

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

JERRY PENTIN
BOB COOMBER

DON BIDDLE – CHAIR

DATE: Tuesday, February 28, 2017
PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore
TIME: 4:00 p.m.

AGENDA

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call of Members**
- 3. Meeting Open to Public**
 - Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
 - Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
 - Public comments should not exceed three (3) minutes.
 - Agendas are published 72 hours prior to the meeting.
 - No action may be taken on matters raised that are not on the Agenda.
- 4. Minutes of the January 24, 2017 Meeting of the F&A Committee**

Recommendation: Approval
- 5. Election of Vice Chair**

Recommendation: Based on the Rotation of City Assignments it is recommended that Bob Coomber be Elected Vice Chair of the Project and Services Committee.
- 6. Treasurer's Report for January 2017**

Recommendation: Staff recommends submitting the attached January 2017 Treasurer's Report to the Board for approval.

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

Executive Director

Livermore Amador Valley Transit Authority

1362 Rutan Court, Suite 100

Livermore, CA 94551

Fax: 925.443.1375

Email : frontdesk@lavta.org

AGENDA

ITEM 4



LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

JERRY PENTIN
BOB COOMBER

DON BIDDLE – CHAIR

DATE: Tuesday, January 24, 2017
PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore
TIME: 4:00 p.m.

MINUTES

1. Call to Order and Pledge of Allegiance

Committee Chair Don Biddle called the meeting to order at 4:05 pm.

2. Roll Call of Members

Members Present

Jerry Pentin, Vice Mayor, City of Pleasanton
Don Biddle, Vice Mayor, City of Dublin
Bob Coomber, Councilmember, City of Livermore

3. Meeting Open to Public

None.

4. Minutes of the October 25, 2016 Meeting of the F&A Committee

Approved: Pentin/Coomber
Aye: Biddle, Coomber, Pentin
No: None
Abstain: None
Absent: None

5. Treasurer's Report for December 2016

The Finance and Administration Committee recommended submitting the December 2016 Treasurer's Report to the Board for approval.

Approved: Pentin/Coomber

Aye: Biddle, Coomber, Pentin

No: None

Abstain: None

Absent: None

6. Shared Autonomous Vehicles Update

Staff provided the Finance & Administration Committee an update on Shared Autonomous Vehicles (SAVs). On June 2016 the Board of Directors affirmed their commitment to explore SAV technology in Dublin as a partner in the Contra Costa Transportation Authority's (CCTA) SAV project. LAVTA's SAV project will be funded with \$1 million (for three years) from the Air Quality Management District (AQMD) for *Spare the Air* bus advertising on seven Wheels buses (for up to three years). The *Spare the Air* advertising bus wraps is estimated to be installed in February, but currently LAVTA does not have a funding agreement. Staff also gave a briefing on the developments that have occurred since the June 2016 Board meeting. LAVTA staff informed the Finance & Administration Committee that at the February 6th Board of Director Meeting Stantec will give a full presentation regarding the Bishop Ranch project and the next steps for LAVTA's pilot program.

Executive Director Michael Tree noted that when legislation goes in there is a thirty day window for amendments. LAVTA's thoughts were to speak to lobbyists regarding adding Pleasanton to the pilot program. Vice Mayor Jerry Pentin would like Hacienda Business Park to be included in a SAV program and plans to reach out to Assemblywoman Catharine Baker and Lobbyists. Vice Mayor Jerry Pentin noted that he does not want to impact the SAV project in Dublin, but if this project changes the vehicle code it would be difficult to go back and change it a second time adding more cities if the legislation only says the City of Dublin. He prefers having Pleasanton added to the new vehicle code, if possible. Executive Director Michael Tree responded saying that Dublin is a SAV test area for a project and that Pleasanton would not go through a testing process. Pleasanton would select a project and LAVTA would then obtain legislation to authorize it in that project area.

This was informational only.

7. Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property

The Finance & Administration Committee forward a recommendation to the Board of Directors declaring as surplus one (1) bus, and to ratify the disposal through a method consistent with LAVTA's Policy for Disposition of Surplus Property.

Approved: Biddle/Pentin

Aye: Biddle, Coomber, Pentin

No: None

Abstain: None

Absent: None

8. Preview of Upcoming F&A Committee Agenda Items

9. Matters Initiated by Committee Members

Executive Director Michael Tree stated that Laureen Turner is no longer a member of the Project & Services Committee and that she was voted Vice Chair. Bob Coomber joined as a member of the Project & Services Committee. The Project & Services Committee requested the selection of a new Vice Chair be added to a future agenda.

10. Next Meeting Date is Scheduled for: February 28, 2017

11. Adjourn

Meeting adjourned at 4:23pm.

AGENDA

ITEM 6



LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for January 2017

FROM: Tamara Edwards, Finance and Grants Manager

DATE: February 28, 2017

Action Requested

Review and approve the LAVTA Treasurer's Report for January 2017.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance January 1, 2017	\$10,953,180.96
Payments made	\$1,206,732.46
Deposits made	\$167,036.57
Ending balance January 31, 2017	\$9,913,485.07

Farebox account activity (106):

Beginning balance January 1, 2017	\$154,641.68
Deposits made	\$64,154.72
Ending balance January 31, 2017	\$222,796.40

LAIF investment account activity (135):

Beginning balance January 1, 2017	\$663,018.35
Q2 FY 17 Interest	\$1,124.10
Ending balance January 31, 2017	\$664,142.45

Operating Expenditures Summary:

As this is the seventh month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 58.33%. The agency is at 51.49% overall.

Operating Revenues Summary:

While expenses are at 51.49%, revenues are at 75.7%, providing for a healthy cash flow.

Recommendation

Staff recommends forwarding the January 2017 Treasurer's Report to the Board for Approval.

Attachments:

1. January 2017 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
January 31, 2017**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	9,913,485	
106 CASH - FIXED ROUTE ACCOUNT	222,796	
107 Clipper Cash	429,844	
120 ACCOUNTS RECEIVABLE	133,932	
135 INVESTMENTS - LAIF	664,142	
150 PREPAID EXPENSES	(24)	
160 OPEB ASSET	430,453	
165 DEFFERED OUTFLOW-Pension Related	132,890	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	42,245,608	
TOTAL ASSETS		54,173,567

LIABILITIES:

205 ACCOUNTS PAYABLE	308,966	
211 PRE-PAID REVENUE	1,599,529	
21101 Clipper to be distributed	339,743	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(0)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(38)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	1,173	
22090 WORKERS' COMPENSATION PAYABLE	5,945	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	634,007	
23104 Deferred Inflow- Pension Related	103,992	
23103 INSURANCE CLAIMS PAYABLE	61,915	
23102 UNEMPLOYMENT RESERVE	20,000	
TOTAL LIABILITIES		3,075,256

FUND BALANCE:

301 FUND RESERVE	8,770,327	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	39,460,703	
30401 SALE OF BUSES & EQUIPMENT	55,390	
FUND BALANCE	2,811,889	
TOTAL FUND BALANCE		51,098,310
TOTAL LIABILITIES & FUND BALANCE		54,173,566

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
January 31, 2017**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,548,670	72,883	773,747	774,923	50.0%
4020000	Business Park Revenues	191,030	0	74,743	116,287	39.1%
4020500	Special Contract Fares	171,286	0	43,501	127,785	25.4%
4020500	Special Contract Fares - Paratransit	37,000	0	13,804	23,196	37.3%
4010200	Paratransit Passenger Fares	205,968	13,395	108,770	97,198	52.8%
4060100	Concessions	44,135	1,296	23,014	21,121	52.1%
4060300	Advertising Revenue	95,000	0	96,779	(1,779)	101.9%
4070400	Miscellaneous Revenue-Interest	4,500	1,124	3,350	1,150	74.4%
4070300	Non transportation revenue	91,733	9,066	96,106	(4,373)	100.0%
4090100	Local Transportation revenue (TFCA RTE B	137,500	0	34,375	103,125	100.0%
4099100	TDA Article 4.0 - Fixed Route	9,435,973	0	9,433,761	2,212	100.0%
4099500	TDA Article 4.0-BART	84,324	0	35,328	48,996	41.9%
4099200	TDA Article 4.5 - Paratransit	123,457	0	52,403	71,054	42.4%
4099600	Bridge Toll- RM2	580,836	0	145,209	435,627	25.0%
4110100	STA Funds-Paratransit	49,787	0	10,829	38,958	21.8%
4110500	STA Funds- Fixed Route BART	654,479	0	272,699	381,780	41.7%
4110100	STA Funds-pop	700,785	0	700,785	-	100.0%
4110100	STA Funds- rev	198,153	0	198,154	(1)	100.0%
4110100	STA Funds- Lifeline	194,324	0	194,143	181	99.9%
4130000	FTA Section 5307 Preventative Maint.	424,167	0	0	424,167	100.0%
4130000	FTA Section 5307 ADA Paratransit	341,367	0	0	341,367	0.0%
4130000	FTA 5304	-	0	10,019	(10,019)	100.0%
4130000	FTA JARC and NF	84,517	2,805	5,386	79,131	6.4%
4130000	FTA 5311	38,951	0	0	38,951	0.0%
4640500	Measure B Gap	-	0	0	-	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	884,690	64,258	386,619	498,071	43.7%
4640100	Measure B Paratransit Funds-Paratransit	167,445	12,162	73,175	94,270	43.7%
4640200	Measure BB Paratransit Funds-Fixed Route	660,528	47,522	284,851	375,677	43.1%
4640200	Measure BB Paratransit Funds-Paratransit	283,285	20,381	122,166	161,119	43.1%
TOTAL REVENUE		17,433,890	244,891	13,193,717	4,240,173	75.7%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
January 31, 2017**

	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02 Salaries and Wages	\$1,381,056	\$93,052	\$754,123	\$626,933	54.60%
502 00 Personnel Benefits	\$815,347	\$48,004	\$370,561	\$444,786	45.45%
503 00 Professional Services	\$699,156	\$19,256	\$301,570	\$397,586	43.13%
503 05 Non-Vehicle Maintenance	\$574,029	\$29,759	\$341,373	\$232,656	59.47%
503 99 Communications	\$10,500	\$422	\$1,616	\$8,884	15.39%
504 01 Fuel and Lubricants	\$1,231,310	\$56,931	\$385,237	\$846,073	31.29%
504 03 Non contracted vehicle maintenance	\$15,000	\$0	\$0	\$15,000	0.00%
504 99 Office/Operating Supplies	\$50,500	\$655	\$8,230	\$42,270	16.30%
504 99 Printing	\$60,000	\$9,511	\$42,373	\$17,627	70.62%
505 00 Utilities	\$266,900	\$21,332	\$155,263	\$111,637	58.17%
506 00 Insurance	\$590,936	\$4,591	\$394,493	\$196,443	66.76%
507 99 Taxes and Fees	\$152,000	\$8,446	\$43,763	\$108,237	28.79%
508 01 Purchased Transportation Fixed Route	\$9,018,334	\$718,216	\$5,081,433	\$3,951,978	56.35%
2-508 02 Purchased Transportation Paratransit	\$2,102,600	\$132,500	\$965,250	\$1,137,350	45.91%
508 03 Purchased Transportation Paratransit	\$100,000	\$0	\$0	\$100,000	0.00%
509 00 Miscellaneous	\$126,504	\$14,052	\$98,172	\$26,580	77.60%
509 02 Professional Development	\$39,718	\$1,542	\$7,132	\$32,586	17.96%
509 08 Advertising	\$190,000	\$1,808	\$21,375	\$168,625	11.25%
TOTAL	\$17,423,890	\$1,160,076	\$8,971,964	\$8,465,251	51.49%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
January 31, 2017

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	20,000	0	0	20,000	0.00%
4090194	TDA Shop repairs and replacement	67,000	0	0	67,000	0.00%
4091794	Bus stop improvements	767,005	0	0	767,005	0.00%
4092394	TDA Bus replacement	2,476,208	0	1,812,118	664,090	73.18%
4090994	TDA IT Upgrades and Replacements	15,500	0	0	15,500	0.00%
4090794	TDA Transit Center Improvements	56,200	0	0	56,200	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	120,000	0	0	120,000	0.00%
4091394	TDA Board Room upgrade	25,600	0	0	25,600	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
4090894	TDA TPI	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	95,000	0	0	95,000	0.00%
4091494	TDA WIFI	13,304	0	0	13,304	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	144,800	0	0	144,800	0.00%
4092396	Bridge Tolls Bus Replacement	535,578	0	519,943	15,635	97.08%
4111700	PTMISEA Shelters and Stops	116,719	0	0	116,719	0.00%
41124	Prob 1B Security upgrades	73,392	0	0	73,392	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41123	PTMISEA Bus Replacement	572,778	0	0	572,778	0.00%
41107	PTMISEA Transit Center Improvements	125,625	0	0	125,625	0.00%
41105	PTMISEA Office improvements	177,390	0	0	177,390	0.00%
41101	PTMISEA Shop Repairs	184,124	0	0	184,124	0.00%
44003	LAVTA SHARE OF SOLD BUS FUNDS	13,312	0	13,312	0	100.00%
41302	FTA MOA FACILITY	-	0	10,308	(10,308)	#DIV/0!
41308	TPI	504,564	0	0	504,564	0.00%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
41323	FTA Bus replacements	12,315,205	0	12,078,545	236,660	98.08%
TOTAL REVENUE		19,499,200	-	14,434,226	5,064,974	74.02%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
January 31, 2017

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	251,124	0	4,378	246,746	1.74%
5550207	New MOA Facility (Satelite Facility)	-	0	10,582	(10,582)	#DIV/0!
5550307	Non revenue vehicle replacement	512,000	0	0	512,000	0.00%
5550407	BRT	-	27,079	70,149	(70,149)	#DIV/0!
5550507	Office and Facility Equipment	20,000	4,984	13,389	6,611	66.94%
5550607	511 Integration	-	0	0	0	#DIV/0!
5550707	Driveway resurfacing project	177,390	0	850	176,540	0.48%
5550807	Dublin TPI project	570,564	9,894	9,894	560,670	1.73%
5550907	IT Upgrades and replacement	15,500	732	732	14,768	4.73%
5551007	Transit Center Upgrades and Improvements	181,825	0	0	181,825	0.00%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551307	Board Room upgrade	25,600	0	0	25,600	0.00%
5551407	Wifi	50,000	0	0	50,000	0.00%
5551507	Farebox upgrade	500,000	0	0	500,000	0.00%
5551707	Bus Shelters and Stops	883,724	0	26,208	857,516	2.97%
5552007	Major component rehab	120,000	5,687	17,125	102,875	14.27%
5552107	Rebranding bus wrap	95,000	0	0	95,000	0.00%
5552307	Bus replacement	15,899,769	0	15,640,000	259,769	98.37%
5552407	Security upgrades	73,392	0	0	73,392	0.00%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
	TOTAL CAPITAL EXPENDITURES	19,485,888	48,377	15,793,308	3,692,580	81.05%
	FUND BALANCE (CAPITAL)	13312.02	(48,377)	(1,359,082)		
	FUND BALANCE (CAPTIAL & OPERATING)	13,312.02	(961,466)	2,872,191		

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
February 01,
2017

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:
80-01-002

Tran Type Definitions

January 2017 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
1/13/2017	1/12/2017	QRD	1524465	SYSTEM	1,124.10

Account Summary

Total Deposit:	1,124.10	Beginning Balance:	660,181.44
Total Withdrawal:	0.00	Ending Balance:	661,305.54

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-17	H7047	01/01/17	BAN03 (BANKCARD CENTER)		10,061.44	.00	10,061.44	BAN03, NOV-16 CC STATEMEN
	H7048	01/13/17	MTM01 (MEDICAL TRANSPORTATION MANAG		1,830.50	.00	1,830.50	MTM01, MTM-112079 12/2816
	H7049	01/13/17	PAC02 (PACIFIC GAS AND ELECTRIC)		611.68	.00	611.68	PAC02, 7264840356-5, RAPI
	H7050	01/13/17	PAC02 (PACIFIC GAS AND ELECTRIC)		1,933.95	.00	1,933.95	PAC02, 6062256368-6, ATLA
	H7051	01/13/17	PAC02 (PACIFIC GAS AND ELECTRIC)		5,122.28	.00	5,122.28	PAC02, 5809326332-3, MOA
	H7052	01/13/17	PAC02 (PACIFIC GAS AND ELECTRIC)		653.44	.00	653.44	PAC02, 9800031052-8, TRAN
	H7053	01/13/17	PAC02 (PACIFIC GAS AND ELECTRIC)		2,022.70	.00	2,022.70	PAC02, 9007202117-4, MOA
	H7054	01/13/17	CAL04 (CALIFORNIA WATER SERVICE)		63.27	.00	63.27	CAL04, 0198655555, BUS WA
	H7055	01/13/17	CAL04 (CALIFORNIA WATER SERVICE)		434.44	.00	434.44	CAL04, 9098655555, MOA WA
	H7056	01/13/17	CAL04 (CALIFORNIA WATER SERVICE)		85.48	.00	85.48	CAL04, 5755555555, CONTRA
	H7057	01/13/17	CAL04 (CALIFORNIA WATER SERVICE)		85.48	.00	85.48	CAL04, 4755555555, MOA FI
	H7058	01/13/17	CAL04 (CALIFORNIA WATER SERVICE)		64.11	.00	64.11	CAL04, 2575555555, TC FIR
	H7059	01/13/17	CAL04 (CALIFORNIA WATER SERVICE)		39.40	.00	39.40	CAL04, 3616555555, TC WAT
	H7060	01/13/17	CAL04 (CALIFORNIA WATER SERVICE)		59.05	.00	59.05	CAL04, 4616555555, TC IRR
	H7061	01/13/17	CIT07 (CITY OF LIVERMORE - WATER)		132.25	.00	132.25	CIT07, 139388-00, BUS WAS
	H7062	01/13/17	CIT07 (CITY OF LIVERMORE - WATER)		59.05	.00	59.05	CIT07, 138430-01, ATLANTI
	H7063	01/13/17	CIT07 (CITY OF LIVERMORE - WATER)		26.65	.00	26.65	CIT07, 138432-00, ATLANTI
	H7064	01/13/17	CIT07 (CITY OF LIVERMORE - WATER)		465.85	.00	465.85	CIT07, 138431-00, ATLANTI
	H7065	01/13/17	CIT07 (CITY OF LIVERMORE - WATER)		60.58	.00	60.58	CIT07, 139361-00, ATLANTI
	H7066	01/13/17	CIT07 (CITY OF LIVERMORE - WATER)		43.88	.00	43.88	CIT07, 139399-00, ATLANTI
	H7067	01/13/17	AME06 (AMERICAN FIDELITY ASSURANCE		296.90	.00	296.90	AME06, JAN-17 SUPPLEMENTA
	H7068	01/13/17	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,145.43	.00	2,145.43	DEL05, JAN-17 DENTAL BENE
	H7069	01/13/17	VSP01 (VSP)		515.91	.00	515.91	VSP01, JAN-17 VISION INSU
	H7070	01/13/17	MUT01 (MUTUAL OF OMAHA)		1,022.89	.00	1,022.89	MUT01, JAN-17 LIFE & LTD
	H7071	01/13/17	PER04 (CALPERS RETIREMENT SYSTEM)		716.01	.00	716.01	PER01, PERS 457 CONTRIBUT
	H7072	01/13/17	PER03 (CAL PUB EMP RETIRE SYSTM)		34,533.44	.00	34,533.44	PER03, JAN-17 HEALTH BENE
	H7073	01/13/17	PER01 (PERS)		3,682.51	.00	3,682.51	PER01, PERS CLASSIC CONTR
	H7074	01/13/17	PER01 (PERS)		1,829.48	.00	1,829.48	PER01, PERS NEW CONTRIBUT
	H7075	01/13/17	EFT01 (ELECTRONIC FUND TRANSFERS)		6,572.37	.00	6,572.37	EFT01, FEDERAL TAXES 12/1
	H7076	01/06/17	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		34,305.00	.00	34,305.00	DIR02, PR DIRECT DEPOSIT
	H7077	01/06/17	EMP01 (EMPLOYMENT DEVEL DEPT)		2,223.38	.00	2,223.38	EMP01, STATE TAXES 12/16-
	H7078	01/13/17	MVT01 (MV TRANSPORTATION, INC.)		337,810.88	.00	337,810.88	MVT01, 73170, JAN-17 1ST
	H7079	01/13/17	MVT01 (MV TRANSPORTATION, INC.)		36,335.80	.00	36,335.80	MVT01, 72656, NOV-16 FIXE
	H7080	01/13/17	MTM01 (MEDICAL TRANSPORTATION MANAG		120,889.04	.00	120,889.04	MTM01, NOV-16 MONTHLY SER
	H7081	01/13/17	WEG01 (CHRISTY WEGENER)		80.72	.00	80.72	WEG01, DEC-16 TRAVEL REIM
	H7082	01/13/17	PAC01 (AT&T)		350.21	.00	350.21	PAC01,ACCT #436-951-0106,
	H7083	01/13/17	PAC01 (AT&T)		144.52	.00	144.52	PAC01,ACCT #925-243-9029,
	H7084	01/13/17	PAC01 (AT&T)		32.92	.00	32.92	PAC01,ACCT #232-351-6260,
	H7085	01/13/17	DOT02 (DOTTO GLASS INC)		18,132.50	.00	18,132.50	DOT02, 226349, PO #5968 B
	H7086	01/13/17	VER01 (VERIZON WIRELESS)		1,275.47	.00	1,275.47	VER01, 97747489113, 11/23-
	H7088	01/13/17	TAX72 (JUSTIN HART)		129.20	.00	129.20	TAX72, PARATAXI REIMBURSE
	H7089	01/13/17	TAX76 (MARY ANN HANDZUS)		182.40	.00	182.40	TAX76, PARATAXI REIMBURSE
	H7090	01/13/17	TAX91 (VIVIAN MARIE MILLER)		197.86	.00	197.86	TAX91, PARATAXI REIMBURSE
	H7091	01/13/17	TX143 (KIM BRETOI)		259.25	.00	259.25	TX143, PARATAXI REIMBURSE
	H7092	01/13/17	TAX32 (SUE TSANG)		228.44	.00	228.44	TAX32, PARATAXI REIMBURSE
	H7093	01/13/17	TAX14 (KAREN ADAMS)		26.14	.00	26.14	TAX14, PARATAXI REIMBURSE
	H7094	01/13/17	TX113 (RODGER RAGER)		200.00	.00	200.00	TX113, PARATAXI REIMBURSE
	H7095	01/13/17	TAX67 (CHRISTEL RAGER)		200.00	.00	200.00	TAX67, PARATAXI REIMBURSE
	H7096	01/13/17	TAX76 (MARY ANN HANDZUS)		63.75	.00	63.75	TAX76, PARATAXI REIMBURSE
	H7097	01/13/17	TX123 (OLGA PRINZ)		42.08	.00	42.08	TX123, PARATAXI REIMBURSE
	H7098	01/13/17	TX137 (HIMATLAL R MEHTA)		37.40	.00	37.40	TX137, PARATAXI REIMBURSE
	H7099	01/13/17	TAX76 (MARY ANN HANDZUS)		(63.75)	.00	(63.75)	TAX76, PARATAXI REVERSAL
	H7100	01/27/17	STA01 (STATE COMPENSATION FUND)		1,720.50	.00	1,720.50	STA01, FEB-17 WORKER'S CO
	H7101	01/27/17	STA04 (STATE BOARD OF)		1,985.32	.00	1,985.32	STA04, 2016 4TH QTR STORA
	H7102	01/27/17	STA05 (STATE BOARD OF EQUAL)		1,023.56	.00	1,023.56	STA05, 2016 4TH QTR DIESE
	H7103	01/27/16	PER04 (CALPERS RETIREMENT SYSTEM)		716.63	.00	716.63	PER04, PERS 457 CONTRIBUT
	H7104	01/27/17	PER01 (PERS)		3,624.62	.00	3,624.62	PER01, PERS CLASSIC CONTR
	H7105	01/27/17	PER01 (PERS)		2,454.21	.00	2,454.21	PER01, PERS NEW CONTRIBUT
	H7106	01/27/17	EFT01 (ELECTRONIC FUND TRANSFERS)		351.83	.00	351.83	EFT01, FEDERAL TAXES DENN
	H7107	01/27/17	EFT01 (ELECTRONIC FUND TRANSFERS)		6,210.68	.00	6,210.68	EFT01, FEDERAL TAXES 12/3
	H7108	01/27/17	EMP01 (EMPLOYMENT DEVEL DEPT)		114.84	.00	114.84	EMP01, STATE TAXES DENNIS
	H7109	01/27/17	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		32,974.39	.00	32,974.39	DIR02, PR DIRECT DEPOSIT
	H7110	01/27/17	EMP01 (EMPLOYMENT DEVEL DEPT)		2,091.75	.00	2,091.75	EMP01, STATE TAXES 12/30-
	H7111	01/27/17	TAX91 (VIVIAN MARIE MILLER)		73.10	.00	73.10	TAX91, PARATAXI REIMBURSE
	H7112	01/27/17	TX137 (HIMATLAL R MEHTA)		96.53	.00	96.53	TX137, PARATAXI REIMBURSE
	H7113	01/27/17	MVT01 (MV TRANSPORTATION, INC.)		337,810.88	.00	337,810.88	MVT01, 73171, JAN-17 2ND
	H7114	01/27/17	STA13 (STAPLES CREDIT PLAN)		255.23	.00	255.23	STA13, JAN-17 CC STATEMEN
	H7115	01/27/17	SHE05 (SHELL)		21.65	.00	21.65	SHE05, JAN-17 CC STATEMEN
	H7116	01/27/17	TAX99 (SAEED TIRMIZI)		101.58	.00	101.58	TAX99, PARATAXI REIMBURSE
	H7117	01/27/17	OAK01 (OAKS BUSINESS PK OWNERS)		2,165.00	.00	2,165.00	OAK01, 2017 1ST QTR BUSIN
	H7118	01/27/17	MTM01 (MEDICAL TRANSPORTATION MANAG		4,952.50	.00	4,952.50	MTM01, MTM-112080 1/4-1/1
	H7119	01/31/17	BID01 (DON BIDDLE)		300.00	.00	300.00	BID01, JAN-17 BOD STIPEND
	H7120	01/31/17	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, JAN-17 BOD STIPEND
	H7121	01/31/17	HAG01 (SCOTT HAGGERTY)		200.00	.00	200.00	HAG01, JAN-17 BOD STIPEND
	H7122	01/31/17	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, JAN-17 BOD STIPEND
	H7123	01/31/17	PEN01 (JERRY PENTIN)		300.00	.00	300.00	PEN01, JAN-17 BOD STIPEND
	H7124	01/31/17	SPE04 (STEVEN G. SPEDOWFSKI)		300.00	.00	300.00	SPE04, JAN-17 BOD STIPEND
	H7125	01/31/17	EFT01 (ELECTRONIC FUND TRANSFERS)		.08	.00	.08	EFT01, FEDERAL TAXES 2016
	H7126	01/31/17	MER01 (MERCHANT SERVICES)		118.45	.00	118.45	MER01, DEC-16 MOA CC FEES
	H7127	01/31/17	MER01 (MERCHANT SERVICES)		139.14	.00	139.14	MER01, DEC-16 TC CC FEES
	H7128	01/31/17	PAC02 (PACIFIC GAS AND ELECTRIC)		685.38	.00	685.38	PAC02, 9800031052-8, TRAN
	H7129	01/31/17	PAC02 (PACIFIC GAS AND ELECTRIC)		2,866.99	.00	2,866.99	PAC02, 9007202117-4, MOA
	H7130	01/31/17	PAC02 (PACIFIC GAS AND ELECTRIC)		93.15	.00	93.15	PAC02, 7649646868-7, DOOL
	019638	01/13/17	A&M01 (LEO LAM INC)		1,005.62	.00	1,005.62	Automatic Generated Check
	019639	01/13/17	AIM01 (AIM TO PLEASE JANITORIAL SER		2,723.01	.00	2,723.01	Automatic Generated Check
	019640	01/13/17	CAL02 (CALACT)		910.00	.00	910.00	Automatic Generated Check
	019641	01/13/17	CAL13 (CALIFORNIA TRANSIT)		9,687.63	.00	9,687.63	Automatic Generated Check
	019642	01/13/17	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	019643	01/13/17	EDM01 (ELECTRONIC DATA MAGNETICS IN		712.85	.00	712.85	Automatic Generated Check
	019644	01/13/17	EME01 (EMERALD LANDSCAPE CO INC)		1,190.00	.00	1,190.00	Automatic Generated Check
	019645	01/13/17	JTH01 (J. THAYER COMPANY)		144.58	.00	144.58	Automatic Generated Check

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-17	019646	01/13/17	KIM02 (KIMLEY-HORN AND ASSOC,INC)		1,840.00	.00	1,840.00	Automatic Generated Check
	019647	01/13/17	LIV10 (LIVERMORE SANITATION INC)		2,317.45	.00	2,317.45	Automatic Generated Check
	019648	01/13/17	MET01 (METROPOLITAN TRANSPORT-)		7,376.05	.00	7,376.05	Automatic Generated Check
	019649	01/13/17	OFF01 (OFFICE DEPOT)		125.95	.00	125.95	Automatic Generated Check
	019650	01/13/17	PLA02 (PLANETERIA MEDIA LLC)		400.00	.00	400.00	Automatic Generated Check
	019651	01/13/17	PRI03 (PRISMATIC SIGNS)		194.40	.00	194.40	Automatic Generated Check
	019652	01/13/17	SCF01 (SC FUELS)		28,791.20	.00	28,791.20	Automatic Generated Check
	019653	01/13/17	SCH03 (SCHWEIGER CONSULTING LLC)		1,394.28	.00	1,394.28	Automatic Generated Check
	019654	01/13/17	SHA02 (SHAMROCK OFFICE SOLUTIONS)		69.30	.00	69.30	Automatic Generated Check
	019655	01/13/17	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	019656	01/13/17	TAX60 (ANNA FONG)		55.25	.00	55.25	Automatic Generated Check
	019657	01/13/17	TCG01 (THE CREATIVE GROUP)		2,938.80	.00	2,938.80	Automatic Generated Check
	019658	01/13/17	TEL01 (TELEPACIFIC COMMUNICATIONS)		1,877.25	.00	1,877.25	Automatic Generated Check
	019659	01/13/17	TX128 (KATHY HANDEL)		27.20	.00	27.20	Automatic Generated Check
	019660	01/13/17	TX136 (VIRGINIA REID)		98.60	.00	98.60	Automatic Generated Check
	019661	01/13/17	TX160 (MARY ANNE HAUSER)		63.75	.00	63.75	Automatic Generated Check
	019662	01/13/17	WES02 (WESTERN PACIFIC SIGNAL, LLC)		8,500.00	.00	8,500.00	Automatic Generated Check
	019663	01/27/17	A&M01 (LEO LAM INC)		2,869.11	.00	2,869.11	Automatic Generated Check
	019664	01/27/17	AIM01 (AIM TO PLEASE JANITORIAL SER		21,000.00	.00	21,000.00	Automatic Generated Check
	019665	01/27/17	AME03 (AMERICAN PUB TRANSP ASSN)		163.50	.00	163.50	Automatic Generated Check
	019666	01/27/17	AMP01 (AMP PRINTING INC.)		5,843.78	.00	5,843.78	Automatic Generated Check
	019667	01/27/17	AVI01 (AMADOR VALLEY INDUSTRIES)		341.71	.00	341.71	Automatic Generated Check
	019668	01/27/17	BAR02 (SF BAY AREA RAPID TRA DIS)		3,118.50	.00	3,118.50	Automatic Generated Check
	019669	01/27/17	CIT06 (CITY OF LIVERMORE SEWER)		169.19	.00	169.19	Automatic Generated Check
	019670	01/27/17	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	019671	01/27/17	DIR01 (DIRECT TV)		14.70	.00	14.70	Automatic Generated Check
	019672	01/27/17	EME01 (EMERALD LANDSCAPE CO INC)		2,242.00	.00	2,242.00	Automatic Generated Check
	019673	01/27/17	ENV01 (ENVIRONMENTAL SYSTEMS RESEAR		732.38	.00	732.38	Automatic Generated Check
	019674	01/27/17	FED01 (FedEx)		22.34	.00	22.34	Automatic Generated Check
	019675	01/27/17	HAN01 (HANSON BRIDGETT MARCUS)		9,966.00	.00	9,966.00	Automatic Generated Check
	019676	01/27/17	OFF01 (OFFICE DEPOT)		113.46	.00	113.46	Automatic Generated Check
	019677	01/27/17	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	019678	01/27/17	PRE03 (PREMIER SECURITY SOLNS CO)		319.95	.00	319.95	Automatic Generated Check
	019679	01/27/17	RHT01 (R.H. TINNEY, INC.)		918.00	.00	918.00	Automatic Generated Check
	019680	01/27/17	SAF01 (SAFETY-KLEEN SYSTEMS INC)		266.20	.00	266.20	Automatic Generated Check
	019681	01/27/17	SCF01 (SC FUELS)		32,265.72	.00	32,265.72	Automatic Generated Check
	019682	01/27/17	SHA02 (SHAMROCK OFFICE SOLUTIONS)		55.29	.00	55.29	Automatic Generated Check
	019683	01/27/17	SHI01 (SHIELDS, HARPER & CO)		3,143.92	.00	3,143.92	Automatic Generated Check
	019684	01/27/17	TAX86 (DEBBIE LOPES)		20.00	.00	20.00	Automatic Generated Check
	019685	01/27/17	TCG01 (THE CREATIVE GROUP)		3,565.43	.00	3,565.43	Automatic Generated Check
	019686	01/27/17	TES01 (TEST AMERICA LABORATORIES IN		846.00	.00	846.00	Automatic Generated Check
	019687	01/27/17	TOLO6 (TOLAR MFR CO INC)		8,946.77	.00	8,946.77	Automatic Generated Check
	019688	01/27/17	TX112 (DARRELL DION)		57.00	.00	57.00	Automatic Generated Check
	019689	01/27/17	TX162 (SANDRA LANGLOTZ)		266.29	.00	266.29	Automatic Generated Check
	019690	01/31/17	DLC01 (DUBLIN LYONS CLUB)		75.00	.00	75.00	Automatic Generated Check
Total for Bank Account 105 ----->					1,204,767.81	.00	1,204,767.81	
Grand Total of all Bank Accounts ----->					1,204,767.81	.00	1,204,767.81	

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 01-17

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-17	A&M01 (LEO LAM INC)	132918	12/23/16	01/22/17	A	1005.62	A&M01, 132918, PO #5989 TIMETABLES RTES 1,2,
		133636	01/16/17	02/15/17	A	1754.07	A&M01, 103757, PO #5993 TIMETABLES RTES 3,8,
		133646	01/16/17	02/15/17	A	1115.04	A&M01, 133646, PO #6000 RTE 580X DOOR HANGER
		Vendor's Total ----->				3874.73	
01-17	AIM01 (AIM TO PLEASE JANITORIAL SE	1027	10/27/16	11/26/16	A	10500.00	AIM01, 1027, OCT-16 BUS STOP CLEANING SERVIC
		1028	11/30/16	12/30/16	A	10500.00	AIM01, 1028, NOV-16 BUS STOP CLEANING SERVIC
		16-DEC-16	12/29/16	01/28/17	A	2723.01	AIM01, DEC-16 MONTHLY JANITORIAL SERVICE
		Vendor's Total ----->				23723.01	
01-17	AME03 (AMERICAN PUB TRANSP ASSN)	089431	11/30/16	12/30/16	A	163.50	AME03, 089431, PO #6009 DIRECTOR OF FINANCE
01-17	AME06 (AMERICAN FIDELITY ASSURANCESUPP01-17H		11/08/16	12/08/16	A	296.90	AME06, JAN-17 SUPPLEMENTAL INSURANCE
01-17	AMP01 (AMP PRINTING INC.)	68395	01/13/17	02/12/17	A	5843.78	AMP01, 68395, PO #6002 TIMETABLES REPRINT
01-17	AVI01 (AMADOR VALLEY INDUSTRIES)	591777	12/31/16	01/30/17	A	341.71	AVI01, 591777, DEC-16 GARBAGE PICK UP SERVIC
01-17	BAN03 (BANKCARD CENTER)	NOV-2016H	11/28/16	12/28/16	A	10061.44	BAN03, NOV-16 CC STATEMENT
01-17	BAR02 (SF BAY AREA RAPID TRA DIS)	20170125	01/26/17	02/25/17	A	3118.50	BAR02, 20170125, 200 GREEN & 150 RED TICKETS
01-17	BID01 (DON BIDDLE)	JAN-2017H	01/31/17	03/02/17	A	300.00	BID01, JAN-17 BOD STIPEND
01-17	BRO03 (KARLA SUE BROWN)	JAN-2017H	01/31/17	03/02/17	A	100.00	BRO03, JAN-17 BOD STIPEND
01-17	CAL02 (CALACT)	2017-0177	01/01/17	01/31/17	A	910.00	CAL02, 2017-0177, 2017 MEMBERSHIP RENEWAL
01-17	CAL04 (CALIFORNIA WATER SERVICE)	198121916H	12/19/16	01/18/17	A	63.27	CAL04, 0198655555, BUS WASH 11/17-12/16/16
		2571222916H	12/29/16	01/28/17	A	64.11	CAL04, 2575555555, TC FIRE 1/1-1/31/17
		361123016H	12/30/16	01/29/17	A	39.40	CAL04, 3616555555, TC WATER 12/1-12/29/16
		461123016H	12/30/16	01/29/17	A	59.05	CAL04, 4616555555, TC IRRG 12/1-12/29/16
		475122916H	12/29/16	01/28/17	A	85.48	CAL04, 4755555555, MOA FIRE 1/1-1/31/17
		575122916H	12/29/16	01/28/17	A	85.48	CAL04, 5755555555, CONTRACTOR FIRE 1/1-1/31/17
		909121916H	12/19/16	01/18/17	A	434.44	CAL04, 9098655555, MOA WATER 11/17-12/16/16
		Vendor's Total ----->				831.23	
01-17	CAL13 (CALIFORNIA TRANSIT)	312016DEC	01/09/17	02/08/17	A	9687.63	CAL13, 31-2016-DEC, DEC-16 INSURANCE CLAIMS
01-17	CIT06 (CITY OF LIVERMORE SEWER)	BW011717	01/17/17	02/16/17	A	48.27	CIT06, 138143-00, BUS WASH 12/20-1/17/17
		TC011017	01/10/17	02/09/17	A	43.88	CIT06, 133389-00, TRANSIT CENTER 12/13-1/10/17
		MOA011717	01/17/17	02/16/17	A	77.04	CIT06, 133294-00, MOA SEWER 12/20-1/17/17
		Vendor's Total ----->				169.19	
01-17	CIT07 (CITY OF LIVERMORE - WATER)	361122016H	12/20/16	01/19/17	A	60.58	CIT07, 139361-00, ATLANTIS SEWER 11/15-12/20
		388122016H	12/20/16	01/19/17	A	132.25	CIT07, 139388-00, BUS WASH 11/15-12/20/16
		399122016H	12/20/16	01/19/17	A	43.88	CIT07, 139399-00, ATLANTIS SEWER 11/15-12/20
		430122016H	12/20/16	01/19/17	A	59.05	CIT07, 138430-01, ATLANTIS INDOOR 11/15-12/20
		431122016H	12/20/16	01/19/17	A	465.85	CIT07, 138431-00, ATLANTIS IRRG. 11/15-12/20
		432122016H	12/20/16	01/19/17	A	26.65	CIT07, 138432-00, ATLANTIS FIRE 11/15-12/20
		Vendor's Total ----->				788.26	
01-17	COR01 (CORBIN WILLITS SYSTEMS)	B701151	01/15/17	02/14/17	A	239.45	COR01, B701151, JAN-17 SERVICE
01-17	DAY02 (DAY & NIGHT PEST CONTROL)	120386	01/03/17	02/02/17	A	218.00	DAY02, 120386, 12/23/16 RUTAN SERVICE
01-17	DEL05 (ALLIED ADMIN/DELTA DENTAL)	JAN-2017H	12/05/16	01/04/17	A	2145.43	DEL05, JAN-17 DENTAL BENEFITS
01-17	DIR01 (DIRECT TV)	409835018	01/11/17	02/10/17	A	14.70	DIR01, 30409835018, JAN-17 SERVICE
01-17	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20161230H	01/06/17	02/05/17	A	34305.00	DIR02, PR DIRECT DEPOSIT 12/16-12/30/16
		20170113H	01/20/17	02/19/17	A	32974.39	DIR02, PR DIRECT DEPOSIT 12/30-1/13/17
		Vendor's Total ----->				67279.39	

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-17	DLC01 (DUBLIN LIONS CLUB)	PARADE 17	01/31/17	03/02/17	A	75.00	DLC01, 2017 ST PATRICK'S DAY PARADE REGISTRAR
01-17	DOT02 (DOTTO GLASS INC)	226349H	12/06/16	01/05/17	A	18132.50	DOT02, 226349, PO #5968 BALANCE PAY-RAPID PA
01-17	EDM01 (ELECTRONIC DATA MAGNETICS I	43777	11/29/16	12/29/16	A	712.85	EDM01, 43777, PO #5863 BALANCE PAY-FAREBOX T
01-17	EFT01 (ELECTRONIC FUND TRANFERS)	20161230H	01/04/17	02/03/17	A	6572.37	EFT01, FEDERAL TAXES 12/16-12/30/16
		20161231H	01/31/17	03/02/17	A	.08	EFT01, FEDERAL TAXES 2016 4TH QTR BALANCE
		20170113H	01/20/17	02/19/17	A	6210.68	EFT01, FEDERAL TAXES 12/31-1/13/17
		20170126FH	01/19/17	02/18/17	A	351.83	EFT01, FEDERAL TAXES DENNIS M. FINAL PAY
		Vendor's Total ----->				13134.96	
01-17	EME01 (EMERALD LANDSCAPE CO INC)	291629	01/01/17	01/31/17	A	1190.00	EME01, 291629, JAN-17 LANDSCAPING SERVICE
		292115	12/28/16	01/27/17	A	2242.00	EME01, 292115, PO #6028 BACKFLOW REPLACE ATL
		Vendor's Total ----->				3432.00	
01-17	EMP01 (EMPLOYMENT DEVEL DEPT)	20161230H	01/04/17	02/03/17	A	2223.38	EMP01, STATE TAXES 12/16-12/30/16
		20170113H	01/20/17	02/19/17	A	2091.75	EMP01, STATE TAXES 12/30-1/13/17
		20170126FH	01/20/17	02/19/17	A	114.84	EMP01, STATE TAXES DENNIS M. FINAL PAY
		Vendor's Total ----->				4429.97	
01-17	ENV01 (ENVIRONMENTAL SYSTEMS RESEA	93239056	01/18/17	02/17/17	A	732.38	ENV01, 93239056, PO #6015 GIS SOFTWARE MAINT
01-17	FED01 (FedEx)	568195588	01/20/17	02/19/17	A	22.34	FED01, 5-681-95588, JAN-17 STATEMENT
01-17	HAG01 (SCOTT HAGGERTY)	JAN-2017H	01/31/17	03/02/17	A	200.00	HAG01, JAN-17 BOD STIPEND
01-17	HAN01 (HANSON BRIDGETT MARCUS)	1181052	12/30/16	01/29/17	A	3321.50	HAN01, 1181052 NOV-16 CONTRACT LEGAL FEES
		1181053	12/30/16	01/29/17	A	6644.50	HAN01, 1181053, NOV-16 ADMIN LEGAL FEES
		Vendor's Total ----->				9966.00	
01-17	HAU01 (DAVID HAUBERT)	JAN-2017H	01/31/17	03/02/17	A	100.00	HAU01, JAN-17 BOD STIPEND
01-17	JTH01 (J. THAYER COMPANY)	1102995-0	12/15/16	01/14/17	A	54.53	JTH01, 1102995-0, 12/15/16 PRINTING PAPER
		1108139-0	01/06/17	02/05/17	A	90.05	JTH01, 1108139-0, 1/6/17 PRINTING PAPER
		Vendor's Total ----->				144.58	
01-17	KIM02 (KIMLEY-HORN AND ASSOC, INC)	7101-1016	10/31/16	11/30/16	A	1290.00	KIM02, 097447101-1016, PO #5577 OCT-16 REHAB
		7101-1116	11/30/16	12/30/16	A	550.00	KIM02, 097447101-1116, PO #5577 NOV-16 REHAB
		Vendor's Total ----->				1840.00	
01-17	LIV10 (LIVERMORE SANITATION INC)	815913	12/31/16	01/30/17	A	2317.45	LIV10, 815913, DEC-16 GARBAGE SERVICE RUTAN
01-17	MER01 (MERCHANT SERVICES)	TC123116H	01/01/17	01/31/17	A	139.14	MER01, DEC-16 TC CC FEES
		MOA123116H	01/01/17	01/31/17	A	118.45	MER01, DEC-16 MOA CC FEES
		Vendor's Total ----->				257.59	
01-17	MET01 (METROPOLITAN TRANSPORT-)	AR012944	12/14/16	01/13/17	A	7376.05	MET01, AR012944, OCT-16 CLIPPER FEES
01-17	MTM01 (MEDICAL TRANSPORTATION MANA	NOV-2016H	12/08/16	01/07/17	A	120889.04	MTM01, NOV-16 MONTHLY SERVICE
		MTM112079H	01/04/17	02/03/17	A	1830.50	MTM01, MTM-112079 12/2816-1/3/17
		MTM112080H	01/17/17	02/16/17	A	4952.50	MTM01, MTM-112080 1/4-1/17/17
		Vendor's Total ----->				127672.04	
01-17	MUT01 (MUTUAL OF OMAHA)	JAN-2017H	12/13/16	01/12/17	A	1022.89	MUT01, JAN-17 LIFE & LTD INSURANCE
01-17	MVT01 (MV TRANSPORTATION, INC.)	72656H	12/09/16	01/08/17	A	36335.80	MVT01, 72656, NOV-16 FIXED ROUTE SERVICE
		73170H	01/05/17	02/04/17	A	337810.88	MVT01, 73170, JAN-17 1ST INSTALL PAYMENT
		73171H	01/05/17	02/04/17	A	337810.88	MVT01, 73171, JAN-17 2ND INSTALL PAYMENT
		Vendor's Total ----->				711957.56	
01-17	OAK01 (OAKS BUSINESS PK OWNERS)	1STQTR17H	01/01/17	01/31/17	A	2165.00	OAK01, 2017 1ST QTR BUSINESS PARK DUES

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 01-17

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-17	OFF01 (OFFICE DEPOT)	088441001	01/05/17	02/04/17	A	64.42	OFF01, 892088441001, 1/5/17 OFFICE SUPPLIES
		487663001	12/12/16	01/11/17	A	61.53	OFF01, 886487663001, 12/9/16 OFFICE SUPPLIES
		669772001	01/17/17	02/16/17	A	113.46	OFF01, 895669772001, 1/17/17 OFFICE SUPPLIES
		Vendor's Total ----->				239.41	
01-17	PAC01 (AT&T)	ATT120716H	12/07/16	01/06/17	A	32.92	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 12/
		ATT121116H	12/11/16	01/10/17	A	350.21	PAC01,ACCT #436-951-0106,ATLANTIS T1 12/11-1
		ATT121316H	12/13/16	01/12/17	A	144.52	PAC01,ACCT #925-243-9029,ATLANTIS ALARM 12/1
		Vendor's Total ----->				527.65	
01-17	PAC02 (PACIFIC GAS AND ELECTRIC)	580123016H	12/30/16	01/29/17	A	5122.28	PAC02, 5809326332-3, MOA ELECTRIC 12/1-12/29
		606122916H	12/29/16	01/28/17	A	1933.95	PAC02, 6062256368-6, ATLANTIS 11/30-12/28/16
		726122016H	12/20/16	01/19/17	A	611.68	PAC02, 7264840356-5, RAPID STOPS 11/19-12/19
		764011117H	01/11/17	02/10/17	A	93.15	PAC02, 7649646868-7, DOOLAN TWR 12/12-1/10/1
		900013017H	01/12/17	02/11/17	A	2866.99	PAC02, 9007202117-4, MOA GAS 12/13-1/11/17
		900123016H	12/13/16	01/12/17	A	2022.70	PAC02, 9007202117-4, MOA GAS 11/11-12/12/16
		980011217H	01/12/17	02/11/17	A	685.38	PAC02, 9800031052-8, TRANSIT CENTER 12/13-1/
		980121316H	12/13/16	01/12/17	A	653.44	PAC02, 9800031052-8, TRANSIT CENTER 11/14-12
		Vendor's Total ----->				13989.57	
01-17	PAC11 (PACIFIC ENVIROMENTAL SERV)	2006279	01/09/17	02/08/17	A	120.00	PAC11, 2006279, DEC-16 RUTAN MONTHLY SERVICE
		2006280	01/09/17	02/08/17	A	120.00	PAC11, 2006280, DEC-16 ATLANTIS MONTHLY SERV
		Vendor's Total ----->				240.00	
01-17	PEN01 (JERRY PENTIN)	JAN-2017H	01/31/17	03/02/17	A	300.00	PEN01, JAN-17 BOD STIPEND
01-17	PER01 (PERS)	20161230CH	01/04/17	02/03/17	A	3682.51	PER01, PERS CLASSIC CONTRIBUTION 12/16-12/30
		20161230NH	01/04/17	02/03/17	A	1829.48	PER01, PERS NEW CONTRIBUTION 12/16-12/30/16
		20170113CH	01/20/17	02/19/17	A	3624.62	PER01, PERS CLASSIC CONTRIBUTION 12/30-1/13/
		20170113NH	01/20/17	02/19/17	A	2454.21	PER01, PERS NEW CONTRIBUTION 12/30-1/13/17
		Vendor's Total ----->				11590.82	
01-17	PER03 (CAL PUB EMP RETIRE SYSTM)	JAN-2017H	12/14/16	01/13/17	A	34533.44	PER03, JAN-17 HEALTH BENEFITS
01-17	PER04 (CALPERS RETIREMENT SYSTEM)	20161230H	01/04/17	02/03/17	A	716.01	PER01, PERS 457 CONTRIBUTION 12/16-12/30/16
		20170113H	01/20/17	02/19/17	A	716.63	PER04, PERS 457 CONTRIBUTION 12/30-1/13/17
		Vendor's Total ----->				1432.64	
01-17	PLA02 (PLANETERIA MEDIA LLC)	14323	11/15/16	12/15/16	A	200.00	PLA02, 14323, NOV-16 WEB HOSTING
		14392	12/15/16	01/14/17	A	200.00	PLA02, 14392, DEC-16 WEB HOSTING
		Vendor's Total ----->				400.00	
01-17	PRE03 (PREMIER SECURITY SOLNS CO)	1612-232	12/23/16	01/22/17	A	319.95	PRE03, 1612-232,PO #6027 MISC SERVICE WORK-B
01-17	PRI03 (PRISMATIC SIGNS)	33354	12/28/16	01/27/17	A	194.40	PRI03, 33354, PO #5979 WIFI DECALS
01-17	RHT01 (R.H. TINNEY, INC.)	9036A	01/18/17	02/17/17	A	574.00	RHT01, 9036A, RUTAN HVAC QTRLY MAINT FY17
		9037A	01/18/17	02/17/17	A	243.00	RHT01, 9037A, ATLANTIS HVAC QTRLY MAINT FY17
		9038A	01/18/17	02/17/17	A	101.00	RHT01, 9038A, TC HVAC QTRLY MAINT FY17
		Vendor's Total ----->				918.00	
01-17	SAF01 (SAFETY-KLEEN SYSTEMS INC)	72305590	01/16/17	02/15/17	A	266.20	SAF01, 72305590, LEASE FOR PARTS WASHER FY17
01-17	SCF01 (SC FUELS)	3219058	12/15/16	01/14/17	A	14112.94	SCF01, 3219058, 12/15/16 FUEL DELIVERY
		3224403	12/22/16	01/21/17	A	14678.26	SCF01, 3224403, 12/22/16 FUEL DELIVERY
		3228866	12/30/16	01/29/17	A	16094.61	SCF01, 3228866, 12/30/16 FUEL DELIVERY
		3234494	01/09/17	02/08/17	A	16171.11	SCF01, 3234494, 1/9/17 FUEL DELIVERY
		Vendor's Total ----->				61056.92	
01-17	SCH03 (SCHWEIGER CONSULTING LLC)	INV-0034	12/29/16	01/28/17	A	1394.28	SCH03, INV-0034, PO #5823 TPI PHONE APP SPEC
01-17	SHA02 (SHAMROCK OFFICE SOLUTIONS)	278977	12/08/16	01/07/17	A	69.30	SHA02, 278977, FRONT DESK PRINTER 11/12-12/1
		282993	01/13/17	02/12/17	A	55.29	SHA02, 282993, FRONT DESK PRINTER 12/12-1/11
		Vendor's Total ----->				124.59	

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 01-17

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-17	SHE05 (SHELL)	981641701H	01/06/17	02/05/17	A	21.65	SHE05, JAN-17 CC STATEMENT
01-17	SHI01 (SHIELDS, HARPER & CO)	3019833	01/03/17	02/02/17	A	3143.92	SHI01, 3019833, PO #5987 MANHOLE COVERS REPL
01-17	SOLO1 (SOLUTIONS FOR TRANSIT)	17-0105LA	01/05/17	02/04/17	A	2083.33	SOLO1, 17-0105LAVTA, DEC-16 CLIPPER ANALYSIS
01-17	SPE04 (STEVEN G. SPEDOWFSKI)	JAN-2017H	01/31/17	03/02/17	A	300.00	SPE04, JAN-17 BOD STIPEND
01-17	STA01 (STATE COMPENSATION FUND)	FEB-2017H	01/23/17	02/22/17	A	1720.50	STA01, FEB-17 WORKER'S COMP PREMIUM
01-17	STA04 (STATE BOARD OF)	QTR4-2016H	01/20/17	02/19/17	A	1985.32	STA04, 2016 4TH QTR STORAGE TANK MAINT FEE
01-17	STA05 (STATE BOARD OF EQUAL)	QTR4-2016H	01/20/17	02/19/17	A	1023.56	STA05, 2016 4TH QTR DIESEL FUEL TAX
01-17	STA13 (STAPLES CREDIT PLAN)	JAN-2017H	01/09/17	02/08/17	A	255.23	STA13, JAN-17 CC STATEMENT
01-17	TAX14 (KAREN ADAMS)	1217-1228H	01/12/17	02/11/17	A	26.14	TAX14, PARATAXI REIMBURSE 12/17-12/28/16
01-17	TAX32 (SUE TSANG)	1102-1221H	01/12/17	02/11/17	A	228.44	TAX32, PARATAXI REIMBURSE 11/2-12/21/16
01-17	TAX60 (ANNA FONG)	1206-1226	01/12/17	02/11/17	A	55.25	TAX60, PARATAXI REIMBURSE 12/6-12/26/16
01-17	TAX67 (CHRISTEL RAGER)	1201-1213H	01/12/17	02/11/17	A	200.00	TAX67, PARATAXI REIMBURSE 12/1-12/13/16
01-17	TAX72 (JUSTIN HART)	1202-1230H	01/12/17	02/11/17	A	129.20	TAX72, PARATAXI REIMBURSE 12/2-12/30/16
01-17	TAX76 (MARY ANN HANDZUS)	1031-REVV	01/13/17	02/12/17	A	63.75	TAX76, PARATAXI REVERSAL 1/13/17-WRONG VENDO
		1026-1227H	01/12/17	02/11/17	A	182.40	TAX76, PARATAXI REIMBURSE 10/26-12/27/16
		1031-1212H	01/12/17	02/11/17	A	63.75	TAX76, PARATAXI REIMBURSE 10/31-12/12/16
		Vendor's Total ----->				182.40	
01-17	TAX86 (DEBBIE LOPES)	1-10-17	01/26/17	02/25/17	A	20.00	TAX86, PARATAXI REIMBURSE 1/10/17
01-17	TAX91 (VIVIAN MARIE MILLER)	1202-1231H	01/12/17	02/11/17	A	197.86	TAX91, PARATAXI REIMBURSE 12/2-12/31/16
		1222-0117H	01/26/17	02/25/17	A	73.10	TAX91, PARATAXI REIMBURSE 12/22-1/17/17
		Vendor's Total ----->				270.96	
01-17	TAX99 (SAEED TIRMIZI)	0920-1227H	01/26/17	02/25/17	A	101.58	TAX99, PARATAXI REIMBURSE 9/20-12/27/16
01-17	TCG01 (THE CREATIVE GROUP)	47405601	12/28/16	01/27/17	A	2938.80	TCG01, 47405601, PO #5750 TEMP MGR W/E 12/23
		47463100	01/05/17	02/04/17	A	3423.23	TCG01, 47463100, PO #5750 TEMP MGR W/E 12/30
		47492050	01/10/17	02/09/17	A	142.20	TCG01, 47492050, PO #5750 TEMP MGR W/E 1/6/17
		Vendor's Total ----->				6504.23	
01-17	TEL01 (TELEPACIFIC COMMUNICATIONS)	858912960	12/31/16	01/30/17	A	1877.25	TEL01, 85891296-0, ACCT #154589 1/1-1/31/17
01-17	TES01 (TEST AMERICA LABORATORIES I)	72150658	01/10/17	02/09/17	A	423.00	TES01, 72150658, 12/23/16 ATLANTIS WATER TES
		72150676	01/11/17	02/10/17	A	423.00	TES01, 72150676, 12/23/16 RUTAN WATER TESTIN
		Vendor's Total ----->				846.00	
01-17	TOL06 (TOLAR MFR CO INC)	11910	12/12/16	01/11/17	A	8946.77	TOL06, 11910, PO #5897 SOLAR POWER RELOCATE
01-17	TX112 (DARRELL DION)	1011-0114	01/26/17	02/25/17	A	57.00	TX112, PARATAXI REIMBURSE 10/11-1/14/17
01-17	TX113 (RODGER RAGER)	1214-1230H	01/12/17	02/11/17	A	200.00	TX113, PARATAXI REIMBURSE 12/14-12/30/16
01-17	TX123 (OLGA PRINZ)	1204-1226H	01/12/17	02/11/17	A	42.08	TX123, PARATAXI REIMBURSE 12/4-12/26/16
01-17	TX128 (KATHY HANDEL)	12-28-16	01/12/17	02/11/17	A	27.20	TX128, PARATAXI REIMBURS 12/28/16
01-17	TX136 (VIRGINIA REID)	1201-1216	01/12/17	02/11/17	A	98.60	TX136, PARATAXI REIMBURSE 12/1-12/16/16

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 01-17

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-17	TX137 (HIMATLAL R MEHTA)	12-27-16H	01/12/17	02/11/17	A	37.40	TX137, PARATAXI REIMBURSE 12/27/16
		0101-0116H	01/26/17	02/25/17	A	96.53	TX137, PARATAXI REIMBURSE 1/1-1/16/17
		Vendor's Total ---->				133.93	
01-17	TX143 (KIM BRETOI)	1105-1229H	01/12/17	02/11/17	A	259.25	TX143, PARATAXI REIMBURSE 11/5-12/29/16
01-17	TX160 (MARY ANNE HAUSER)	1031-1212	01/13/17	02/12/17	A	63.75	TX160, PARATAXI REIMBURSE 10/31-12/12/16
01-17	TX162 (SANDRA LANGLOTZ)	1201-0114	01/26/17	02/25/17	A	266.29	TX162, PARATAXI REIMBURSE 12/1-1/14/17
01-17	VER01 (VERIZON WIRELESS)	777489113H	12/22/16	01/21/17	A	1275.47	VER01, 9777489113, 11/23-12/22/16 CELL & WIF
01-17	VSP01 (VSP)	JAN-2017H	12/21/16	01/20/17	A	515.91	VSP01, JAN-17 VISION INSURANCE
01-17	WEG01 (CHRISTY WEGENER)	DEC-2016H	12/22/16	01/21/17	A	80.72	WEG01, DEC-16 TRAVEL REIMBURSE
01-17	WES02 (WESTERN PACIFIC SIGNAL, LLC	22858	10/31/16	11/30/16	A	8500.00	WES02, 22858, RPF 2016-05 ADAPTIVE SIGNAL CO
		Total of Purchases ->				1204767.81	

AGENDA

ITEM 7



STAFF REPORT

SUBJECT: Mid-Year Budget Update

FROM: Tamara Edwards, Finance & Grants Manager

DATE: February 28, 2017

Action Requested

Review and forward to the Board of Directors, the FY17 Mid-Year Budget Update.

Discussion

The Board of Directors requested mid-year updates of the budget, based on any significant changes for both revenues and expenses. This report will encompass any changes between the time the budget was approved and December 2016 with an analysis of the net effects to the projected reserve balance.

Budget

	Amount from analysis in FY 17 budget	Updated numbers (sources for updates are from the FY 16 CAFR and MTC revenue forecast updates, and additional grant revenues approved)	Difference	
a	Projected Reserves at June 30, 2016	\$9,589,812	\$13,668,747	\$4,078,935
b	FY 17 apportionment	\$9,304,213	\$9,778,570	\$474,357
c	TDA funds available for allocation (a+b)	\$18,894,025	\$23,447,317	\$4,553,292
d	FY 17 operating request	\$9,325,974	\$9,325,974	\$0
e	FY 17 capital request	\$180,000	\$180,000	\$0
f	TDA Request for allocation (d+e)	\$9,505,974	\$9,505,974	\$0
Projection for Reserve at June 30, 2017				
TDA Reserves				

g	Reserves at June 30, 2016 (c-f)	\$9,388,051	\$13,941,343	\$4,553,292
h	Expiring Capital Allocations	\$0	\$0	\$0
i	FY 16 Due to LTF*	\$746,336	-\$2,367,734	\$3,114,070
j	FY 15 Due to LTF*	\$2,916,887	\$8,234,284	\$5,317,397
l	Total TDA Reserves (g+h+i+j)	\$13,051,274	\$19,807,893	\$6,756,619
STA Reserves				
m	Population based STA reserves at June 30,2016	\$700,785	\$688,319	-\$12,466
n	FY 17 apportionment	\$710,627	\$604,691	-\$105,936
o	Request for allocation	\$700,785	\$700,785	\$0
p	Reserves at June 30, 2016 (m+n-o)	\$710,627	\$592,225	-\$118,402
q	Revenue based STA reserves at June 30, 2016	\$198,453	\$194,782	-\$3,671
r	FY 17 apportionment	\$218,656	\$177,130	-\$41,526
s	Request for allocation	\$198,453	\$198,154	-\$299
t	Reserves at June 30, 2016 (q+r-s)	\$218,656	\$173,758	-\$44,898
u				
v	Total STA reserves (p+t)	\$929,283	\$765,983	-\$163,300
w	Total Reserves at June 30,2016 (k+t)	\$13,980,557	\$20,573,876	\$6,593,319

i*	* FY 17 Due to LTF			
	Additional funding (revenue) approved after the FY 17 budget cycle			
		0		\$0
		0		\$0
		0		\$0
	Total Revenue Increase (i)			\$0

The change in the anticipated reserve balance from the original number reported with the budget can be primarily attributed to the increase in the amount due to the Local Transportation Fund (LTF) (over the original projections), The increase in the amount due to LTF is made up of the difference between budgeted expenses and actual expenses (actuals were lower than budget for FY16), and the difference between expected revenues and actual revenues (which were higher in FY16 due to additional grants received during the year). The decrease in the anticipated STA funds is due to the decrease in diesel fuel prices. STA revenues are based on sales tax and as the price of diesel fuel drops so does the STA revenues, however, with the price of diesel fuel decreasing staff expects the fuel expenses for FY 17 to come in under budget.

Recommendation

None – Information only.

AGENDA

ITEM 8



STAFF REPORT

SUBJECT: Resolutions in Support of Application for FY 16-17 funding through the State Low Carbon Transit Operations Program (LCTOP)

FROM: Jennifer Yeamans, Senior Grants, Project Management & Contract Specialist

DATE: February 28, 2017

Action Requested

Staff requests the Committee recommend Board approval of Resolution 14-2017 and Resolution 15-2017 in support of an allocation request to Caltrans for the Low Carbon Transit Operations Program (LCTOP). These resolutions are a requirement to request allocations for this funding from Caltrans.

Background

Attachment 1 is a proposed Board resolution which would authorize the Executive Director to request allocations for specific projects. The resolution is a requirement of the FY 2016-17 LCTOP Guidelines issued by Caltrans in December 2016. Attachment 2 names the project LAVTA is submitting for funding consistent with program guidelines.

The LCTOP was established by California Senate Bill 862 to provide funding, on a formula basis, for operational or capital expansion projects to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. The grant funds are derived from California's Cap-and-Trade Program and are the result of quarterly auctions of emission credits for greenhouse gas emitters regulated under AB 32, California's Global Warming Solutions Act of 2006. Auction proceeds, known as the Greenhouse Gas Reduction Fund (Fund), are then reinvested in various projects to further reduce emissions. In FY2014-15, the initial year of the LCTOP, \$25 million was appropriated. In FY 2015-16, the fund grew to \$100 million. In FY 2016-17, the appropriation fell to \$35 million. There is a continuous appropriation of 5% of Cap and Trade auction proceeds into the LCTOP and other Cap and Trade programs. The auction proceeds are anticipated to vary over time as Cap and Trade revenues fluctuate.

LCTOP Guidelines

The program guidelines state that transit agencies receiving funds from the LCTOP shall submit expenditure proposals listing projects that meet all of the following criteria:

- Support new or expanded bus or rail services, or expanded intermodal transit facilities,
- Enhance or expand transit service to increase mode share,
- Reduce greenhouse gas emissions

Project Eligibility Criteria

The LCTOP specifically requires documentation that each proposed project will achieve a reduction in greenhouse gas emissions. All projects must be consistent with the project lead’s most recently adopted short-range transit plan, regional plan, or publicly-adopted plan. For project leads in a Metropolitan Planning Organization area, projects must also be consistent with the Sustainable Communities Strategy.

Discussion

Staff proposes to use the LCTOP funding to fund continuation of the Las Positas College Easy Pass program during the 2017-2018 academic year. This program has been successful in increasing access to Las Positas College for students, increasing ridership on the 30R, and connecting students with regional transit systems to increase transit mode share in accessing the campus. Presently the Easy Pass is available to approximately 9,000 students enrolled at Las Positas College.

Budget

The project budget is as follows:

Las Positas College Easy Pass	
Funds Source	Amount
LCTOP - Revenue-Based	\$22,964
LCTOP – Population Based	\$94,419
Total Budget	\$117,383

Applying the LCTOP funding to the Las Positas College Easy Pass program will meet the LCTOP program requirements by promoting transit mode share increase and greenhouse gas reductions, while increasing farebox revenue on the 30R serving Las Positas College by enabling the distribution of Easy Pass vouchers to count toward special transit fare revenue under the State Controller’s Office accounting guidelines for public transit agencies, according to Caltrans staff. No local match is required.

Recommendation

Staff requests the Committee recommend Board approval of Resolution 14-2017 and Resolution 15-2017 in support of an allocation request to Caltrans for the Low Carbon Transit Operations Program (LCTOP). The Board resolutions attached will enable staff to apply for LCTOP funding to continue the Las Positas College Easy Pass Program.

Attachments:

1. Resolution 14-2017
2. Resolution 15-2017

RESOLUTION 14-2017

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BOARD OF DIRECTORS**

**AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**

WHEREAS, the Livermore Amador Valley Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Livermore Amador Valley Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to Michael Tree, Executive Director.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Michael Tree, Executive Director, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED BY the governing board of the Livermore Amador Valley Transit Authority on this 6th day of March 2017.

Steven Spedowfski, Chair

Attest:

Michael Tree, Executive Director

RESOLUTION #15-2017

**A RESOLUTION OF THE LIVERMORE AMADOR VALLEY TRANSIT
AUTHORIZING THE EXECUTION OF THE
LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT:
LAS POSITAS COLLEGE EASY PASS FARE VOUCHER PROGRAM
USING \$117,303 IN LCTOP FUNDS**

WHEREAS, the Livermore Amador Valley Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Livermore Amador Valley Transit Authority wishes to use LCTOP funds to purchase replacement buses and operate them as listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that it hereby authorizes the submittal of the following project, the "*Las Positas College Easy Pass Fare Voucher Program*" and further authorizes the submittal of a \$117,383 allocation request to the Department in FY 2016-17 for LCTOP funds.

PASSED AND ADOPTED BY the governing board of the Livermore Amador Valley Transit Authority on this 6th day of March 2017.

Steven Spedowfski, Chair

Attest:

Michael Tree, Executive Director

AGENDA

ITEM 9



S T A F F R E P O R T

SUBJECT: Contract Award for LAVTA Financial Auditing Services

FROM: Tamara Edwards, Finance and Grants Manager

DATE: February 28, 2017

Action Requested

It is requested that the Finance and Administration Committee recommend that the LAVTA Board of Directors approve the award of an Agreement between LAVTA and Maze and Associates for financial auditing services, and that the Board authorize the LAVTA Executive Director to finalize all details and execute said Agreement between LAVTA and Maze and Associates.

Background

LAVTA’s Procurement Policy mandates the Authority follow a competitive procurement process for award of major contracts. On December 9, 2016, LAVTA released a Request for Proposals (RFP) for Financial Auditing Services #2017-01, for qualified California licensed auditing firms to provide financial auditing services, including the comprehensive annual financial audit, for a three-year period plus four optional one-year extensions. An optional pre-proposal conference was held at the Authority’s Administrative Offices on December 15, 2016 at 10:00 a.m. Written Questions or Requests were due on December 19, 2016 at 4:00 p.m, and the responses to those questions were issued with the First (and only) Addendum on December 22, 2016. The responses to the RFP were due on January 9, 2017 at 2:00 p.m.

Discussion

Two proposals were received in accordance with the requirements established in the RFP. The responding firms were:

Firm	Rating in Competitive Range
Maze & Associates	1
Vavrinek, Trine, Day & Co., LLP	2

All of the proposals were thoroughly reviewed and evaluated using a formal scoring process based on the established and published criteria listed in the RFP, by three members of LAVTA staff. In addition, the proposals have been evaluated for responsiveness and responsibility, including a review by LAVTA Legal Counsel. The apparent best value for LAVTA is Maze & Associates, located in Pleasant Hill, CA.

Maze and Associates possesses all of the qualifications, including direct transit auditing experience. While the second-rated firm in the competitive range also possessed transit auditing experience, they did not score as high in a number of areas, and their proposal was not as thorough.

LAVTA chose not to conduct any interviews of the firms, because of the evidence of directly related transit financial auditing experience.

Next Steps

Once this contract is awarded, LAVTA Executive Director will finalize all details and Maze and Associates will confirm the schedule of dates to conduct the comprehensive annual financial audit and produce the report for FY2017.

Recommendation

Staff requests the Finance and Administration Committee recommend that the Board of Directors enter into an agreement with Maze and Associates for the provision of financial auditing services including the comprehensive annual financial audit, for a three-year period in the amount of \$87,455 plus a 10% contingency of \$8,745, and authorize the Executive Director to execute the agreement in a form approved by LAVTA's legal counsel.

Attachment:

1. Resolution13-2017

RESOLUTION 13-2017**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING LAVTA FINANCIAL AUDITING SERVICES #2017-01 CONTRACT**

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) receives funding from sources that require an annual comprehensive financial report, as well as other services; and

WHEREAS, the Authority has conducted a competitive procurement soliciting proposals from Certified Public Accountant firms, properly certified to practice in California to provide financial auditing services including the comprehensive annual financial audit, for a three-year period plus four optional one-year extensions; and

WHEREAS, Maze and Associates submitted a reasonable and responsible proposal in response to the Request for Proposals; and

WHEREAS, the proposal submitted by Maze and Associates was determined through a formal scoring process to be the best value for the Authority, and that Maze and Associates has experience delivering financial auditing services specifically within the Transit Industry; and

WHEREAS, to address potential contingencies that may arise in the completion of the services over the three-year period, the Board wishes to authorize a contingency in the amount of \$8,745 and to authorize the Executive Director to enter into a further amendment to the Agreement to conduct any necessary additional work.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Livermore Amador Valley Transit Authority that the LAVTA Board approves entering into a contract with Maze and Associates for the provision of financial auditing services including the comprehensive annual financial audit, for a three-year period in the amount of \$87,455.00 and authorizes the Executive Director to execute the agreement in a form approved by LAVTA's legal counsel.

BE IT FURTHER RESOLVED that the Board of Directors approves four (4) Option Years, exercised solely at LAVTA's discretion, and pricing for which to be negotiated and not to exceed the annual change in Consumer Price Index (CPI) based on the most recent annual change in the Consumer Price Index for All Urban Consumers for the San Francisco-Oakland-San Jose Area, at the time of negotiation.

BE IT FURTHER RESOLVED that the Board authorizes a contingency in the amount of \$8,745 to be exercised by the Executive Director by means of a further Amendment to the Agreement, which the Executive Director is hereby authorized to execute.

PASSED AND ADOPTED this 6th day of March, 2017.

Steven Spedowfski, Chair

Attest:

Michael Tree, Executive Director

AGENDA

ITEM 10



S T A F F R E P O R T

SUBJECT: Contract Award for LAVTA Rutan Parking Area Resurfacing

FROM: Tamara Edwards, Finance and Grants Manager

DATE: February 28, 2017

Action Requested

It is requested that the Finance and Administration Committee recommend that the LAVTA Board of Directors approve the award of an Agreement between LAVTA and Silicon Valley Paving, Inc. to rehab the LAVTA Rutan Facility Parking Lots, and that the Board authorize the LAVTA Executive Director to finalize all details and execute said Agreement between LAVTA and Silicon Valley Paving, Inc.

Background

LAVTA’s Procurement Policy mandates the Authority follow a competitive procurement process for award of major contracts. On July 6, 2016, LAVTA released an Invitation for Bids (IFB) (RFP) for LAVTA Rutan Parking Area Resurfacing Project #2016-09, for qualified contractors to repair and resurface LAVTA’s parking areas. Zero bids were received for this invitation. Therefore, the invitation was re-released on August 31, 2016 under project #2016-17. An optional pre-proposal conference was held at the Authority’s Administrative Offices on September 8, 2016 at 10:00 a.m. Written Questions or Requests were due on September 13, 2016 at 4:00 p.m, no addendum was required for this IFB. The responses to the RFP were due on September 26, 2016 at 2:00 p.m.

Discussion

Two proposals were received in accordance with the requirements established in the RFP. The responding firms were:

Company Name	Location	Grand Total Amount
Silicon Valley Paving, Inc.	San Jose, CA	\$110,218.00
Ray’s Electric	Oakland, CA	\$151,756.00

Silicon Valley Paving, Inc. submitted the lowest bid and was found to be responsive and responsible by Legal Counsel and staff. This project is due to be completed within 30 calendar days from Notice to Proceed (NTP).

Fiscal Impact

A cost analysis was conducted by staff and staff has determined that the bid is both reasonable and fair. Funding for this project is from the California State bond sales.

The project budget is \$121,239.80 and consists of the contract award of \$110,218 and a 10% project contingency of \$11,021.80.

Next Steps

Upon execution of the agreement with the Silicon Valley Paving, Inc., LAVTA will issue the NTP.

Recommendation

Staff recommends that the Finance and Administration Committee recommend the Board: (1) award a contract to Silicon Valley Paving, Inc., the lowest responsive and responsible bidder for the LAVTA Rutan Parking Area Resurfacing #2016-17, for a total contract award of \$110,218.00; (2) authorize the Executive Director to sign the contract and issue an NTP to Silicon Valley Paving; and (3) approve a 10% project contingency of \$11,021.80 to be used at the discretion of the Executive Director.

Attachment:

1. Resolution 04-2017

RESOLUTION NO. 04-2017

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING THE CONTRACT FOR THE RUTAN PARKING AREA
RESURFACING PROJECT TO SILICON VALLEY PAVING, INC.**

WHEREAS, the Livermore/Amador Valley Transit Authority (LAVTA) requires the services of a third party contractor to perform the resurfacing of the LAVTA Rutan parking area as described in LAVTA Invitation for Bids (IFB) #2016-17; and

WHEREAS, staff released IFB #2016-17 to solicit bids for the project; and

WHEREAS, two bids were received, and Silicon Valley Paving, Inc. was determined to be the lowest responsive and responsible bidder based on their submitted bid in the amount of \$110,218.00; and

WHEREAS, staff recommends that the Board of Directors award the contract for the resurfacing of the LAVTA Rutan Parking Area to Silicon Valley Paving, Inc. in the not to exceed amount of \$110,218.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby awards the contract for the resurfacing of the LAVTA Rutan Parking Area to Silicon Valley Paving, Inc. for a not-to-exceed amount of \$110,218.00.

BE IT FURTHER RESOLVED that the Executive Director is authorized to execute a contract with Silicon Valley Paving, Inc. in a form approved by LAVTA's Legal Counsel.

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Executive Director to expend a 10% contingency amount not to exceed \$11,021.80.

PASSED AND ADOPTED this 6th day of March 2017.

Steven Spedowski, Chair

ATTEST:

Michael Tree, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel

AGENDA

ITEM 11



LAVTA COMMITTEE ITEMS - February 2017 - June 2017

Finance & Administration Committee

February

	Action	Info
Minutes	X	
Treasurers Report	X	
Quarterly Budget & Grants Report		X

March

	Action	Info
Minutes	X	
Treasurers Report	X	

April

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2, Measure B, BB	X	

May

	Action	Info
Minutes	X	
Treasurers Report	X	
Quarterly Budget & Grants Report		X
Annual Org Review	X	

June

	Action	Info
Minutes	X	
Treasurers Report	X	
LAIF	X	
Budget - final	X	
Legal Contract	X	