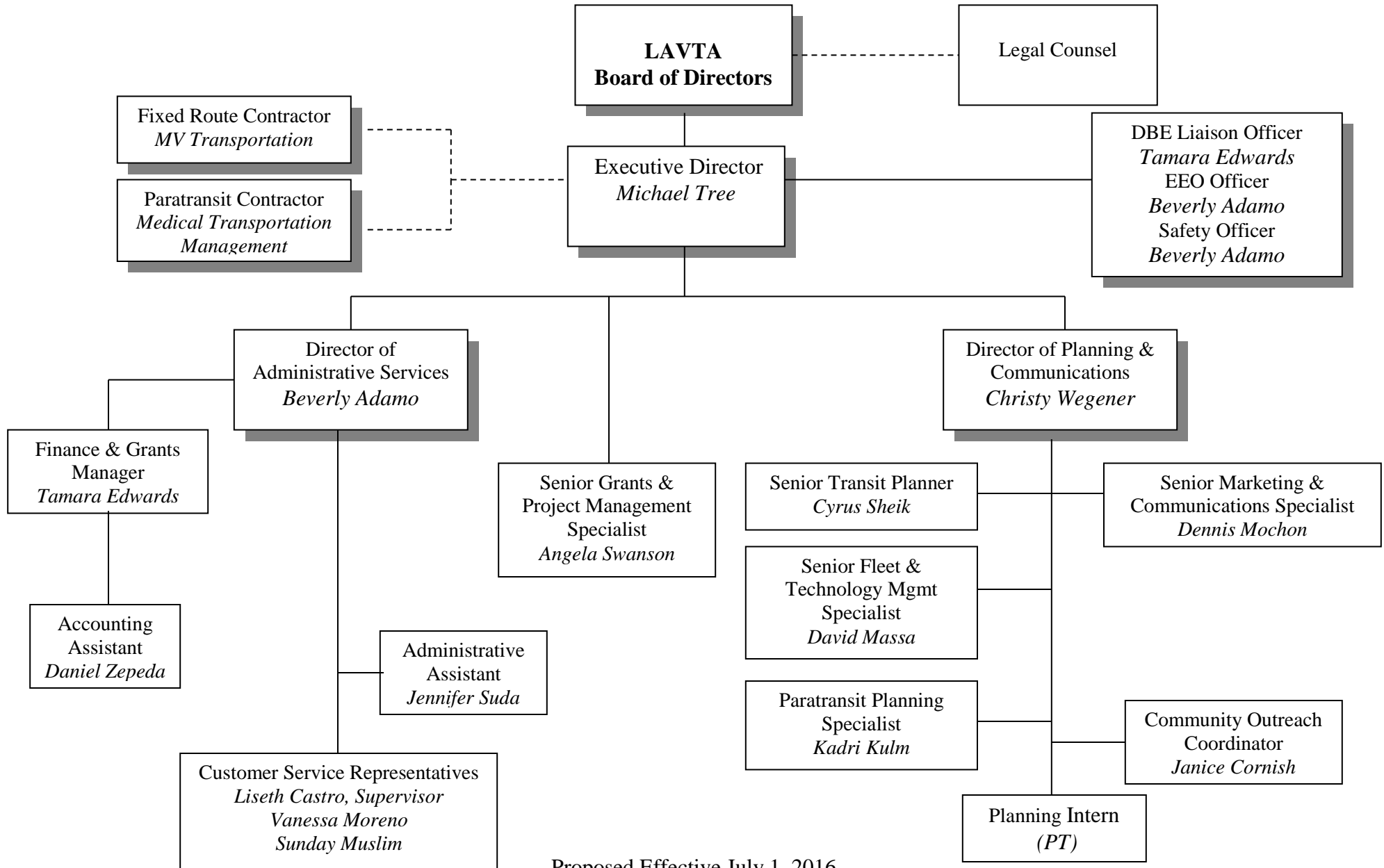
Staff recommends the Finance and Administration Committee recommend the Board of Directors approve the attached organization chart and Resolution 19-2016 adjusting the rates of salary bands for LAVTA employees.

## Attachments:

1. LAVTA Proposed Organization Chart
2. Resolution 19-2016 of the Board of Directors of the Livermore Amador Valley Transit Authority Establishing FY2017 Salary Bands

# LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

## Organizational Chart



Proposed Effective July 1, 2016

**RESOLUTION NO. 19-2016**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
ESTABLISHING FY2017 SALARY BANDS**

**WHEREAS**, the Board of Directors of the Livermore Amador Valley Transit Authority adopted Resolution No. 26-2014, which established the current Human Resources Policy; and

**WHEREAS**, Section 4.2, Rates of Pay, of the Human Resources Policy requires an annual review of the Salary Ranges as part of the annual budget process; and

**WHEREAS**, it is desirable and necessary to revise the Salary Bands.

**NOW, THEREFORE, BE IT RESOLVED** that the Salary Bands for FY2017 are revised as follows:

**Salary Bands**

The following salary bands represent the categories of employment within the agency. Bands will be adjusted annually as part of the budget process. Periodically the Board of Directors may make additional one time adjustments to the bands based on market conditions, or other relevant factors indicating that the bands have become non-competitive. The Executive Director will have the authority to set salaries for positions within each band based on adopted budget constraints.

Monthly salary ranges as of July 1, 2016.

**Monthly Salary Ranges**

<u>Band 1</u>	<u>\$3,334 - \$4,668</u>
Customer Service Representative	
<u>Band 2</u>	<u>\$4,167 - \$5,835</u>
Accounting Assistant	
Community Outreach Coordinator	
Administrative Assistant	
Customer Service Supervisor	
<u>Band 3</u>	<u>\$5,002 - \$7,003</u>
Paratransit Planning Specialist	
<u>Band 4</u>	<u>\$6,002 - \$8,402</u>
Senior Transit Planner	
Senior Fleet & Technology Management Specialist	



Senior Marketing & Communications Specialist  
Senior Grants & Project Management Specialist

Band 5 \$7,202 - \$10,083  
Finance and Grants Manager

Band 6 \$8,643 - \$12,099  
Director of Administrative Services  
Director of Planning and Communications

**PASSED AND ADOPTED** this 6th day of June, 2016.

\_\_\_\_\_  
Don Biddle, Chair

**ATTEST:**

\_\_\_\_\_  
Michael Tree, Executive Director

**Approved as to form:**

\_\_\_\_\_  
Michael Conneran, Legal Counsel

**AGENDA**

**ITEM 11**



# LAVTA COMMITTEE ITEMS - MAY 2016 - SEPTEMBER 2016

## Finance & Administration Committee

	Action	Info
<b>May</b>		
Minutes	X	
Treasurers Report	X	
LAIF	X	
Quarterly Budget & Grants Report		X
Draft FY17 Budget	X	
Annual Org Review	X	
<b>June</b>	Action	Info
Minutes	X	
Treasurers Report	X	
<b>July</b>	Action	Info
Minutes	X	
Treasurers Report	X	
*Typically July committee meetings are cancelled		
<b>August</b>	Action	Info
Minutes	X	
Treasurers Report	X	
Legislative Update	X	
Quarterly Budget & Grants Update		X
<b>September</b>	Action	Info
Minutes	X	
Treasurers Report	X	
Financial Audit		X