

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**DATE:** December 4, 2017

**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore CA

**TIME:** 4:00pm

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**AGENDA**

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call of Members**
- 3. Meeting Open to Public**
  - Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
  - Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
  - Public comments should not exceed three (3) minutes.
  - Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
  - No action may be taken on matters raised that are not on the Agenda.
  - For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

**4. November Wheels Accessible Advisory Committee Minutes Report**

**5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the November 6, 2017 Board of Directors meeting.**

**B. Treasurer's Report for the month of October 2017**

**Recommendation:** Staff recommends approval of the October 2017 Treasurer's Report.

**C. Fiscal Year 2017 Comprehensive Annual Financial Report (CAFR)**

**Recommendation:** Staff requests based on the recommendation of the Finance and Administration committee that the Board accept the Comprehensive Annual Financial Report (CAFR) so it may be submitted to the Government Finance Officers Association

(GFOA) for award.

**D. Approval of Bus Advertising Service Contract with the Bay Area Air Quality Management District**

**Recommendation:** The Projects and Services Committee, and the Finance and Administration Committee recommend authorizing the Executive Director to enter into a funding contract with the BAAQMD for the wrapping of seven of LAVTA's buses in Spare the Air advertising for a period of up to three years in exchange for \$322,000 in revenue per year to support LAVTA's SAV project.

**E. Fourth Amendment to Employment Agreement with Executive Director**

**Recommendation:** Approve Fourth Amendment to Employment Agreement

**6. SmartTrips Pleasanton Report and Presentation**

**Recommendation:** None – Information only.

**7. Appointment of LAVTA Representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority**

**Recommendation:** Staff requests the Board of Directors appoint a LAVTA representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority.

**8. Set Board of Director Meeting Dates for 2018**

**Recommendation:** Staff recommends the Board of Directors adopt the above meeting calendar for 2018.

**9. Executive Director's Report**

**10. Matters Initiated by the Board of Directors**

- Items may be placed on the agenda at the request of three members of the Board.

**11. Next Meeting Date is Scheduled for: January 1, 2018**

**12. Adjournment**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

*/s/ Jennifer Suda*

*LAVTA, Administrative Assistant*

*11/30/2017*

*Date*

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director*

*Livermore Amador Valley Transit Authority*

*1362 Rutan Court, Suite 100*

*Livermore, CA 94551*

*Fax: 925.443.1375*

*Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*