

STAFF REPORT

SUBJECT: Contract Award for LAVTA Purchase and Delivery of Heavy-Duty Buses

FROM: Beverly Adamo, Director of Administrative Services

DATE: September 12, 2016

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**Action Requested**

Award the contract for Purchase and Delivery of Heavy-Duty Buses in Diesel, Hybrid Drive and Compressed Natural Gas configurations.

**Background**

A number of the buses in LAVTA's fleet have reached the end of useful life and LAVTA was contacted by eight other transit agencies, (Consortium Members) with a need for the procurement of heavy duty buses. As a result, on December 30, 2015, LAVTA issued the Request for Proposals for Purchase and Delivery of Heavy-Duty Buses (RFP 2015-08) for Category 1 – Diesel, Hybrid Drive and Compressed Natural Gas and for Category 2 – All-Electric Zero Emission Propulsion System.

LAVTA's purchase will comprise a minimum of 12 and a maximum of 20 buses in accordance with the delivery schedule set forth in the RFP. These purchases will be made during the five year contract term.

A Pre-Proposal Meeting was held at LAVTA offices on February 3, 2016 with an initial deadline of February 17, 2016 for any questions and requests for clarifications. Addendum #1 was issued on February 12, 2016 acknowledging and granting a request for a later deadline for submissions of questions and clarifications, including requests for approved equals. The second deadline for questions was March 2, 2016.

Addendum #2 was issued on April 20, 2016 that added a consortium member and adjusted the number of minimum and maximum buses. In addition, this addendum responded to all questions and requests from potential proposers for deviations regarding the technical specifications.

The final Addendum #3 was issued on April 25, 2016 adding a consortium member, bringing the total Consortium Members to ten (11 including LAVTA), and adjusting the minimum and maximum buses for the procurement.

Proposals were due on May 27, 2016 at 2:00 p.m. and LAVTA received four (4) proposals from the firms noted below for the Category 1 and Category 2 buses:

FIRM	LOCATION	CATEGORY 1	CATEGORY 2
BYD Coach & Bus, LLC	Los Angeles, CA		X
Gillig LLC	Hayward, CA	X	
New Flyer of America Inc	Winnipeg, Manitoba, Canada		X
Proterra Inc	Burlingame, CA		X

**Discussion**

In order to select a qualified vendor(s) for this procurement, the Evaluation Committee, consisting of one LAVTA staff member, one LAVTA contracted staff member, and two staff members from other transit agencies, proceeded with the evaluation and scoring process as outlined in the RFP. Proposals were rated in three (3) categories and assigned points (100 total) as noted below.

Evaluation Criteria - % Weight (100% Best)	Scoring
Complete and thorough conformance with the terms and requirements of this RFP	Pass/Fail
<b>Product Design &amp; Performance</b>	40 points
<b>Proposer’s Experience &amp; Qualifications</b>	40 points
<b>Cost Proposal</b>	20 points
Total Points	100 points

The proposal submitted by Gillig LLC was the only proposal submitted for Category 1, but was determined by the Evaluation Committee and LAVTA legal counsel, to meet all of the factors set forth in the RFP.

With respect to Category 2, Heavy Duty Bus – All-Electric Zero Emission Propulsion System, when the RFP was originally issued, LAVTA had been actively pursuing grant funding for these types of buses. However, that funding was not awarded to LAVTA, and LAVTA does not have an alternate funding source for such buses at this time. Therefore, in accordance with LAVTA’s rights under the RFP, LAVTA will not move forward with a recommendation to award a contract for Category 2 vehicles.

**Budget Considerations**

There is no action outside the Board-adopted budget. The contract award does not stipulate a value amount, as LAVTA staff would be presenting a request to the Board to authorize the Executive Director to issue a purchase order and notice to proceed to Gillig LLC for the purchase of a specific number of buses at a later time once the needs of the Authority are determined.

**Recommendation**

Staff recommends that the Board award the contract for Purchase and Delivery of Heavy-Duty Buses in Diesel, Hybrid Drive and Compressed Natural Gas configurations and authorize the Executive Director to execute an agreement for the initial contract period of five (5) years from the effective date, for the purchase of a minimum of twelve (12) and maximum of twenty (20) buses, with the understanding that Board action will be obtained separately through the term of the contract to authorize the purchase of buses in quantities and configurations to be specified, in conformance with the contract documents.

Attachment:

1. Resolution 33-2016

*Approved:* \_\_\_\_\_

**RESOLUTION 33-2016**

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
AWARDING CONTRACT FOR PURCHASE AND DELIVERY OF HEAVY-DUTY  
BUSES IN DIESEL, HYBRID DRIVE AND  
COMPRESSED NATURAL GAS CONFIGURATIONS**

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) has a need to purchase Heavy-Duty Buses to continue delivery of public transportation services within the area of its Member Jurisdictions of the joint exercise of powers agency formed by the City of Dublin, City of Livermore, City of Pleasanton and County of Alameda; and

WHEREAS, on December 30, 2015 the Authority, as the lead agency for 10 agencies (11 including LAVTA), issued Request for Proposals (RFP) 2015-08 for the procurement of a minimum of 12 and a maximum of 20 Heavy-Duty Buses over a five-year contract term; and

WHEREAS, in response to the RFP, LAVTA received one proposal from Gillig LLC of Hayward, California (Gillig) for heavy-duty buses in diesel, hybrid drive and compressed natural gas configurations; and

WHEREAS, an Evaluation Committee evaluated Gillig's proposal and determined it is responsive to the RFP's requirements; and

WHEREAS, in accordance with the Federal Transit Administration requirements, staff has conducted a comprehensive price/cost analysis of Gillig's proposal and has determined that the proposed pricing is fair and reasonable; and

WHEREAS, staff recommends that a contract for the Purchase and Delivery of Heavy-Duty Buses for the procurement of a minimum of 12 and a maximum of 20 heavy duty buses over a five-year contract term, be awarded to Gillig LLC of Hayward California, with the understanding that staff will seek further Board action through the term of the contract to authorize the purchase of buses in quantities and configurations to be specified, in conformance with the contract documents.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Livermore Amador Valley Transit Authority that the LAVTA Board hereby awards the Contract for Purchase and delivery of Heavy-Duty Buses, for procurement of a minimum of 12 and a maximum of 20 heavy duty buses over a five-year contract term to Gillig LLC; and

BE IT FURTHER RESOLVED that the Board of Directors hereby authorizes the Executive Director to execute a contract on behalf of the Livermore Amador Valley Transit Authority with Gillig LLC in full conformance with the contract documents, with the understanding that Board action will be obtained separately through the term of the contract to authorize the purchase of buses in quantities and configurations to be specified, in conformance with the contract documents.

PASSED AND ADOPTED this 12th day of September, 2016.

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Steven Spedowfski, Chair

Attest:

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Michael Tree, Executive Director