LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY 1362 Rutan Court, Suite 100 Livermore, CA 94551

FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE WHOLE

COMMITTEE MEMBERS

JERRY PENTIN DON BIDDLE – CHAIR LAUREEN TURNER – VICE CHAIR

DATE: Tuesday, August 23, 2016

PLACE: Diana Lauterbach Room LAVTA Offices 1362 Rutan Court, Suite 100, Livermore

TIME: 4:00 p.m.

AGENDA

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

4. Minutes of the June 28, 2016 Meeting of the F&A Committee

Recommendation: Approval

5. Treasurer's Report for June 2016 and July 2016

Recommendation: Staff recommends submitting the attached preliminary June 2016 and preliminary July 2016 Treasurer's Report to the Board for approval.

6. Quarterly Grants Update

Recommendation: Staff recommends the Committee approve the report and forward it to the Board of Directors.

7. Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property

Recommendation: Staff recommends the Finance & Administration Committee forward a recommendation to the Board of Directors declare as surplus twenty (20) buses, and authorize their disposal through a method consistent with LAVTA's Policy for Disposition of Surplus Property.

8. Transportation Development Act (TDA) Triennial Performance Audit for the Livermore Amador Valley Transit Authority (LAVTA) Prepared for the Metropolitan Transportation Commission for the Fiscal Years 2013 Through 2015

Recommendation: Staff recommends the Finance and Administration Committee recommend the Board of Directors accept the TDA Performance Audit Report for Fiscal Years 2013-2015.

9. Contract Award for LAVTA On-Call Zero Emissions Bus Consulting Services

Recommendation: Staff recommends that the Board authorize the Executive Director to execute an agreement for the initial contract period of three (3) hears from the effective date, with two (2) one-year options to be exercised solely at LAVTA's discretion.

10. Procurement Update for LAVTA Purchase and Delivery of Heavy-Duty Buses

Recommendation: None. Information only.

11. Preview of Upcoming F&A Committee Agenda Items

- **12.** Matters Initiated by Committee Members
- 13. Next Meeting Date is Scheduled for: September 27, 2016

14. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda8/18/16LAVTA Administrative Services DepartmentDate

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative

format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to: Executive Director Livermore Amador Valley Transit Authority 1362 Rutan Court, Suite 100 Livermore, CA 94551 Fax: 925.443.1375 Email : frontdesk@lavta.org