

STAFF REPORT

SUBJECT: Set Board of Director Meeting Dates for 2018

FROM: Tamara Edwards, Director of Finance

DATE: December 4, 2017

Action Requested

Set dates for all regularly scheduled meetings of the Board of Directors for the upcoming calendar year 2018.

Background

The Authority Bylaws state that meetings of the Board of Directors will occur on the first Monday of each month. However, each year, one or two meetings are rescheduled to accommodate meetings that fall on a holiday or on the day before or after a holiday. Rather than rescheduling these meetings on a month by month basis, we are asking the Board of Directors to adopt the following calendar of meetings for the entire year.

January 8, 2018 (New Year's Day Holiday observed on Monday, January 1, 2018)

February 5, 2018

March 5, 2018

April 2, 2018

May 7, 2018

June 4, 2018

July 2, 2018

August 6, 2018

September 10, 2018 (Labor Day Holiday falls on Monday, September 3, 2018)

October 1, 2018

November 5, 2018

December 3, 2018

Recommendation

Staff recommends the Board of Directors adopt the above meeting calendar for 2018.

Approved: _____