

Wheels Accessible Advisory Committee

WAAC

SUBJECT: Establish WAAC Meeting Schedule/Times FY 2017

FROM: Kadri Klm, Paratransit Planner

DATE: July 6, 2016

Action Required

Establish the WAAC meeting dates and times for fiscal year 2017. Fiscal year 2017 is defined as the period from July 1, 2016 through June 30, 2017.

Background

As stated in the WAAC Bylaws SECTION 3.7(a) "The Committee shall meet quarterly as needed. The Committee shall establish the meeting schedule, meeting time, meeting sites for the regular meetings at the first regular meeting of the fiscal year."

Discussion

In the past, WAAC Committees established a quarterly schedule for regular meetings. Starting in 2010, the frequency of meetings was increased to every other month. Last year, meetings were scheduled for the first Wednesday of every other month from 3:30 pm to 5:00 pm.

Recommendation

Staff's recommendation is to continue to have WAAC meetings on the first Wednesday of every other month from 3:30 pm to 5 pm.

Meeting dates would be: July 6, 2016
September 7, 2016
November 2, 2016
January 4, 2017
March 1, 2017
May 3, 2017