

**EXECUTIVE DIRECTOR'S REPORT**

June 2016

**1. Las Positas College Easy Pass Demonstration Project**

Las Positas College and the Associated Students of Las Positas College are gearing up to promote the Easy Pass Demonstration Project that will be for the incoming academic school year. LAVTA is initiating the project to evaluate the potential of ridership to and from the college so that efforts can be made to appropriately price and put into place a long term Easy Pass. The Associated Students of Las Positas College have contributed \$20,000 towards the demonstration project.

**2. Altamont Regional Rail Working Group**

The Altamont Regional Rail Working Group met for their second meeting in May. The group received updates on the ACE Forward and BART to Livermore projects. Additionally, the LAVTA Board listened to a presentation by Mr. Habib Balian, CEO of the Foothill Gold Line Construction Authority. The presentation focused on efficiencies gained with the project being completed by the Construction Authority, as opposed to LA Metro. The Working Group will meet again in July.

**3. Paratransit Ridership**

Our contractor MTM and LAVTA are realizing the benefits from software recently installed to help MTM negotiate and optimize trips for better efficiency. Last month paratransit trips decreased 10%. A similar decrease is being seen in May. Additionally, eligibility interviews started on May 31<sup>st</sup> to ensure that customers using the system are in fact qualified for the specialized service.

**4. Livermore Historic Train Depot Project**

On May 31<sup>st</sup> the Livermore Planning Commission approved the relocation and renovation of the historic Livermore Train Depot. The Depot will be moved to the Livermore Transit Center in the near future and renovated over the next 12 months.

**5. Alternative Workweek Schedule**

For several years LAVTA employees, with the exception of the three Executive Staff, have worked an alternative workweek schedule (every other Friday off). With only 11 employees in the main office and a robust workload, staff is finding it difficult to work efficiently and effectively on Fridays. Staff has begun discussions to find solutions, including all employees returning to a traditional Mon-Fri workweek.

Attachments

1. Management Action Plan w/Updates
2. Board Statistics November FY16
3. 3<sup>rd</sup> Quarter FY2016 Operations Report
4. 3<sup>rd</sup> Quarter FY2016 Marketing Report
5. 3<sup>rd</sup> Quarter Grants Report
6. State Legislative Report
7. FY16 Upcoming Committee Items

# FY2016 Goals, Strategies and Projects

Last Updated– May 18, 2016

# MANAGEMENT ACTION PLAN (MAP)

| Goal: Service Development   |   |       |                    |             |   |           |
|---|---|-------|--------------------|-------------|---|-----------|
| Strategies (those highlighted in bold indicate highest Board priority)  |   |       |                    |             |   |           |
| <ol style="list-style-type: none"> <li>1. <b>Provide routes and services to meet current and future demand for timely/reliable transit service</b></li> <li>2. Increase accessibility to community, services, senior centers, medical facilities and jobs</li> <li>3. <b>Optimize existing routes/services to increase productivity and response to MTC projects and studies</b></li> <li>4. <b>Improve connectivity with regional transit systems and participate in BART to Livermore project</b></li> <li>5. Explore innovative fare policies and pricing options</li> <li>6. Provide routes and services to promote mode shift from personal car to public transit</li> </ol> |   |       |                    |             |   |           |
| Projects  | Action Required   | Staff | Board Committee    | Target Date | Status  | Task Done |
| Comprehensive Operational Analysis (COA)  | <ul style="list-style-type: none"> <li>• Development of RFP/Selection of Contractor</li> </ul>                  | DP    | Projects/ Services | Mar 2015    | → Project awarded to Nelson/Nygaard.  | X         |
|   | <ul style="list-style-type: none"> <li>• Completion of scope of work</li> </ul>                                 |       |                    | Feb 2016    | → Service Design Guidelines approved by Board. First and second round of public workshops completed. Comments on 3 service alternatives received. Draft preferred alternative created. P&S Committee has provided comment. <u>Board conducted public hearing, approved recommended changes, with the exception of Routes 580X, 20X and 11. Options with these routes will be considered at June meeting. Wheels On Demand discount program also being considered in June.</u> | X         |
|   | <ul style="list-style-type: none"> <li>• Approval of route improvements</li> </ul>                              |       |                    | Jun 2016    |   |           |
| Short Range Transit Plan (SRTP is a 10-year plan)   | <ul style="list-style-type: none"> <li>• Create preferred alternative</li> </ul>                                | DP    | Projects/ Services | May 2016    | → Preferred alternative in draft form   | X         |
|   | <ul style="list-style-type: none"> <li>• Create 10-year SRTP based on direction of planning efforts.</li> </ul> |       |                    |             | → Kickoff meeting held with consultant team on August. Consultant rewrote COA to meet MTC SRTP specs. <u>Approved in May.</u>   | X         |
| Long Range Transit Plan (LRTP is a 30 year plan)  | <ul style="list-style-type: none"> <li>• COA planning firm will conduct the LRTP</li> </ul>                     | DP    | Projects/ Services | Sept 2016   | → LRTP to be completed after approval of preferred alternative of COA. Fall of 2016.  |           |

| Projects             | Action Required  | Staff | Board Committee    | Target Date                               | Status   | Task Done |
|----------------------|--|-------|--------------------|---|--|-----------|
| Schedule Development | <ul style="list-style-type: none"> <li>Develop timetables for each route, with time points, running times and schedules.</li> </ul>  | DP    | Projects/ Services | Jun 2016                                  | → <u>Schedule development underway for approved route changes.</u>   |           |
| Fare Analysis        | <ul style="list-style-type: none"> <li>Evaluate fare analysis proposal of firm with best COA submittal</li> <li>Fare analysis conducted with COA/SRTP/LRTP project.</li> <li>Approval of fare changes</li> </ul>   | DP    | Projects/ Services | Feb 2015<br><br>Apr 2016<br><br>Sept 2016 | → Fare analysis awarded to Nelson/Nygaard.<br><br>→ Draft fare analysis received by staff for comment. This project will coincide with the development of the Long Range Transit Plan in fall of 2016.   | X         |
| BART to ACE          | <ul style="list-style-type: none"> <li>Provide guidance on bus routes in four alternatives being considered as part of the environmental study. Coordinate with LAVTA COA/Short &amp; Long Range Planning. Establish Working Group to provide input on rail planning in region.</li> </ul> | DP    | Projects/ Services | Jun 2016                                  | → Staff and Nelson/Nygaard providing ongoing feedback on bus routes/facilities within four alternatives. Feedback provided on street design in specific plan for development adjacent to BART station on Isabel. BART has released ridership projections for project. Awaiting public discussion.<br><br>→ Inaugural meeting of Altamont Regional Rail Working Group held. Legislation introduced in Sacramento. Working Group met in May and discussed opportunities to expedite and streamline the project. <u>Next mtg is July 13<sup>th</sup>.</u> |           |

| Projects  | Action Required  | Staff | Board Committee       | Target Date                    | Status   | Task Done |
|---|--|-------|-----------------------|--------------------------------|--|-----------|
| MTC<br>Plan Bay Area Update   | <ul style="list-style-type: none"> <li>• Provide technical expertise</li> <li>• Participate in public workshops to ensure Priority Development Areas and public transit in Tri-Valley area is adequately planned.</li> </ul> | DP    | Projects/<br>Services | May<br>2015<br><br>Jun<br>2016 | <p>→ MTC convened meeting with staff</p> <p>→ Project/budget spreadsheets submitted for business as usual model to 2040. Capital asset inventory and maintenance plan submitted. Info on route system submitted. <u>MTC working on draft environmental impact report for document.</u></p> | X         |
| ACTC<br>County Transit Study  | <ul style="list-style-type: none"> <li>• Serve on TAC and participate in public workshops.</li> </ul>  | DP    | Projects/<br>Services | Jun<br>2016                    | <p>→ Staff has attended TAC meetings and provided input on key activity centers in Tri-Valley and performance standards. Key activity center incorporated into LAVTA preferred alternative. <u>Study before ACTC for approval in May/June.</u></p>   |           |
| ACTC<br>Tri-Valley Integrated Park &<br>Ride Study                                      | <ul style="list-style-type: none"> <li>• Serve on TAC.</li> </ul>  | DP    | Projects/<br>Services | Dec<br>2016                    | <p>→ Kickoff meeting with DKS and project TAC held. DKS working on potential park &amp; ride locations/modeling. <u>Consultant currently modeling 4 P&amp;R locations in Tri-Valley. Project to conclude in fall of 2016.</u></p>  |           |
| CCTA:<br>I-680 Express Bus Study/I-<br>680 Transit Investment &<br>Transit Relief Study | <ul style="list-style-type: none"> <li>• Serve on TAC and participate in public workshops.</li> </ul>  | DP    | Projects/<br>Services | Apr<br>2015                    | <p>→ Projects are ongoing. Geographic focus on Walnut Creek to Dublin. Existing conditions report completed. <u>Looked at full range from full BART to light bus. Enhanced bus/intelligent vehicle technology in corridor was preferred alternative.</u></p>                               | X         |

| Projects   | Action Required   | Staff | Board Committee       | Target Date | Status  | Task Done |
|--|---|-------|-----------------------|-------------|---|-----------|
| Clipper Project  | <ul style="list-style-type: none"> <li>• Policy development</li> <li>• Site work</li> <li>• Installation</li> <li>• Implementation</li> </ul>   | DP    | Projects/<br>Services | Jul 2015    | → Day Pass Accumulator Approved. Amended MOU approved.  | X         |
|  |   |       |                       | Jul 2015    | → Site work has been finished. Equipment install completed on buses. Testing in progress. Employers in Tri-Valley being notified of Clipper progress. | X         |
|  |   |       |                       | Sept 2015   | Training of on-board and ticket-office terminal equipment done. Customer service and operator training done.  | X         |
|  |   |       |                       | Nov 2015    | →Customer service training occurred in early October. Operator training done. Go-live successful on Nov 1, 2015.                                      | X         |
| Dublin Signalization improvements, queue jumps on Dublin Blvd  | <ul style="list-style-type: none"> <li>• Feasibility study for queue jumps on lanes</li> <li>• Secure final FTA approvals and transfer the FHWA funds to FTA to admin</li> <li>• Engineering of signalization improvements and queue jumps</li> </ul> | DP    | Projects/<br>Services | Jan 2016    | →Scope of Work completed. Feasibility study by Kimley Horn completed. <u>3 intersections identified for queue jumps.</u>                              | X         |
|  |   |       |                       | Mar 2016    | →FTA moved to TRAMs from TEAM program.  | X         |
|  |   |       |                       | Jun 2017    | → <u>RFP for active signalization project on street. Board award in July. Queue Jump project to follow active signalization project.</u>              |           |
| <p><i>Goal:</i> Marketing and Public Awareness</p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> <li><b>1. Continue to build the Wheels brand image, identity and value for customers</b></li> <li>2. Improve the public image and awareness of Wheels</li> <li>3. Increase two-way communication between Wheels and its customers</li> <li><b>4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system</b></li> <li>5. Promote Wheels to New Businesses and residents</li> </ol> |   |       |                       |             |   |           |
| Projects   | Action Required   | Staff | Board Committee       | Target Date | Status  | Task Done |

Underlined text indicates changes since last report.

| Projects                    | Action Required  | Staff | Board Committee    | Target Date                       | Status   | Task Done |
|-----------------------------|--|-------|--------------------|-----------------------------------|--|-----------|
| Website Redesign            | <ul style="list-style-type: none"> <li>Develop/Advertise RFP/Evaluate proposals/execute contract</li> <li>New website goes live</li> </ul>                       | DP    | Projects/ Services | Mar 2015                          | →RFP advertised. Planeteria awarded contract   | X         |
|                             |  |       |                    | Dec 2015                          | → Draft final version of website reviewed by staff. Final graphics and design work being performed. New website is live.   | X         |
| Social Media Engagement     | <ul style="list-style-type: none"> <li>Development of LAVTA goals with Facebook/Twitter</li> </ul>   | DP    | Projects/ Services | Jun 2016                          | → <u>Recrafting goals with Social Media engagement. Interns posting on Facebook with staff. Goal is 3 to 5 posts/week.</u>   | X         |
| Phone App w/Real Time Info  | <ul style="list-style-type: none"> <li>MTC reviewing funding availability on secured grant.</li> <li>Create scope of work/RFP</li> <li>Phone app live</li> </ul> | DP    | Projects/ Services | Mar 2015<br>Jul 2016<br>Sept 2016 | → Funding has been allocated and staff is awaiting MTC clearance to begin project. <u>GTFS feed purchased. Looking to release phone app RFP this summer for fall launch.</u>         | X         |
| Google Transit Trip Planner | <ul style="list-style-type: none"> <li>Submit data for review/approval to Google</li> <li>Go live with planner on new website</li> </ul>                         | DP    | Projects/ Services | Sept 2015                         | → Most trip planning in US is done through Google Trip Planner. Google Trip Planner available online. Will be on homepage of new website, which is scheduled to go live in December. | X         |
|                             |  |       |                    | Oct 2015                          |  | X         |

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| Projects                                    | Action Required  | Staff | Board Committee    | Target Date                             | Status  | Task Done |
|---|--|-------|--------------------|---|---|-----------|
| Wayfinding at BART Stations                 | <ul style="list-style-type: none"> <li>Plan new wayfinding signage</li> <li>Seek funding and install signage</li> </ul>                      | DP    | Projects/ Services | Feb 2015<br><br>Jun 2016                | <p>→ Staff has taken pictures and provided conceptual of wayfinding signage to BART.</p> <p>→ <u>Signage being budgeted in FY2017 budget.</u></p>   | X         |
| High School Ambassador Project              | <ul style="list-style-type: none"> <li>Finalize program</li> <li>Appoint ambassadors and train</li> <li>Implementation of program</li> </ul> | DP    | Projects/ Services | April 2015<br>Aug/Sept 2015<br>Oct 2015 | <p>→ Applications for Ambassadors being developed for all high schools. No students signed up for program. Regrouping for sign-ups in September.</p> <p>→ Five applicants selected. Training of ambassadors performed in December. <u>50 students mentored on how to ride the bus thus far.</u></p> | X         |
| LAVTA Rebranding Project                    | <ul style="list-style-type: none"> <li>Create RFP</li> <li>Award consultant</li> <li>Finish project</li> </ul>                               | DP    | Projects/ Services | Jan 2016<br>Mar 2016<br>Jun 2016        | <p>→ Project to look at agency logo, naming and logos of services, and bus paint/graphics design. <u>PAVLOV awarded contract. Kick off mtg held. Surveys currently be taken. First meeting with Board in June.</u></p>  | X         |
| Comprehensive Dial-A-Ride Rider Publication | <ul style="list-style-type: none"> <li>Review dial-a-ride policies</li> <li>Publisher to design and create publication.</li> </ul>           | DP    | Projects/ Services | May 2017<br>Jun 2017                    | <p>→ <u>Project moved to FY17 following the comprehensive study of paratransit services.</u></p>  |           |

| Projects                            | Action Required   | Staff | Board Committee    | Target Date | Status  | Task Done |
|-------------------------------------|---|-------|--------------------|-------------|---|-----------|
| Dial-A-Ride Customer Service Survey | <ul style="list-style-type: none"> <li>Hire consultant/Develop Survey/Conduct Survey</li> </ul> | DP    | Projects/ Services | Oct 2015    | → Scope of work finalized. RFQ will be issued the week of 9/21. Awarded to Invictus. Survey completed and being presented in Nov committee meeting. | X         |
|                                     | <ul style="list-style-type: none"> <li>Report to Board survey results</li> </ul>                |       |                    | Nov 2015    |   | X         |

**Goal:** Community and Economic Development

**Strategies (those highlighted in bold indicate highest Board priority)**

1. Integrate transit into local economic development plans
2. Advocate for increased TOD from member agencies and MTC
- 3. Partner with employers in the use of transit to meet TDM goals & requirements**

| Projects   | Action Required   | Staff    | Board Committee    | Target Date               | Status  | Task Done  |
|--|---|----------|--------------------|---------------------------|---|------------|
| ACTC:<br>Measure BB Transit Student Pass Program         | <ul style="list-style-type: none"> <li>Attend ACTC meetings on student pass program development.</li> <li>Assist in the development of a timeline for policy and project implementation</li> </ul>  | DP       | Projects/ Services | Jun 2016<br><br>Sept 2016 | → Staff assisted ACTC in interviewing/scoring the potential consultants. Contract awarded to Nelson/Nygaard. <u>Livermore HS, East Middle School chosen. Program to begin in the fall. Free pass based on income. All others can receive a discount.</u>  |            |
| Las Positas College Student, Faculty, Staff Pass Program | <ul style="list-style-type: none"> <li>Discuss financing of pass program, including student fee and potential demonstration project</li> <li>Implementation of pass demonstration project to coincide with implementation of COA improvements.</li> </ul> | Exec Dir | Projects/ Services | Nov 2015<br><br>Apr 2016  | → Researching appropriate method to introduce easy pass. 9,000 students. Chabot college vote failed. Made presentation to Student Senate in Sept. Met with administration in Dec to discuss Easy Pass 1-year pilot program that could coincide with implementation of improvements. <u>Easy Pass demonstration project moving forward, LAVTA to front Easy Pass for 1-year, with goal being to explore ridership potential and find long term funding for permanent pass.</u> | X<br><br>X |



| <i>Projects</i> | <i>Action Required</i> | <i>Staff</i> | <i>Board Committee</i> | <i>Target Date</i> | <i>Status</i> | <i>Task Done</i> |
|-----------------|------------------------|--------------|------------------------|--------------------|---------------|------------------|
|-----------------|------------------------|--------------|------------------------|--------------------|---------------|------------------|

**Goal: Regional Leadership**

*Strategies (those highlighted in bold indicate highest Board priority)*

- 1. Advocate for local, regional, state, and federal policies that support mission of Wheels**
2. Support staff involvement in leadership roles representing regional, state, and federal forums
3. Promote transit priority initiatives with member agencies
4. Support regional initiatives that support mobility convenience

| <i>Projects</i>                      | <i>Action Required</i>   | <i>Staff</i> | <i>Board Committee</i> | <i>Target Date</i>   | <i>Status</i>  | <i>Task Done</i> |
|--------------------------------------|--|--------------|------------------------|----------------------|--|------------------|
| Altamont Regional Rail Working Group | <ul style="list-style-type: none"> <li>• Creation of Advocacy Group</li> <li>• Establish goals and regular meeting schedule</li> </ul>   | Exec Dir     | Projects/ Services     | Oct 2015<br>Jan 2016 | → <u>Second ARRWG meeting held. Presentation by Foothill Gold Line Extension. Next meeting in July.</u>  | X                |
| 2016 Legislative Plan                | <ul style="list-style-type: none"> <li>• Research on common issues within regional planning agencies and transit agencies</li> <li>• Creation of 2016 Legislative Plan and review/approval by the Board</li> </ul> | Exec Dir     | Finance/ Admin         | Dec 2015<br>Jan 2016 | → Research being done on emerging priorities at state and federal level. 2016 Legislative Plan approved by Board in January. Staff monitoring new legislative cycle. | X<br>X           |

**Goal: Organizational Effectiveness**

*Strategies (those highlighted in bold indicate highest Board priority)*

1. Promote system wide continuous quality improvement initiatives
2. Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service
- 3. Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity**
4. HR development with focus on employee quality of life and strengthening of technical resources
5. Enhance and improve organizational structures, processes and procedures to increase system effectiveness
6. Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions

| <i>Projects</i> | <i>Action Required</i> | <i>Staff</i> | <i>Board Committee</i> | <i>Target Date</i> | <i>Status</i> | <i>Task Done</i> |
|-----------------|------------------------|--------------|------------------------|--------------------|---------------|------------------|
|-----------------|------------------------|--------------|------------------------|--------------------|---------------|------------------|

| <i>Projects</i>                 | <i>Action Required</i>   | <i>Staff</i> | <i>Board Committee</i> | <i>Target Date</i> | <i>Status</i>  | <i>Task Done</i> |
|---------------------------------|--|--------------|------------------------|--------------------|--|------------------|
| Trapeze Viewpoint Software      | <ul style="list-style-type: none"> <li>Work through custom software issues</li> </ul>  | DP           | Projects/ Services     | Dec 2015           | → Software installed at LAVTA. Custom reports being created with assistance of Trapeze. Bugs identified and fixed. Staff actively using software to monitor OTP and for planning activities. | X                |
| Performance Metrics Improvement | <ul style="list-style-type: none"> <li>Staff setting up aggressive monitoring of key performance metrics. <i>Focus on actions to improve on time performance (OTP).</i></li> </ul> | DP           | Projects/ Services     | July 2016          | → Changes made to routes 70X, 15, 53, 54, 3. Incentive program established with drivers. Tracking of OTP and operators leaving yard on-time happening on a daily basis.                      | X                |

**Goal: Financial Management**

*Strategies (those highlighted in bold indicate highest Board priority)*

- 1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions**
2. Explore and develop revenue generating opportunities
3. Maintain fiscally responsible long range capital and operating plans

| <i>Projects</i>                   | <i>Action Required</i>  | <i>Staff</i> | <i>Board Committee</i> | <i>Target Date</i> | <i>Status</i>  | <i>Task Done</i> |
|-----------------------------------|---|--------------|------------------------|--------------------|--|------------------|
| Leasing Opportunities at Atlantis | <ul style="list-style-type: none"> <li>Conduct outreach to private and non-profit organizations.</li> <li>Work with agency attorney to bring good offers to the Board for consideration.</li> </ul> | Exec Dir     | Finance/ Admin         | Nov 2015           | → LAVTA and Google staff working on final version of lease agreement. Attorneys have approved agreement. Agreement signed in December. Google has begun to use the facility. | X                |

| <i>Projects</i>   | <i>Action Required</i>  | <i>Staff</i> | <i>Board Committee</i> | <i>Target Date</i>       | <i>Status</i>  | <i>Task Done</i> |
|---|---|--------------|------------------------|--------------------------|--|------------------|
| FY15 Comprehensive Annual Financial Report                  | <ul style="list-style-type: none"> <li>Complete financial audit and all required reporting to Board, local, regional and state agencies.</li> </ul>   | DA           | Finance/<br>Admin      | Dec 2015                 | → Audit completed Oct 2015. Final presentations to Board Dec 7, 2015. 19 <sup>th</sup> year of excellence in reporting.  | X                |
| <i>Other:</i>   |   |              |                        |                          |  |                  |
| Bus Shelter Rehab/Replacement Project                       | <ul style="list-style-type: none"> <li>Refinish Rapid bus shelter benches</li> <li>Dozens of bus shelters throughout the system have reached their life expectancy and are in need of rehabilitation or replacement.</li> </ul> | DA           | Projects/<br>Services  | Oct 2016<br><br>Dec 2016 | <p>→ Glass/stripping repair of Rapid shelters completed. 43 benches to be rehabbed in Spring, Summer, Fall of 2016. <u>Project pushed to 2017 to deal with COA changes.</u></p> <p>→ Bus stop inventory of current conditions completed. Planning underway to phase rehabilitation of shelters. <u>Shelter maintenance specialist out on surgery. Interim worker performing maintenance.</u></p> |                  |
| Security Lighting at Transit Facilities (Bus Shelters)      | <ul style="list-style-type: none"> <li>Purchase security lighting in/at bus shelters in high priority areas</li> <li>Install lighting. Focusing on key corridors with a high level of evening service.</li> </ul>               | DA           | Projects/<br>Services  | Mar 2016<br><br>Aug 2016 | <p>→ Funded through FY14 &amp; FY15 CalOES Security Program ,(Total \$73,392). Funds released Jan '16.</p> <p>Installation will focus on key corridors identified and programmed for night service in COA.</p>   |                  |
| Replace Info Stations on Kiosks at Livermore Transit Center | <ul style="list-style-type: none"> <li>Get quotes for repairs and complete project</li> <li>Replace Info Stations at Kiosks</li> </ul>  | DA           | Projects/<br>Services  | Dec 2015                 | → Info kiosks at Livermore Transit Center have been vandalized over several years. Staff replacing 12 custom info stations on kiosks. Info stations arrived and were installed in October.   | X<br><br>X       |

Underlined text indicates changes since last report.

| Projects  | Action Required   | Staff          | Board Committee    | Target Date               | Status   | Task Done |
|---|---|----------------|--------------------|---------------------------|--|-----------|
| Historic Train Depot Relocation at Livermore Transit Center | <ul style="list-style-type: none"> <li>Negotiate acceptable terms for rehab of Depot to be used for customer service.</li> <li>Create agreement</li> </ul>                            | Exec Dir / GPM | Projects/ Services | Sept 2015                 | →LAVTA has been meeting regularly with City staff. Environmental work nearing completion. Final location set for passenger island. Agreement signed in November. Working with A/E team on electrical, security, interior and circulation design issues. <u>FTA approved City contribution to pay off federal interest. Planning Commission approved project. City working on title transfer for property that will be under Depot.</u> | X         |
|   |   |                |                    | Nov 2015                  |  | X         |
| 2016 Gillig Bus Purchase (20 buses)                         | <ul style="list-style-type: none"> <li>Board approval of purchase. Purchase order and notice to proceed to Gillig.</li> <li>Final details for buses performed with Gillig.</li> </ul> | DA             | Projects/ Services | Aug 2015                  | → Approval granted in mid-2014. Purchase order and notice to proceed provided to Gillig.<br><br>→LAVTA met with Gillig in Dec to finalize details on buses. <u>Buses scheduled for deliver in July and August of 2016.</u>   | X         |
|   |   |                |                    | Aug 2016                  |  | X         |
| 2017 Gillig Bus Purchase (20 buses)                         | <ul style="list-style-type: none"> <li>LAVTA releases RFP for minimum of 20 hybrid replacement buses</li> <li>Board award to manufacturer</li> </ul>                                  | DA             | Projects/ Services | Jun 2016<br><br>Sept 2017 | → RFP has been advertised. Electric bus option within the RFP. <u>Four proposals received and being reviewed/scored. Anticipate Board consideration of award in September.</u>   | X         |

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| <i>Projects</i>  | <i>Action Required</i>   | <i>Staff</i> | <i>Board Committee</i> | <i>Target Date</i>  | <i>Status</i>   | <i>Task Done</i> |
|--|--|--------------|------------------------|---|---|------------------|
| Atlantis Phases I, II Fare Vault Project   | <ul style="list-style-type: none"> <li>Phases I and II completed with exception of \$134,000 in miscellaneous projects (funded).</li> <li>Select vendor for Fare Vault.</li> <li>Select engineer for design</li> <li>Bid and perform construction. Close grant.</li> </ul>                             | DA           | Projects/ Services     | Feb 2015  | →\$134,000 left for future improvements. Fare vault is selected as project.   | X                |
|  |  |              |                        | Nov 2015  | → Genfare GFI selected vendor. Will complete work in June.  | X                |
|  |  |              |                        | Nov 2015  | → OLMM selected engineer. Engineering work completed.   | X                |
|  |  |              |                        | Jun 2016  | → Will completed and close out project in June.   |                  |
| Atlantis Security Video Equipment Project  | <ul style="list-style-type: none"> <li>Identify and spec the type of security system desired at Atlantis. To include license plate camera.</li> </ul>  | DA           | Projects/ Services     | Dec 2015<br>Jan 2016<br>Mar 2016  | → Cal OES transit security grant, funding by Prop 1B. - \$36,696. Project completed in first week of March.   | X                |
| Rutan Rehabilitation Projects (Shop Floor and Parking Lot Rehab/ADA Improvements). | <ul style="list-style-type: none"> <li>\$537,000 grant awarded for shop floor replacement and for parking lot improvements.</li> <li>Initiate and execute procurement for Shop Floor Replacement.</li> <li>Initiate and execute procurement for parking lot slurry sealing and ADA upgrades</li> </ul> | DA           | Projects/ Services     | Dec 2015  | → Grant funds available   | X                |
|  |  | DA           |                        | May 2016  | Shop Floor<br>→ IFB issued. Ryan Co. awarded contract. Some delays with construction schedule. Expect Jun, Jul, Aug for 130 days construction timeline. |                  |
|  |  | Jun 2016     |                        | Parking Lot Rehab/ADA Upgrades<br>→Kimley Horn engineering work completed. Project to be bid in Jun for Jul construction. |   |                  |

| <i>Projects</i> | <i>Action Required</i> | <i>Staff</i> | <i>Board Committee</i> | <i>Target Date</i> | <i>Status</i> | <i>Task Done</i> |
|-----------------|------------------------|--------------|------------------------|--------------------|---------------|------------------|
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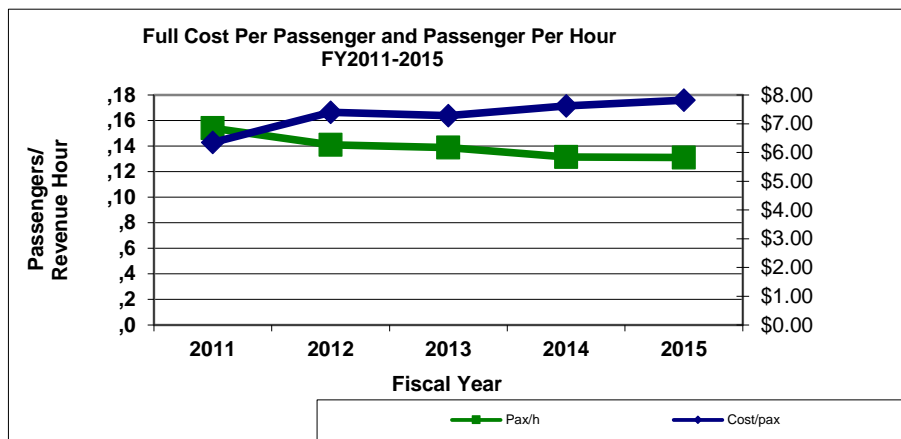
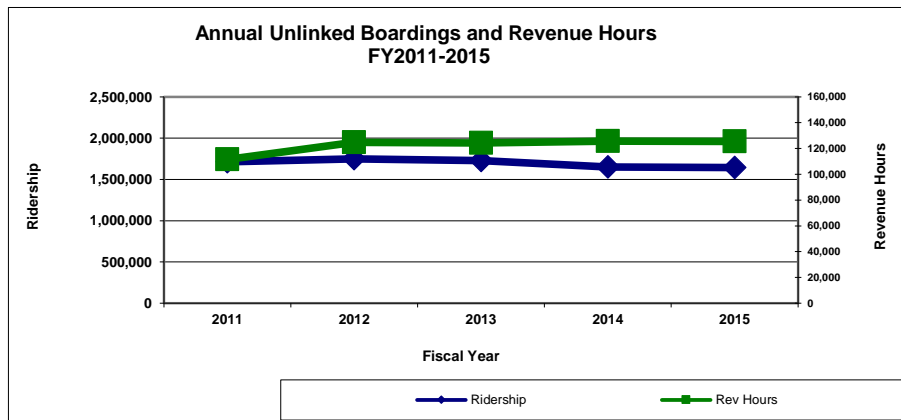
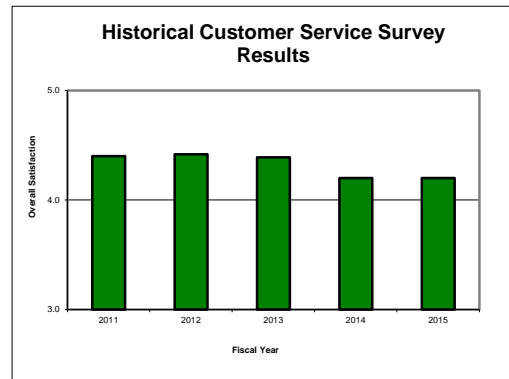
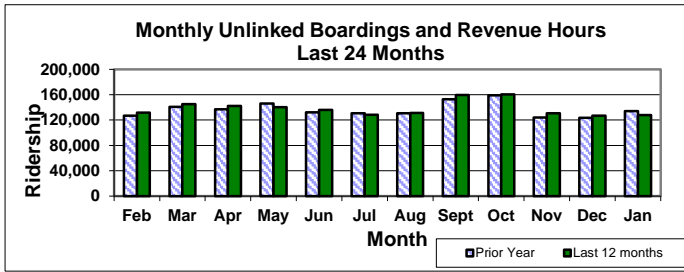
|                |  |          |                    |          |   |  |
|----------------|--|----------|--------------------|----------|---|--|
| Rapid Projects | <ul style="list-style-type: none"> <li>Identify remaining projects to fix productivity issues on Rapid. Also complete Rapid shelters.</li> </ul> | Exec Dir | Projects/ Services | Jun 2016 | → Approximately \$300,000 in federal funding remaining for Rapid project. Staff working with FTA on moving the 8 Rapid shelters in Rapid realignment. Shelter inventory provided list of incomplete Rapid shelters. |  |
|----------------|--|----------|--------------------|----------|---|--|

## Monthly Summary Statistics for Wheels

**April 2016**

**FIXED ROUTE**

| FIXED ROUTE                        |            |          |        |                            |          |        |
|------------------------------------|------------|----------|--------|----------------------------|----------|--------|
|                                    | April 2016 |          |        | % change from one year ago |          |        |
| Total Ridership FY 2016 To Date    | 1,377,353  |          |        | 0.3%                       |          |        |
| Total Ridership For Month          | 131,625    |          |        | -7.5%                      |          |        |
| Fully Allocated Cost per Passenger | \$8.14     |          |        | 9.1%                       |          |        |
|                                    | Weekday    | Saturday | Sunday | Weekday                    | Saturday | Sunday |
| Average Daily Ridership            | 5,545      | 1,988    | 1,308  | -4.5%                      | -13.6%   | -0.9%  |
| Passengers Per Hour                | 12.9       | 10.6     | 11.5   | -4.4%                      | -13.8%   | -0.9%  |
|                                    | April 2016 |          |        | % change from last month   |          |        |
| On Time Performance                | 82.1%      |          |        | -0.1%                      |          |        |



# Monthly Summary Statistics for Wheels

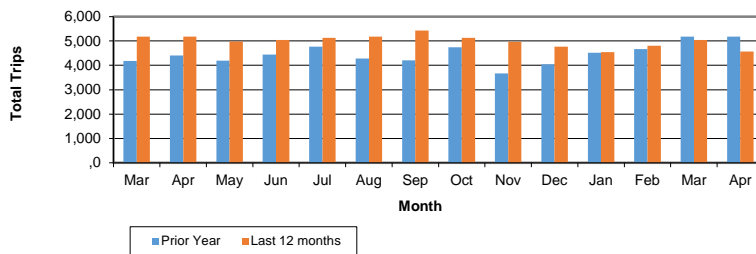
April 2016

## PARATRANSIT

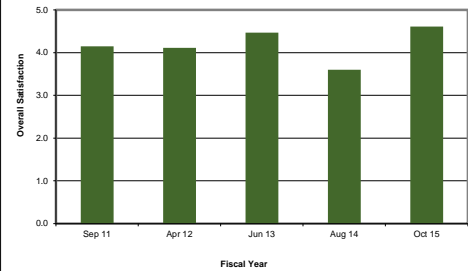
| General Statistics                 | April 2016 | % Change from last year | Year to Date |
|------------------------------------|------------|-------------------------|--------------|
| Total Monthly Passengers           | 4,572      | -11.7%                  | 49,169       |
| Average Passengers Per Hour        | 1.70       | -51.4%                  |              |
| On Time Performance                | 93.8%      | -4.5%                   |              |
| Cost per Trip                      | \$32.51    | 2.0%                    |              |
| Number of Paratransit Applications | 38         | 52.0%                   | 373          |
| Calls Answered in <1 Minute        | 83.60%     | -4.2%                   |              |

| Missed Services Summary          | April 2016 | Year to Date |
|----------------------------------|------------|--------------|
| 1st Sanction - Phone Call        | 0          | 40           |
| 2nd Sanction - Written Letter    | 0          | 13           |
| 3rd Sanction - 15 Day Suspension | 0          | 4            |
| 4th Sanction - 30 Day Suspension | 0          | 0            |
| 5th Sanction - 60 Day Suspension | 0          | 0            |
| 6th Sanction - 90 Day Suspension | 0          | 0            |

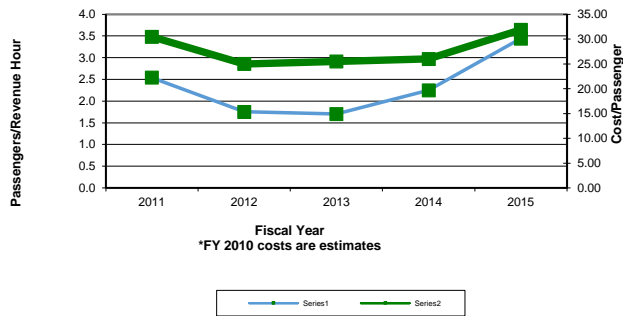
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2011-2015





**Monthly Summary Statistics for Wheels**  
**April 2016**

| SAFETY                 |             |  |             |  |                     |  |             |
|------------------------|-------------|--|-------------|--|---------------------|--|-------------|
| ACCIDENT DATA          | April 2016  |  |             |  | Fiscal Year to Date |  |             |
|                        | Fixed Route |  | Paratransit |  | Fixed Route         |  | Paratransit |
| <b>Total</b>           | 2           |  | 0           |  | 39                  |  | 2           |
| Preventable            | 2           |  | 0           |  | 18                  |  | 0           |
| Non-Preventable        | 0           |  | 0           |  | 21                  |  | 2           |
| <b>Physical Damage</b> |             |  |             |  |                     |  |             |
| Major                  | 1           |  | 0           |  | 6                   |  | 0           |
| Minor                  | 1           |  | 0           |  | 31                  |  | 0           |
| <b>Bodily Injury</b>   |             |  |             |  |                     |  |             |
| Yes                    | 0           |  | 0           |  | 9                   |  | 1           |
| No                     | 2           |  | 0           |  | 30                  |  | 0           |

| MONTHLY CLAIMS ACTIVITY  | Totals       |
|--------------------------|--------------|
| <b>Amount Paid</b>       |              |
| This Month               | \$3,156.34   |
| To Date This Fiscal Year | \$83,332.80  |
|                          |              |
| <b>Budget</b>            | \$100,000.00 |
| <b>% Expended</b>        | 83%          |

| CUSTOMER SERVICE - ADMINISTRATION |                    |              |
|-----------------------------------|--------------------|--------------|
| CATEGORY                          | Number of Requests |              |
|                                   | April 2016         | Year To Date |
| Praise                            | 1                  | 1            |
| Bus Stop                          | 1                  | 26           |
| Incident                          | 0                  | 2            |
| Trip Planning                     | 1                  | 4            |
| Fares/Tickets/Passes              | 0                  | 14           |
| Route/Schedule Planning           | 7                  | 64           |
| Marketing/Website                 | 0                  | 16           |
| ADA                               | 2                  | 9            |
| <b>TOTAL</b>                      | 12                 | 136          |

| CUSTOMER SERVICE - OPERATIONS |             |           |                    |                    |             |           |                    |                    |
|-------------------------------|-------------|-----------|--------------------|--------------------|-------------|-----------|--------------------|--------------------|
| CATEGORY                      | FIXED ROUTE |           |                    |                    | PARATRANSIT |           |                    |                    |
|                               | VALID       | NOT VALID | UNABLE TO VALIDATE | VALID YEAR TO DATE | VALID       | NOT VALID | UNABLE TO VALIDATE | VALID YEAR TO DATE |
| Praise                        | 3           | 0         | 0                  | 14                 | 1           | 0         | 0                  | 3                  |
| Safety                        | 1           | 2         | 0                  | 13                 | 0           | 0         | 0                  | 1                  |
| Driver/Dispatch Courtesy      | 0           | 5         | 0                  | 8                  | 0           | 0         | 2                  | 4                  |
| Early                         | 0           | 0         | 0                  | 6                  | 0           | 0         | 0                  | 0                  |
| Late                          | 7           | 1         | 0                  | 42                 | 4           | 0         | 2                  | 10                 |
| No Show                       | 0           | 0         | 0                  | 20                 | 1           | 0         | 0                  | 5                  |
| Incident                      | 0           | 1         | 0                  | 0                  | 0           | 0         | 0                  | 0                  |
| Driver/Dispatch Training      | 1           | 2         | 0                  | 13                 | 1           | 1         | 2                  | 7                  |
| Maintenance                   | 0           | 1         | 0                  | 1                  | 1           | 0         | 0                  | 1                  |
| Bypass                        | 0           | 9         | 0                  | 9                  | 0           | 0         | 0                  | 0                  |
| <b>TOTAL</b>                  | 9           | 21        | 0                  | 112                | 7           | 1         | 6                  | 28                 |
| <b>Valid Complaints</b>       |             |           |                    |                    |             |           |                    |                    |
| Per 10,000 riders             | 0.68        |           |                    |                    | 1.53        |           |                    |                    |
| Per 1,000 riders              |             |           |                    |                    |             |           |                    |                    |

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

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**S T A F F   R E P O R T**

**SUBJECT:** FY 2016 3rd Quarter Report – Operations

**FROM:** Christy Wegener, Director of Planning & Communications

**DATE:** May 23, 2016

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### Action Requested

This is an informational item.

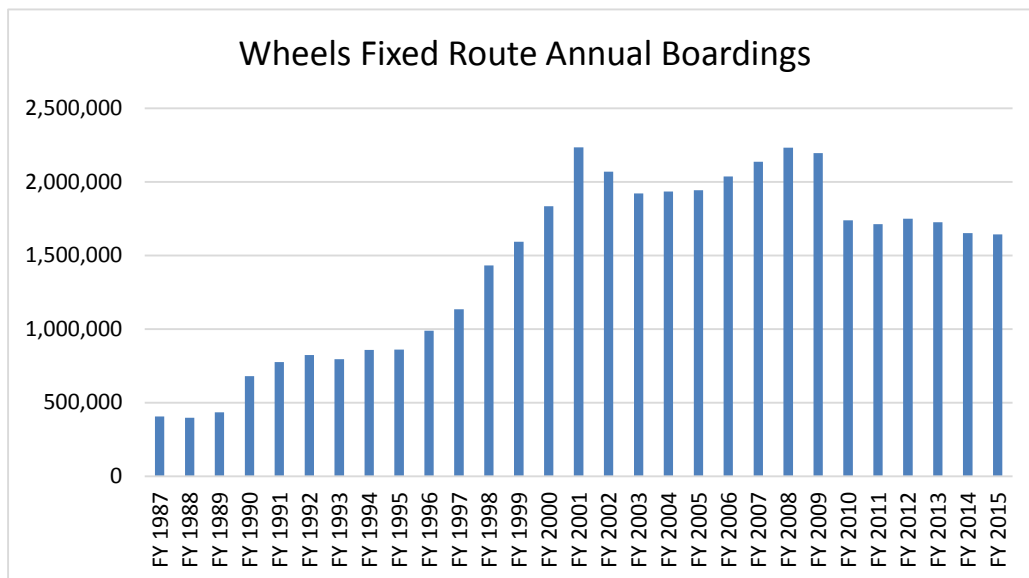
### Background

This report is intended to provide the Committee with a summary and analysis of operations for the third quarter of FY2016 (January - March 2016), including fixed route, paratransit, and operational performance metrics.

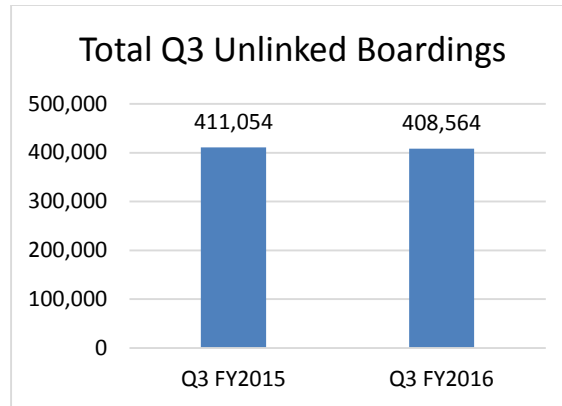
### Discussion

#### Fixed Route

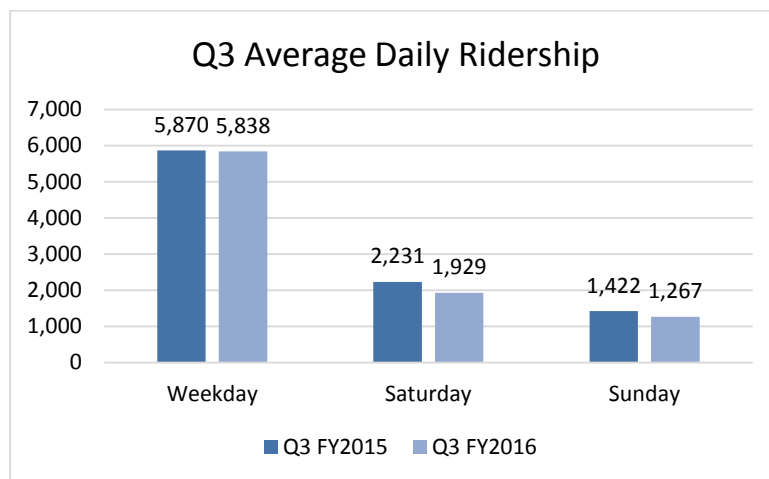
The graph below shows the long-term ridership trend for the Wheels service from the agency's inception thru FY2015.



Turning to the third quarter of FY2016, ridership was down slightly compared to the same quarter of the previous year, at a decrease of 0.6%. Combined with the trend from the first two quarters of the fiscal year (which were positive), the overall trend appears to be one of ridership holding steady. The following chart illustrates the Q3 year-on-year trend and total ridership.

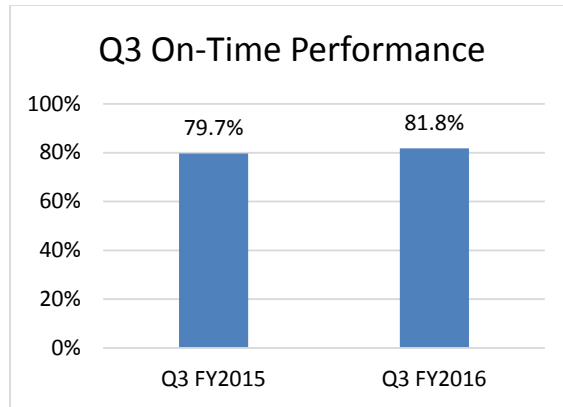


The next chart shows the ridership breakdown by average boardings per service day during the quarter. It shows a continuing trend of weekday ridership increasing slightly (or remaining stationary as in Q3), while weekend ridership is trending significantly down. During the quarter, average Saturday ridership decreased from 2,231 to 1,929, while Sunday ridership decreased from 1,422 to 1,267, compared to a year earlier.



Ridership trends at the individual route level were mixed: The important trunk Route 10 trended downward during all three months of the quarter, while the other main trunk Route 30 (Rapid) was down during two of the three months. Staff is expecting a reversal of this downward trend in ridership after the COA changes are implemented in August 2016.

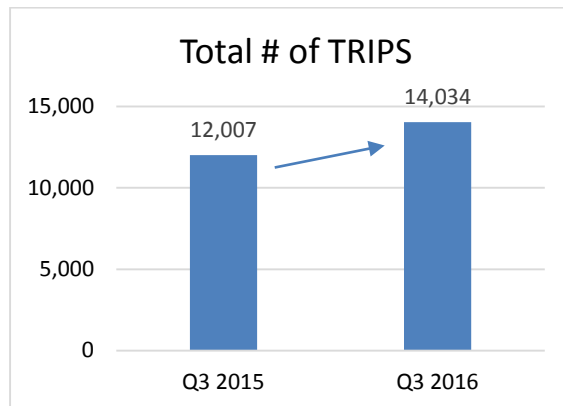
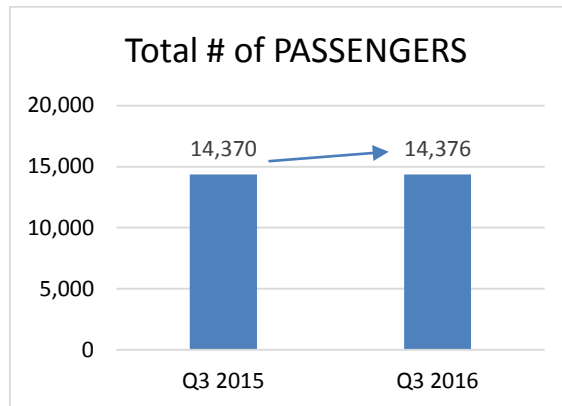
On-time performance (OTP) improved compared with same quarter of the previous year, ending up at 81.8%. Within the quarter, the highest OTP percentage was observed in January, with a reading of 82.4%.



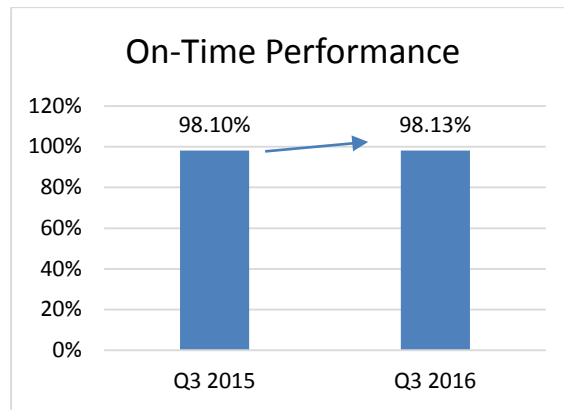
At the route-level, Route 51 (Livermore Library Shuttle) had the best OTP at 95.1%, while Route 54 (Hacienda to ACE Shuttle) saw the poorest percentage during the quarter at 57.8%. Trunk routes 10 and 30/R had percentages close to system average in the low 80s.

#### Paratransit

The FY2016 Q3 total number of passengers served on paratransit, which includes personal care attendants (PCAs) and companions, was about the same when compared to the same three months the year prior (0.04% increase); however, the number of trips during the same time period has increased by 16.88 %, as the following two charts illustrate.

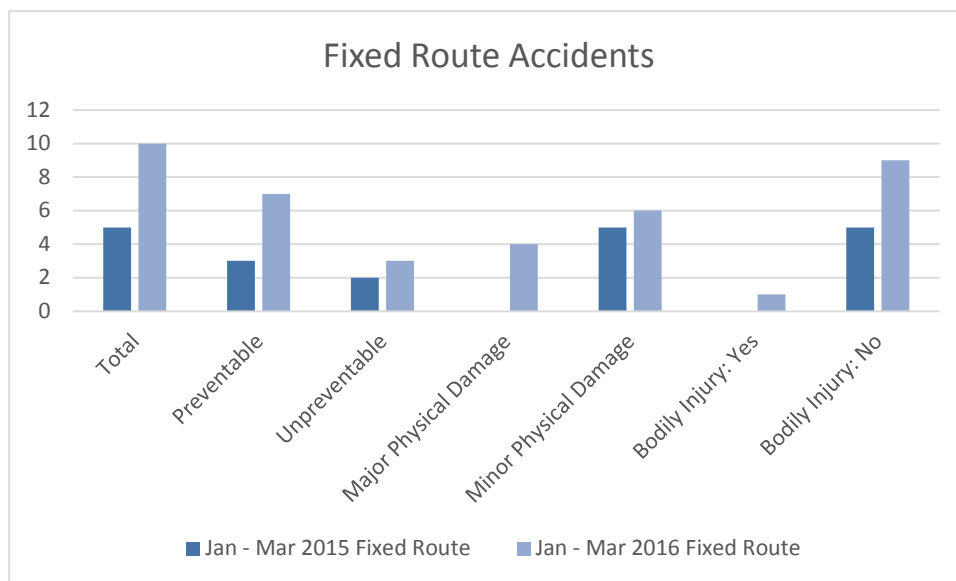


The on-time performance (OTP) for the FY 2016 Q3 is about the same (slightly over 98%) compared to the same quarter during the previous fiscal year (-0.03% increase) as shown in the chart below. The performance standard for OTP is 95%.

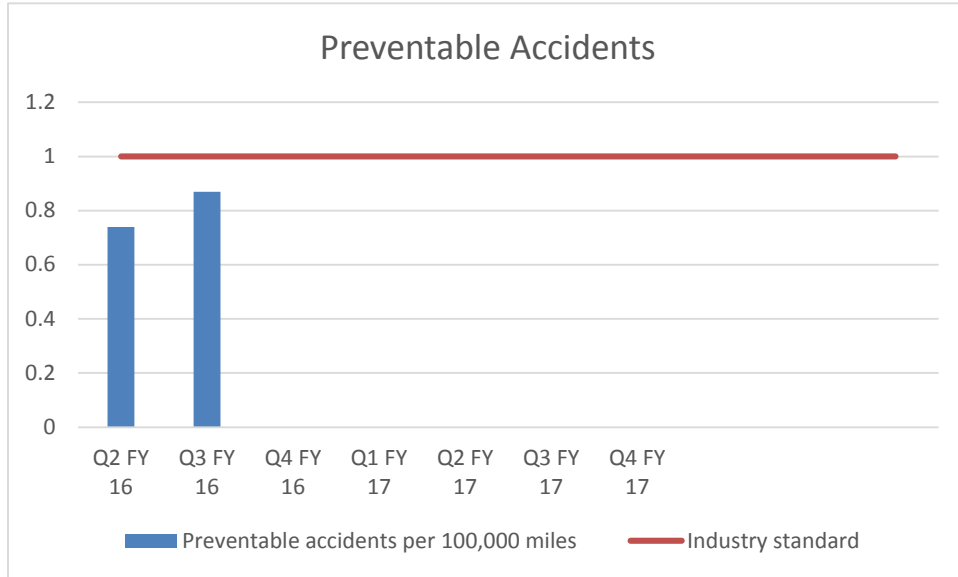


### Accidents/Incidents

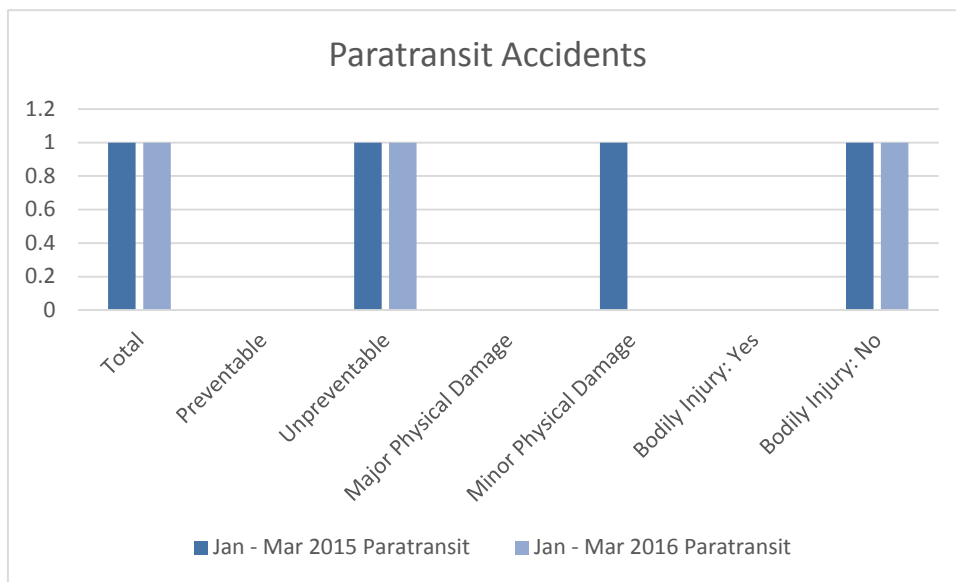
Noted in the figure below for Fixed Route Accidents, in the third quarter, there have been ten (10) reportable accidents/incidents on the fixed route system, seven (7) of which were determined to be preventable, and three (3) deemed non-preventable. Four (4) of the accidents resulted in major damage, and six (6) resulted in minor or no damage to the vehicles (only fixed route are LAVTA owned vehicles). One (1) of the fixed route accidents resulted in bodily injury. The total number of accidents for the quarter doubled from this time last year; and the number of preventable accidents for the last quarter doubled from this time last year. Staff continues to work with the operations contractor to identify trends in preventable accidents, and continues to work with CalTIP to ensure appropriate oversight and resources are available in this area. CalTIP is providing LAVTA and its contractor with two days of training in accident/incident prevention.



Many contractor-operated transportation companies use 1 preventable accident per 100,000 total miles in fixed route service as a goal. Looking at preventable accidents per 100,000 total miles, MV comes in at 0.74 for a 12-month rolling period from April 1, 2015 – March 31, 2016. (This is a metric that was not included in this report prior to Q2 FY16)



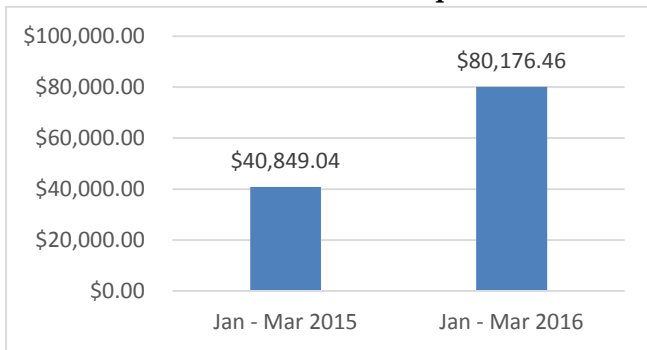
In the third quarter there was one (1) non-preventable paratransit accident/incident compared to one (1) non-preventable accidents/incidents last year. There was no injury involved and only minor damage to the sub-contractors vehicle.



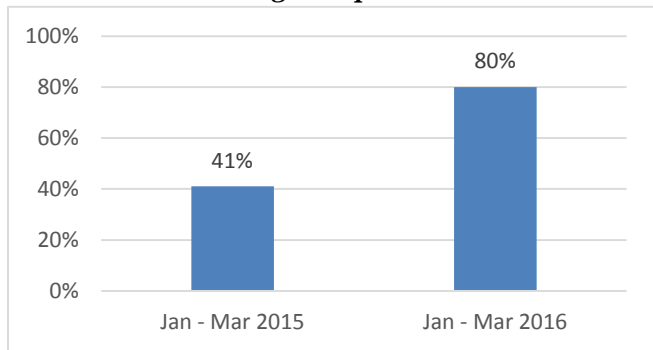
### Claims Activity

With respect to the monthly accident claim activity, the charts below highlight claims **for fixed route only**. The dollar amount expended through Q3 was significantly higher this year than last, and the percent of budget expended over the course of the year was higher, and higher than the 75% planned at the three quarter mark. It should be noted that some of the FY16 expenditures are for the prior fiscal year, as adjudication of claims can take some time after the actual accident/incident. Even so, there is an increased focus on Safety with LAVTA's fixed route contractor in light of the preventable accidents/incidents and higher dollars being expended on claims.

***Accident Claims: \$ Expended***

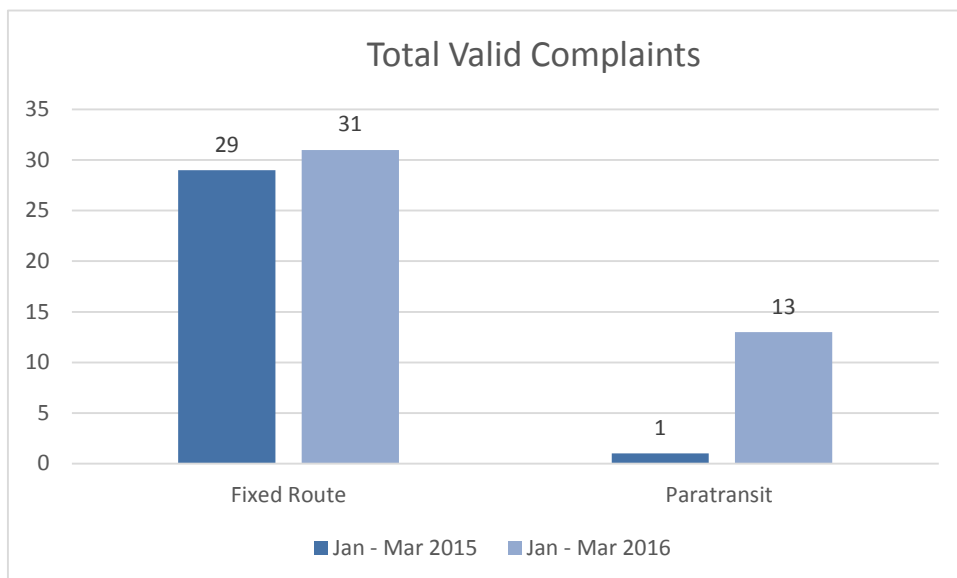


***% Budget Expended***

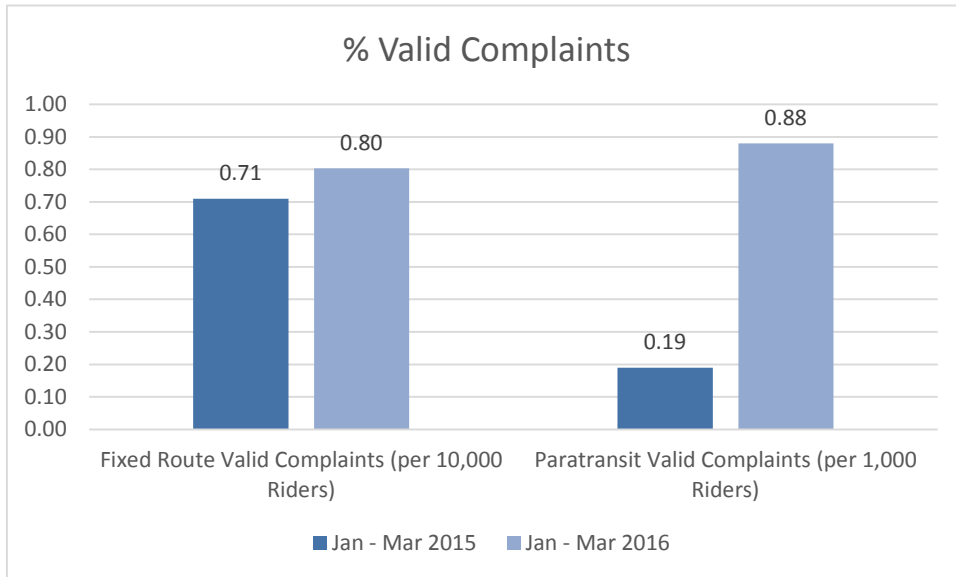


### Customer Service

Customer Service staff processed a total of 151 customer requests for Q3 FY15 and a total of 183 for Q3 FY16; the increase is related to the requests LAVTA staff deals with, i.e., route planning requests, and a marked increase in the valid complaints for paratransit service. LAVTA's Service Quality Standards Index, a measurement of performance for fixed route and paratransit service providers, tracks the number of **valid** complaints for both fixed route and paratransit service, as noted for the quarter in the chart below.



The SQSI’s established a standard of excellence for complaints of less than 1 per 10,000 rides for fixed route and 1 per 1,000 rides for paratransit.



Comparing the total valid complaints from FY15 and FY16, the number for fixed route has increased slightly and staff continues to work with the fixed route contractor in the Fixed Route Task Force meetings held every other week, which allow for timely recognition of trends, and increased attention to the Customer Oversight Program which provides for assigning points to operators for valid complaints. The top valid complaints for fixed route for this quarter are in the areas of “late” (14 complaints), “safety” (5 complaints), and “early” (4 complaints).

The paratransit valid complaints increased by twelve complaints as compared to the quarter last year. Staff and the contractor continue to work together in the Paratransit Task Force meetings to ensure that the complaints are dealt with timely, with thirteen (13) valid complaints total (five in the area of “driver/dispatcher courtesy/training, four “late,” three “no show” and one “safety”).

**Next Steps**

None

**Recommendation**

None – information only.



LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Third Quarter 2016 Marketing and Outreach Activities  
FROM: Dennis Mochon, Senior Marketing and Communications Specialist  
DATE: May 23, 2016

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**Action Requested**

Informational item only. No action required.

**Background**

This report is intended to provide the Committee with a summary of the marketing and outreach activities for the third quarter of FY 2016.

**Discussion**

Activities completed in the third quarter:

Wheels Forward Public Hearing and Comment Period Promotion

LAVTA began promotion of customer input on the preferred Wheels Forward service plan and the May 2<sup>nd</sup> Public Hearing through extensive outreach, communications and marketing.

Wheelsbus.com Mobile Website

Wheels web design contractor, Planeteria, developed and launched a mobile Wheelsbus.com website for smartphones.

St. Patrick's Day Parade and Festival

The agency showcased a Rapid bus for the parade on Saturday, March 12<sup>th</sup> donned in St. Patrick's decorations to celebrate the festivities. Wheels participated in the community festival staffing a booth to inform the public about Wheels services and the WheelsForward preferred alternative on Saturday and Sunday, March 12<sup>th</sup> and 13<sup>th</sup>.

Wheels in the News

Wheels produced six press releases during the third quarter. These included: Wheels Launches New Website; Elected Officials Discuss Expediting BART to Livermore; Ride Free to the St. Patrick's Day Festival; WAAC Applications Available; Wheels Passes CHP Inspection and Wheels COA Public Hearing and Comment Period.

Outreach

Wheels participated in 20 outreach activities targeting schools, seniors and other community organizations as highlighted in Attachment 1.

*The following activities are currently planned for the Fourth Quarter of FY 2016.*

Wheels Forward Public Hearing and Comment Period Advertising

Wheels will continue to promote the Public Hearing and Comment Period through extensive newspaper advertising and radio advertising on KKIQ, as well as through major outreach initiatives in April.

Wheels On-Call Graphic Design Services and Timetables

Wheels has released an RFP for on-call graphic design services. The first task for the selected contractor will be to develop new timetables and customer information brochures for the next service change.

Wheels Rebranding

Wheels will be working with the contractor, Pavlov Advertising, to develop new naming concepts, a new logo, and establishment of branding strategies for the transit services that LAVTA provides.

Livermore Wine Festival April 30<sup>th</sup> and May 1st

Wheels will share an information booth with the City of Livermore on Saturday and Sunday, April 30<sup>th</sup> and May 1st at the Livermore Valley Wine Festival.

Bike to Work Day

Wheels will be partnering with the Lawrence Livermore National Labs to staff a Bike to Work Energizer Station in front of the Lab off East Street on Bike to Work Day May 12<sup>th</sup>.

Art Mural Bus Shelter Dedication Event

Wheels will be dedicating its 16th Art Mural Bus Shelter near the Lawrence Livermore National Labs on May 26<sup>th</sup> at Vasco and Mesquite.

Alameda County Fair

For the 2016 fair, Wheels will be offering a buy one get one free ticket similar to last year's campaign. Route 8 will be modified again to serve the fair on both the A & B as well as the weekend 8. There will be staffing to share a table with ACTC and the Pleasanton Paratransit to inform the public on Senior Days about all of the senior and disabled services for the Tri-Valley. Wheels will be doing a joint promotion with the Fair and BART to promote taking BART and Wheels to the Fair. Media includes: KKIQ radio, interior cards, posters, fair signage, BART signage, social media and a press release.

**Budget**

No budgetary impact.

**Recommendation**

None – information only.

**Attachments:**

1. 3rd Quarter FY 2016 Outreach Activities

## 3rd Quarter FY 2016 Wheels Outreach Activities

| <b>Organization/Location</b>    | <b>Date</b>  | <b>Purpose</b>                    |
|---------------------------------|--------------|-----------------------------------|
| Livermore Needs Committee       | 1/12/2016    | Networking                        |
| Livermore Senior Center         | 1/14/2016    | Consultations for Seniors         |
| Dublin Senior Center            | 1/19/2016    | Consultations for Seniors         |
| Spare the Air Resource Team     | 1/26/2016    | Networking/Planning               |
| Clipper Regional Meeting        | 1/28/2016    | Networking/Planning               |
| Kottinger Water Project         | 2/10/2016    | Distribution of Notifications     |
| Livermore Senior Center         | 2/11/2016    | Consultations for Seniors         |
| Livermore Junction School       | 2/18/2016    | Science Odyssey presentations     |
| Finnian Way                     | 2/22/2016    | Consultations for Seniors         |
| Clipper Regional Meeting        | 2/25/2016    | Networking/Planning               |
| Kottinger Place                 | 3/3/2016     | Updates on Water Project/Training |
| Livermore Needs Committee       | 3/8/2016     | Networking                        |
| Livermore Senior Center         | 3/10/2016    | Consultations for Seniors         |
| St. Patrick's Festival – Dublin | 3/12-13/2016 | Public Outreach                   |
| Dublin Senior Center            | 3/15/2016    | Consultations for Seniors         |
| Pleasanton Senior Center        | 3/17/2016    | Transportation Fair               |
| Clipper Regional Meeting        | 3/24/2016    | Networking/Planning               |

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

## STAFF REPORT

SUBJECT: Quarterly Grants Update

FROM: Angela Swanson, Senior Grants & Project Management Specialist

DATE: May 24, 2016

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**Action Requested**

Approve the FY 2015-16 Third Quarter Grants Update and forward to the Board

**Discussion**

The Board of Directors receives a quarterly update of the budget and grants summarizing all new funding activity. The attached report details activity for the third quarter, January – March 2016.

Awards

One new grant, the “*Transit Center Upgrades and Improvements*” grant, was awarded to the agency by Caltrans through the Public Transportation Modernization, Improvement & Service enhancement Account (PTMISEA) program. It is intended to make repairs of the asphalt lot at the Transit Center.

Applications

Three grants were filed during the quarter. The first, the “*SmartTrips Individualized Marketing Program, College Easy Pass Program and Route 580X Program*” grant, was filed with the Metropolitan Planning Commission (MTC) under the Transit Performance Initiative (TPI) program that is funded through a variety of federal sources. It is a formula-based grant which means the funds are guaranteed upon submission of an appropriately scoped project. LAVTA requested \$423,798 for use over three years.

The *Zero Emission Battery Electric Bus Commuter Line Project* grant was filed with Caltrans in January in the Transit and Intercity Rail Program (TIRCP). This is a \$5,542,247 request for the incremental funding needed to purchase electric buses in lieu of diesel/electric hybrids and the needed charging infrastructure at the Transit Center and BART station. The TIRCP grant was submitted in a highly competitive field open to all transit and rail providers in California offering new service. Funding available is a minimum of \$440 million with legislative options to expand the funding up to \$1.3 billion from Cap & Trade. Caltrans has already contacted LAVTA for clarification and supplemental information on the grant before sending it to the Air Resources Board to verify the air quality benefits of the proposed electric bus project.

The third grant is another formula grant funded through the Low Carbon Transit Operations Program (LCTOP); another Cap & Trade program. The “*Purchase Two Replacement Buses*” grant provides \$253,350 in supplemental funding to apply against the purchase price of new diesel/electric hybrid buses that are part of the 2017 fleet replacement purchase.

All existing grant awards are up-to-date for expenditure activity and reporting requirements.

**Recommendation**

Staff recommends the Committee approve the report and forward it to the Board of Directors.

## Active/Not at Risk

| Project Name  | Funding Type      | Funding Source | Grant Award | Notes   |
|---|-------------------|----------------|-------------|---|
| <b>NEW!! Transit Center upgrades and improvements</b>             | PTMISEA/Lifeline  | MTC            | \$125,625   | <b>NEW!!!</b> 3 years. Parking lot upgrade and facility improvements at Transit Center  |
| Introduction to Transit Experience                                | 5304 - FTA        | Caltrans       | \$56,600    | Enter 2 <sup>nd</sup> and final year of grant in July 2016. Provides 150 hours of intern staffing/month. Interviewing interns for Year 2 at present |
| ParaTaxi Voucher – Livermore UZ<br>Two years based on performance | 5310 - FTA        | Caltrans       | \$80,000    | Began drawdown of this grant that provides vouchers for qualified riders in Livermore UA. Staff time reimb, promotional material covered            |
| Rural Route Operating Assistance                                  | 5311 - FTA        | Caltrans       | \$43,683    | Operating supplement on lines 2, 11, 12, 20   |
| ParaTaxi, Dublin/Pleasanton                                       | New Freedom       | MTC/Caltrans   | \$33,000    | Parataxi rider vouchers   |
| FY 15. Bus Shelter Security Lighting                              | Prop 1B Security  | CalOES         | \$36,696    | Planned for use on bus shelter retrofits taking place after COA implementation  |
| FY 14 Security Lighting for Transit Locations                     | Prop 1B Security  | CalOES         | \$36,696    | Planned for use on bus shelter retrofits taking place after COA implementation.   |
| Fleet DVRs for new Bus Fleet                                      | Prop 1B Security  | CalOES         | \$36,696    | FY 13. Grant will close upon receipt of new buses in August 2016  |
| Electric/Diesel Hybrid Bus (2016)                                 | LCTOP             | Caltrans       | \$107,192   | Fund release June 2016. Will be applied to the purchase of buses purchased 2016   |
| Bus Stop Repair/Replacement                                       | Prop 1B PTMISEA   | Caltrans       | \$240,910   | Phase I is complete. Phase II commences upon adoption of final COA paired with Prop 1B projects   |
| LAVTA Facility Upgrade and Improvements                           | Prop 1B / PTMISEA | Caltrans       | \$357,966   | Projects include the Rutan shop floor rehab floors; ADA improvements and repaving parking lots.   |
| Bus Purchase (2016)   | Prop 1B / PTMISEA | Caltrans       | \$572,778   | Funding offsets local match for four buses of the Gilligs set for delivery in 2016  |
| LAVTA Facility FY'08  |                   | FTA            | \$326,879   | Balance \$134,000. Dedicated to vault project at Atlantis, completes Summer 2016  |
| The Tri-Valley Multi-Modal Access and PDA Connectivity Study      | SC-TAP            | ACTC           | \$1,385,000 | ACTC leads the project which is progressing to schedule   |
| Route 30 Operating Support  | TFCA              | ACTC           | \$27,000    | 2 yrs. Runs through Dec '17   |

|                                    |      |      |              |   |
|------------------------------------|------|------|--------------|---|
| Routes 8, 12, 15 Operating Support | TFCA | ACTC | \$252,500    | 2 yrs. Runs through Dec '16   |
| Trapeze upgrade (viewpoint)        | RM2  | MTC  | \$74,535     | This grant is proceeding slowly through a Trapeze upgrade and security improvements |
| TPI Dublin                         | FHWA | MTC  | \$1,509,440  | Traffic improvements along Dublin Corridor with LAVTA phone app and queue jumps     |
| BRT Line                           | FTA  | FTA  | \$10,930,000 | \$600K balance for bus stops resulting from COA.                                    |

### Inactive or At Risk

| Project Name | Funding Type | Funding Source | Amount Requested | Expected Notification |
|--------------|--------------|----------------|------------------|-----------------------|
| N/A          | N/A          |                |                  |                       |

### Pending/Not yet Awarded

| Project Name   | Funding Type            | Funding Source       | Amount Requested | Expected Notification |
|--|-------------------------|----------------------|------------------|-----------------------|
| <b>NEW!!</b> Wheels on Demand Marketing Program, Student Pass & Route 580X | TPI                     | MTC/FTA              | \$423,798        | July 2016             |
| <b>NEW!!</b> Zero Emission Battery Electric Commuter Bus Line Project      | TIRCP                   | Caltrans Cap & Trade | \$5,542,247      | June 2016             |
| <b>NEW!!</b> 2 Replacement Buses FY16                                      | LCTOP/ Cap & Trade      | Caltrans             | \$253,350        | July 2016.            |
| WiFi Security Networks on Buses  | Prop 1B Security Grants | Cal OES              | \$36,696         | April 2016            |
| Transit Center TOD Feasibility Study                                       | Sustainable Communities | Caltrans             | \$148,000        | May 2016              |
| Tri-Valley Paratransit Assessment  | Sustainable Communities | Caltrans             | \$200,000        | May 2016              |
| Lifeline / JARC  |                         | FTA                  | \$517,500        | November 2016         |

### Lost/Not Awarded or Not Pursued

| Project Name   | Funding Type                          | Funding Source | Amount Requested | Expected Notification |
|--|---------------------------------------|----------------|------------------|-----------------------|
| <b>NEW!!</b> AQIP Grant for All Electric Bus Route Project | Air Quality Investment Program (AQIP) | CARB           |                  | March 2016            |
| LoNo All-Electric Bus Route Project                        | FTA LoNo Program                      | FTA            | \$2,297,400      | June 2016             |

|                             |          |     |     |   |
|-----------------------------|----------|-----|-----|---|
| LoNo Electric Buses Cycle 3 | FTA LoNo | FTA | N/A | Wrong timing to be competitive. Bus OEM and project manager RFPs pending. Need to have intact team. |
| 5339 Fleet & Facilities     | FTA      | FTA | N/A | Potential Atlantis Funding Source. But must be shovel ready, still need design funds.               |

Agency Acronyms:

**ACE:** Altamont Corridor Express  
**ACTC:** Alameda County Transportation Commission  
**BAAQMD:** Bay Area Air Quality Management District  
**CalTrans:** California Department of Transportation  
**CalOES:** California Office of Emergency Services  
**FHWA:** Federal Highway Administration  
**FTA:** Federal Transportation Agency  
**MTC:** Metropolitan Transportation Commission

Program Acronyms

**1B:** *California State Proposition 1B, bond act passed by voters in 2006*  
**Measure B:** *½ cent sales tax for transportation passed 2000 in Alameda County*  
**JARC:** *Job Access Reverse Commute, a federal fund to improve mobility for low-income*  
**Lifeline:** *Transportation Program funds projects that result in improved mobility for low-income residents*  
**Measure BB:** *½ cent sales tax for transportation passed 2014 in Alameda County*  
**PTMISEA:** *Public Transportation Modernization, Improvement, & Service Enhancement Account. Part of Prop 1B bond act of 2006*  
**RM2:** *Regional Measure 2, passed in 2004 by Bay Area voters, increases bridge tolls for infrastructure \$\$*  
**Cap & Trade:** *Grant programs funding projects that reduce Greenhouse Gases. Revenue derived from auctions of pollution permits*  
**SC-TAP:** *Sustainable Communities Technical Assistance Program*  
**TFCA:** *Transportation Fund for Clean Air*



## LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

## STAFF REPORT

SUBJECT: State Legislative Update

FROM: Angela Swanson, Senior Grants & Project Management Specialist

DATE: May 24, 2016

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**Action Requested**

Review and forward to the LAVTA Board of Directors.

**Background**

LAVTA staff tracks legislative activities each session that may impact the transit agency. This report identifies pending bills of particular interest that the agency may choose to take a position on during the course of the session.

**Discussion**

The Legislature in May is focused on hearing and acting on moving bills in their houses of origin, with focus moving from policy committees to the finance. Bills must pass out of fiscal committees by May 27 and from the house of origin is June 3<sup>rd</sup>.

**State Budget**

Release of the Governor's "May Revise" to the budget also throws shade over legislative activities this month. In the update released two weeks ago, the Governor pulled the reigns tighter on spending noting the flattening in state revenues among other measures of a coming economic slowdown. In January, the Governor's initial budget proposal outlined a \$122 billion General Fund spending plan with \$48 billion in special funds, to total \$170 billion.

In the May Revise, expenditures were curtailed as a result of the forecast that tax revenues will decline by \$1.9 Billion. The forecast is based on sluggish April tax filings. The May Revision continues to reflect the Governor's transportation package that would provide \$36 billion over the next decade to improve the maintenance of highways and roads, expand public transit, and improve critical trade routes. The increased funding would be coupled with Caltrans efficiencies, streamlined project delivery, and accountability measures. The governor's transportation funding plan would generate \$3.6 billion annually through existing revenue streams, excise taxes on gasoline and diesel fuels, a new \$65 vehicle fee, and increased Cap and Trade revenues.

**Transportation Package**

In 2015 the Governor called for an Extraordinary Special Session on Transportation which

remains in session and many new bills have been introduced. Little progress has been realized, with no changes on the key measures introduced by the Governor and his proxies last summer. Despite intense deal-brokering behind the scenes, no major financing or programmatic changes were realized although the introduced legislation remains actionable. If the governor, Senate and Assembly majority leaders plan to pass a transportation package including new taxes, discussions will be required with Republicans to secure the necessary votes for approval. The outlook for enacting any new taxes continues to dim in this election year despite continued dialog on the dire need for new/increased infrastructure funding.

The one bright light in this landscape is SBX 1 (Beall). Recent amendments to Senator Beall's SBX 1 does show some movement on trying to secure Republican support for a funding package. Many of the items added to SBX 1 have previously been proposed by Republican Caucus members. In general each of the proposals would create a Road Maintenance & Rehabilitation Account where all the new excise tax and vehicle fee revenue would be deposited. SBX 1 and Assemblyman Frazier's AB 1591 would dedicate 5% of the revenue to a State and Local Partnership Program that would be open to those counties that previously did not have a local transportation sales tax program. The balance of the funds would then be split with 50% allocated to Caltrans for the SHOPP and other eligible projects, and 50% allocated to cities and counties for local street and road projects.

The amendments to SBX 1 illustrate progress in reaching a bi-partisan agreement on a meaningful transportation funding package. This will hopefully spur momentum to reach an agreement as part of the budget.

#### AB 1746 (Stone) "Bus on Shoulder"

LAVTA is among a group of seven transit authorities named in this bill which seeks to expand the ability of select agencies to authorize the operation of transit buses on the shoulder of a segment of a state highway during peak traffic periods. LAVTA proposes to implement the "bus on shoulder" provisions along I-680 for the 70X route. The bill continues to move through the Legislature with due speed and solid support. It is presently assigned to the Senate Transportation & Housing Committee.

#### AB 2762 (Baker)

This bill would establish the Altamont Pass Regional Rail Authority for purposes of planning and delivering a cost effective and responsive interregional rail connection between the Bay Area Rapid Transit (BART) District's rapid transit system and the Altamont Corridor Express in the Tri-Valley, within the City of Livermore, that meets the goals and objectives of the community. The bill is currently parked.

#### **Recommendation**

Staff recommends the Committee accept the report as presented and recommend it to the Board of Directors.

Attachment:

1. May Legislative Report

**LAVTA Legislative Update  
May 2016**

| Bill  | Author          | Title   | Legislative Principle | Suggested Position | Status  |
|---|-----------------|---|-----------------------|--------------------|---|
| <b>Special Session On Transportation 2015</b> |                 |   |                       |                    |   |
| ABX1 1  | Alejo           | Transportation funding.   | 1                     |                    | From printer.   |
| <b>ABX1 7</b>                                 | <b>Nazarian</b> | <b>Public transit: funding.</b>   | <b>2</b>              | <b>Support</b>     | <b>From printer. 7/17/2015</b>  |
| <b>ABX1 8</b>                                 | <b>Chiu</b>     | <b>Diesel sales and use tax.</b>  | <b>2</b>              | <b>Support</b>     | <b>From printer. 7/17/2015</b>  |
| ABX1 10                                       | Levine          | Public works: contracts: extra compensation.  | 3                     |                    | From printer.   |
| ABX1 13                                       | Grove           | Greenhouse Gas Reduction Fund: streets and highways.                                    | 4                     |                    | From printer.   |
| ABX1 14                                       | Waldron         | State Highway Operation and Protection Program: local streets and roads:                | 2                     |                    | From printer.   |
| ABX1 15                                       | Patterson       | State Highway Operation and Protection Program: local streets and roads: appropriation. | 2                     |                    | From printer.   |
| ABX1 17                                       | Achadjian       | Greenhouse Gas Reduction Fund: state highway operation and protection program.          | 4                     |                    | From printer.   |
| ABX1 18                                       | Linder          | Vehicle weight fees: transportation bond debt service.                                  | 1                     |                    | From printer.   |
| ABX1 19                                       | Linder          | California Transportation Commission.   | 5                     |                    | From printer.   |
| ABX1 23                                       | Garcia, Eduardo | Transportation.   | 1                     |                    | From printer.   |
| ABX1 25                                       | Allen, Travis   | Shuttle services: loading and unloading of passengers.                                  | 3                     |                    | From printer.   |
| SBX1 1  | Beall           | Greenhouse Gas Reduction Fund.  | 1                     | Support            | From committee with author's amendments. Read second time and amended. Re-referred to Com. On APPR. |

**Principles:**

1. Protection of Funding Sources
2. Future Funding Investments
3. Operating Conditions Advocacy
4. Environmental Stewardship
5. Strategic Partnerships

**LAVTA Legislative Update  
May 2016**

|               |              |   |          |                |  |
|---------------|--------------|---|----------|----------------|--|
| SBX1 2        | Huff         | Greenhouse Gas Reduction Fund.                                    | 1        |                | September 1 set for first hearing. Failed passage in committee. (Ayes 3. Noes 9. Page 56.) Reconsideration granted.                |
| SBX1 3        | Vidak        | Transportation bonds: highway, street, and road projects.         | 1        |                | Returned to Secretary of Senate pursuant to Joint Rule 62(a).  |
| SBX1 4        | Beall        | Transportation funding.   | 1        |                | Senators Beall (Co-Chair), Allen, Leyva, Cannella and Gaines appointed to Conference Committee.                                    |
| SBX1 6        | Runner       | Greenhouse Gas Reduction Fund (GGRF) and Cap & Trade              | 2        |                | Returned to Secretary of Senate pursuant to Joint Rule 62(a).  |
| <b>SBX1 7</b> | <b>Allen</b> | <b>Diesel sales and use tax.</b>                                  | <b>2</b> | <b>Support</b> | <b>Read second time and amended. Re-referred to Com. on APPR.</b>  |
| <b>SBX1 8</b> | <b>Hill</b>  | <b>Public transit: funding.</b>                                   | <b>2</b> | <b>Support</b> | <b>From committee: Do pass and re-refer to Com. on APPR. (Ayes 8. Noes 0. Page 57) (September 1). Re-referred to Com. on APPR.</b> |
| SBX1 10       | Bates        | Regional transportation capital improvement funds                 | 2        |                | September 8 hearing: Testimony taken. Hearing postponed by committee.  |
| SBX1 11       | Berryhill    | Environmental quality: transportation infrastructure.             | 3        |                | From committee with author's amendments. Read second time and amended. Re-referred to Com. on T. & I.D.                            |
| SBX1 12       | Runner       | California Transportation Commission. Outside oversight of CalSTA | 3        |                | Read second time and amended. Re-referred to Com. on APPR.   |
| SBX1 13       | Vidak        | Office of the Transportation Inspector General.                   | 3        |                | From committee: Do pass and re-refer to Com. on APPR. (Ayes 12. Noes 0.) (August 19). Re-referred to Com. on APPR.                 |
| SCAX1 1       | Huff         | Motor vehicle fees and taxes: restriction on expenditures.        | 1        |                | From committee: Be adopted and re-refer to Com. on APPR. (Ayes 13. Noes 0.) (September 8). Re-referred to Com. on APPR.            |

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**LAVTA Legislative Update**  
**May 2016**

**Legislative Session, 2015-2016**

|                |                      |   |          |                |  |
|----------------|----------------------|---|----------|----------------|--|
| AB 397         | Mathis               | Bonds: transportation: water projects   | 1        | Support        | From committee: Without further action pursuant to Joint Rule 62(a)  |
| AB 779         | Garcia, C            | Transportation: Congestion Management Program   | 3        | Watch          | In committee: Set, first hearing. Hearing canceled at the request of author                                      |
| AB 1550        | Gomez                | Greenhouse Gases: investment plan: disadvantaged communities  | 4        |                | Referred to Com. on APPR   |
| AB 1555        | Gomez                | Greenhouse Gas Reduction Fund.  | 4        |                | Re-referred to Com. on BUDGET. pursuant to Assembly Rule 96. (Set for hearing on 5/11/2016)                      |
| AB 1572        | Campos               | School transportation.  | 3        |                | In committee: Set, first hearing. Referred to APPR. suspense file.   |
| <b>AB 1591</b> | <b>Frazier</b>       | <b>Transportation funding.</b>  | <b>2</b> | <b>Support</b> | <b>Referred to Coms, on TRANS. And REV. and TAX.</b>   |
| AB 1595        | Campos               | Employment: human trafficking training: mass transportation employers.  | 3        | Watch          | From committee: Do pass and re-refer to Com. on APPR. (Ayes 6. Noes 0.) (April 20). Re-referred to Com. on APPR. |
| <b>AB 1640</b> | <b>Allen, Travis</b> | <b>Retirement: Public Employees</b>   | <b>3</b> | <b>Support</b> | <b>Referred to Com. on P.E. &amp; R.</b>   |
| AB 1641        | Stone                | Shuttle services: loading and unloading of passengers.  | 3        |                | In committee: Set, second hearing. Hearing canceled at the request of author.                                    |
| AB 1665        | Bonilla              | Transactions and use taxes: County of Alameda, County of Contra Costa, and Contra Costa Transportation Authority. | 2        |                | Read second time. Ordered to third reading.  |
| <b>AB 1746</b> | <b>Stone, Mark</b>   | <b>Transit buses.</b>   | <b>3</b> | <b>Support</b> | <b>Senate Transportation &amp; Housing COMM</b>  |
| AB 1833        | Linder               | Transportation projects: environmental mitigation.  | 4        |                | Re-referred to Com. on APPR.   |
| AB 1851        | Gray                 | Vehicular Air Pollution: reduction incentives   | 4        |                | From committee: Do pass and re-refer to Com. on APPR. (Ayes 6. Noes 3.) (April 18). Re-referred to Com. on APPR. |
| AB 1886        | McCarty              | California Environmental Quality Act: transit priority projects.  | 4        |                | ASM. NAT. RES. Vote - Do pass as amended.  |

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**LAVTA Legislative Update  
May 2016**

|                        |                                       |   |          |                |  |
|------------------------|---------------------------------------|---|----------|----------------|--|
| AB 2030                | Mullin                                | Transportation districts: contracts.  | 1        |                | Action From SECOND READING: Read second time.To THIRD READING.   |
| <b>AB 2090</b>         | <b>Alejo</b>                          | <b>Low Carbon Transit Operations Program.</b>                                   | <b>2</b> | <b>Support</b> | <b>In Committee; Set, first hearing. Referred to APPR suspense file</b>  |
| <b>AB 2222</b>         | <b>Holden</b>                         | <b>Greenhouse Gas Reduction Fund: Transit Pass Program</b>                      | <b>4</b> | <b>Watch</b>   | <b>Assembly APPR Suspense</b>  |
| AB 2415                | Garcia, Eduardo                       | CA Clean Truck, Bus and Off-Road Vehicle & Equipment Technology Program         | 3        | Oppose         | Re-referred to Comm on APPR  |
| <b>AB 2762</b>         | <b>Baker</b>                          | <b>Transportation: Altamont Pass Regional Rail Authority</b>                    | <b>5</b> | <b>Support</b> | <b>ASM Transportation. Last amended 4/5/16</b>   |
| <b>ACA 4</b>           | <b>Frazier</b>                        | <b>Local government transportation projects: special taxes: voter approval.</b> | <b>2</b> | <b>Support</b> | <b>In committee: Hearing postponed by committee.</b>   |
| SB 91                  | Committee on Budget and Fiscal Review | Greenhouse Gas Reduction Fund: investment plan.                                 | 4        |                | Read third time and amended. Ordered to third reading. Re-referred to Com. on BUDGET pursuant to Assembly Rule 77.2. |
| SB 321                 | Beall                                 | Motor vehicle fees and taxes: rates: adjustments                                | 1        | Support        | Ordered to inactive file on request of Senator Beall   |
| SB 344                 | Monning                               | Commercial Driver's License: Education  | 3        | Neutral        | to Assembly APPR.  |
| <b>SB 824</b>          | <b>Beall</b>                          | <b>Low Carbon Transit Operations Program.</b>                                   | <b>1</b> | <b>Support</b> | <b>0</b>   |
| SB 882                 | Hertzberg                             | Crimes: public transportation: minors.  | 3        |                | April 25 hearing: Placed on APPR. suspense file  |
| SB 885                 | Wolk                                  | Construction contracts indemnity  |          | Oppose         | SEN. JUD vote - Do pass as amended   |
| SB 998                 | Wieckowski                            | Vehicles: mass transit guideways.   | 3        | Support        | Read second time and amended. Ordered to third reading.  |
| SB 1043                | Allen                                 | Renewable gas: biogas and biomethane.   | 4        |                | Read second time and amended. Re-referred to Com. on APPR  |
| <b>SB 1128</b>         | <b>Glazer</b>                         | <b>Commute benefit policies</b>   | <b>5</b> | <b>Support</b> | <b>Referred to Comm on TRANS</b>   |
| <b>Total Measures:</b> | <b>50</b>                             |   |          |                |  |

**Principles:**

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## LAVTA COMMITTEE ITEMS - MAY 2016 - SEPTEMBER 2016

### Finance & Administration Committee

| <b>May</b>                                       | Action | Info |
|--|--------|------|
| Minutes  | X      |      |
| Treasurers Report                                | X      |      |
| LAIF   | X      |      |
| Quarterly Budget & Grants Report                 |        | X    |
| Draft FY17 Budget                                | X      |      |
| Annual Org Review                                | X      |      |
| <b>June</b>                                      | Action | Info |
| Minutes  | X      |      |
| Treasurers Report                                | X      |      |
| <b>July</b>                                      | Action | Info |
| Minutes  | X      |      |
| Treasurers Report                                | X      |      |
| *Typically July committee meetings are cancelled |        |      |
| <b>August</b>                                    | Action | Info |
| Minutes  | X      |      |
| Treasurers Report                                | X      |      |
| Legislative Update                               | X      |      |
| Quarterly Budget & Grants Update                 |        | X    |
| <b>September</b>                                 | Action | Info |
| Minutes  | X      |      |
| Treasurers Report                                | X      |      |
| Financial Audit                                  |        | X    |

# LAVTA COMMITTEE ITEMS - MAY 2016 - SEPTEMBER 2016

## Projects & Services Committee

### May

|                             | Action | Info |
|-----------------------------|--------|------|
| Minutes                     | X      |      |
| Quarterly Operations Report |        | X    |
| Quarterly Marketing Report  |        | X    |
| Wheels on Demand            | X      |      |
| FY2017 Marketing Work Plan  | X      |      |

### June

|  | Action | Info |
|--|--------|------|
| Minutes                                      | X      |      |
| Fare Study Recommendations                   | X      |      |
| Relocation of Livermore Historic Train Depot |        | X    |

### July

|  | Action | Info |
|--|--------|------|
| Minutes  | X      |      |
| *Typically July committee meetings are cancelled |        |      |

### August

|  | Action | Info |
|--|--------|------|
| Minutes                                    | X      |      |
| Comprehensive Operational Analysis Update  |        | X    |
| Quarterly Operations Report                |        | X    |
| Quarterly Marketing Report                 |        | X    |
| WAAC Bylaws Modification                   | X      |      |
| LAVTA Fares & Clipper Day Pass Accumulator | X      |      |

### September

|   | Action | Info |
|---|--------|------|
| Minutes                                   | X      |      |
| Comprehensive Operational Analysis Update |        | X    |
| On Time Performance Action Plan Update    |        | X    |
| Paratransit Strategic Planning            |        | X    |
| Clipper Card Implementation               |        |      |