

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

SCOTT HAGGERTY – CHAIR	KARLA BROWN
DAVID HAUBERT – VICE CHAIR	STEVEN SPEDOWFSKI

DATE: Monday, August 22, 2016

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00p.m.

AGENDA

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

4. Minutes of the June 27, 2016 Meeting of the P&S Committee.

Recommendation: Approval

5. Rebranding Project

Recommendation: None – information only.

6. FY 2016 4th Quarter Report – Operations

Recommendation: None – information only.

7. Fourth Quarter 2016 Marketing and Outreach Activities

Recommendation: None – information only.

8. Executive Director's Report

Recommendation: None – information only.

9. Preview of Upcoming P&S Committee Agenda Items

10. Matters Initiated by Committee Members

11. Next Meeting Date is Scheduled for: September 26, 2016

12. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

8/17/16

LAVTA Administrative Services Department

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email : frontdesk@lavta.org*

AGENDA

ITEM 4

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
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PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

SCOTT HAGGERTY – CHAIR	KARLA BROWN
DAVID HAUBERT – VICE CHAIR	STEVEN SPEDOWFSKI

DATE: Monday, June 27, 2016

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00p.m.

MINUTES

1. Call to Order and Pledge of Allegiance

Committee Chair Scott Haggerty called the meeting to order at 4:06 pm.

2. Roll Call of Members

Members Present

Scott Haggerty, Supervisor, Alameda County
Steven Spedowski, Councilmember, City of Livermore
Karla Brown, Councilmember, City of Pleasanton
Don Biddle, Councilmember, City of Dublin

Members Absent

David Haubert, Mayor, City of Dublin

3. Meeting Open to Public

Christy Wegener, LAVTA Director of Planning and Communications introduced the new LAVTA intern, David Garcia.

4. Minutes of the May 23, 2016 Meeting of the P&S Committee.

Approved: Spedowski/Brown
Aye: Brown, Biddle, Haggerty, Spedowski
No: None
Abstain: None

Absent: Haubert

5. LAVTA Risk Management Update

Staff provided an update to the Committee regarding comparisons of LAVTA to other agencies in the area of accidents/occurrences and claims paid. The California Transit Indemnity Pool (CalTIP) Risk Profile Report issued in March 2016, and including program years from FY11 through FY15 was provided for discussion. Councilmember Steven Spedowski pointed out that one CalTIP member agency was considerably lower than LAVTA in one of the measured areas and asked if particulars were known as to how they achieved the lower number. Staff will follow up and provide a response.

In addition, data was provided that compared the date of the occurrence versus actual payment on the claim for FY15 and FY16 to date.

This item was informational only.

6. Paratransit Operating Policy Change

Staff provided information to the Project and Services Committee to update the paratransit operating policy and application. Councilmember Karla Brown questioned why it takes 21 days to process an ADA application and why LAVTA is questioning a document that has been approved by a doctor. Christy Wegener explained that 21 day application processing is the amount of time allowed by ADA law, but it usually takes less time to process an application. Ms. Brown also inquired as to why we would interview after a doctor already signed off on the application. Ms. Wegener responded that most doctors do not assess the clients ability to use public transit, and that we aren't verifying the person's condition, but looking at how that condition affects their ability to take public transportation. Ms. Brown would like to see LAVTA and Pleasanton Paratransit applications blended. Christy Wegener said that the upcoming Comprehensive Paratransit Study will review this as an option. Supervisor Scott Haggerty has concerns regarding who will conduct the interviews. Christy Wegener told the Project & Services Committee that MTM provided LAVTA with a Travel Trainer who is conducting the interview assessments and received training in Los Angeles and Portland. Christy Wegener also stated that the applicant can appeal within 30 to 60 days after the assessment in a written letter to Executive Director Michael Tree. Councilmember Steven Spedowski asked if there is an industry standard for the person conducting ADA assessments. Christy Wegener stated Nurse Practitioner, Occupational Therapists, and Travel Trainers (someone with a medical background) tend to be qualified as interviewers or assessors.

The Projects & Services Committee recommend updating section 3.2 to include language about mandatory in-person interviews/assessments as a part of the eligibility process. Additionally, language has been incorporated to address cancelled or no-showed in-person interview appointments. The Projects & Services Committee recommends forwarding to the full Board to approve the proposed changes to the Paratransit Operations Policy and application.

Approved: Biddle/Spedowski
Aye: Brown, Biddle, Haggerty, Spedowski
No: None
Abstain: None
Absent: Haubert.

7. Alameda County – Affordable Student Transit Pass Program

Staff provided the Project and Services Committee with a report containing an update of the Alameda County Transportation Commission (Alameda CTC) Measure BB-funded Affordable Student Transit Pass Program (Affordable STPP). The Affordable STPP is a Measure BB pilot for three years that will aim to eliminate barriers to transportation access to and from schools to increase youth school attendance and engagement in extra-curricular activities; to increase transportation options for families; and, to increase student ridership. Eleven schools have been selected in the Alameda County and in LAVTA's service area Livermore High School and East Avenue Middle School are part of the pilot program. Staff also provided the Project and Services Committee the parameters for the East County pilot pass program that will utilize the East Bay Value Pass at a discounted rate and eventually move to the Clipper card.

This item was informational only.

8. Management Action Plan

Executive Director Michael Tree included a Management Action Plan for the Project and Services Committee review.

This item was informational only.

9. Preview of Upcoming P&S Committee Agenda Items

10. Matters Initiated by Committee Members

None.

11 Next Meeting Date is Scheduled for: July 25, 2016

Staff advised the Committee that this meeting may be cancelled depending on whether there are any items for Committee consideration.

14. Adjourn

Meeting adjourned 4:44 pm.

AGENDA

ITEM 5

STAFF REPORT

SUBJECT: Rebranding Project

FROM: Michael Tree, Executive Director

DATE: August 22, 2016

Action Requested

This is an informational item.

Background

In April 2016, LAVTA contracted with PAVLOV Agency to develop and implement rebranding for the transit agency. PAVLOV has since conducted research, and in June of 2016 presented to the LAVTA Board the findings for the Brand Discovery and Brand Strategy Development process. Partially inspired by the system changes that LAVTA would launch on August 13, 2016, PAVLOV recommended a guiding brand strategy built around the concept of a rider-centric culture—positive, ongoing improvement designed around people and mobility needs.

Discussion

Based on input from staff and the Board, PAVLOV has continued to work on the naming phase of the rebranding project. On Saturday, August 20, 2016, PAVLOV will be in the Tri-Valley to conduct two focus groups with residents for input on a short list of names for the agency's bus system. A review of PAVLOV's work, along with the input received from the focus groups, will be provided to the LAVTA Board at the Project & Services Committee meeting for input and direction.

AGENDA

ITEM 6

STAFF REPORT

SUBJECT: FY 2016 4th Quarter Report – Operations

FROM: Christy Wegener, Director of Planning & Communications

DATE: August 22, 2016

Action Requested

This is an informational item.

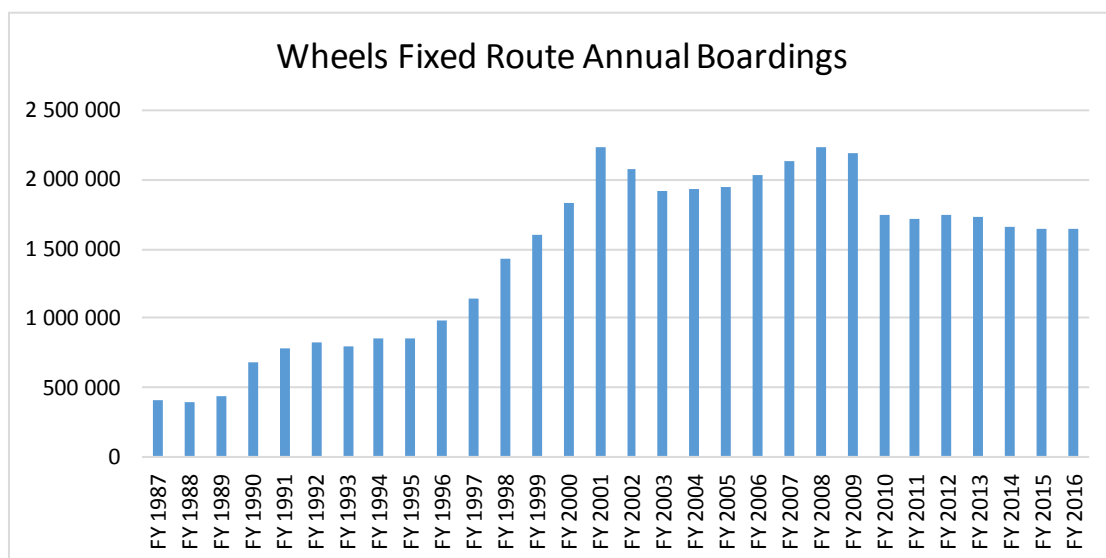
Background

This report is intended to provide the Committee with a summary and analysis of operations for the fourth quarter of FY2016 (April – June 2016) and FY2016 year end summary, including fixed route, paratransit, and operational performance metrics.

Discussion

Fixed Route

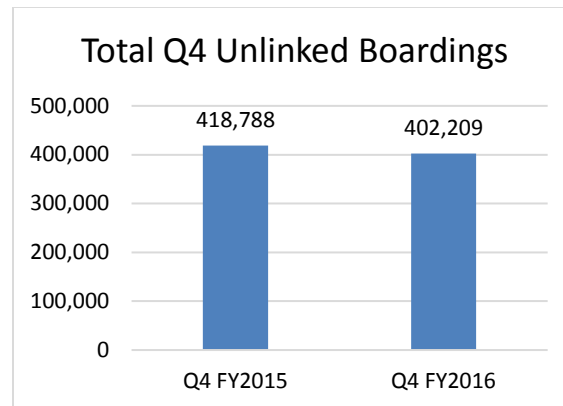
The graph below shows the long-term ridership trend for the Wheels service from the agency's inception thru the fiscal year that just ended - FY2016.



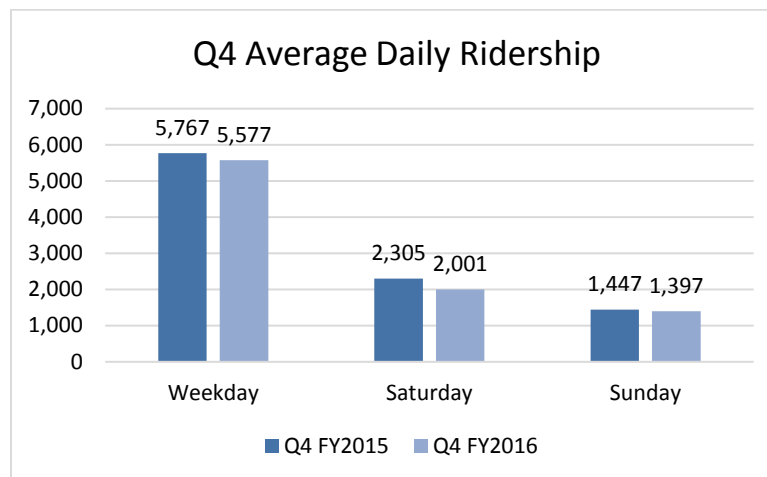
The ridership number for the Wheels fixed-route system for FY2016 amounted to a total of 1,647,920 unlinked boardings. At a 0.1 percent decrease, this was almost identical to the total seen in the prior year. As the chart above indicates, this continues a longer trend of ridership

holding relatively steady after the loss that was seen immediately after the major service reductions that were implemented in 2009.

Turning to the fourth quarter of FY2016, the 402,209 boardings represented a decrease of 4.0% compared with the corresponding time period of last year. All in all, combined with the trend from the first three quarters of the fiscal year (two of which were positive, and one negative), this appears to continue the overall trend of smaller fluctuations within an overall setting of ridership holding steady. The following chart illustrates the year-on-year trend and total ridership for Q4 specifically.

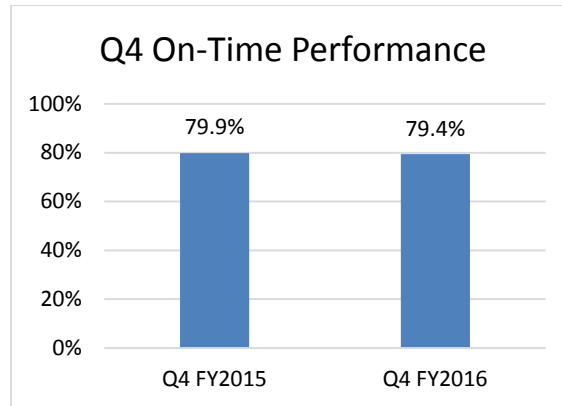


The next chart shows the ridership breakdown by average boardings per service day during the quarter, largely mirroring the trend of the quarter in total. During this time, average weekday ridership decreased from 5,767 to 5,577, and average Saturday ridership decreased from 2,305 to 2,001, compared to a year earlier. The Sunday average was also down, but to a lesser extent.



Ridership trends at the individual route level were mixed: While many lines followed the general negative trend during the quarter, routes 2, 3, 8, and the two ACE connector routes 53 and 54 went against the general trend and continued an upward path that these routes have shown during recent quarters as well. As a group, supplemental routes (school trippers) were also up, finishing close to +4.6%.

On-time performance (OTP) slipped slightly compared with same quarter of the previous year, ending up at 79.4%. Within the quarter, the highest OTP monthly percentage was observed in April, with a reading of 82.1%.

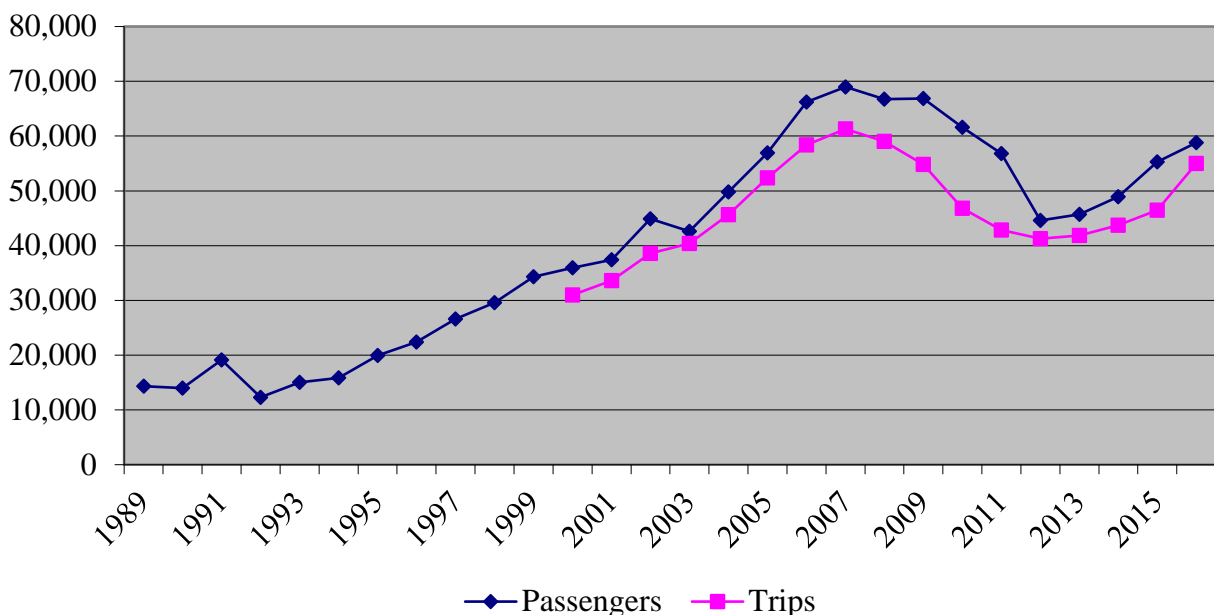


At the route-level, routes 1 (Santa Rita Jail / Rose Pavilion), 2 (Dublin Ranch), and 53 (ACE / BART) all saw on-time percentage above 85%, while routes 3 (West Dublin), 54 (ACE / Hacienda), and 70 (Walnut Creek) scored below 70% during the quarter. Trunk routes 10 (Livermore / Pleasanton / Dublin) and 30 (Rapid) had percentages slightly above and slightly below system average, at 82.2% and 78.5%, respectively.

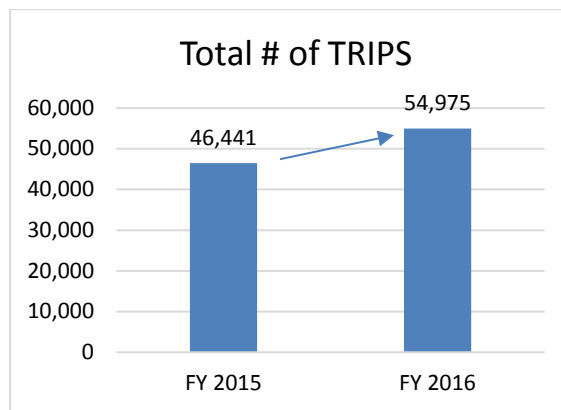
Paratransit

The graph below provides an overview of the historic paratransit ridership trend from the agency's inception thru the fiscal year FY2016:

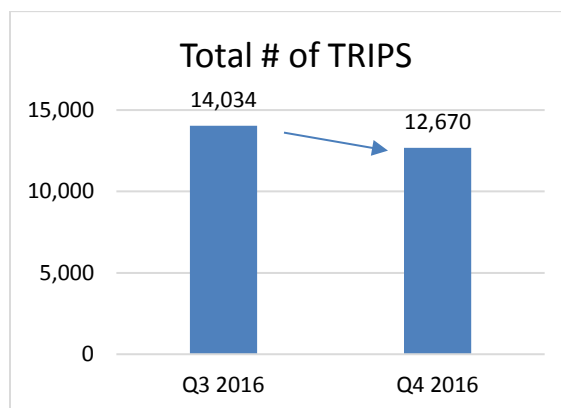
Annual Paratransit Ridership FY 1989-2016



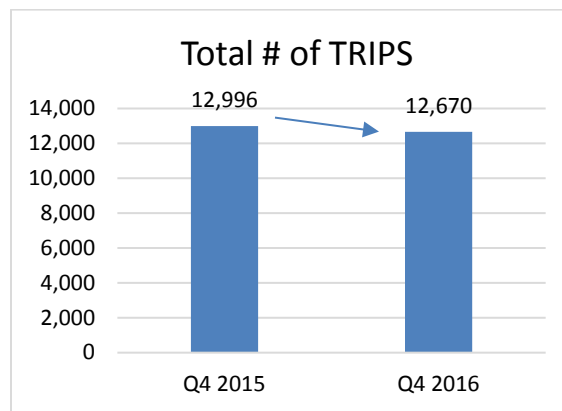
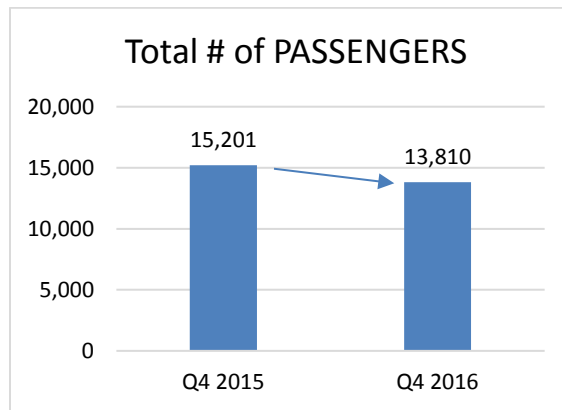
Between the FY2015 and FY2016 the agency experienced a drastic 18% increase in the percentage of trips from 46,441 trips provided in FY2015 to 54,975 trips in FY2016 as the chart below illustrates:



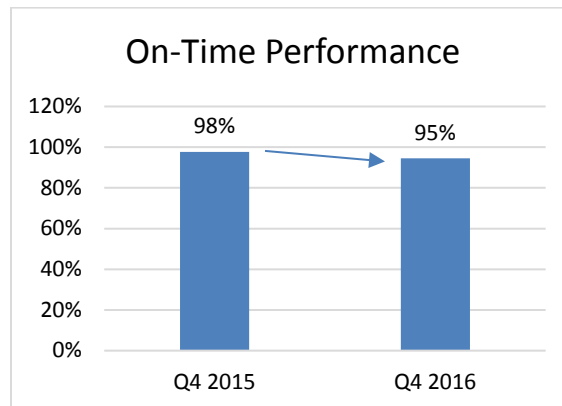
Since the ridership had been growing at an alarming rate, the agency put into place a series of measures to manage the demand in 3rd quarter FY2016. These measures included capping subscription rides to 50% per agency policy, negotiating trip times, conducting in-person eligibility assessments, enforcing the late cancellation/no-show policy, and referring Pleasanton residents to the Pleasanton Paratransit service. The agency started seeing positive results of the above-mentioned measures in Q4 of 2016 when the number of trips decreased by 10% when comparing it to the Q3 of the same year. The number of trips decreased from 14,034 in Q3 down to 12,670 in Q4.



The FY2016 Q4 the total number of passengers served on paratransit, which includes personal care attendants (PCAs) and companions, decreased by 9.2% from 15,201 to down to 13,810 when compared to the same three months the year prior. The number of trips during the same time period decreased by 3% from 12,996 to 12,670, as the two charts below illustrate. Part of the reason why the reduction in the number of trips has not been as drastic as in the number of total passengers is that in FY2016, 54 of the trips were for the mandatory in-person ADA paratransit assessments, which was not part of the eligibility process a year ago. Additionally, the paratransit contractor had data inaccuracies that were corrected as of April 2016.



The on-time performance (OTP) for the FY 2016 Q4 was 95% compared to the 98% the year prior. While the OTP in has decreased by 3% it still meets the performance standard of 95%.

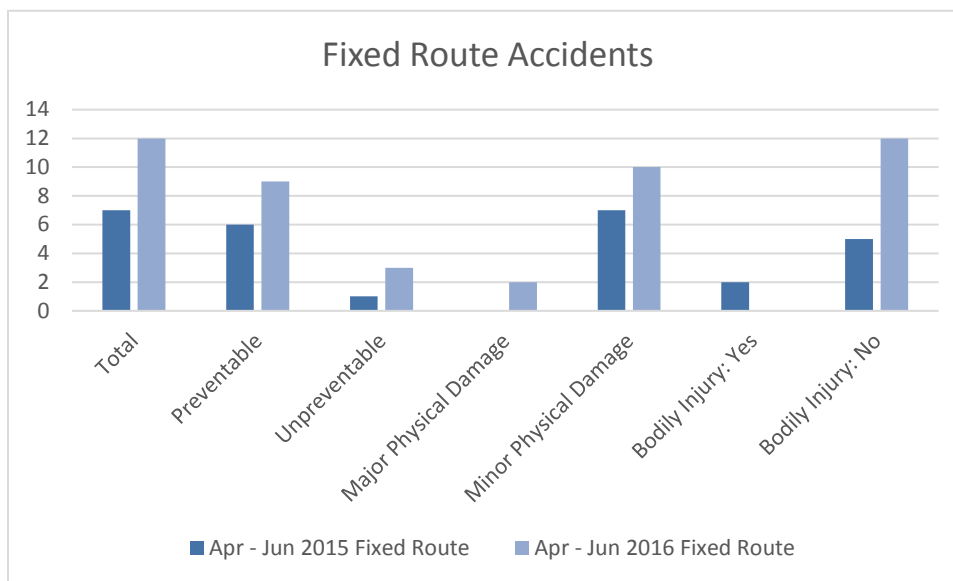


Accidents/Incidents

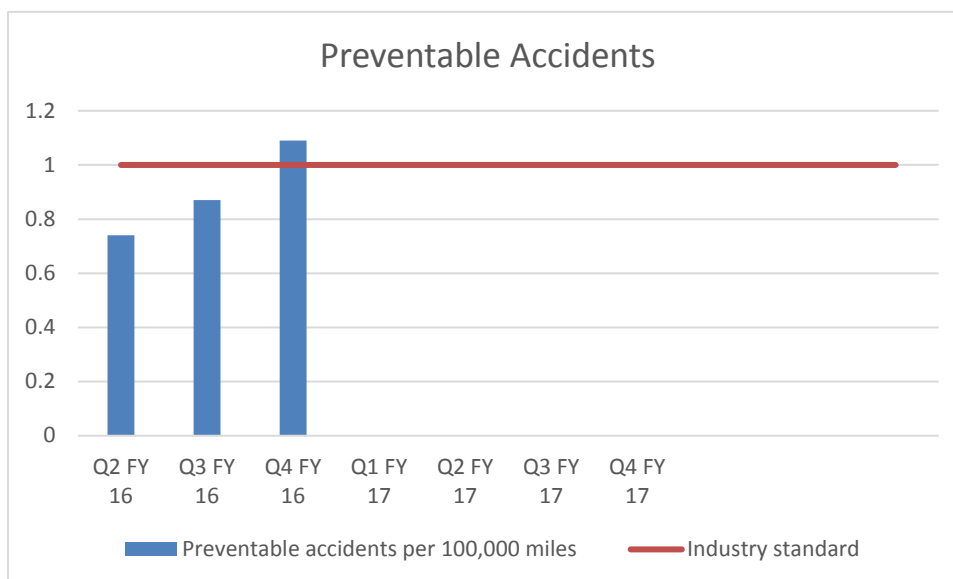
Fixed Route

Noted in the figure below for Fixed Route Accidents, in the fourth quarter, there have been twelve (12) reportable accidents/incidents on the fixed route system, nine (9) of which were

determined to be preventable, and three (3) deemed non-preventable. Two (2) of the accidents resulted in major damage, and ten (10) resulted in minor or no damage to the vehicles (only fixed route are LAVTA owned vehicles). None of the fixed route accidents resulted in bodily injury. Staff continues to work with the operations contractor to identify trends in preventable accidents, and continues to work with CalTIP to ensure appropriate oversight and resources are available in this area. CalTIP is providing LAVTA and its contractor with two days of training in accident/incident prevention.



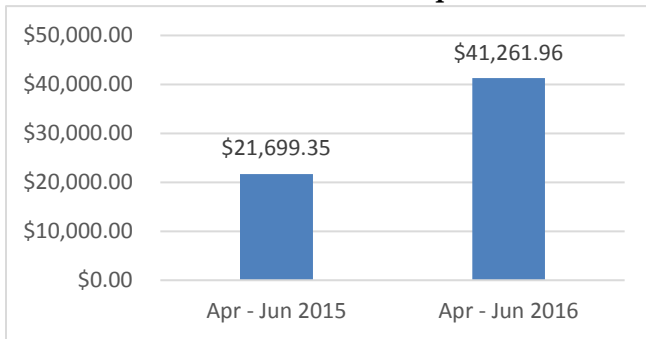
Many contractor-operated transportation companies use 1 preventable accident per 100,000 total miles in fixed route service as a goal. Looking at preventable accidents per 100,000 total miles, MV comes in at 1.09 for a 12-month rolling period from June 1, 2015 – June 30, 2016. (This is a metric that was not included in this report prior to Q2 FY16)



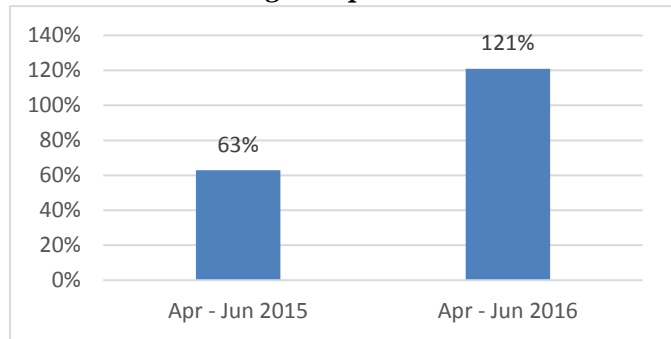
Claims Activity

With respect to the monthly accident claim activity, the charts below highlight claims **for fixed route only**. It should be noted that some of the FY16 expenditures are for the prior fiscal year, as adjudication of claims can take some time after the actual accident/incident. Even so, there is an increased focus on Safety with LAVTA's fixed route contractor in light of the preventable accidents/incidents and higher dollars being expended on claims.

Accident Claims: \$ Expended



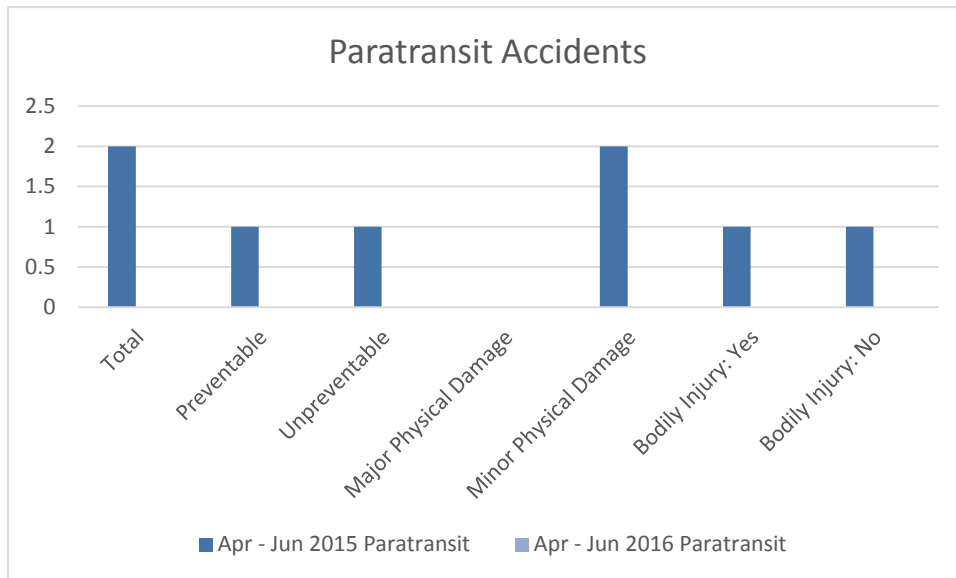
% Budget Expended



Accidents/Incidents

Paratransit

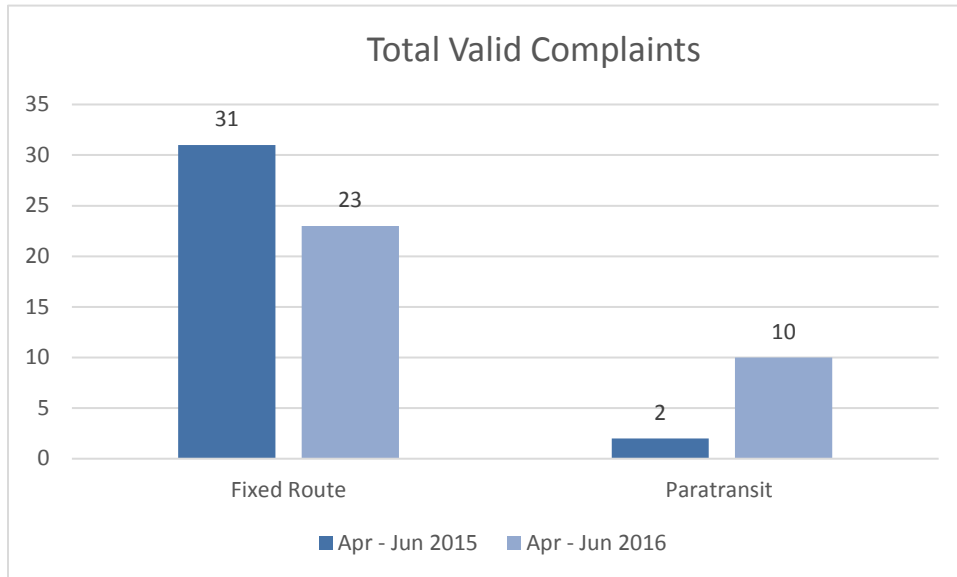
In the fourth quarter there were no paratransit accident/incidents compared to two (2) paratransit accidents/incidents last year.



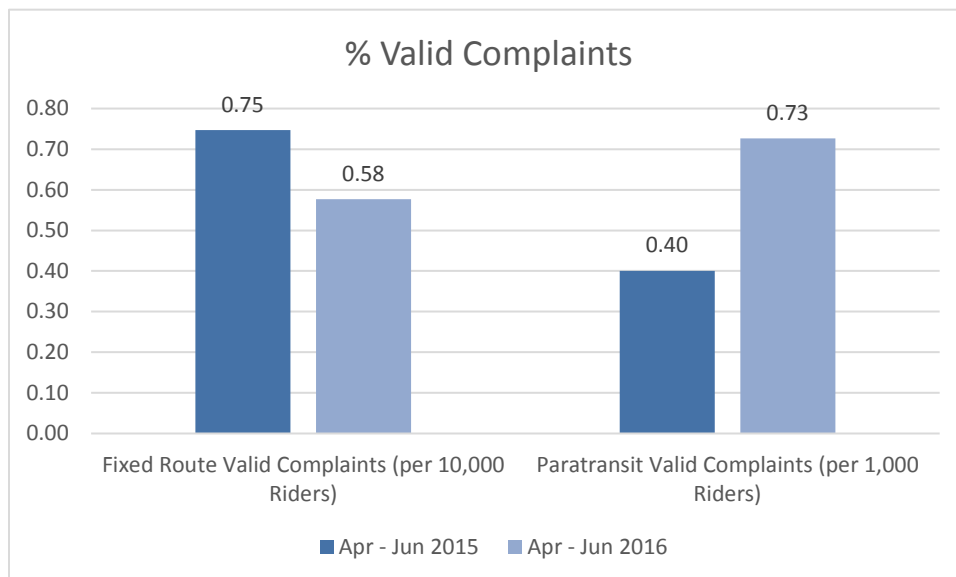
Customer Service

Customer Service staff processed a total of 162 customer requests for Q4 FY15 and a total of 121 for Q4 FY16; the decrease may be related to the service change outreach that provided other means for the community to provide feedback and ask questions other than the customer service database, i.e. route planning requests. LAVTA's Service Quality Standards Index, a

measurement of performance for fixed route and paratransit service providers, tracks the number of **valid** complaints for both fixed route and paratransit service, as noted for the quarter in the chart below.



The SQSI's established a standard of excellence for complaints of less than 1 per 10,000 rides for fixed route and 1 per 1,000 rides for paratransit.



Comparing the total valid complaints from FY15 and FY16, the number for fixed route has decreased and staff continues to work with the fixed route contractor in the Fixed Route Task

Force meetings held every other week, which allow for timely recognition of trends, and increased attention to the Customer Oversight Program which provides for assigning points to operators for valid complaints. The top valid complaints for fixed route for this quarter are in the areas of “late” (9 complaints), “safety” (4 complaints), and “early” (3 complaints).

The paratransit valid complaints increased by eight complaints as compared to the quarter last year. Staff and the contractor continue to work together in the Paratransit Task Force meetings to ensure that the complaints are dealt with timely, with ten (10) valid complaints total (five in the area of “late,” two “no show,” and two “driver/dispatcher courtesy/training” with the last complaint in the area of “maintenance”).

Next Steps

None

Recommendation

None – information only.

AGENDA

ITEM 7

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Fourth Quarter 2016 Marketing and Outreach Activities

FROM: Dennis Mochon, Senior Marketing and Communications Specialist

DATE: August 22, 2016

Action Requested

Informational item only. No action required.

Background

This report is intended to provide the Committee with a summary of the marketing and outreach activities for the fourth quarter of FY2016.

Discussion

Activities completed in the fourth quarter:

Outreach for Wheels Forward Public Hearing

Wheels staff conducted outreach at various sites such as the Dublin/Pleasanton BART Station, Las Positas College, Lawrence Livermore National Labs, etc. In addition, newspaper advertising to promote the hearing ran in the Independent, Pleasanton Weekly, and Las Positas Express. Finally, notices were placed on Peachjar and Nextdoor.

Wheels Rebranding

Wheels launched a major project to rebrand the agency name and services with the ad agency, Pavlov. Pavlov conducting opinion research to get public opinion on Wheels services and image through an email campaign and briefed the Board on the findings and next steps in June.

Livermore Wine Festival April 30th and May 1st

Wheels had an information booth for both Saturday and Sunday, April 30th and May 1st at the Wine Festival, and information on Wheels services and the June public hearing to distribute to the public.

Art Mural Dedication

On June 2, Wheels dedicated a new art mural at Vasco and Mesquite in front of the Lawrence Livermore National Labs. The mural was titled Wheels Ticket to Paradise and created by students at Granada High School.



Livermore Mayor John Marchand and LAVTA board member Laureen Turner officiated the art mural dedication.

Alameda County Fair

For the 2016 fair, Wheels offered a buy one get one free ticket similar to last year's campaign. On Senior Days, Wheels staff shared a table with ACTC and the Pleasanton Senior Center to inform the public about all of the senior and disabled services for the Tri-Valley. Wheels did a joint promotion with the Fair and BART to promote taking BART and Wheels to the Fair. Media included: KKIQ radio, interior cards, posters, fair signage, BART signage, social media and a press release.

Wheels in the News

Wheels produced eight press releases during the 4th quarter. These included: Wheels winning the GFOA award; Wheels announces Public Hearing; Wheels approves major service changes; Wheels to dedicate art mural; Wheels announces new services; Alameda County Fair service and 4th of July service announcements. Wheels received major local and national industry articles in the Pleasanton Weekly, The Independent, The Patch and Mass Transit.

Outreach

Wheels participated in several outreach activities targeting schools, seniors, employers and other community organizations as highlighted in Attachment 1.

The following activities have occurred or are planned for First Quarter of FY 2017:

August Service Change

On August 13th, the agency implemented a major service change. To inform customers of the change, the Agency produced new timetables, newspaper and radio advertising, car cards, website information, bus stop schedules, on-hold phone message, social media posts and a news release. In addition over two dozen outreach events were held primarily at the Livermore Transit Center and East Dublin/Pleasanton BART Station.

Try Transit to Schools

LAVTA will target middle and high school students through a two week initiative in September to promote Wheels services. The Try Transit to Schools promotion will offer students of middle and high schools free rides on all regular fixed routes from August 22nd through September 2nd. The agency will promote the event through KKIQ radio, bus cards, Wheels website and social media, as well as through the Tri-Valley schools.

Las Positas Easy Pass Promotion

Web slider, dedicated Easy Pass page on Wheels website, newspaper ads, ad in the class schedule, Easy Pass information on Las Positas and ACE websites, tabling events, yard signs, posters, Las Positas radio ads, student email E-blasts and campus TV advertising.

Budget

No budgetary impact.

Recommendation

None – information only.

Attachment:

1. Summary of Outreach Activities

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**Community Outreach Summary Report****Describe significant accomplishments this quarter:**

Preparation, signs and staging the RIDEO bus as well as Staffing for the Alameda County Fair.
 Preparation and materials as well as staffing for the PUBLIC HEARING in MAY. Preparation and staffing for BIKE TO WORK DAY. Preparation and staffing for the Livermore Wine Festival.

Describe significant challenges or barriers encountered this quarter.

Preparing for the August 13, 2016 Service Changes on such a tight timeline with limited staff.

Organization Name	Date	Comments
Bus Stop Review	4/4/2016	Public Info
Signage for Construction Site	4/5/2016	Public Info
Las Positas College Tabling	4/6/2016	Outreach
Senior Travel Training	4/8/2016	Senior Travel Training
Livermore Needs Meeting	4/12/2016	Networking
Senior Travel Training	4/13/2016	Senior Travel Training
Mtg-Logistics for Bike to Work Day	4/14/2016	Bike to Work Day
Hispanic Business Council	4/14/2016	Networking
Travel Training-Spec. Needs	4/18/2016	Travel Training
Dublin USD-Wellness Fair	4/23/2016	Outreach
Travel Training-Spec. Needs	4/26/2016	Travel Training
Senior Travel Training	4/28/2016	Senior Travel Training
Livermore Wine Festival	4-30 & 5-1/2016	Outreach
LAVTA Public Hearing	5/2/2016	Public Hearing-COA-Service Changes
Livermore Needs Mtg.	5/10/2016	Networking
Bike to Work Day	5/12/2016	Bike to Work-Outreach
Dublin Senior Center Consults	5/17/2016	Travel Training
Tri-Valley Air Resource Mtg.	5/17/2016	Networking
Art Mural Dedication	6/2/2016	Dedication for Art in Shelters
Livermore Senior Center Consults	6/9/2016	Travel Training
Mtg with Design firm-Service-COA	6/14/2016	Service Change
Alameda County Fair Tabling	6-16, 6-23 & 6-30, 2016	Senior Outreach
Bus Stop Review	6/27/2016	Stop maintenance

AGENDA

ITEM 8

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Executive Director's Report

FROM: Michael Tree, Executive Director

DATE: August 22, 2016

Action Requested

Informational item only. No action required.

Implementation of Fixed Route Changes

On Saturday, August 13, 2016, fixed route improvements from LAVTA's year-long planning effort were implemented on the Wheels bus system. Here is a brief summary of the implementation (with an oral update planned for the Committee meeting):

Website and Bus Schedules: The Wheels website features a new slider for the system changes and a very easy-to-use webpage highlighting the new changes in the system. Also, staff did away with the bus book and have gone to individual schedules on the routes, which offer a cost savings and more flexibility.

Buses: The agency received all 20 new buses that are replacement in nature, but very important to implementing Route 10R as a route with Rapid service and the 580X.

Bus Stops: All the bus stops with shelters had the new schedules inserted on Friday evening and early Saturday morning. Bus stops with bus shelters no longer served have postings in them and will be removed in the near future.

Las Positas College: On Wednesday, August 17th students returned to school and experienced new Rapid buses, Rapid shelters on campus and the Easy Pass. This is an area of low



hanging fruit for ridership growth and staff is working diligently with students to take advantage of the Easy Pass.

Wheels Ambassadors: The week before and after implementation of the fixed route changes Wheels Ambassadors were out at the transit centers to help customers understand the changes and facilitate getting them on the right buses. The Ambassadors have specially designed t-shirts they are wearing and this has been a huge benefit to customers.

Historic Depot Project

The final design work is nearly complete on the depot, including the temporary ticketing office where LAVTA will move to during project construction. The architectural and engineering design team are in the process of completing the construction documents with a final approval anticipated at the end of August. The project will be put out to bid in September with a projected bid opening in mid-October. The Notice to Proceed, assuming the bids come in within budget and a responsive low bidder is established, should be issued in by early November 2016. A ground



breaking ceremony is being planned after the City Council makes a project award.

Construction is anticipated to begin in late fall 2016 and continue for approximately one year. Prior to the relocation of the Depot and demolition of the existing LAVTA ticket office, a temporary LAVTA modular unit, associated utilities, and necessary accessibility upgrades will be installed in the southeast corner of the existing parking lot to accommodate LAVTA ticketing operations and restrooms during construction. Once LAVTA is operational in the modular unit, the existing LAVTA ticket office will be demolished, the bus island expanded, and site graded and prepared to accommodate the Depot and utilities. The construction schedule will be phased to minimize the impacts to operations of the Transit Center, fixed-route schedules, bus operations and parking. The needs of ACE train passengers and Amtrak bus riders have also been considered in the scheduling process.

LAVTA and the City are developing an agreement that will result in the Depot bid documents incorporating underground utility improvements that LAVTA needs to be able to introduce all electric buses into the fleet in coming years. Performing this improvement, which upgrades the electric draw capacity from the street into the Transit Center property, as part of the Depot project results in a cost savings to LAVTA. The agreement will be an addenda to the previously executed MOU between LAVTA and the City of Livermore. The agreement and a detailed presentation on the Depot project are scheduled for the Projects & Services Committee agenda in September.

Other Projects

Staff anticipates updating the Committee on additional projects, such as the Wheels On Demand and Shared Autonomous (Driverless) Vehicle Projects at the Committee meeting.

AGENDA

ITEM 9

LAVTA COMMITTEE ITEMS - AUGUST 2016 - DECEMBER 2016

Projects & Services Committee

August

	Action	Info
Minutes	X	
Quarterly Marketing		X
Quarterly Operations Report		X
Customer Satisfaction Report		X

September

	Action	Info
Minutes	X	
Passenger Surveys	X	
Fare Study Recommendations	X	
Relocation of Livermore Historic Train Depot	X	

October

	Action	Info
Minutes	X	
Winter Service Changes	X	

November

	Action	Info
Minutes	X	
SRTP or Mini SRTP	X	

December

	Action	Info
Minutes	X	