

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**DATE:** March 6, 2017  
**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore CA  
**TIME:** 4:00pm

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**MINUTES**

**1. Call to Order and Pledge of Allegiance**

Meeting was called to order by Board Chair Steven Spedowfski at 4:02 pm

**2. Roll Call of Members**

**Members Present**

Scott Haggerty – Supervisor, County of Alameda  
Don Biddle – Vice Mayor, City of Dublin  
Jerry Pentin – Vice Mayor, City of Pleasanton  
Karla Brown – Councilmember, City of Pleasanton  
Steven Spedowfski – Vice Mayor, City of Livermore  
Bob Coomber – Councilmember, City of Livermore

**Members Absent**

David Haubert – Mayor, City of Dublin

**3. Meeting Open to Public**

Robert S. Allen

Robert Allen addressed the Board of Directors regarding ABLE commute/iBART. The BART Board on February 9<sup>th</sup> wisely deferred enlarging the parking structure in Dublin, due to considering lower cost alternatives. Mr. Allen is urging LAVTA to support ABLE Commute/iBART - an express M-F route connecting the LAVTA's Administration building, Airway Park-and-Ride, and Livermore Airport with every BART train from early AM through the evening commute hour utilizing the 580 HOT lane. ABLE Commute/iBART would serve the Tri-Valley for the decade or more until BART comes to Isabel to provide fast, efficient transit access to the BART rail network for many residents of an outlying city in the district. Vice Mayor Steven Spedowfski stated that Mr. Allen's suggestions were looked at during LAVTA's Comprehensive Operation Analysis (COA) when aligning the system and that ACTIA has a parking plan being evaluated. Supervisor. Scott Haggerty stated that he does not support Robert Allen's ABLE Commute/iBART plan and hopes that BART does not consider it, because Dublin needs a larger parking structure built. Supervisor Scott Haggerty stated that he hopes the BART Board does not accept Mr. Allen's letter. Dublin residents do not have enough parking and to make those residents come to Livermore for parking does not make sense or will be efficient. Supervisor Scott Haggerty explained that the BART Board should do what they

told Dublin residence when they committed to building the parking structure. Originally the BART parking structure would have costed 12 million and now will cost 37 million and the more this project is delayed the cost will increase. Supervisor Scott Haggerty asserted that BART needs to follow through with building the parking structure. Don Biddle reported that he attended a meeting regarding BART's parking garage and that 1,000 people are on a waiting list to utilize the garage. The new garage would accommodate 540 people, so this is a needed structure for overflow reasons.

Carmen Rivera-Hendrickson

Carmen Rivera-Hendrickson addressed the Board of Directors regarding large wheel chairs being strapped down properly in our new buses. The new buses have a 3 point modern hook-up and they do not work for large wheel chairs. Some chairs are not tethered like Ms. Rivera-Hendrickson's wheel chair and they move during transportation. Carmen Rivera-Hendrickson is concerned for the welfare of patrons, due to injuries that can be caused by not tethering a chair properly. She suggested crossing the straps for a more secure tethering. LAVTA staff addressed the Board regarding a demonstration of the Q'Pod ADA Securement System. Christy Wegener stated that MV Safety Trainer Farries Chappel conducted safety training with all the bus operators. Mr. Chappel provided a demonstration on securing large wheel chairs at the Wheels Accessible Advisory Committee (WAAC) on March 1, 2017. Both Ms. Rivera-Hendrickson and Mr. Chappel figured out a work around for strapping down large wheel chairs during the demonstration. Christy Wegener informed the Board that the MV Operators will be spoken to by MV Interim Site Manager Peter Lawson regarding the new way to creatively secure large chairs on our buses. LAVTA also plans to have a Q'Pod representative look at Ms. Rivera-Hendrickson's wheel chair to figure out if there is another way to secure her chair to the buses correctly. Vice Mayor Steven Spedowski stated that he would like an update regarding whether the new wheel chair securement is working.

#### **4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the February 6, 2017 Board of Directors meeting.**

**B. Treasurer's Report for the month of January 2017**

The Board of Directors approved the January 2017 Treasurer's Report.

**C. Contract Award for LAVTA Financial Auditing Services**

The Board of Directors approved to enter into an agreement with Maze and Associates for the provision of financial auditing services including the comprehensive annual financial audit, for a three-year period in the amount of \$87,455 plus a 10% contingency of \$8,745, and authorize the Executive Director to execute the agreement in a form approved by LAVTA's legal counsel. Resolution 13-2017.

**D. Contract Award for LAVTA Rutan Parking Area Resurfacing**

The Board of Directors approved to: (1) award a contract to Silicon Valley Paving, Inc., the lowest responsive and responsible bidder for the LAVTA Rutan Parking Area Resurfacing #2016-17, for a total contract award of \$110,218.00; (2) authorize the

Executive Director to sign the contract and issue an NTP to Silicon Valley Paving; and (3) approve a 10% project contingency of \$11,021.80 to be used at the discretion of the Executive Director. Resolution 04-2017.

**E. Resolutions in Support of Application for FY 16-17 funding through the State Low Carbon Transit Operations Program (LCTOP)**

The Board of Directors approved Resolution 14-2017 and Resolution 15-2017 in support of an allocation request to Caltrans for the Low Carbon Transit Operations Program (LCTOP). The Board resolutions attached will enable staff to apply for LCTOP funding to continue the Las Positas College Easy Pass Program.

Approved: Biddle/Brown

Aye: Brown, Pentin, Biddle, Coomber, Haggerty, Spedowski

No: None

Absent: Haubert

**5. Executive Director's Report**

Executive Director Michael Tree noted that Tony McCaulay our new Marketing Manager started March 6, 2017 and that the Board should meet with him. Executive Director Michael Tree reported that the Alternative Work Schedule (AWS) will be changed to a Monday through Friday work schedule effective May 6th, due to current workloads. Changing the AWS will impact 4 of the 15 employees at LAVTA. Executive Director Michael Tree informed the Board that it has been six months since the implementation of system wide changes. LAVTA staff anticipates a 6-month review with the Board on the status of the system changes in April. LAVTA has many projects currently and they are all listed on the Management Action Plan (MAP) for review.

**6. Mid-Year Budget Update**

Staff provided a mid-year budget projection update that is focused on additional revenues received from grants approved for FY17 after the budget was completed, and updates on current tax based revenue amounts. LAVTA's reserve balance from the original number reported with the budget can be primarily attributed to the increase in the amount due to the Local Transportation Fund (LTF) (over the original projections). Last year LAVTA was over budget on revenues and under budget on expenses and that is why LAVTA has additional money in reserves. The goal was to report on additional grants received last year, but LAVTA has not received any this year due to funding cycles. Reserves are 6.5 million more than projected last year. LAVTA was able to send 4 million dollars back to MTC last year to our reserve fund. LAVTA also has additional LAIF funds that will go back eventually, but we are currently holding onto this money for the upcoming bus purchase in case grants do not come through in time to fund the bus purchase.

This was informational only.

**7. LAVTA Dublin Blvd. Field Elements Construction Project**

Staff provided a report to the Board of Directors regarding the LAVTA Dublin Boulevard Field Elements Construction Project. This project is a cooperative endeavor between Metropolitan

Transportation Commission (MTC), LAVTA, and the City of Dublin under the Transit Performance Initiative regional grant program. Two proposals were received and the lowest bid received from St. Francis Electric, LLC was found to be responsive and responsible by Legal Counsel and staff. It was noted that the project is due to be completed within 30 calendar days from Notice to Proceed (NTP). Supervisor Scott Haggerty asked if an engineer's estimate is completed first. Staff responded that yes, an engineer estimate was completed first. Supervisor Scott Haggerty then asked if the engineers estimate was higher or lower than the contract award. Obaid Khan from the City of Dublin responded that the Engineer's estimate was lower. Supervisor Scott Haggerty requested to have the completed project come back to the Board for review and would like to know the final cost with a reminder of what the two bids were. Staff responded that it will come back as an informational item to inform the Board the project is complete. Obaid Khan stated the bids are coming in higher than the engineer's estimates and that the main difference between the two bids received were projected labor hours.

The Board of Directors approved to: (1) award a contract to St. Francis Electric, LLC, the lowest responsive and responsible bidder for the LAVTA Dublin Blvd. Field Elements Construction Project #2017-02, for a total contract award of \$399,792.00; (2) authorize the Executive Director to sign the contract and issue an NTP to St. Francis Electric, LLC; and (3) approve a 10% project contingency of \$39,979.20 to be used at the discretion of the Executive Director. Resolution 17-2017.

Approved: Haggerty/Biddle

Aye: Brown, Pentin, Biddle, Coomber, Haggerty, Spedowski

No: None

Absent: Haubert

#### **8. Contract Award for LAVTA Microwave Based Traffic Sensors at Five Signalized Intersections**

Staff provided a report to the Board of Directors regarding LAVTA Microwave Based Traffic Sensors at Five Signalized Intersections. This project is a cooperative endeavor between Metropolitan Transportation Commission (MTC) and the City of Dublin under the Transit Performance Initiative regional grant program. LAVTA received one response to the Request for Proposals (RFP) from Western Pacific Signal, LLC. The selection process consisted of one LAVTA staff, one MTC staff, and one city of Dublin staff to review and rate the proposal. Western Pacific Signal, LLC received 244 points out of 300. Legal Counsel reviewed the proposal and found western Pacific Signal, LLC to be responsive and responsible with respect to the requirements. Total project price, including applicable tax is \$133,298.38. LAVTA is also requesting a 10% contingency of \$13,329.83, if needed. Primary funding for this project is a Congestion Management Air Quality (CMAQ) grant from the FTA and was acquired via a competitive process through MTC. This project is included in the Board-approved FY17 Capital Budget. Completion of project will be 35 business days from the Notice to Proceed (NTP).

The Board of Directors approved Resolution 16-2017 and award the contract to Western Pacific Signal, LLC to provide Microwave Based Traffic Sensors at Five Signalized Intersections.

Approved: Biddle/Pentin

Aye: Brown, Pentin, Biddle, Coomber, Haggerty, Spedowski

No: None

Absent: Haubert

**9. Adjourn to CLOSED SESSION**

Meeting adjourned to closed session at 4:37pm.

**10. Closed Session pursuant to Cal. Government Code Section 54956.9(d):  
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
SIGNIFICANT EXPOSURE TO LITIGATION (1 MATTER)**

**11. Reconvene to OPEN SESSION**

Meeting reconvened at 4:46pm.

No reportable actions were taken. Michael Conneran stated that in closed session instructions were given to counsel.

**12. Matters Initiated by the Board of Directors**

None.

**13. Next Meeting Date is Scheduled for: April 3, 2017**

**14. Adjournment**

Meeting adjourned at 4:47pm.