

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: February 5, 2018

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore CA

TIME: 4:00pm

AGENDA

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. January Wheels Accessible Advisory Committee Minutes Report

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. **Minutes of the January 8, 2018 Board of Directors meeting.**
- B. **Treasurer's Report for the month of December 2017**

Recommendation: Staff recommends approval of the December 2017 Treasurer's Report.

- C. **Wheels Service to the 2018 Alameda County Fair**

Recommendation: The Projects & Service Committee recommends the Board approve operating a dedicated, hourly shuttle service between the East Dublin/Pleasanton BART

station and the Fairgrounds during the 2018 Alameda County Fair, as outlined above.

D. 2018 Legislative Program

Recommendation: Staff recommends the Board of Directors approve Resolution 02-2018 affirming LAVTA's 2018 Legislative Program.

E. Resolution in Support of Application for FY 17-18 Funding through the State Transit Assistance State of Good Repair Program

Recommendation: Staff recommends the Board of Directors approve Resolution 03-2018 in support of an allocation request to Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

6. Livermore Railroad Depot Relocation and Rehabilitation Project Update

Recommendation: None – Information only.

7. Agreement with GoMentum Station for Management of Shared Autonomous Vehicle Project

Recommendation: Staff recommendation is to approve the Agreement with GoMentum Station for Management of the Shared Autonomous Vehicles (SAV) project in a form to be approved by Legal Counsel.

8. Dial-A-Ride Passenger Survey of 2017

Recommendation: None – Information only.

9. Executive Director's Report

10. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

11. Next Meeting Date is Scheduled for: March 5, 2018

12. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

LAVTA, Administrative Assistant

2/1/2018

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

Executive Director

Livermore Amador Valley Transit Authority

1362 Rutan Court, Suite 100

Livermore, CA 94551

Fax: 925.443.1375

Email: frontdesk@lavta.org

AGENDA

ITEM 4

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

WHEELS Accessible Advisory Committee

DATE: Wednesday, January 3, 2018

PLACE: Dublin Library- Program Room
200 Civic Plaza, Dublin, CA 94568

TIME: 3:30 p.m.

DRAFT MINUTES

1. Call to Order

The WAAC Chair Herb Hastings called the meeting to order at 3:35 pm.

Members Present:

Russ Riley	City of Livermore
Connie Mack	City of Dublin
Shawn Costello	City of Dublin
Carmen Rivera-Hendrickson	City of Pleasanton
Regina Linse	City of Pleasanton
Sue Tuite	City of Pleasanton – Alternate
Herb Hastings	County of Alameda
Melanie Henry	Social Services Member
Amy Mauldin	Social Services Member

Staff Present:

Christy Wegener	LAVTA
Kadri Kulm	LAVTA
Jonathan Steketee	MTM
Lindsay Bookhammer	MTM
Drennen Shelton	MTC
Rachel Prater	City of Pleasanton

2. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)

None.

3. MTC draft Coordinated Public Transit-Human Services Transportation Plan presentation (D. Shelton)

Drennen Shelton from MTC provided an overview of the draft Coordinated Public Transit-Human Services Transportation Plan.

The committee members provided the following comments on the draft plan:

- 1) Same day accessible service is generally lacking in the Tri-Valley and across the region. This also include options for wheelchair breakdown services.
- 2) Expansion of low-income youth fare is highly desired, especially a continuation of the pilot-Alameda County Student Transit Pass Program, funded for three years through Measure BB.
- 3) From a consumer's perspective, there is a lack of standardization of administration of ADA-services throughout the MTC region. Development a standard paratransit ID card that can be used throughout all systems in the Bay Area and beyond is highly desired.
- 4) Improvement of transfers and coordination between providers for regional trips.
- 5) Expansion of LAVTA's Go Dublin pilot, which utilizes Transportation Network Companies, to other areas in the Tri-Valley. TNCs offer a more cost-effective way to provide paratransit trips for able individuals. Encouraging TNCs to include wheelchair accessible vehicles is ideal for equitable service. The convenience of on-demand paratransit rides is highly desired.
- 6) Incorporation of Mobility Management Programs is a great strategy; it could be beneficial to mirror a Mobility Management Program or software already in place in another region.

Other comments made were in respect to the current wheelchair tie-down system on the newest Wheels buses, which one WAAC member doesn't like. The Committee discussed the comment with MTC and it was determined that it was too specific to be included in the Coordinated Plan. LAVTA Staff will be following up with the WAAC member to continue to understand concerns.

There was a motion that WAAC send a letter to MTC with their comments on the draft plan.

Approved.

Mack/Costello

4. Minutes of the November 1, 2017 meetings of the Committee

There was one edit requested of the minutes: to add '17' to FY17/18 to the quarterly operations report

Approved.

Mack/Tuite

Costello abstained

5. Chair's Message

The Chair Herb Hastings asked for committee members' feedback on whether to draft a letter on behalf of the WAAC to the LAVTA board supporting the Go Dublin program and its potential expansion to Livermore and Dublin. The committee members thought a letter to the board is a good idea. Staff reminded the WAAC that there is an ongoing study to evaluate the effectiveness of the Go Dublin pilot and to see how it might be expanded. Staff suggested the WAAC provide a letter of support to the Board when the study recommendations are finalized.

Herb also asked for committee members' feedback on wheatear to actively recruit for Livermore WAAC membership as there are unfilled seats available. Staff said the agency received one application from a Livermore resident who attended the Livermore Mobility Management workshop. There will be open recruitment for the WAAC membership in Spring 2018.

8. FY 2018 First Quarter Operations Report

Staff provided Dial-A-Ride operations report for the first quarter of FY18, which covered the months of July, August and September of 2017.

9. PAPCO Report

This item was postponed until committee's next meeting in March.

8. Dial-A-Ride Issues – Suggestions for Changes

Sue Tuite said that the reservationists keep asking the spelling of her name.

Shawn Costello said he went out at 2pm on the WAAC meeting day to catch his DAR ride, waited until 2:25pm, and then left. He later found out he was recorded as no-show.

Carmen Rivera-Hendrickson reported that she has heard many customer complaints and a lot of them have to do with very late pickups. Also, some riders have called several times and are being told that the times they want are not available

9. Fixed Route Issues – Suggestions for Changes

Carmen Rivera-Hendrickson said that there are wheelchair securement issues on 1600 buses. Staff responded that the incident reported at the November meeting was a driver training issue. Staff will follow up with Carmen.

10. Adjournment

The meeting adjourned at 4:57pm. The next meeting is March 7th.

AGENDA

ITEM 5 A

MINUTES OF THE JANUARY 8, 2018 LAVTA BOARD MEETING

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Karla Brown at 4:01pm

2. Roll Call of Members

Members Present

David Haubert – Mayor, City of Dublin
Don Biddle – Vice Mayor, City of Dublin
Kathy Narum – Councilmember, City of Pleasanton
Karla Brown – Councilmember, City of Pleasanton
Steven Spedowfski – Councilmember, City of Livermore
Bob Coomber – Councilmember, City of Livermore
Scott Haggerty – Supervisor, County of Alameda

Members Absent

Jerry Pentin – Vice Mayor, City of Pleasanton

3. Meeting Open to Public

No Comments.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. Minutes of the December 4, 2017 Board of Directors meeting.**
- B. Treasurer's Report for the month of November 2017**

The Board of Directors approved the November 2017 Treasurer's Report.

Approved: Biddle/Haubert

Aye: Biddle, Haubert, Narum, Brown, Coomber, Haggerty, Spedowfski

No: None

Absent: Pentin

5. Appointment of LAVTA Board Member to Innovate 680

The Board of Directors appointed Karla Brown to the Innovate 680 Policy Advisory Committee.

Approved: Haubert/Spedowfski

Aye: Biddle, Haubert, Narum, Brown, Coomber, Haggerty, Spedowfski

No: None

Absent: Pentin

6. Appointment of LAVTA Board Members to SAV Steering Committee

The Board of Directors appointed Scott Haggerty and Don Biddle to serve on the SAV Steering Committee that will be comprised of two LAVTA Board Members and two CCCTA Board Members.

Approved: Haubert/Spedowski

Aye: Biddle, Haubert, Narum, Brown, Coomber, Haggerty, Spedowski

No: None

Absent: Pentin

7. Submittal of TIRCP Grant Application

Councilmember Karla Brown asked for public comment on this agenda item.

Robert Allen addressed the Board of Directors acknowledging the proposed 34 million dollar parking garage facility to accommodate 398 cars. Mr. Allen commented that the Alameda County Transportation Commission estimated the cost of 3 million roughly 1/10th of the amount of the 34 million dollars to park 20% (500) more cars. Mr. Allen hopes that the Airway Park-N-Ride is expanded to 500 cars, as proposed by the Alameda County Transportation Commission.

Mayor David Haubert thanked Assemblywoman Catharine Baker and Supervisor Haggerty for the creative solution for parking, but wants to be clear that the preferred alternative for the parking garage is the original BART plan. Mayor David Haubert stated that at the end of the day Dublin will have a parking garage that is adjacent to residential units in the transit center and they are thankful for that, but it is not the preferred alternative. Vice Mayor Don Biddle commented that the original BART plan had 540 spaces and this alternative would be somewhat smaller. Supervisor Scott Haggerty was uncertain of the original BART plan for parking spaces and asked Marianne Payne for clarification. Marianne Payne clarified that in September 2016 the BART General Manager provided a letter that stated the BART proposal was for 540 spaces. Supervisor Scott Haggerty explained that BART does not want to build the parking garage. Additionally, BART is actively lobbying in Sacramento to take away City rights for land use at BART stations.

The Board of Directors provided the Executive Director with signature authorization to approve and submit a TIRCP application to fund a parking garage adjacent to the Dublin/Pleasanton BART station. Said parking garage will be planned, constructed, operated, maintained and owned by the County of Alameda.

Approved: Haggerty/Haubert

Aye: Biddle, Haubert, Narum, Brown, Coomber, Haggerty, Spedowski

No: None

Absent: Pentin

8. Management Action Plan

Executive Director Michael Tree provided the Board of Directors the Management Action Plan. Executive Director Michael Tree highlighted that ridership and On-Time Performance (OTP) is up over last year, LAVTA is meeting all runs in the morning routes, a lot of the personnel issues are resolved, and there is a new Dublin shelter on a School Tripper Route. LAVTA received three proposals for the Operations and Maintenance procurement and interviews will take place soon. On the negative side Paratransit is really struggling with labor issues and OTP. During

LAVTA's Paratransit struggles the Customer Satisfaction Survey is being conducted and our struggles will be reflected in the Staff Report next month. LAVTA is working with MTM and subcontractors to resolve issues. The SAV agreement will be worked on by LAVTA and GoMentum Station over the next 3-4 weeks and will be brought to the Board in February.

Supervisor Scott Haggerty asked if the City of Livermore is in charge of the Historic Train Depot interior restoration. Executive Director Michael Tree stated that the City of Livermore is in charge of restoring the Historic Train Depot and that the only area LAVTA leased is where the dispatch and Customer Service will be. Supervisor Scott Haggerty would like an update from the City of Livermore regarding the interior of the Historic Train Depot. Councilmember Steven Spedowfski stated that LAVTA can request the City of Livermore to give a presentation on the Historic Train Depot plans and update.

9. Matters Initiated by the Board of Directors

None.

10. Next Meeting Date is Scheduled for: February 5, 2018

11. Adjournment

Meeting adjourned at 4:27pm

AGENDA

ITEM 5 B

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for December 2017

FROM: Tamara Edwards, Finance and Grants Manager

DATE: February 5, 2018

Action Requested

Review and approve the LAVTA Treasurer's Report for December 2017.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance December 1, 2017	\$122,886.39
Payments made	\$1,106,801.45
Deposits made	\$12,865,787.02
Ending balance December 31, 2017	\$11,881,871.96

Farebox account activity (106):

Beginning balance December 1, 2017	\$121,689.45
Deposits made	\$70,613.25
Ending balance December 31, 2017	\$192,302.70

LAIF investment account activity (135):

Beginning balance December 1, 2017	\$665,679.23
Ending balance December 31, 2017	\$665,679.23

Operating Expenditures Summary:

As this is the six month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 50.00%. The agency is at 42.94% overall.

Operating Revenues Summary:

While expenses are at 42.94%, revenues are at 67.3%, providing for a healthy cash flow.

Recommendation

Staff recommends the Board approve the December 2017 Treasurer's report.

Attachments:

1. December 2017 Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
December 31, 2017**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	11,881,872	
106 CASH - FIXED ROUTE ACCOUNT	192,303	
107 Clipper Cash	862,281	
120 ACCOUNTS RECEIVABLE	1,603,264	
135 INVESTMENTS - LAIF	662,082	
150 PREPAID EXPENSES	(6,689)	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	380,844	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	57,730,810	
TOTAL ASSETS		73,843,550

LIABILITIES:

205 ACCOUNTS PAYABLE	329,117	
211 PRE-PAID REVENUE	1,904,019	
21101 Clipper to be distributed	653,765	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(0)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(331)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	285	
22090 WORKERS' COMPENSATION PAYABLE	3,528	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	886,251	
23104 Deferred Inflow- Pension Related	79,607	
23103 INSURANCE CLAIMS PAYABLE	75,889	
23102 UNEMPLOYMENT RESERVE	8,300	
TOTAL LIABILITIES		3,940,455

FUND BALANCE:

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	70,519,984	
30401 SALE OF BUSES & EQUIPMENT	55,390	
FUND BALANCE	4,140,251	
TOTAL FUND BALANCE		69,903,094
TOTAL LIABILITIES & FUND BALANCE		73,843,550

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
December 31, 2017**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,473,687	151,659	693,066	780,621	47.0%
4020000	Business Park Revenues	203,170	33,862	84,654	118,516	41.7%
4020500	Special Contract Fares	399,028	0	187,236	211,792	46.9%
4020500	Special Contract Fares - Paratransit	42,000	4,715	18,282	23,718	43.5%
4010200	Paratransit Passenger Fares	203,000	11,560	82,284	120,716	40.5%
4060100	Concessions	50,972	4,415	12,074	38,898	23.7%
4060300	Advertising Revenue	90,000	0	95,000	(5,000)	105.6%
4070400	Miscellaneous Revenue-Interest	6,000	0	1,797	4,203	30.0%
4070300	Non transportation revenue	56,400	0	24,377	32,023	100.0%
4090100	Local Transportation revenue (TFCA RTE B	479,000	0	0	479,000	100.0%
4099100	TDA Article 4.0 - Fixed Route	9,778,570	584,967	9,778,570	-	100.0%
4099500	TDA Article 4.0-BART	98,995	8,120	53,902	45,093	54.4%
4099200	TDA Article 4.5 - Paratransit	133,864	11,811	84,881	48,983	63.4%
4099600	Bridge Toll- RM2, RM1	913,836	0	145,209	768,627	15.9%
4110100	STA Funds-Paratransit	56,773	14,193	14,193	42,580	25.0%
4110500	STA Funds- Fixed Route BART	591,679	0	0	591,679	0.0%
4110100	STA Funds-pop	592,225	296,112	296,112	296,113	50.0%
4110100	STA Funds- rev	173,758	0	0	173,758	0.0%
4110100	STA Funds- Lifeline	-	0	0	-	#DIV/0!
4130000	FTA Section 5307 Preventative Maint.	444,777	0	0	444,777	100.0%
4130000	FTA Section 5307 ADA Paratransit	342,169	0	0	342,169	0.0%
4130000	FTA TPI	104,000	0	0	104,000	100.0%
4130000	FTA JARC and NF	-	0	421	(421)	#DIV/0!
4130000	FTA 5311	-	0	0	-	#DIV/0!
4640500	Measure B Gap		0	0	-	100.0%
4640500	Measure B Express Bus	100,000	0	0	100,000	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	905,892	101,135	350,465	555,427	38.7%
4640100	Measure B Paratransit Funds-Paratransit	170,441	74,090	121,001	49,440	71.0%
4640200	Measure BB Paratransit Funds-Fixed Route	670,032	19,028	201,281	468,751	30.0%
4640200	Measure BB Paratransit Funds-Paratransit	285,657	31,587	109,287	176,370	38.3%
TOTAL REVENUE		18,365,925	1,347,254	12,354,091	6,011,834	67.3%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
December 31, 2017**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,362,014	\$110,193	\$688,108	\$673,906	50.52%
502 00	Personnel Benefits	\$942,989	\$20,033	\$354,396	\$588,593	37.58%
503 00	Professional Services	\$936,878	\$700	\$178,845	\$758,033	19.09%
503 05	Non-Vehicle Maintenance	\$636,214	\$5,819	\$281,914	\$354,300	44.31%
503 99	Communications	\$9,500	(\$4)	\$961	\$8,539	10.12%
504 01	Fuel and Lubricants	\$1,174,700	\$16,377	\$321,232	\$853,468	27.35%
504 03	Non contracted vehicle maintenance	\$19,550	\$0	\$250	\$19,300	1.28%
504 99	Office/Operating Supplies	\$28,700	\$58	\$33,597	(\$4,897)	117.06%
504 99	Printing	\$54,500	\$686	\$9,489	\$45,011	17.41%
505 00	Utilities	\$276,000	\$16,077	\$80,874	\$195,126	29.30%
506 00	Insurance	\$637,238	\$430	\$463,669	\$173,569	72.76%
507 99	Taxes and Fees	\$302,000	\$1,460	\$32,862	\$269,138	10.88%
508 01	Purchased Transportation Fixed Route	\$9,338,719	\$744,250	\$4,516,354	\$4,832,390	48.36%
2-508 02	Purchased Transportation Paratransit	\$1,994,500	\$123,980	\$834,692	\$1,159,808	41.85%
508 03	Purchased Transportation WOD	\$75,000	\$0	\$13,859	\$61,141	18.48%
509 00	Miscellaneous	\$434,323	\$4,612	\$39,021	\$395,302	8.98%
509 02	Professional Development	\$38,100	\$762	\$10,164	\$27,936	26.68%
509 08	Advertising	\$95,000	\$7,005	\$22,322	\$72,678	23.50%
TOTAL		\$18,355,925	\$1,052,439	\$7,882,610	\$10,483,340	42.94%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
December 31, 2017

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	0	85,000	0.00%
4091794	Bus stop improvements	212,461	0	0	212,461	0.00%
4092394	TDA Bus replacement	2,738,770	0	2,180,508	558,262	79.62%
4090994	TDA IT Upgrades and Replacements	35,000	0	0	35,000	0.00%
4090794	TDA Transit Center Improvements	273,493	0	0	273,493	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	30,000	0	0	30,000	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
4090894	TDA TPI	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	175,000	0	0	175,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	144,800	0	0	144,800	0.00%
4092396	Bridge Tolls Bus Replacement	535,578	0	0	535,578	0.00%
4091701	CTC CIP Shelters	1,600,000	0	0	1,600,000	0.00%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
4111700	PTMISEA Shelters and Stops	117,539	0	0	117,539	0.00%
41124	Prob 1B Security upgrades	36,696	0	0	36,696	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	126,507	0	0	126,507	0.00%
41105	PTMISEA Office improvements	177,390	0	0	177,390	0.00%
41308	TPI	504,564	0	0	504,564	0.00%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
41304	FTA BRT	300,000	0	0	300,000	0.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
41323	FTA Bus replacements	12,312,300	11,586,267	11,586,267	726,033	94.10%
TOTAL REVENUE		21,724,994	11,586,267	13,766,775	7,958,219	63.37%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
December 31, 2017

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	85,000	0	51,395	33,605	60.46%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	512,000	0	0	512,000	0.00%
5550407	BRT	-	0	13,881	(13,881)	#DIV/0!
5550507	Office and Facility Equipment	277,390	0	51,598	225,792	18.60%
5550607	511 Integration	-	0	0	0	#DIV/0!
	TSP upgrade	1,140,000	0	0	1,140,000	0.00%
5550807	Dublin TPI project	570,564	0	313,666	256,898	54.97%
5550907	IT Upgrades and replacement	35,000	0	5,071	29,929	14.49%
5551007	Transit Center Upgrades and Improvements	400,000	0	0	400,000	0.00%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	0	0	500,000	0.00%
5551707	Bus Shelters and Stops	2,230,000	0	0	2,230,000	0.00%
5552007	Major component rehab	30,000	0	6,201	23,799	20.67%
5552107	Rebranding bus wrap	175,000	0	0	175,000	0.00%
5552307	Bus replacement	15,586,648	0	13,693,061	1,893,587	87.85%
5552407	Security upgrades	36,696	0	0	36,696	0.00%
555??07	Transit Capital	100,000	0	14,384	85,616	14.38%
TOTAL CAPITAL EXPENDITURES		21,724,994	0	14,149,258	7,575,736	65.13%
FUND BALANCE (CAPITAL)		0.00	11,586,267	(382,483)		
FUND BALANCE (CAPTIAL & OPERATING)		0.00	11,882,800	4,099,024		

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
January 25, 2018

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:
80-01-002

// [Tran Type Definitions](#)

December 2017 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	665,893.94
Total Withdrawal:	0.00	Ending Balance:	665,893.94

REPORT.: Jan 25 18 Thursday
 RUN....: Jan 25 18 Time: 08:39
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 12-17 BANK ACCOUNT 105

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-17	H7979	12/01/17	TAX91 (VIVIAN MARIE MILLER)		159.99	.00	159.99	TAX91, PARATAXI REIMBURSE
	H7980	12/15/17	TAX99 (SAEED TIRMIZI)		132.81	.00	132.81	TAX99, PARATAXI REIMBURSE
	H7981	12/01/17	TAX07 (ASMA SYEDA)		27.63	.00	27.63	TAX07, PARATAXI REIMBURSE
	H7982	12/01/17	TX161 (JYOTSNA MEHTA)		77.38	.00	77.38	TX161, PARATAXI REIMBURSE
	H7983	12/01/17	TX137 (HIMATLAL R MEHTA)		103.06	.00	103.06	TX137, PARATAXI REIMBURSE
	H7984	12/08/17	EFT01 (ELECTRONIC FUND TRANSFERS)		7,573.31	.00	7,573.31	EFT01, FEDERAL TAXES 11/1
	H7985	12/08/17	EMP01 (EMPLOYMENT DEVEL DEPT)		2,491.32	.00	2,491.32	EMP01, STATE TAX 11/18-12
	H7986	12/08/17	PER04 (CALPERS RETIREMENT SYSTEM)		881.17	.00	881.17	PER04, PERS 457 CONTRIBUT
	H7987	12/07/17	PER01 (PERS)		3,094.78	.00	3,094.78	PER01, PERS CLASSIC CONTR
	H7988	12/08/17	PER01 (PERS)		2,827.05	.00	2,827.05	PER01, PERS NEW CONTRIBUT
	H7989	12/08/17	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		36,760.71	.00	36,760.71	DIR02, PR DIRECT DEPOSIT
	H7990	12/15/17	CAL04 (CALIFORNIA WATER SERVICE)		54.39	.00	54.39	CAL04, 3616555555, TC WAT
	H7991	12/15/17	CAL04 (CALIFORNIA WATER SERVICE)		494.00	.00	494.00	CAL04, 9098655555, MOA WA
	H7992	12/15/17	CAL04 (CALIFORNIA WATER SERVICE)		64.28	.00	64.28	CAL04, 2575555555, TC FIR
	H7993	12/15/17	CAL04 (CALIFORNIA WATER SERVICE)		362.55	.00	362.55	CAL04, 4616555555, TC IRR
	H7994	12/15/17	CAL04 (CALIFORNIA WATER SERVICE)		614.09	.00	614.09	CAL04, 0198655555, BUS WA
	H7995	12/15/17	PAC01 (AT&T)		161.77	.00	161.77	PAC01,ACCT #925-243-9029,
	H7996	12/15/17	PAC01 (AT&T)		350.45	.00	350.45	PAC01,ACCT #436-951-0106,
	H7997	12/15/17	PAC01 (AT&T)		32.94	.00	32.94	PAC01,ACCT #232-351-626,C
	H7998	12/15/17	MTM01 (MEDICAL TRANSPORTATION MANAG	128,049.85	.00	128,049.85	MTM01, OCT-17 MONTHLY SER	
	H7999	12/15/17	MVT01 (MV TRANSPORTATION, INC.)	85,635.19	.00	85,635.19	MVT01, OCT-17 FIXED ROUTE	
	H8000	12/15/17	MVT01 (MV TRANSPORTATION, INC.)	347,235.80	.00	347,235.80	MVT01, 79765, DEC-17 1ST	
	H8001	12/15/17	EDW01 (TAMARA EDWARDS)		310.30	.00	310.30	EDW01, 11/29-12/1/17 Calt
	H8002	12/15/17	EDW01 (TAMARA EDWARDS)		148.00	.00	148.00	EDW01, 12/14-12/15/17 PER
	H8003	12/15/17	WEG01 (CHRISTY WEGENER)		148.00	.00	148.00	WEG01, 12/14-12/15/17 PER
	H8004	12/15/17	CAL15 (CALTRONICS BUSINESS SYS)		597.63	.00	597.63	CAL15, 2407896, BIZHUB TH
	H8005	12/15/17	CIT07 (CITY OF LIVERMORE - WATER)		143.85	.00	143.85	CIT07, 138430-01, ATLANTI
	H8006	12/15/17	CIT07 (CITY OF LIVERMORE - WATER)		52.24	.00	52.24	CIT07, 139361-00, ATLANTI
	H8007	12/15/17	CIT07 (CITY OF LIVERMORE - WATER)		19.75	.00	19.75	CIT07, 139399-00, ATLANTI
	H8008	12/15/17	CIT07 (CITY OF LIVERMORE - WATER)		13.49	.00	13.49	CIT07 138432-00, ATLLANTI
	H8009	12/15/17	TX143 (KIM BRETOI)		126.30	.00	126.30	TX143, PARATAXI REIMBURSE
	H8010	12/15/17	TAX67 (CHRISTEL RAGER)		201.45	.00	201.45	TAX67, PARATAXI REIMBURSE
	H8011	12/15/17	PAC02 (PACIFIC GAS AND ELECTRIC)	5,488.91	.00	5,488.91	PAC02, 5809326332-3, MOA	
	H8012	12/15/17	PAC02 (PACIFIC GAS AND ELECTRIC)	1,491.68	.00	1,491.68	PAC02, 6062256368-6, ATLA	
	H8013	12/15/17	PAC02 (PACIFIC GAS AND ELECTRIC)	604.45	.00	604.45	PAC02, 7264840356-5, RAPI	
	H8014	12/15/17	CAL04 (CALIFORNIA WATER SERVICE)	85.71	.00	85.71	CAL04, 5755555555, CONTRA	
	H8015	12/15/17	CAL04 (CALIFORNIA WATER SERVICE)	85.71	.00	85.71	CAL04, 4755555555, MOA FI	
	H8016	12/15/17	VER01 (VERIZON WIRELESS)	1,331.80	.00	1,331.80	VER01, 9796793043, 10/23-	
	H8017	12/15/17	MTM01 (MEDICAL TRANSPORTATION MANAG	11,795.00	.00	11,795.00	MTM01, MTM-112099 11/15-1	
	H8018	12/15/17	WEG01 (CHRISTY WEGENER)		170.82	.00	170.82	WEG01, DEC-17 EXPENSE REI
	H8019	12/15/17	KUL01 (KADRI KULM)		35.96	.00	35.96	KUL01, DEC-17 EXPENSE REI
	H8020	12/15/17	TX152 (ALBERTA PILLIOD)		40.00	.00	40.00	TX152, PARATAXI REIMBURSE
	H8021	12/15/17	TAX72 (JUSTIN HART)		173.19	.00	173.19	TAX72, PARATAXI REIMBURSE
	H8022	12/15/17	MER01 (MERCHANT SERVICES)		153.03	.00	153.03	MER01, NOV-17 MOA CC FEES
	H8023	12/15/17	MER01 (MERCHANT SERVICES)		138.21	.00	138.21	MER01, NOV-17 TC CC FEES
	H8024	12/31/17	BID01 (DON BIDDLE)		100.00	.00	100.00	BID01, DEC-17 BOD STIPEND
	H8025	12/31/17	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, DEC-17 BOD STIPEND
	H8026	12/31/17	HAG01 (SCOTT HAGGERTY)		100.00	.00	100.00	HAG01, DEC-17 BOD STIPEND
	H8027	12/31/17	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, DEC-17 BOD STIPEND
	H8028	12/31/17	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, DEC-17 BOD STIPEND
	H8029	12/31/17	SPE04 (STEVEN G. SPEDOWFSKI)		100.00	.00	100.00	SPE04, DEC-17 BOD STIPEND
	H8030	12/31/17	COO03 (BOB COOMBER)		100.00	.00	100.00	COO03, DEC-17 BOD STIPEND
	H8031	12/31/17	MVT01 (MV TRANSPORTATION, INC.)	347,235.80	.00	347,235.80	MVT01,79766, DEC-17 2ND I	
	H8032	12/20/17	PER04 (CALPERS RETIREMENT SYSTEM)	948.51	.00	948.51	PER04, PERS 457 CONTRIBUT	
	H8033	12/20/17	PER01 (PERS)	2,827.05	.00	2,827.05	PER01, PERS NEW CONTRIBUT	
	H8034	12/20/17	PER01 (PERS)	3,094.78	.00	3,094.78	PER01, PERS CLASSIC CONTR	
	H8035	12/20/17	EMP01 (EMPLOYMENT DEVEL DEPT)	3,199.02	.00	3,199.02	EMP01, STATE TAX 12/2-12/	
	H8036	12/20/17	EFT01 (ELECTRONIC FUND TRANSFERS)	10,473.41	.00	10,473.41	EFT01, FEDERAL TAX 12/2-1	
	H8037	12/20/17	DIR02 (DIRECT DEPOSIT OF PAYROLL CH	43,371.86	.00	43,371.86	DIR02, PR DIRECT DEPOSIT	
	H8038	12/31/17	CIT07 (CITY OF LIVERMORE - WATER)		36.53	.00	36.53	CIT07, 138431-00, ATLANTI
	H8039	12/31/17	CIT07 (CITY OF LIVERMORE - WATER)		121.93	.00	121.93	CIT07, 139388-00, BUS WAS
	H8040	12/31/17	TAX32 (SUE TSANG)		198.26	.00	198.26	TAX32, PARATAXI REIMBURSE
	H8041	12/31/17	TX180 (SONJA BEN-DOR)		36.13	.00	36.13	TX180, PARATAXI REIMBURSE
	H8042	12/31/17	TAX91 (VIVIAN MARIE MILLER)		159.59	.00	159.59	TAX91, PARATAXI REIMBURSE
	018458	12/18/17	TX108 (WILBUR & FLORENCE KRAUS)		(32.73)	.00	(32.73)	Ck# 018458 Reversed
	019043	12/18/17	TX126 (DOROTHY NETHERCOTT)		(73.10)	.00	(73.10)	Ck# 019043 Reversed
	019197	12/18/17	TX150 (SARA ULRICH)		(40.00)	.00	(40.00)	Ck# 019197 Reversed
	019228	12/18/17	TIC07 (TIM NEUMANN)		(16.00)	.00	(16.00)	Ck# 019228 Reversed
	019296	12/18/17	TX154 (CHANDRA KHETRAPAL)		(40.00)	.00	(40.00)	Ck# 019296 Reversed
	019365	12/18/17	TX158 (MARGARITA UMANSKAYA)		(24.01)	.00	(24.01)	Ck# 019365 Reversed
	019418	12/18/17	REE02 (CORINE REED)		(18.50)	.00	(18.50)	Ck# 019418 Reversed
	019507	12/18/17	TX167 (SETH EMERY)		(20.00)	.00	(20.00)	Ck# 019507 Reversed
	019537	12/18/17	TX168 (EVELYN WRIGHT)		(137.75)	.00	(137.75)	Ck# 019537 Reversed
	019621	12/18/17	CIT01 (CITY OF LIVERMORE)		(295.00)	.00	(295.00)	Ck# 019621 Reversed
	020304	12/13/17	AIM01 (AIM TO PLEASE JANITORIAL SER		2,000.00	.00	2,000.00	Automatic Generated Check
	020305	12/13/17	ART01 (ART'S SECURITY LOCKSMITH)		60.00	.00	60.00	Automatic Generated Check
	020306	12/13/17	ATT03 (AT&T)		961.93	.00	961.93	Automatic Generated Check
	020307	12/13/17	CAL02 (CALACT)		955.00	.00	955.00	Automatic Generated Check
	020308	12/13/17	CAL13 (CALIFORNIA TRANSIT)		562.44	.00	562.44	Automatic Generated Check
	020309	12/13/17	CAS01 (LAVTA)		350.00	.00	350.00	Automatic Generated Check
	020310	12/13/17	CIT06 (CITY OF LIVERMORE SEWER)		29.67	.00	29.67	Automatic Generated Check
	020311	12/13/17	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	020312	12/13/17	EME01 (EMERALD LANDSCAPE CO INC)		2,287.00	.00	2,287.00	Automatic Generated Check
	020313	12/13/17	FEH01 (FEHR & PEERS)		9,576.00	.00	9,576.00	Automatic Generated Check
	020314	12/13/17	FLU01 (FLUENT LANGUAGE SOLUTIONS)		303.22	.00	303.22	Automatic Generated Check
	020315	12/13/17	HOT01 (HOTSYPACIFIC)		684.58	.00	684.58	Automatic Generated Check
	020316	12/13/17	KKI01 (ALPHA MEDIA LLC)		7,300.00	.00	7,300.00	Automatic Generated Check
	020317	12/13/17	LIV01 (LIVERMORE SANITATION INC)		2,315.68	.00	2,315.68	Automatic Generated Check
	020318	12/13/17	PRO06 (PROFORMA J.C.L. PRINT ASSOCI		686.48	.00	686.48	Automatic Generated Check
	020319	12/13/17	SCF01 (SC FUELS)		16,720.20	.00	16,720.20	Automatic Generated Check
	020320	12/13/17	SHA02 (SHAMROCK OFFICE SOLUTIONS)		30.14	.00	30.14	Automatic Generated Check

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LAVTA
Month End Cash Disbursements Report
Prior Period Report for 12-17 BANK ACCOUNT 105

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-17	020321	12/13/17	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	020322	12/13/17	TEL01 (TPx COMMUNICATIONS)		1,959.46	.00	1,959.46	Automatic Generated Check
	020323	12/13/17	TX162 (SANDRA LANGLOTZ)		276.51	.00	276.51	Automatic Generated Check
	020324	12/13/17	SDG01 (STEER DAVIES & GLEAVE INC.)		3,265.00	.00	3,265.00	Automatic Generated Check
	020325	12/13/17	TX128 (KATHY HANDEL)		62.05	.00	62.05	Automatic Generated Check
	020326	12/13/17	TX133 (SAROJA IYER)		122.00	.00	122.00	Automatic Generated Check
	020327	12/13/17	TX173 (ADELE WRIGHT)		48.24	.00	48.24	Automatic Generated Check
	020328	12/13/17	TX188 (ERHARD ZAPPE)		71.45	.00	71.45	Automatic Generated Check
	020329	12/13/17	TX189 (MARGIE BARNES)		30.20	.00	30.20	Automatic Generated Check
	020330	12/30/17	AGU01 (LUIS AGUILAR)		100.00	.00	100.00	Automatic Generated Check
	020331	12/30/17	CAD01 (JOSE A. CADENAS)		50.00	.00	50.00	Automatic Generated Check
	020332	12/30/17	CAM02 (VICTOR CAMA)		100.00	.00	100.00	Automatic Generated Check
	020333	12/30/17	CHA02 (SERGIO PEREZ CHAVARRIA)		50.00	.00	50.00	Automatic Generated Check
	020334	12/30/17	HER02 (MARTIN HERNANDEZ)		100.00	.00	100.00	Automatic Generated Check
	020335	12/30/17	HER03 (MARIBEL L. CASTRO HERNANDEZ)		100.00	.00	100.00	Automatic Generated Check
	020336	12/30/17	LOK01 (EMMANUEL LOKULA)		50.00	.00	50.00	Automatic Generated Check
	020337	12/30/17	LOR01 (JOSHUA MATTHEW LORD)		50.00	.00	50.00	Automatic Generated Check
	020338	12/30/17	MOR03 (MARIO GERADO MARTINEZ MORALE		50.00	.00	50.00	Automatic Generated Check
	020339	12/30/17	MOR04 (CARMEN MORALES)		50.00	.00	50.00	Automatic Generated Check
	020340	12/30/17	MOR05 (JOSE MORALES)		50.00	.00	50.00	Automatic Generated Check
	020341	12/30/17	OLG01 (VIANEY OLGUIN)		50.00	.00	50.00	Automatic Generated Check
	020342	12/30/17	SAL03 (JOSE SALGUERO)		100.00	.00	100.00	Automatic Generated Check
Total for Bank Account 105 ----->					1,106,104.36	.00	1,106,104.36	
Grand Total of all Bank Accounts ----->					1,106,104.36	.00	1,106,104.36	

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LAVTA
 Month End Payable Activity Report
 Prior Period Report for 12-17

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-17	AGU01 (LUIS AGUILAR)	2017-CONT	12/31/17	01/30/18	A	100.00	AGU01, 2017 BUS DECORATION CONTEST PRIZE
12-17	AIM01 (AIM TO PLEASE JANITORIAL SE27-NOV-17		12/12/17	01/11/18	A	2000.00	AIM01, NOV-17 MONTHLY JANITORIAL SERVICE
12-17	ART01 (ART'S SECURITY LOCKSMITH)	78213	11/06/17	12/06/17	A	60.00	ART01, 78213, PO #6520 TC RESTROOM SERVICE C
12-17	ATT03 (AT&T)	781559300	11/19/17	12/19/17	A	961.93	ATT03, 781559300, NOV-17 INTERNET PRI
12-17	BID01 (DON BIDDLE)	DEC-2017H	12/31/17	01/30/18	A	100.00	BID01, DEC-17 BOD STIPEND
12-17	BRO03 (KARLA SUE BROWN)	DEC-2017H	12/31/17	01/30/18	A	100.00	BRO03, DEC-17 BOD STIPEND
12-17	CAD01 (JOSE A. CADENAS)	2017-CONT	12/31/17	01/30/18	A	50.00	CAD01, 2017 BUS DECORATION CONTEST PRIZE
12-17	CAL02 (CALACT)	2018-0143	12/13/17	01/12/18	A	955.00	CAL02, 2018-0143, 2018 MEMBERSHIP RENEWAL
12-17	CAL04 (CALIFORNIA WATER SERVICE)	198111617H	11/16/17	12/16/17	A	614.09	CAL04, 01986555555, BUS WASH 10/18-11/15/17
		257112917H	11/29/17	12/29/17	A	64.28	CAL04, 25755555555, TC FIRE 12/1-12/31/17
		361113017H	11/30/17	12/30/17	A	54.39	CAL04, 36165555555, TC WATER 10/28-11/29/17
		461113017H	11/30/17	12/30/17	A	362.55	CAL04, 46165555555, TC IRRG. 10/28-11/29/17
		475112917H	11/29/17	12/29/17	A	85.71	CAL04, 47555555555, MOA FIRE 12/1-12/31/17
		575112917H	11/29/17	12/29/17	A	85.71	CAL04, 57555555555, CONTRACTOR FIRE 12/1-12/31/17
		909111617H	11/16/17	12/16/17	A	494.00	CAL04, 90986555555, MOA WATER 10/18-11/15/17
						1760.73	
		Vendor's Total ----->				1760.73	
12-17	CAL13 (CALIFORNIA TRANSIT)	312017NOV	12/13/17	01/12/18	A	562.44	CAL13, 13-2017-NOV, NOV-17 INSURANCE CLAIMS
12-17	CAL15 (CALTRONICS BUSINESS SYS)	2407896H	12/07/17	01/06/18	A	597.63	CAL15, 2407896, BIZHUB THRU 12/7/2017
12-17	CAM02 (VICTOR CAMA)	2017-CONT	12/31/17	01/30/18	A	100.00	CAM02, 2017 BUS DECORATION CONTEST PRIZE
12-17	CAS01 (LAVTA)	17-HOLIDA	12/13/17	01/12/18	A	350.00	CAS01, 2017 LAVTA CONTRIBUTION TO WHEELS HOL
12-17	CHA02 (SERGIO PEREZ CHAVARRIA)	2017-CONT	12/31/17	01/30/18	A	50.00	CHA02, 2017 BUS DECORATION CONTEST PRIZE
12-17	CIT01 (CITY OF LIVERMORE)	L ST BANNu	12/18/17	/ /		295.00	Ck# 019621 Reversed
12-17	CIT06 (CITY OF LIVERMORE SEWER)	BW112117	11/21/17	12/21/17	A	29.67	CIT06, 138143-00, BUS WASH 10/17-11/21/17
12-17	CIT07 (CITY OF LIVERMORE - WATER)	361112117H	11/21/17	12/21/17	A	52.24	CIT07, 139361-00, ATLANTIS SEWER 10/17-11/21
		388120517H	12/05/17	01/04/18	A	121.93	CIT07, 139388-00, BUS WASH 11/7-12/5/17
		399112117H	11/21/17	12/21/17	A	19.75	CIT07, 139399-00, ATLANTIS SEWER 10/17-11/21
		430112117H	11/21/17	12/21/17	A	143.85	CIT07, 138430-01, ATLANTIS INDOOR 10/17-11/21
		431120517H	12/05/17	01/04/18	A	36.53	CIT07, 138431-00, ATLANTIS IRRG. 11/7-12/5/17
		432112117H	11/21/17	12/21/17	A	13.49	CIT07 138432-00, ATLANTIS FIRE 10/17-11/21/17
						387.79	
		Vendor's Total ----->				387.79	
12-17	COO03 (BOB COOMBER)	DEC-2017H	12/31/17	01/30/18	A	100.00	COO03, DEC-17 BOD STIPEND
12-17	DAY02 (DAY & NIGHT PEST CONTROL)	129885	11/29/17	12/29/17	A	218.00	DAY02, 129885, 11/28/17 RUTAN SERVICE
12-17	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20171201H	12/08/17	01/07/18	A	36760.71	DIR02, PR DIRECT DEPOSIT 11/18-12/1/17
		20171215H	12/20/17	01/19/18	A	43371.86	DIR02, PR DIRECT DEPOSIT 12/2-12/15/17
						80132.57	
		Vendor's Total ----->				80132.57	
12-17	EDW01 (TAMARA EDWARDS)	NOV-2017H	11/29/17	12/29/17	A	310.30	EDW01, 11/29-12/1/17 CalTIP STUDY REIMBURSE
		1214-1215H	12/14/17	01/13/18	A	148.00	EDW01, 12/14-12/15/17 PER DIEM-FTA TRIENNIAL
						458.30	
		Vendor's Total ----->				458.30	
12-17	EFT01 (ELECTRONIC FUND TRANSFERS)	20171201H	12/08/17	01/07/18	A	7573.31	EFT01, FEDERAL TAXES 11/18-12/1/17
		20171215H	12/20/17	01/19/18	A	10473.41	EFT01, FEDERAL TAX 12/2-12/15/17
						18046.72	
		Vendor's Total ----->				18046.72	

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LAVTA
 Month End Payable Activity Report
 Prior Period Report for 12-17

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-17	EME01 (EMERALD LANDSCAPE CO INC)	305431	12/01/17	12/31/17	A	1190.00	EME01, 305431, DEC-17 LANDSCAPING SERVICE
		306060	11/30/17	12/30/17	A	350.00	EME01, 306060, PO #6517 RUTAN IRRG. REPAIRS
		306062	11/30/17	12/30/17	A	372.00	EME01, 306062, PO #6518 TC IRRG. REPAIRS
		306063	11/30/17	12/30/17	A	375.00	EME01, 306063, PO #6519 ATLANTIS IRRG. REPAI
		Vendor's Total ----->				2287.00	
12-17	EMP01 (EMPLOYMENT DEVEL DEPT)	20171201H	12/07/17	01/06/18	A	2491.32	EMP01, STATE TAX 11/18-12/1/17
		20171215H	12/20/17	01/19/18	A	3199.02	EMP01, STATE TAX 12/2-12/15/17
		Vendor's Total ----->				5690.34	
12-17	FEH01 (FEHR & PEERS)	118951	12/05/17	01/04/18	A	9576.00	FEH01, 118951,RFP 2017-15 GO DUBLIN 10/28-11
12-17	FLU01 (FLUENT LANGUAGE SOLUTIONS)	1030270	11/30/17	12/30/17	A	303.22	FLU01, 1030270, PO #6491 ONSITE INTERPRETING
12-17	HAG01 (SCOTT HAGGERTY)	DEC-2017H	12/31/17	01/30/18	A	100.00	HAG01, DEC-17 BOD STIPEND
12-17	HAU01 (DAVID HAUBERT)	DEC-2017H	12/31/17	01/30/18	A	100.00	HAU01, DEC-17 BOD STIPEND
12-17	HER02 (MARTIN HERNANDEZ)	2017-CONT	12/31/17	01/30/18	A	100.00	HER02, 2017 BUS DECORATION CONTEST PRIZE
12-17	HER03 (MARIBEL L. CASTRO HERNANDEZ)	2017-CONT	12/31/17	01/30/18	A	100.00	HER03, 2017 BUS DECORATION CONTEST PRIZE
12-17	HOT01 (HOTSY PACIFIC)	56648	11/02/17	12/02/17	A	684.58	HOT01, 56648, PO #6516 REPAIR PRESSURE WASHE
12-17	KKI01 (ALPHA MEDIA LLC)	171187827	11/30/17	12/30/17	A	4300.00	KKI01, CC-1171187827, 11/6-11/26/17 RADIO AD
		171187840	11/30/17	12/30/17	A	3000.00	KKI01, IN-1171187840, 11/1-11/30/17 TARGETED
		Vendor's Total ----->				7300.00	
12-17	KUL01 (KADRI KULM)	DEC-2017 H	12/18/17	01/17/18	A	35.96	KUL01, DEC-17 EXPENSE REIMBURSE
12-17	LIV10 (LIVERMORE SANITATION INC)	944963	11/30/17	12/30/17	A	2315.68	LIV10, 944963, NOV-17 GARBAGE SERVICES
12-17	LOK01 (EMMANUEL LOKULA)	2017-CONT	12/31/17	01/30/18	A	50.00	LOK01, 2017 BUS DECORATION CONTEST PRIZE
12-17	LOR01 (JOSHUA MATTHEW LORD)	2017-CONT	12/31/17	01/30/18	A	50.00	LOR01, 2017 BUS DECORATION CONTEST PRIZE
12-17	MER01 (MERCHANT SERVICES)	TC113017H	12/01/17	12/31/17	A	138.21	MER01, NOV-17 TC CC FEES
		MOA113017H	12/01/17	12/31/17	A	153.03	MER01, NOV-17 MOA CC FEES
		Vendor's Total ----->				291.24	
12-17	MOR03 (MARIO GERADO MARTINEZ MORAL)	2017-CONT	12/31/17	01/30/18	A	50.00	MOR03, 2017 BUS DECORATION CONTEST PRIZE
12-17	MOR04 (CARMEN MORALES)	2017-CONT	12/31/17	01/30/18	A	50.00	MOR04, 2017 BUS DECORATION CONTEST PRIZE
12-17	MOR05 (JOSE MORALES)	2017-CONT	12/31/17	01/30/18	A	50.00	MOR05, 2017 BUS DECORATION CONTEST PRIZE
12-17	MTM01 (MEDICAL TRANSPORTATION MANA)	OCT-2017H	11/28/17	12/28/17	A	128049.85	MTM01, OCT-17 MONTHLY SERVICE
		MTM112099H	12/13/17	01/12/18	A	11795.00	MTM01, MTM-112099 11/15-12/13/17
		Vendor's Total ----->				139844.85	
12-17	MVT01 (MV TRANSPORTATION, INC.)	79765H	12/04/17	01/03/18	A	347235.80	MVT01, 79765, DEC-17 1ST INSTALL PAYMENT
		79766H	12/04/17	01/03/18	A	347235.80	MVT01,79766, DEC-17 2ND INSTALL PAYMENT
		OCT-2017H	11/10/17	12/10/17	A	85635.19	MVT01, OCT-17 FIXED ROUTE SERVICE
		Vendor's Total ----->				780106.79	
12-17	OLG01 (VIANEY OLGUIN)	2017-CONT	12/31/17	01/30/18	A	50.00	OLG01, 2017 BUS DECORATION CONTEST PRIZE
12-17	PAC01 (AT&T)	ATT110717H	11/07/17	12/07/17	A	32.94	PAC01,ACCT #232-351-626,CONTRACTOR FIRE 11/
		ATT111117H	11/11/17	12/11/17	A	350.45	PAC01,ACCT #436-951-0106,ATLANTIS T1 11/11-1
		ATT111317H	11/13/17	12/13/17	A	161.77	PAC01,ACCT #925-243-9029,ATLANTIS ALRM 11/13
		Vendor's Total ----->				545.16	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-17	PAC02 (PACIFIC GAS AND ELECTRIC)	580113017H	11/30/17	12/30/17	A	5488.91	PAC02, 5809326332-3, MOA ELECTRIC 10/31-11/2
		606112917H	11/29/17	12/29/17	A	1491.68	PAC02, 6062256368-6, ATLANTIS 10/28-11/28/17
		726111817H	12/05/17	01/04/18	A	604.45	PAC02, 7264840356-5, RAPID BUS STOP 10/20-11
		Vendor's Total ----->				7585.04	
12-17	PEN01 (JERRY PENTIN)	DEC-2017H	12/31/17	01/30/18	A	100.00	PEN01, DEC-17 BOD STIPEND
12-17	PER01 (PERS)	20171201CH	12/07/17	01/06/18	A	3094.78	PER01, PERS CLASSIC CONTRIBUTIONS 11/18-12/1
		20171201NH	12/07/17	01/06/18	A	2827.05	PER01, PERS NEW CONTRIBUTIONS 11/18-12/1/17
		20171215CH	12/20/17	01/19/18	A	3094.78	PER01, PERS CLASSIC CONTRIBUTIONS 12/2-12/15
		20171215NH	12/20/17	01/19/18	A	2827.05	PER01, PERS NEW CONTRIBUTIONS 12/2-12/15/17
		Vendor's Total ----->				11843.66	
12-17	PER04 (CALPERS RETIREMENT SYSTEM)	20171201H	12/08/17	01/07/18	A	881.17	PER04, PERS 457 CONTRIBUTIONS 11/18-12/1/17
		20171215H	12/20/17	01/19/18	A	948.51	PER04, PERS 457 CONTRIBUTIONS 12/2-12/15/17
		Vendor's Total ----->				1829.68	
12-17	PRO06 (PROFORMA J.C.L. PRINT ASSOCA	A91005353	11/17/17	12/17/17	A	398.18	PRO06, A91005353, PO #6359 RAPID SHELTER LOG
		A91005354	11/17/17	12/17/17	A	288.30	PRO06, A91005354, PO #6359 RAPID SHELTER DEC
		Vendor's Total ----->				686.48	
12-17	REE02 (CORINE REED)	8-31-2016u	12/18/17	/ /		18.50	Ck# 019418 Reversed
12-17	SAL03 (JOSE SALGUERO)	2017-CONT	12/31/17	01/30/18	A	100.00	SAL03, 2017 BUS DECORATION CONTEST PRIZE
12-17	SCF01 (SC FUELS)	3465874	11/30/17	12/30/17	A	16720.20	SCF01, 3465874, 11/30/17 FUEL DELIVERY
12-17	SDG01 (STEER DAVIES & GLEAVE INC.)	5621703	12/01/17	12/31/17	A	3265.00	SDG01, 5621703, 2016-16 INDIVIDUALIZED MARKE
12-17	SHA02 (SHAMROCK OFFICE SOLUTIONS)	312149	11/27/17	12/27/17	A	30.14	SHA02, 312149, FRONT DESK PRINTER 10/30-11/2
12-17	SOL01 (SOLUTIONS FOR TRANSIT)	17-1205LA	12/05/17	01/04/18	A	2083.33	SOL01, NOV-17 CLIPPER ANALYSIS, 17-1205LAVTA
12-17	SPE04 (STEVEN G. SPEDOWFSKI)	DEC-2017H	12/31/17	01/30/18	A	100.00	SPE04, DEC-17 BOD STIPEND
12-17	TAX07 (ASMA SYEDA)	1117-1120H	12/01/17	12/31/17	A	27.63	TAX07, PARATAXI REIMBURSE 11/17-11/20/17
12-17	TAX32 (SUE TSANG)	1002-1027H	12/31/17	01/30/18	A	198.26	TAX32, PARATAXI REIMBURSE 10/2-10/27/17
12-17	TAX67 (CHRISTEL RAGER)	1106-1127H	12/15/17	01/14/18	A	201.45	TAX67, PARATAXI REIMBURSE 11/6-11/27/17
12-17	TAX72 (JUSTIN HART)	1103-1129H	12/15/17	01/14/18	A	173.19	TAX72, PARATAXI REIMBURSE 11/3-11/29/17
12-17	TAX91 (VIVIAN MARIE MILLER)	1001-1118H	12/18/17	01/17/18	A	159.99	TAX91, PARATAXI REIMBURSE 10/1-11/18/17
		1113-1212H	12/31/17	01/30/18	A	159.59	TAX91, PARATAXI REIMBURSE 11/13-12/12/17
		Vendor's Total ----->				319.58	
12-17	TAX99 (SAEED TIRMIZI)	1009-1030H	12/01/17	12/31/17	A	132.81	TAX99, PARATAXI REIMBURSE 10/9-10/30/17
12-17	TEL01 (TPx COMMUNICATIONS)	974785480	11/30/17	12/30/17	A	1959.46	TEL01, 97478548-0, 12/1-12/31/17 SERVICE
12-17	TIC07 (TIM NEUMANN)	5/25-FAREu	12/18/17	/ /		16.00	Ck# 019228 Reversed
12-17	TX108 (WILBUR & FLORENCE KRAUS)	4/14/15u	12/18/17	/ /		32.73	Ck# 018458 Reversed
12-17	TX126 (DOROTHY NETHERCOTT)	CK#18715Ru	12/18/17	/ /		73.10	Ck# 019043 Reversed
12-17	TX128 (KATHY HANDEL)	1106-1124	12/13/17	01/12/18	A	62.05	TX128, PARATAXI REIMBURSE 11/6-11/24/17
12-17	TX133 (SAROJA IYER)	1026-1208	12/13/17	01/12/18	A	122.00	TX133, PARATAXI REIMBURSE 10/26-12/8/17

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-17	TX137 (HIMATLAL R MEHTA)	1022-1102H	12/01/17	12/31/17	A	103.06	TX137, PARATAXI REIMBURSE 10/22-11/2/17
12-17	TX143 (KIM BRETOI)	1004-1028H	12/15/17	01/14/18	A	126.30	TX143, PARATAXI REIMBURSE 10/4-10/28/17
12-17	TX150 (SARA ULRICH)	4-19-16u	12/18/17	/ /		40.00	-Ck# 019197 Reversed
12-17	TX152 (ALBERTA PILLIOD)	11-22-17H	12/15/17	01/14/18	A	40.00	TX152, PARATAXI REIMBURSE 11/22/17
12-17	TX154 (CHANDRA KHETRAPAL)	6-24-2016u	12/18/17	/ /		40.00	-Ck# 019296 Reversed
12-17	TX158 (MARGARITA UMANSKAYA)	0725-0801u	12/18/17	/ /		24.01	-Ck# 019365 Reversed
12-17	TX161 (JYOTSNA MEHTA)	1105-1113H	12/01/17	12/31/17	A	77.38	TX161, PARATAXI REIMBURSE 11/5-11/13/17
12-17	TX162 (SANDRA LANGLOTZ)	0905-1126	12/13/17	01/12/18	A	276.51	TX162, PARATAXI REIMBURSE 9/5-11/26/17
12-17	TX167 (SETH EMERY)	10-14-16u	12/18/17	/ /		20.00	-Ck# 019507 Reversed
12-17	TX168 (EVELYN WRIGHT)	0908-1015u	12/18/17	/ /		137.75	-Ck# 019537 Reversed
12-17	TX173 (ADELE WRIGHT)	1026-1204	12/13/17	01/12/18	A	48.24	TX173, PARATAXI REIMBURSE 10/26-12/4/17
12-17	TX180 (SONJA BEN-DOR)	0922-1127H	12/31/17	01/30/18	A	36.13	TX180, PARATAXI REIMBURSE 9/22-11/27/17
12-17	TX188 (ERHARD ZAPPE)	0926-1114	12/13/17	01/12/18	A	71.45	TX188, PARATAXI REIMBURSE 9/26-11/14/17
12-17	TX189 (MARGIE.BARNES)	1201-1202	12/13/17	01/12/18	A	30.20	TX189, PARATAXI REIMBURSE 12/1-12/2/17
12-17	VER01 (VERIZON WIRELESS)	796793043H	11/22/17	12/22/17	A	1331.80	VER01, 9796793043, 10/23-11/22/17 WIFI & CEL
12-17	WEG01 (CHRISTY WEGENER)	DEC-2017H	12/18/17	01/17/18	A	170.82	WEG01, DEC-17 EXPENSE REIMBURSE
		1214-1215H	12/14/17	01/13/18	A	148.00	WEG01, 12/14-12/15/17 PER DIEM-FTA TRIENNIEL
Vendor's Total ----->						318.82	

Total of Purchases -> 1106104.36
 =====

AGENDA

ITEM 5 C

STAFF REPORT

SUBJECT: Wheels Service to the 2018 Alameda County Fair

FROM: Christy Wegener, Director of Planning and Communications
Cyrus Sheik, Senior Transit Planner

DATE: February 5, 2018

Action Requested

Approve a recommendation to operate a dedicated shuttle during the 2018 Alameda County Fair.

Background

This year's Alameda County Fair will be held between Friday, June 15 and Sunday July 8, 2018 at the Fairgrounds in Pleasanton. During this time, the event will be open daily except June 19 and 26, and generally operate between the hours of 10AM and 10PM. The Fair is a major event that draws visitors from across the Tri-Valley as well as other parts of Alameda County and the Bay Area.

Most fairgoers from outside the Tri-Valley that are taking public transportation to the event travel on BART and then transfer to a Wheels route to complete their trip to the Alameda County Fairgrounds, which are not within walking distance from a BART station.

Discussion

The accommodation of fairgoers on the Wheels service has varied over the years. Through 2004, a dedicated BART shuttle was provided, whereas in most subsequent years the agency accommodated these trips by applying detours and extensions to one or more existing routes. However, the current route setup does not lend itself to detouring without substantial disruption and delays to regular service, so last year, the Board of Directors approved a return to a dedicated shuttle (Route 52), which was operated during the 2017 Fair.

Staff is proposing a repeat to a dedicated shuttle service between BART and the Fairgrounds for the 2018 County Fair, with similar parameters and budget as last year. The shuttle would be provided during all 22 days that the Fair will be open, and run between the hours of approximately 9:30a and 10:30p. During *Carnival* days (TBD), service would be extended until 11:30p or 12:30a, as applicable, as the Fair will end later on those days. Using one bus, the service would operate hourly between the East Dublin/Pleasanton BART station and the Pleasanton ACE bus stop on Pleasanton Avenue, which is located just across from the

Fairgrounds main entrance. The shuttle would use Hopyard Road between BART and the Fair, and pick up at local bus stops in order to serve local fairgoers wishing to use the service as well. All regular Wheels rules and fares would apply to this service, and its schedule would be published through the same channels as that of regular Wheels routes as well as additional dissemination through the Fair Association's information channels. All of the above are the same as last year, except for the operation of two additional days, reflective of the corresponding variation in the Fair calendar.

The following table summarizes the parameters for the proposed repeat of the BART-Fair shuttle.

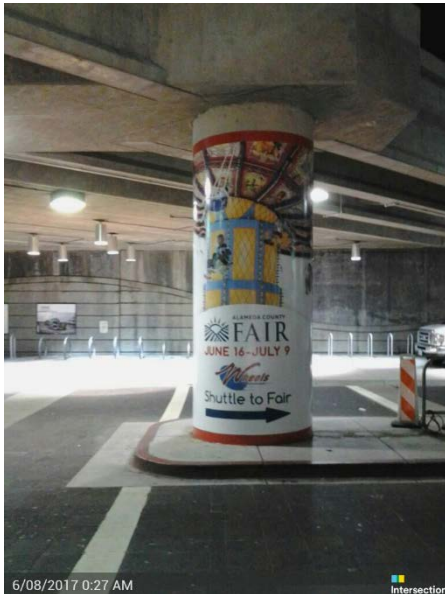
PROPOSED COUNTY FAIR SHUTTLE 2018	
General service parameters	
<i>Days operated</i>	June 15 thru July 8, excl June 19, 26
<i>Hours of operation</i>	9:30a--10:30p
<i>Frequency</i>	60 min
<i># Buses</i>	1
<i>Termini</i>	E Dublin BART / Ala Co Fairgrounds main entrance
<i>via</i>	Owens - Hopyard - Fair - Rose - Pleasanton v.v.
<i>Fare</i>	\$2.00 cash fare; regular Wheels discounts as appl.
<i>Local pickups allowed</i>	Yes

Estimated costs and contingencies. If approved, a dedicated shuttle service as outlined above would incur approximately 13 vehicle hours of service per day operated, for a total of 286 revenue hours. An additional 10 vehicle hours is also proposed to be budgeted for the Carnival days when Fair hours are extended, and on July 4 for providing supplemental vehicle capacity on that day. The following table summarizes the gross and net cost estimates for the proposed service.

PROPOSED COUNTY FAIR SERVICE 2018	
Cost estimate	
<i>Dedicated hourly shuttle Bart-Fairgrounds</i>	
Daily revenue hours	13.00
Number of days operated	22
<i>Carnival days extensions and July 4 suppl</i>	
Extra hours operated	10.00
Total extra revenue hours	296.00
Total fully allocated cost	\$32 886
Total est'd additional ridership	3 915
Estimated add'l fare revenue	\$4 776
Total net cost (est'd)	\$28 109

The fully allocated cost to operate the proposed shuttle is estimated at approximately \$32,900. Based on last year's ridership, the service would be expected to see in the order of 3,900 one-way passenger boardings, resulting in an estimated total net cost of \$28,100 after fare revenues.

Marketing and Coordination with the Fair. Last year, the Fair purchased \$1,500 in radio advertisements on radio station KKIQ promoting the shuttle to the fair. In addition, the Fair also purchased a pole wrap ad at the East Dublin/Pleasanton BART Station, promoting the shuttle and assisting with wayfinding to the shuttle boarding area. The value of that ad was \$4,500.



In addition to those direct expenses, the Fair also provided Wheels with prime space near the entrance to the horse track to display our Rideo bus, a value of \$12,500 over the duration of the fair. An ad promoting our shuttle was also in the rotation on the video display sign at the corner of Bernal and Valley, a value of \$1,000. The Fair also purchased bus advertising highlighting the Fair and the Wheels service, a value of \$13,000. The Fair also paid for the printing of the Route 52 timetables and printed special 2 for 1 admission tickets that were made available on all Wheels and Rapid buses, a value of \$1,000. We will begin meeting with the Fair Marketing staff next month to discuss marketing opportunities for 2018.

Other Wheels service available to the Fair. Wheels Route 10 operates locally between the East Dublin/Pleasanton BART station and the Transit Center in Livermore, via downtown Pleasanton, from early morning to late evening, every day of the week. Serving a pair of bus stops on Peters Avenue, it is well suited for local Tri-Valley resident fairgoers who are familiar with navigating the short walk from Peters Avenue to the main Fairgrounds gate on Pleasanton Avenue. It would also be able to function as a “frequency filler” to the dedicated BART shuttle for out-of-area passengers who have a similar knowledge of the local downtown street network. Based on last year's ridership analysis, the #10 would be estimated to carry an additional 450 one-way passenger boardings during the Fair.\\

Budget

The service outlined above would add 296 revenue hours to an annual total of approximately 125,800. This service can be accommodated within the FY2018 revenue hour budget.

Recommendation

The Projects & Service Committee recommends the Board approve operating a dedicated, hourly shuttle service between the East Dublin/Pleasanton BART station and the Fairgrounds during the 2018 Alameda County Fair, as outlined above.

Attachments:

1. Resolution 01-2018

Approved: _____

RESOLUTION 01-2018

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AUTHORIZING ADDITIONAL SERVICE DURING THE ALAMEDA COUNTY FAIR**

WHEREAS, LAVTA currently operates routes serving a corridor between the Dublin/Pleasanton BART station and downtown Pleasanton; and

WHEREAS, the Alameda County Fair is an annual regional attraction, but is not held within walking distance of BART; and

WHEREAS, regular daylong Wheels routes do not operate directly to the Fairgrounds, and detouring those would be disruptive; and

WHEREAS, a dedicated shuttle service was successfully operated in 2017;

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Livermore Amador Valley Transit Authority that the LAVTA Board approves providing a dedicated Wheels shuttle bus during the 2018 Alameda County Fair, and providing additional service on the Fourth of July.

PASSED AND ADOPTED this 5th day of February, 2018.

Karla Brown, Chair

Attest:

Michael Tree, Executive Director

AGENDA

ITEM 5 D

STAFF REPORT

SUBJECT: 2018 Legislative Program

FROM: Jennifer Yeamans, Senior Grants, Project Management & Contract Specialist

DATE: February 5, 2018

Action Requested

Approve Resolution 02-2018 affirming LAVTA's 2018 Legislative Program.

Background

Each year the LAVTA Board of Directors approves a Legislative Program to guide staff and the Board for legislative issues to support, watch and monitor, stay neutral, or oppose. The proposed 2018 program builds upon many of the priorities in the 2017 program while acknowledging several potential legislative and regulatory challenges ahead.

LAVTA's 2017 Legislative Program helped bolster a watershed year for public transit in Sacramento, with several significant bills supported or sponsored by LAVTA having been enacted in support of the Authority's key goals, including:

- **AB 1444 (Baker)** was sponsored by LAVTA and authorizes a shared autonomous vehicle (SAV) demonstration project in the City of Dublin to be conducted by LAVTA.
- **AB 758 (Eggman)** was co-authored by Assembly Member Catharine Baker and established the Tri-Valley–San Joaquin Valley Regional Rail Authority to advance planning of an interregional connection between BART and Altamont Corridor Express rail services toward project implementation that is fast, cost-effective, and responsive to community goals and objectives.
- **SB 1 (Beall)** secured much-needed new sources of statewide transportation funding, providing ongoing funding from transportation user fees to local streets and roads, public transit, the state highway system, and bicycle and pedestrian funding, with an emphasis on roadway repairs.
- **SB 595 (Beall)** authorized the Bay Area Toll Authority to place a new regional bridge toll measure (Regional Measure 3) on the ballot in all nine Bay Area counties to increase tolls on state-owned bridges by up to \$3. The statute authorized \$100 million in funding for “Tri-Valley Transit Access Improvements” if the measure passes and is fully funded.
- **AB 1113 (Bloom)** updated State Transit Assistance statutes to stabilize revenue-based funding for public transit operators by providing clear direction to the State Controller in how to calculate revenue-based shares and ensure that the formula was equitable across transit operators statewide.

Each of these measures went into effect January 1, 2018, with the exceptions of SB 1, which went into effect November 1, 2017, and AB 1113, which went into effect upon enactment in July 2017 as an urgency measure. In addition to the above bills, another significant legislative achievement last year was AB 398 (E. Garcia), which extends the statewide cap-and-trade program for an additional 10 years through 2030, helping to secure ongoing future allocations of Low Carbon Transit Operations Program funds for LAVTA. With the extension of the auction authority to 2030, the market has stabilized, and demand for carbon allowances has returned. As a result of the latest auction proceeds combined with the \$642 million generated in August, Greenhouse Gas Reduction Fund revenue is far exceeding estimates for the fiscal year.

Looking ahead to 2018, the proposed program in Attachment 2 continues last year's federal, state, and regional/local advocacy efforts centered around the following five principles in support of LAVTA's mission:

1. Protect existing transportation funding sources.
2. Enhance future transportation funding investments.
3. Enhance operating conditions to support safety and performance goals.
4. Enhance public transit's role in addressing climate change and air quality issues.
5. Leverage support from and with partners to promote mobility, improve service productivity, and enhance regional leadership.

Discussion

1. Federal

At the end of 2017, Congress passed a comprehensive tax overhaul that narrowly left existing transit commuter benefits intact in the conference committee report. However, the final bill eliminated employer tax deductions for costs associated with providing this benefit to employees, which may cause some employers to shift commuter benefits previously subsidized fully by employers to a pre-tax benefit.

Two prominent matters of interest to public transit currently on the Congressional agenda are the Administration's proposals on national infrastructure investment and ongoing negotiations to fund the federal government through FY 2018 and beyond.

LAVTA should join with the American Public Transit Association (APTA), the national association for public transit agencies; the California Transit Association (CTA) at the state level; and MTC, ACTC, and other transit agencies at the local level, in supporting the interests of public transportation providers and metropolitan mobility in any new national infrastructure initiatives proposed in Congress.

Meanwhile, LAVTA should advocate for full and complete appropriations for the remainder of FY 2018 and for FY 2019 at levels authorized under the Fixing America's Surface Transportation (FAST) Act, the five-year authorization enacted in December 2015 with secured funding for the first three years. LAVTA should continue to advocate with its partners for full funding of the FAST Act, supported by a dedicated, stable revenue source.

2. State

The Legislature reconvened for the second year of the current legislative session on January 3. All two-year bills must be out of their house of origin by January 31 to continue forward in the legislative process for this session. Major new legislative efforts for the coming year involve housing and how to address the statewide housing crisis through various incentives and other legislative proposals.

On January 10, Governor Brown introduced his preliminary FY 2018-19 State Budget. At \$190.3 billion, the proposed budget is \$9.2 billion larger than last year's, while still growing the state's rainy-day fund to \$13.5 billion. The budget also reduces the state's debt to \$6 billion, down from \$35 billion in 2011. This budget represents the first full year of new revenues from SB 1. Specifically, the State Transit Assistance program is slated to receive an appropriation of \$355 million in FY 2019, a 27% increase over FY 2018 appropriations. Additional details about the Cap and Trade Expenditure Plan, which includes Low Carbon Transit Operating Program funds, are expected to be released with the Governor's State of the State address January 25. Following legislative deliberations and negotiations with the Governor, the Legislature must adopt a final budget by June 15 so the new fiscal year can begin on July 1.

In terms of potential challenges looming in 2018, the Secretary of State's Office announced in December that a campaign to repeal SB 1 has reached the 25 percent threshold on required signatures for a Constitutional amendment initiative that also prohibits the enactment of any fuel tax or vehicle fee without first being approved by a majority of the voters. The initiative campaign must submit 585,407 signatures by May 21, 2018, to qualify for the ballot. Staff recommends LAVTA advocate strongly against this and any other repeal efforts alongside our state and local advocacy partners by demonstrating the value additional funds for public transit will bring to our communities to improve mobility, reduce congestion, and protect the environment.

On the regulatory front, the California Air Resources Board continues to advance their proposed "Innovative Clean Transit" regulation with ongoing outreach to transit agencies and other interested stakeholders. CARB's most recent proposal from December aims to achieve CARB's long-term goal of a zero-emission transit system by 2040 with new mandates for transit agencies to convert all or part of their fleet to zero-emission buses (ZEBs). For transit agencies with fleets smaller than 100 buses, CARB's proposal requires 50% of bus purchases to be ZEBs by January 1, 2023; 75% by January 1, 2026; and 100% by January 1, 2029. LAVTA staff will work closely with its statewide advocacy partners to support a final rule that does not pose undue financial burdens and/or risk to smaller transit agencies. LAVTA's next bus purchases are currently scheduled for FY 2023 and FY 2024 and do not currently have funding committed to cover any incremental costs of ZEB technologies and related infrastructure upgrades compared to conventional diesel-hybrid buses.

3. Regional/Local:

LAVTA will have several opportunities to pursue regional and local leadership initiatives in 2018 and support our regional and local partners in shared advocacy efforts to promote the interests of public transportation.

New Bridge Toll Measure. MTC is currently seeking approval from the Bay Area Toll Authority to place Regional Measure 3 on the June 2108 ballot to fund congestion relief, rail connectivity, and improved mobility in bridge corridors by increasing tolls on the region's eight state-owned bridges by up to \$3 incrementally over the next seven years. This measure provides for \$100 million in capital funding for transit access improvements in the Tri-Valley as well as operating funds for which LAVTA could be eligible to receive future allocations.

New Tri-Valley–San Joaquin Valley Regional Rail Authority. LAVTA is mandated by AB 758 to provide “all necessary administrative support” to the new Rail Authority for an initial 18-month period. At the conclusion of that period, the legislation provides for the Rail Authority's board to select LAVTA or the San Joaquin Regional Rail Commission to perform these functions, or alternately for the Rail Authority to hire additional staff to carry out these functions.

Advocacy Relationships. LAVTA should continue to strengthen local and regional legislative and advocacy partnerships to support its interests and oppose legislative or regulatory proposals counter to those interests.

Next Steps

If the Board of Directors approves the 2018 Legislative Program, staff will bring updates on new and continuing bills to future Finance & Administration Committee meetings for information and/or potential action as appropriate.

Fiscal Impact

None

Recommendation

Staff recommends the Board of Directors approve Resolution 02-2018 affirming LAVTA's 2018 Legislative Program.

Attachments:

1. Resolution 02-2018
2. 2018 Legislative Program

Approved: _____

RESOLUTION NO. 02-2018

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
2018 LEGISLATIVE PROGRAM**

WHEREAS, the U.S. Congress and the California Legislature convened their continuing legislative sessions in early 2018; and

WHEREAS, to promote the interests of the Livermore Amador Valley Transit Authority, the Board finds it desirable to adopt a Legislative Program; and

WHEREAS, the purpose of the Legislative Program is to guide the Board and staff's strategy and actions as it relates to various levels of government whose actions affect LAVTA.

NOW, THEREFORE, BE IT RESOLVED:

That the 2018 Legislative Program of the Livermore Amador Valley Transit Authority, included as Attachment 2, is hereby adopted and shall guide the Board and staff's actions; and furthermore

That the Executive Director shall operate within these guidelines in interactions with other levels of government in order to promote LAVTA's interests employing strategies including participation in advocacy activities and taking positions on state and federal legislation; and furthermore

Should issues arise that are not covered by this 2018 Legislative Program, that the Executive Director shall confer with the Chair of the Board to seek direction on a course of action.

PASSED AND ADOPTED by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 5th day of February 2018.

BY _____
Karla Brown, Chair

ATTEST _____
Michael Tree, Executive Director

FEDERAL	
Goal or Principle	Strategy
1) Protect Existing Transportation Funding Sources	Ensure that implementation of the federal Fixing America's Surface Transportation (FAST) Act advantages transit in all possible programs, including pending or future rule-making in the areas of transit asset management (TAM), flexibility in use of consolidated program funds, safety standards, innovation in research programs and procurement procedures, and reducing administrative burdens for small operators.
	Advocate that Congress appropriate the full amounts authorized by the FAST Act for FY 2018 & FY 2019, and that these vital federal funds are provided expeditiously to transit agencies for use on transit capital projects and operations. Support a minimum appropriations level in the FY 2018 & FY 2019 THUD for federal surface transportation programs equal to the authorized spending levels in the FAST Act, support increased funding levels for the Bus and Bus Facilities and Low or No Emission grant programs, and ensure that appropriations are allocated according to the program structure contained in the FAST Act and to the benefit of public transit.
2) Enhance Future Transportation Funding Investments	Seek funding for public transit from the federal infrastructure initiative and support legislation that would provide local transportation entities with the ability to enhance revenues for public transit improvements and to provide jobs for local workers.
	Work with state, regional, and local transportation agencies, and other state and national advocacy partners, to develop a FAST Act reauthorization agenda and support coalitions that support local, regional, and statewide priorities as well as those of public transit in general. Support new, stable federal funding to ensure the solvency of the Highway Trust Fund as part of the reauthorization agenda.
	In conjunction with state, local and regional advocacy partners, support renewed efforts to enact the Marketplace Fairness Act (MFA), which seeks to apply state and local sales tax rates to e-commerce transactions. The MFA has the prospect of increasing funding for Bay Area transportation agencies that derive funding from county-based transportation sales taxes, Transportation Development Act (TDA) funds, and AB 1107, the ½ cent sales tax for BART in Alameda, San Francisco, and Contra Costa Counties.
3) Enhance Operating Conditions to Support Safety and Performance Goals	Support legislative proposals that seek to improve the safety and security of transit systems and provide adequate funding and incentives to enable such proposals. Oppose unfunded mandates.

5) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	Expand legislative and policy partnerships in Washington, D.C.
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STATE	
Goal or Principle	Strategy
1) Protect Existing Transportation Funding Sources	Oppose statewide efforts to repeal Senate Bill 1 (SB 1) with a constitutional amendment initiative or by other means through joint advocacy that demonstrates the value of additional public transit funding in our communities.
	Protect existing State transit funds, including TDA, PTA and other revenues for transit, from being eliminated, terminated, shifted or otherwise used for no-transit purposes, without specific repayment terms, and restore or obtain repayment of all previous loans or shifts of transit funds, plus interest. Oppose attempts to reduce, divert or loan revenues legislatively and historically allocated to public transit from transfer to the State General Fund.
	Support existing long-term Cap and Trade revenue allocated to transit through the Low-Carbon Transit Operations Program, the Transit and Intercity Rail Capital Program, ensure more funding from the Affordable Housing and Sustainable Communities Program flows to transit and transit-supportive development. Support administrative and/or legislative efforts to streamline funding applications and simplify program administration.
2) Enhance Future Transportation Funding Investments	Advocate for a FY 2018-19 State Budget that enhances the state's investment in public transportation, active transportation, and highway operations/system management.
	Support and advocate for new funding for transit agencies; that any new state solution achieving additional revenues for highways and local streets and roads should provide flexibility for projects to benefit transit service (i.e. complete streets and active transportation); and, that new funding programs include transit as an eligible expenditure (such as from the road-user charge or expansion of high-occupancy tolling).
	Support and advocate for additional dedicated, on-going funding for transit from the non-dedicated Cap and Trade revenues (almost 40% of all Cap & Trade funds).

	Work with MTC and other partners to seek opportunities to broaden the inclusion of Low Income Communities provided by AB 1550 along with Disadvantaged Communities (DACs) in Cap & Trade statute and other relevant programs. Monitor and engage in administrative efforts related to updating the CalEnviroScreen, the state's current DAC screening tool developed by the Office of Environmental Health Hazard Assessment (OEHHA).
3) Enhance Operating Conditions to Support Safety and Performance Goals	Work with MTC and other interested transit and regional agencies to define and seek, as appropriate, legislation to increase enforcement efforts for the region's HOV and Express Lanes, including various options, including but not limited to securing additional state funding for dedicated HOV-lane enforcement units, whether staffed by California Highway Patrol or local law enforcement; and pilot programs to test the benefits of technology-based enforcement. Ensure affected stakeholders including transit agencies have input in the selection of HOV segments to prioritize for additional enforcement efforts. Support as appropriate other creative options to improve compliance and performance of the lanes.
	Work with CTA and other interested transit and regional agencies to support efforts to authorize buses to use the highway shoulder, known as "bus-on-shoulder" (BOS) during periods of heavy traffic. This is currently allowed in 13 metropolitan areas in the U.S. (including Seattle, San Diego, Miami, Minneapolis/ St. Paul, Atlanta, and the Washington, D.C. area) to help speed up bus service in highly-congested corridors. Require collaboration with the California Highway Patrol in the development of guidelines to determine which roadways qualify for the access to ensure public safety.
4) Enhance Public Transit's Role in Addressing Climate Change and Air Quality Issues	Ensure a positive outcome for transit in the California Air Resources Board's (ARB) proposed Innovative Clean Transit regulation, oppose any ZEB purchase mandate that would place undue burdens on transit agencies, and seek new sources of eligible funding to incentivize the adoption of ZEB technology.
	Support efforts to include transit projects in CEQA reform measures, working in coalition to advocate that any reforms to the CEQA process advantage public transit projects, including bicycle, pedestrian, and TOD projects.
5) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	Monitor legislation related to shared mobility, such as transportation network companies and connected and autonomous vehicles, to protect the public's interest and ensure that mobility benefits are maximized and access to critical data for transportation and land use planning and operational purposes is assured.
	In partnership with local cities and counties, transit agencies, the business community, and other transportation organizations, engage in regulatory and legislative efforts related to connected and autonomous vehicles with the goal of accelerating their mobility, safety, and economic benefits.

REGIONAL/LOCAL	
Goal or Principle	Strategy
1) Protect Existing Transportation Funding Sources	Support efforts of MTC to maximize the proportion of federal and statewide funding sources allocated to the Bay Area.
2) Enhance Future Transportation Funding Investments	Support MTC efforts to promote a June 2018 ballot measure to be known as “Regional Measure 3” asking voters in the nine Bay Area counties to approve a bridge toll increase of \$1 in 2019, an additional \$1 in 2022 and an additional \$1 in 2025 to fund congestion relief, rail connectivity, and improved mobility in bridge corridors.
3) Enhance Operating Conditions to Support Safety and Performance Goals	Monitor MTC’s implementation of the Transit Performance Initiative, CA High Speed Rail/Altamont Corridor activities, BART to ACE funding, planning and implementation activities, ACTC’s Countywide Transit Plan, and other potential activities that could affect LAVTA’s interests.
	Support and participate actively in regional efforts to coordinate disaster/emergency planning and be a partner in mutual assistance activities.
	Support the concept of coordinated fares and Clipper integration to serve as an incentive to ride public transit, particularly among transit agencies providing service within and adjacent to LAVTA’s service area.
	Advocate for improvements to the local and regional street networks that enhance transit operating speed and reliability
	Improve roadway safety for all users and support proposals to increase enforcement of traffic laws protecting pedestrians and bicyclists.
4) Enhance Public Transit’s Role in Addressing Climate Change and Air Quality Issues	Support jurisdiction advocacy of transit supportive land-uses and transit-oriented development projects that seek to join sensible land-use connections with robust transit services. Support local and regional efforts to identify and eliminate barriers to mixed-use, affordable housing development near transit.

5) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	Support efforts of the newly established Tri-Valley–San Joaquin Valley Regional Rail Authority and its member agencies and stakeholders to connect the BART and ACE rail systems in the Tri-Valley.
	Continue to support efforts in conjunction with project partners to advance LAVTA’s ability to conduct shared autonomous vehicle (SAV) testing at a specific site or sites within its service area under authorizing legislation enacted in 2017.
	Continue to develop innovative partnerships with private transportation providers including taxi and transportation network companies to connect more people in the Tri-Valley to public transit.
	Support other members of the Cooperating Area Transit Systems group (suburban transit operators in Eastern Alameda County and Contra Costa County), if appropriate, and work together on regional programs of mutual interest.
	Work with local businesses to support their plans to improve transit use among their employees.

AGENDA

ITEM 5 E

STAFF REPORT

SUBJECT: Resolution in Support of Application for FY 17-18 Funding through the State Transit Assistance State of Good Repair Program

FROM: Jennifer Yeamans, Senior Grants, Project Management & Contract Specialist

DATE: February 5, 2018

Action Requested

Staff requests the Board of Directors approve Resolution 03-2018 in support of an allocation request to Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

Background

Senate Bill 1, also known as the Road Repair and Accountability Act of 2017, augmented the existing State Transit Assistance program with a new State of Good Repair (SGR) program funded from a portion of a new Transportation Improvement Fee on vehicle registrations due on or after January 1, 2018. Funds are distributed by formula on a population basis in the region to the Metropolitan Transportation Commission, and on a revenue basis directly to eligible transit operators for transit maintenance, rehabilitation, and capital projects. The State Controller's Office estimates that \$55,640 in revenue-based SGR funds will be available for allocation to LAVTA in FY 2017-18.

Attachment 1 is a Board resolution which would authorize the Executive Director to request allocations for specific projects and execute the necessary Certifications and Assurances with Caltrans. The resolution is a requirement of the State of Good Repair Program Guidelines issued by Caltrans in December 2017.

The program guidelines state that transit agencies receiving funds from the SGR program must submit expenditure proposals listing projects that maintain the public transit system in a state of good repair, which are:

- Transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation or modernization of the existing vehicles or facilities.
- The design, acquisition and construction of new vehicles or facilities that improve existing transit services.
- Transit services that complement local efforts for repair and improvement of local transportation infrastructure.

Prior to receiving an apportionment of SGR funds in a given fiscal year, recipients must

submit a list of projects proposed to be funded to Caltrans. Project proposals must include a description and location of the project, a proposed schedule for the project's completion, and an estimated useful life of the improvement. Recipient agencies are required to submit an Annual Expenditure Report on all activities completed with those funds to Caltrans. Recipient agencies must also report the SGR revenues and expenditures in their annual Transportation Development Act Audit.

Discussion

Staff proposes to use the FY 2017-18 SGR allocation to supplement the agency's ongoing work on bus stops and shelters throughout LAVTA's service area. Many passenger shelters and amenities in LAVTA's service area are past their useful life and in need of rehabilitation and/or replacement.

In order to receive full allocations from the State Controller's Office for FY 2017-18, agencies must submit their project lists to Caltrans by January 31, 2018. Caltrans will accept Board-approved resolutions of support for such projects and authorizing execution of the Certifications and Assurances until March 1, 2018.

Fiscal Impact

The SGR allocation would augment funds budgeted in FY 2017-18 for Bus Shelters, Signs, and Stops. Exclusive of Measure B grant funds budgeted specifically to the Pleasanton BRT Enhancement project, the proposed project budget is as follows:

FY 2017-18 Bus Shelters, Signs, and Stops	
Fund Source	Amount
FTA	\$300,000
TDA 4.0	\$212,461
Prop. 1B PTMISEA	\$117,539
STA SGR	\$55,640
Total Budget	\$685,640

Recommendation

Staff recommends the Board of Directors approve Resolution 03-2018 in support of an allocation request to Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

Attachments:

1. Resolution 03-2018

Approved: _____

RESOLUTION NO. 03-2018

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE
AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZING THE
EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR THE
CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

WHEREAS, the Livermore Amador Valley Transit Authority is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors (local agencies); and

WHEREAS, the Livermore Amador Valley Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit projects; and

NOW THEREFORE, BE IT FURTHER RESOLVED that the Executive Director be authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 5th day of February 2018.

BY _____
Karla Brown, Chair

ATTEST _____
Michael Tree, Executive Director

AGENDA

ITEM 6

STAFF REPORT

SUBJECT: Livermore Railroad Depot Relocation and Rehabilitation Project Update

FROM: Jennifer Yeamans, Senior Grants, Project Management & Contract Specialist

DATE: February 5, 2018

Action Requested

Receive an informational update on the City of Livermore's progress on the Livermore Railroad Depot Relocation and Rehabilitation Project currently under way at the Livermore Transit Center. Last month, the Board of Directors requested an update on the project as it nears completion this spring.

Background

In November 2015, LAVTA and the City of Livermore entered into an agreement to sell a subdivided portion of LAVTA-owned property at the Livermore Transit Center to the City to prepare such property to receive the historic Livermore Railroad Depot building previously located at 20-22 L Street in Livermore. The City is using \$2.5 million in federal grant funds to relocate the historic Depot and return the building to its original use as a ticketing office once the project is complete and occupied by LAVTA.

Other City-identified project objectives include:

- Rehabilitate the frequently vandalized and badly deteriorating building including foundation, roofing, lighting, heating and ventilation, and accessibility.
- Increase the building's chance for inclusion in the national registry of historic buildings by relocating it adjacent and parallel to railroad tracks and restoring its original use as a ticketing office.
- Re-create a passenger waiting area featuring a museum to showcase photographs and artifacts belonging to the Depot.
- Return the Depot to active use by a responsible, long-term tenant (LAVTA) to reduce vandalism.

In January 2017, LAVTA's agreement with the City was amended to provide for additional terms, including additional funding provided by LAVTA for the design and construction of a ticketing wall inside the Depot not contemplated with the original Agreement was executed. A plan view of the design of this wall is included as Attachment 1.

Discussion

Construction at the Transit Center site has been progressing since May 2017. During this period, Routes 11, 14, 15, 20, and 580X have been detouring to accommodate construction activity at the site, with some impacts to on-time performance of those routes as well as the

10R, which is not detouring but has experienced occasional delays due to construction activity. LAVTA and operations staff been proactively communicating to riders regarding the project and its service impacts for the duration, and customer complaints have been minimal.

In June 2017, LAVTA occupied a temporary customer service center, and the existing ticket office was demolished to make way for the Depot building. In July, the Depot building was relocated to the Transit Center. Since then, the City's contractor has been renovating the building to restore its historic character while bringing it up to modern occupancy standards. When complete, LAVTA will establish its new, permanent ticketing office and customer service center inside the Depot building.

At your February 5, 2018, meeting, City of Livermore project staff will provide an update on the project's progress and timeline and be available to answer questions about the project.

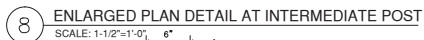
Recommendation

None – Information only.

Attachments:

1. Plan view of interior Ticketing Wall currently under construction.

Approved: _____



1 TICKET CASEWORK ENLARGED PLAN
SCALE: 1/2"=1'-0"

<p style="text-align: center;">LIVERMORE RAILROAD DEPOT RELOCATION AND REHABILITATION</p> <p style="text-align: center;">INTERIOR DETAILS</p>	A8.05	
	Sheet	64
	Of	112
	Scale: NOTED	

AGENDA

ITEM 7

STAFF REPORT

SUBJECT: Agreement with GoMentum Station for Management of Shared Autonomous Vehicle Project

FROM: Michael Tree, Executive Director

DATE: February 5, 2018

Action Requested

Approve Agreement with GoMentum Station for Management of the Shared Autonomous Vehicles (SAV) project.

Background

Over the past several years, there has been significant research and advancement in autonomous vehicle products. Private companies and automobile manufacturers have been testing autonomous vehicles with impressive results for a number of ready-to-market products, such as SAV shuttles.

In connection with the Comprehensive Operations Analysis of the Wheels bus system in 2015, Supervisor Haggerty suggested that LAVTA consider undertaking an SAV project in an effort to improve future public transportation in the Tri-Valley. On June 6, 2016, after research on a potential project with GoMentum Station that included a partnership with the Bay Area Air Quality Management District (BAAQMD) to fund the project, the LAVTA Board gave direction to staff to bring back agreements necessary to initiate an SAV project in the City of Dublin. Several goals discussed for the project once passenger service is achieved include: increase ridership for the LAVTA bus system and BART, create new transit jobs, increase in farebox recovery, shift from single occupant vehicle trips to transit trips, with a corresponding reduction in emissions, and improve trip reliability and safety.

In the 2017 legislative cycle in Sacramento, Assemblymember Baker authored AB 1444, which allows LAVTA to operate SAVs on public roadways in the City of Dublin through April of 2018. The legislation provides the first opportunity for a public transit agency to operate SAVs on public streets in California. In the fall of 2017, the legislation was signed into law by Governor Brown after strong bi-partisan support in the legislature. It is expected that new DMV regulations on autonomous vehicles will be effective before the May 1, 2018 sunset date to allow the LAVTA SAV Project to continue testing.

In November of 2017, the LAVTA Board entered into an MOU with Central Contra Costa Transit Authority (County Connection) to partner on the future SAV project. The purpose of

the MOU was to establish the Director of Innovation and Shared Mobility at County Connection as the lead on the SAV project for the two transit agencies.

In December of 2017, the LAVTA Board approved a Bus Advertising Service Contract with the BAAQMD for the purpose of funding the SAV project. The bus advertising will result in \$80,500 per quarter, or \$322,000 per year, for a total of \$966,000 over three years. In return for the funding, which will be used for the SAV project, LAVTA is providing space for the BAAQMD to advertise a Spare the Air message on seven Wheels buses.

Finally, in January 2018, the Board appointed two Board Members, Supervisor Haggerty and Councilmember Don Biddle, to serve on an SAV Steering Committee with two Board Members from County Connection.

Discussion

A critical next step in the LAVTA SAV Project is the approval of an Agreement with GoMentum Station, Inc., a California non-profit public benefit corporation. GoMentum Station launched a comprehensive Autonomous Vehicle (AV) Program in Northern California to foster research and innovation with AV technology for public safety and mobility benefits.

Currently, GoMentum Station has an agreement with Contra Costa Transportation Authority (CCTA) to perform program management, including the facilitation of collaborative partnerships among multiple automobile manufacturer partners; original equipment manufacturers; traffic control and communications suppliers; technology companies; researchers and academia; transit operators and public agencies involved in research and implementation of autonomous vehicle technology.

In 2016, GoMentum Station launched a comprehensive program to demonstrate and deploy SAV technology to solve first/last mile commuting challenges in Contra Costa County. Through work with GoMentum Station partners, GoMentum Station will develop and test SAV technology at GoMentum Station Testbed at the former Concord Naval Weapons Station and Bishop Ranch.

The attached Agreement with GoMentum Station establishes GoMentum Station as the overall Program Manager for the LAVTA SAV Project (Project) in the City of Dublin. As Project Manager, GoMentum Station will manage all administrative, procurement and financial activities related to the Project, including the planning, design and testing activities associated with LAVTA's Project.

Through this Agreement, GoMentum Station will break the project into two phases. Phase One will be conducted from January 2018 through April 2018 and will include (1) the procurement of an SAV for the Project, (2) coordination of all necessary permits with USDOT, US Customs, NHTSA, DMV and City of Dublin, (3) securement of a storage facility and utilities for the SAV in Dublin, (4) digital mapping of project area as shown in Exhibit A of Agreement, (5) installation of communication devices at intersection and on roadways, and (6) testing of SAV to a full-confidence level for the SAV operating movements to be performed during a ribbon cutting/project kick-off celebration with the community.

Phase Two will include testing of the SAV to a full-confidence level on a variety of testing scenarios necessary for the SAV technology to be ready for passenger service (see Exhibit B of Agreement). During the testing, LAVTA will receive regular updates on the progress of the testing and will receive assistance in acquiring additional funding towards the completion of all required testing before placing SAVs into passenger service.

Realizing that the Project is new technology, and a variety of obstacles and delays will likely surface during the project, LAVTA's goal is to work with GoMentum Station throughout the Project, and to see testing scenarios completed for passenger service within the next five years, which will require subsequent Agreements between LAVTA and GoMentum Station and new funding for the Project.

Fiscal Impact

The Agreement requires that LAVTA provide a non-refundable advance payment of \$250,000 for SAV acquisition on or before the arrival of the SAV from manufacturer EasyMile. An additional payment of \$243,365 is due upon delivery for first year costs related to SAV procurement, licensing and use. A second payment of \$17,000 is due on the first anniversary of the vehicle delivery for GPS subscription and insurance. Finally, quarterly payments of \$29,000 for ten quarters for Project Management is required, as well as eight quarterly payments of \$20,705 to cover Operational Costs. The total payments over the life of the two year contract equal \$966,005, which is approximate to the funds that will be received by LAVTA from the BAAQMD Advertising Contract. See Exhibit C of the Agreement for a breakdown of costs for the first two years of Project.

It should be noted that the value of the Project, as identified in Exhibit C of the Agreement, is \$1,928,005, with GoMentum Station contributing \$962,000 in services to the Project in planning, design and testing activities.

Recommendation

Staff recommendation is to approve the Agreement with GoMentum Station for Management of the Shared Autonomous Vehicles (SAV) project in a form to be approved by Legal Counsel.

Attachments:

1. GoMentum Service Agreement
 - a. Exhibit A
 - b. Exhibit B
 - c. Exhibit C
2. Resolution 04-2018

Submitted: _____

INITIAL AGREEMENT FOR PARTICIPATION IN CCTA'S GOMENTUM STATION PROGRAM – SHARED AUTONOMOUS VEHICLE PROJECT

This **Initial Agreement**, effective as of _____, 2018 ("the Effective Date"), is made by and between **Livermore Amador Valley Transit Authority** ("LAVTA"), a public transit operator located in Livermore, California, and **GoMentum Station, Inc.**, a California non-profit public benefit corporation ("GoMentum Station") (collectively "the Parties"), with reference to the following:

RECITALS

WHEREAS GoMentum Station, a Section 501(c)(3) non-profit organization, as Program Manager, launched a comprehensive Connected Vehicle/Autonomous Vehicle (CV/AV) Program in Northern California to foster research and innovation in the field of CV applications and AV technologies for public safety and mobility benefits; and

WHEREAS GoMentum Station has an agreement with the Contra Costa Transportation Authority (CCTA) to perform various program management and financial services including but not limited to the collection of PARTNER contributions, management of funds, payment of invoices and program expenses, and development of financial statements, and

WHEREAS GoMentum Station is facilitating a collaborative partnership among multiple automobile manufacturer partners (AM PARTNERS); Original Equipment Manufacturers (OEMs) and Tier 1 suppliers; traffic control and communications suppliers; technology companies; researchers and academia; transit operators; and public agencies (collectively referred to as "PARTNERS") involved in research, implementation and regulation of CV/AV applications and technologies to plan, develop and implement the GoMentum Station CV/AV Program; and

WHEREAS, GoMentum Station launched a comprehensive program in

September 2016 to demonstrate and deploy Shared Autonomous Vehicle (SAV) technology for Mobility-On-Demand (MOD) to solve first mile/last mile (FM/LM) commuting challenges in Contra Costa County and beyond in next 5 years; and

WHEREAS, through work with PARTNERS and the FM/LM Pilot Project ("FM/LM Project"), the SAV technology will be developed and tested at GoMentum Station Testbed and Bishop Ranch with the goal of introducing of FM/LM SAV technology into the market in the next eighteen (18) months; and

WHEREAS, LAVTA has expertise in providing safe, affordable and reliable public transportation choices, increasing the mobility of and improving the quality of life of those who live or work in and visit the Tri-Valley area in Alameda County; and

WHEREAS, the Legislature has enacted AB 1444, which provides authority for testing SAVs in Dublin through May 1, 2018; and

WHEREAS, LAVTA has expressed an interest in the acquisition, testing and deployment of EasyMile SAV in Dublin for FM/LM connections in collaboration with GoMentum Station leveraging on the GoMentum Station SAV project.

THEREFORE, in consideration of mutual covenants contained herein, GoMentum Station and LAVTA agree to the following:

AGREEMENT

I. GoMentum Station Commitments, Roles and Responsibilities:

1. GoMentum Station will serve as the overall Program Manager, accelerator, and facilitator for all activities related to SAV FM/LM project ("Project").
2. Mr. Jack Hall, Project Manager of GoMentum Station, or his designee will serve as the single point-of-contact for all Project activities. LAVTA staff shall coordinate all activities through Jack Hall.

Mr. Jack Hall, P.E.
GoMentum Station Inc.
CV/AV Project Manager

1475 North Broadway
Walnut Creek, California 94956
jack@gomentumstation.net

3. Manage all administrative, procurement and financial activities related to the Project on a regular basis for next 24 months.
4. In conjunction with current GoMentum Station SAV project activities, perform required program management, planning, design and testing activities associated with the Project in Dublin, including but not limited to the following:

PHASE I: Pre-Ribbon Cutting Ceremony (January 2018 through April 2018)

- a. Manage securement of appropriate approval from NHTSA and DMV for testing in downtown Dublin, leveraging on current project approval in San Ramon and legal authority granted in AB 1444.
- b. Manage procurement and import of one SAV for pilot project testing in Dublin, including coordination with EasyMile, EPA, USDOT, US Customs, NHTSA and DMV. The SAV shall be provided for a minimum of two years, with the understanding that, as a test vehicle, it may not be put into commercial service.
- c. Development of a 'Work Plan' for all phases of testing that describes how to address operations, safety processes, and security as well as handling of exceptions, emergencies and recovery in a variety of scenarios. This shall also include identification of risks and strategies for mitigation and include a plan to protect vulnerable road users from conflict with the SAV.
- d. Initiate and obtain necessary PUBLIC AGENCY review and approvals/permits of FM/LM Project testing with developed test plans and requirements for LAVTA in Dublin.
- e. Secure storage facility and utilities for the SAV in Dublin during the testing period.
- f. Map environment in testing area (Exhibit A).

- g. Installation of communication devices at intersections and on roadways.
- h. Testing of SAV to a full-confidence level for the SAV operating movements to be performed during ribbon-cutting celebration.

PHASE II: Post Ribbon Cutting Ceremony (May 2018 to December 2020)

- a. Begin testing to full-confidence level on 28 test cases. List of test cases by Category, Name and Description is included in Exhibit B.
 - b. Monitor and validate test cases/program and activities. Report on a monthly basis testing activities and results to LAVTA.
 - c. Assist LAVTA with development of FM/LM additional, future pilot test cases in controlled downtown Dublin environment, should funding becoming available.
5. Event coordination and scheduling - Ensure coordination amongst GoMentum Station FM/LM pilot project partners, other partners and appropriate public agencies (i.e., EasyMile, First Transit, City of San Ramon, Dublin and Bishop Ranch).
 6. Assist with Public Outreach and Communications – Including but not limited to development of Public Outreach Plan, project grand opening, preparation of marketing materials and participation in potential legislative and regulatory activities.
 7. GoMentum Station reserves the right to announce publicly the partnership with LAVTA, subject to review and approval of press release and other communication materials by LAVTA.
 8. GoMentum will update its website to include LAVTA as a Partner with a link to LAVTA's webpage.

II. LAVTA'S Commitments, Roles and Responsibilities:

1. Sign a confidential Non-Disclosure Agreement (NDA) with GoMentum Station and other PARTNERS (if needed), which will be subject to all applicable public record disclosure requirements.
2. Follow the protocol established above and coordinate all activities through Mr. Jack Hall, the GoMentum Station Project Manager.

3. LAVTA point of contact or his designee for duration of this agreement:

Michael S. Tree
Executive Director
Livermore Amador Valley Transit Authority
2500 Railroad Avenue
Livermore, CA 95444
mtree@lavta.org
925-455-7564

4. Submit all requests related to Project to Mr. Jack Hall for coordination with cities of Concord and San Ramon, Bishop Ranch and other PARTNERS.
5. Participate in regular monthly SAV project management meeting and provide requested resources for pilot project participation and SAV pilot project PARTNERS.
6. Participate in regular meeting or conference calls with GoMentum Station SAV Project Management.
7. Contribute to the awareness and public education of SAV technologies by informing CCTA/LAVTA's customers of FM/LM advances.
8. LAVTA agrees to the following schedule of payments, based on the amounts shown on Exhibit C:
 - a. Non-refundable advance payment of \$250,000 for vehicle acquisition on or before the arrival of one EasyMile SAV for testing in Dublin. Vehicle shall be available for at least 24 months of testing, with option for buy-back by EasyMile at end of term.
 - b. Additional payment of \$243,365 upon delivery of the EasyMile SAV. This payment represents the first year costs related to vehicle procurement, licensing and use. A second payment of \$17,000 shall be due on on the first anniversary of the vehicle delivery to cover the second year costs for the GPS subscription and insurance.

- c. Quarterly payments of \$ 29,000 for ten quarters for project management services from May 1, 2018 through October 31, 2020. This amount shall be inclusive of all labor, materials, equipment, overhead, and services required under this agreement.
 - d. Operations costs of \$165,640 for twenty-four months, paid in eight quarterly payments of \$ 20,705 in advance, commencing upon delivery of vehicle.
 - e. In-kind services (TBD). LAVTA will track its expenditures for in-kind services and allow GoMentum to use these expenditures as “soft match” for potential future grant opportunities for LAVTA and GoMentum Station SAV project.
9. Support efforts by CCTA/GoMentum Station and other PARTNERS to secure additional public grant funding or private contributions for future phases of FL/LM Project in Contra Costa and Alameda Counties.
 10. Enter into a subsequent written agreement with CCTA/GoMentum Station or cooperative agreement with CCTA, if necessary, for the administration of other grant funds.
 11. Sponsor a demo and support for GoMentum Station’s fourth Annual Summit scheduled for March 29, 2018 in Bishop Ranch, San Ramon California.
 12. LAVTA will provide the agency logo to GoMentum Station for use in all brochures, website and materials.
 13. Assist with providing storage facility for SAV in Dublin in coordination with the City of Dublin during the testing period.

II. Mutual Commitments, Roles and Responsibilities:

1. LAVTA may terminate this agreement upon 30 days' written notice. GoMentum Station shall be compensated in accordance with the provisions of II.8, above, for the services performed and expenses incurred to the date of such termination, plus any costs and expenses of termination that are reasonably and necessarily incurred in accordance with the terms of this Agreement.

2. It is understood that the risk of operating the SAV is to be borne by a

third-party operator and that insurance and indemnity protections reasonably acceptable to LAVTA and GoMentum will be in place prior to the operation or testing of the SAV. At a minimum, these terms shall satisfy the requirements of AB 1444.

Each individual signing this agreement warrants that he or she is duly authorized to enter into this agreement on behalf of the entity for which he or she signs.

IN WITNESS WHEREOF, the undersigned have executed this agreement as of the Effective Date written above.

Dated: _____

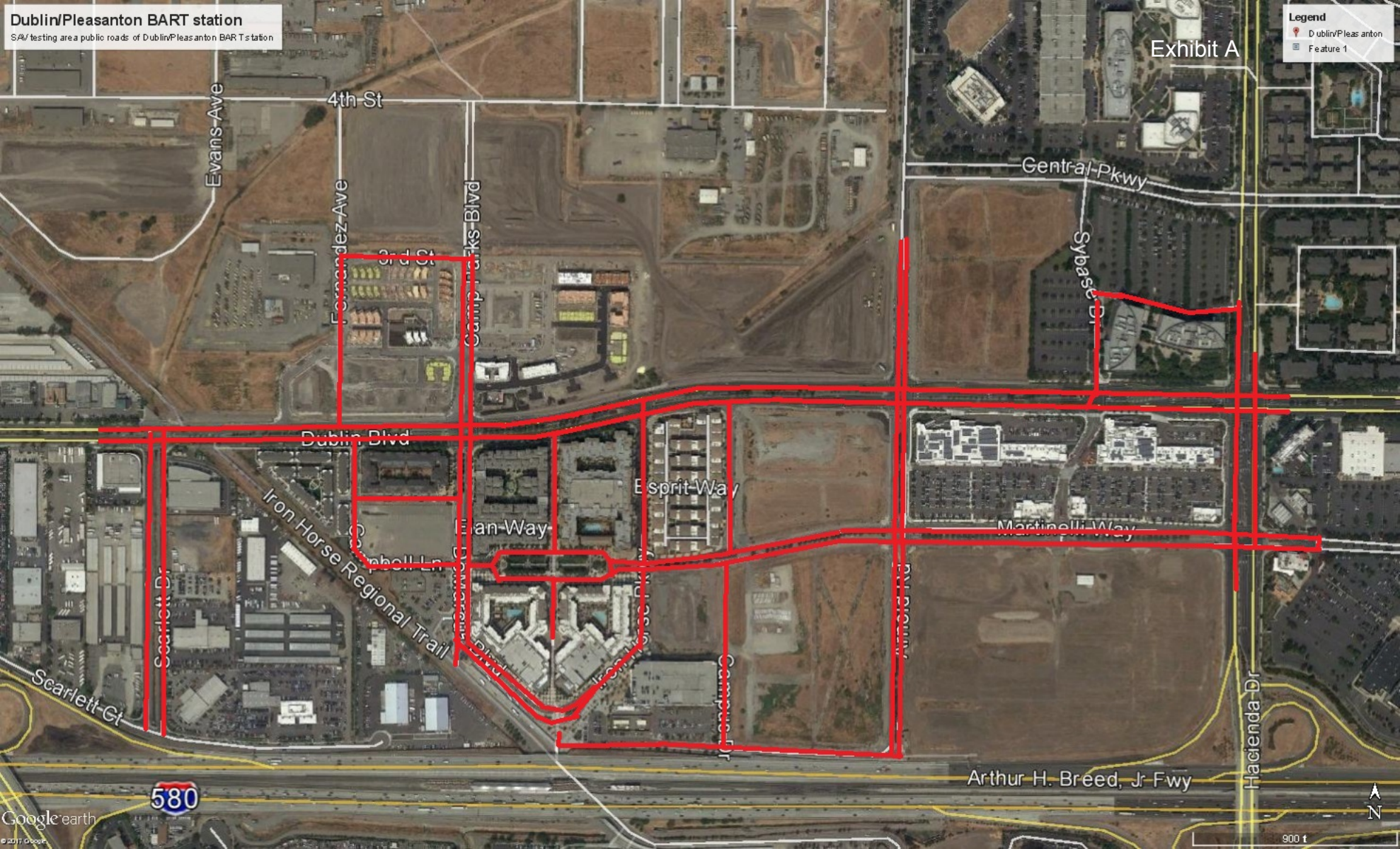
By: _____

Its: Michael S. Tree
Executive Director
Livermore Amador Valley Transit Authority
2500 Railroad Avenue
Livermore, CA 95444
mtree@lavta.org

Dated: _____

By: _____

Its: Habib Shamskhov
Program Director
GoMentum Station Inc.,
1475 North Broadway, Suite 281
Walnut Creek, California 94956



Autonomous Vehicle Pilot Project in Dublin, CA

Test Case List



Prepared by:
GoMentum Station

January 11, 2018

AUTONOMOUS VEHICLE PILOT PROJECT IN DUBLIN, CA

January 11, 2018

1.0 TEST CASE LIST

(Expected to be conducted in Dublin after project grand opening)

Item	Test case Category	Test Case's Name	Brief Description
1	Site/Vehicle Preparation	Roadway	Roadway Condition (surface, curbs, ...)
2	Site/Vehicle Preparation	Signage	Identify and understand traffic signs and road markings
3	Site/Vehicle Preparation	Information Signage	Autonomous Vehicle (AV) Testing Zone sign placement
4	Site/Vehicle Preparation	3G/4G/LTE Data Network Coverage	Verify connectivity Network coverage within the testing area
5	Site/Vehicle Preparation	GPS Coverage	Verify connectivity Network coverage within the testing area
6	Site/Vehicle Preparation	DGPS/RTK Coverage	Verify connectivity Network coverage within the testing area
7	Site/Vehicle Preparation	Inspection	Verify and checkup all the navigation and safety device daily based on manufacturer checklist
8	Site/Vehicle Preparation	Manual Mode	Perform basic manual tests according to manufacturer manual mode best practice
9	Site/Vehicle Preparation	Auto Mode	Perform a safety checkup and arm the vehicle in auto mode according to manufacturer auto mode best practice
10	Basic Movement	Straight Lane	Verify vehicle safely speeds-up, maintains lane position going straight, and slows-down
11	Basic Movement	Right Turn at Corner	Verify vehicle safely slows down when approaching the sharp curve or corner, safely performs right turn, lane position while turning
12	Basic Movement	Station – Approaching	-Verify vehicle announces next station to passengers prior to arrival; -Verify vehicle safely slows down when approaching the station, and maintains position while stopping at the station
13	Basic Movement	Station – Stopping	Verify vehicle safely stops at the station, doors open by operator command or passenger pushes the door button and doors remain open for proper time
14	Basic Movement	Station – Loading/Unloading Passenger(s)	Verify vehicle safely allow loading/unloading of passengers including elderly, with disabilities, and kids
15	Basic Movement	Station – Leaving	Verify vehicle safely stops at the station, doors open by operator command or passenger pushes the door button after loading/unloading passengers, then leave the station and safely merge into the lane

AUTONOMOUS VEHICLE PILOT PROJECT IN DUBLIN, CA

January 11, 2018

Item	Test case Category	Test Case's Name	Brief Description
16	Operation	Obstacles – Moving Objects	Verify if vehicles can detect moving objects or other unexpected crossings on the main lane and safely slows down approaching the object, completely stops in safe proper distance of the obstacle, and remain static avoid collision with the obstacle then safely speeds up after passing or removal the obstacle.
17	Operation	Light Traffic – same direction	Verify vehicle detects and safely slows-down when approaching another vehicle in the same lane, completely stops in safe proper distance of the other vehicle, and maintains the proper distance
18	Operation	Emergency Stop	Verify vehicle's emergency stop was successful when a passenger pushes all the emergency stop buttons, remove the cause of emergency stop and switch back to autonomous mode
19	Mid-Block Crossing	Pedestrian Crossing – Cross Walk Road Markings	Verify vehicle detects and safely slows-down when approaching a cross-walk, if the vehicle completely stops in a safe proper distance of the pedestrian(s), then safely speeds up after passing the cross walk and no pedestrian is on the road
20	Mid-Block Crossing	Vehicles Merging	Verify vehicle detects and safely slows down when approaching a vehicle backing up from a parking spot or a vehicle merging the lane, if vehicle completely stops in a safe proper distance of the other vehicle, and safely passes and continues after the other vehicle passes
21	Intersection – Traffic Signal Controlled – Simple Movements	Approaching	Verify vehicle safely slows down when approaching the traffic signal, maintains safe distance from the other vehicles surrounding it as it is approaching the signal
22	Intersection – Traffic Signal Controlled – Simple Movements	Decision	<p>-Verify the communication with the traffic light through the on-board device, identify the traffic light status (green-yellow-red);</p> <p>-Verify vehicle determines appropriate action based on detection and identification of signal;</p> <p>-Verify the vehicle completely stops if the signal identified as RED in a safe proper position at a limit line, if marked, otherwise before entering the crosswalk</p>
23	Intersection – Traffic Signal Controlled – Simple Movements	Straight	Based on the decision, verify vehicle maintains a safe distance of the vehicles surrounding it, and proceeds straight all the way pass the intersection
24	Intersection – Traffic Signal Controlled –	Right turn	Based on the decision, verify vehicle maintains a safe distance of the vehicles surrounding it, and proceeds right turn at corner test case and pass the intersection

AUTONOMOUS VEHICLE PILOT PROJECT IN DUBLIN, CA

January 11, 2018

Item	Test case Category	Test Case's Name	Brief Description
	Simple Movements		
25	Intersection – 4-Way Stop	Approaching / Stop	Verify vehicle safely slows down when approaching the 4-way STOP intersection, maintains safe distance from the other vehicles surrounding as it is approaching the intersection, and verify the vehicle completely stops in a safe proper position at a limit line, if marked, otherwise before entering the crosswalk
26	Intersection – 4-Way Stop	Decision	<p>-Yield to other vehicles already in the intersection or entering it in front of you.</p> <p>-Verify vehicle detects and yields to pedestrian(s) at the intersection</p>
27	Intersection – 4-Way Stop	Straight	Based on the decision, verify vehicle maintains a safe distance of the vehicles surrounding it, and proceeds straight all the way pass the intersection
28	Intersection – 4-Way Stop	Right turn	Based on the decision, verify vehicle maintains a safe distance of the vehicles surrounding it, and proceeds right turn at corner test case and pass the intersection

LAVTA/Dublin SAV First/Last Mile Pilot Project

Preliminary Cost Estimate (01/26/18)

Task Task Description		Total over two years	Total
1	Project Management Services		\$290,000.00
2	SAV Vehicle Procurement	Annual Cost	
	Vehicle Lease Gen2 (1 vehicle), with option for buy-back by EM after 2 years	\$125,000.00	\$250,000.00
	Software License	\$16,000.00	\$16,000.00
	Maintenance level 1 & 2	\$22,740.00	\$22,740.00
	EMZ10 Manual Driving Training Module	\$5,125.00	\$5,125.00
	NRTK Subscription (GPS services)	\$5,000.00	\$10,000.00
	Insurance (Estimate)	\$12,000.00	\$24,000.00
			\$327,865.00
3	One Time Cost		
	Site Assessment	\$7,900.00	\$7,900.00
	Project Services (EM)	\$25,000.00	\$25,000.00
	Vehicle Set-Up	\$21,000.00	\$21,000.00
	Operator Training (8-10 people trained)	\$13,000.00	\$13,000.00
	Shipping By Boat, Estimate	\$10,000.00	\$10,000.00
	Modem	\$5,600.00	\$5,600.00
	DMV license/fees, Estimate	\$21,500.00	\$21,500.00
	UPS/Custom/Bonding, Estimate	\$10,500.00	\$10,500.00
	Storage Facility, Estimate	\$28,000.00	\$28,000.00
	Utilities, Signing, Wrap, Estimate	\$25,000.00	\$25,000.00
	Charging Station	\$15,000.00	\$15,000.00
			\$182,500.00
4	Operations costs for 24 Month		\$165,640.00
	Total LAVTA Share and Contribution		\$966,005.00
	Planning, Design and Testing Activities (GoMentum SAV Project Contribution)	\$481,000.00	\$962,000.00
	Grand Total		\$1,928,005.00

* All Direct Cost are based on current currency exchange rate and subject to change

RESOLUTION NO. 04-2018

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
EXECUTING A PROFESSIONAL SERVICES AGREEMENT WITH
GOMENTUM STATION FOR LAVTA'S SHARED AUTOMOUS VEHICLE
PILOT**

WHEREAS, the Livermore Amador Valley Transit Authority has identified a need for testing innovative first/last mile solutions for connectivity to the LAVTA bus system and BART that will reduce greenhouse gas (GHG) emissions; and

WHEREAS, current testing of Shared Autonomous Vehicles (SAV) is underway in San Ramon within the Bishop Ranch Business Park through the GoMentum Station partnership; and

WHEREAS, LAVTA seeks to build upon the testing currently underway at Bishop Ranch with an SAV pilot in the City of Dublin; and

WHEREAS, the BAAQMD Board of Directors approved securing a bus advertising service contract with LAVTA at their October 19, 2016 meeting to provide funds for LAVTA's SAV pilot; and

WHEREAS, the LAVTA Board approved signing the bus advertising services contract at their December 4, 2017 Board meeting in Resolution 36-2017; and

WHEREAS, the GoMentum Station partnership has been managing the Bishop Ranch project and has the resources to oversee and conduct LAVTA's SAV pilot per the Scope of Work in the Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore/Amador Valley Transit Authority that the Executive Director may enter into a professional services agreement with GoMentum Station for the tasks identified in the scope of work.

PASSED AND ADOPTED this 5th day of February 2018

Karla Brown, Chair

ATTEST:

Michael Tree, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel

AGENDA

ITEM 8

STAFF REPORT

SUBJECT: Dial-A-Ride Passenger Survey of 2017

FROM: Kadri Külm, Paratransit Planner

DATE: February 5, 2018

Action Requested

None – Information only.

Background

LAVTA performs annual Dial-A-Ride passenger surveys to assess passenger satisfaction in order to continually improve service.

Methodology

The 2017 annual Dial-A-Ride customer satisfaction survey were conducted in December 2017 and early January 2018. This year, the methodology for the customer satisfaction survey changed; staff incorporated both telephone surveys as well as offered an online survey. Previously, only a telephone survey was conducted.

The participants surveyed via telephone by were randomly selected, and the online survey was sent to the LAVTA paratransit database of email addresses. The survey was administered by a third party surveyor, and a total of 257 Dial-A-Ride surveys were completed, which included 206 phone surveys and 51 online surveys. The results are statistically reliable at 95% confidence interval ± 6 point margin of error.

New in this 2017 survey when comparing it to the surveys in prior years:

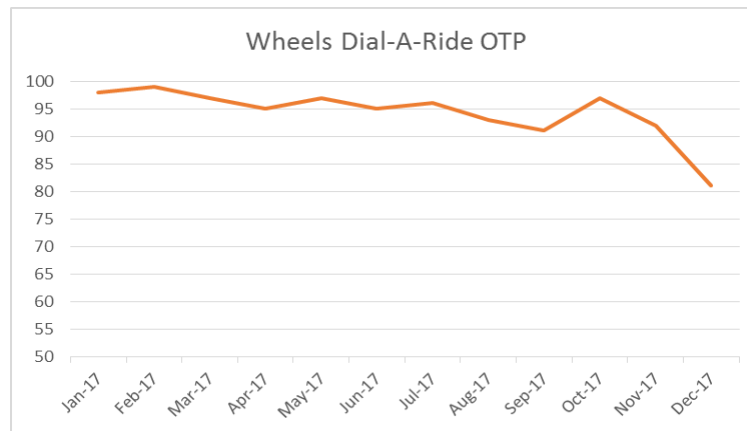
- Adding online surveys in addition to the phone surveys
- Lower margins of error as larger number of total surveys was conducted (from 150 people surveyed in 2016 to 257 people surveyed in 2017 – 71% increase)
- Raffle of four prizes of \$25 was offered to participants
- Adding a question on whether the respondents is the Rider or Caregiver

The surveyors asked the passengers to rate Dial-A-Ride service on a 1-to-5 scale (5 being highest and 1 being lowest) on a variety of topics, including the reservation process, pick-up experience, ride experience, drop-off experience, and their overall satisfaction with the service.

Discussion

The Dial-A-Ride service has been experiencing serious challenges in the last couple of months, particularly in December, 2017 when the OTP, due to the extreme driver shortage,

fell sharply. It is important to note that this customer satisfaction survey was also conducted in December 2017, which cannot be ignored when it comes analyzing the survey results. The following chart presents OTP, month by month, for the last 12 months:



Additionally, over the last year, customers have expressed dissatisfaction at both the trip time negotiating and the requirement for an in-person assessment, which may have led to the lower customer satisfaction scores.

When comparing this survey to the survey conducted a year ago the satisfaction scores have decreased in nearly all aspects of the Dial-A-Ride service as shown in the table below:

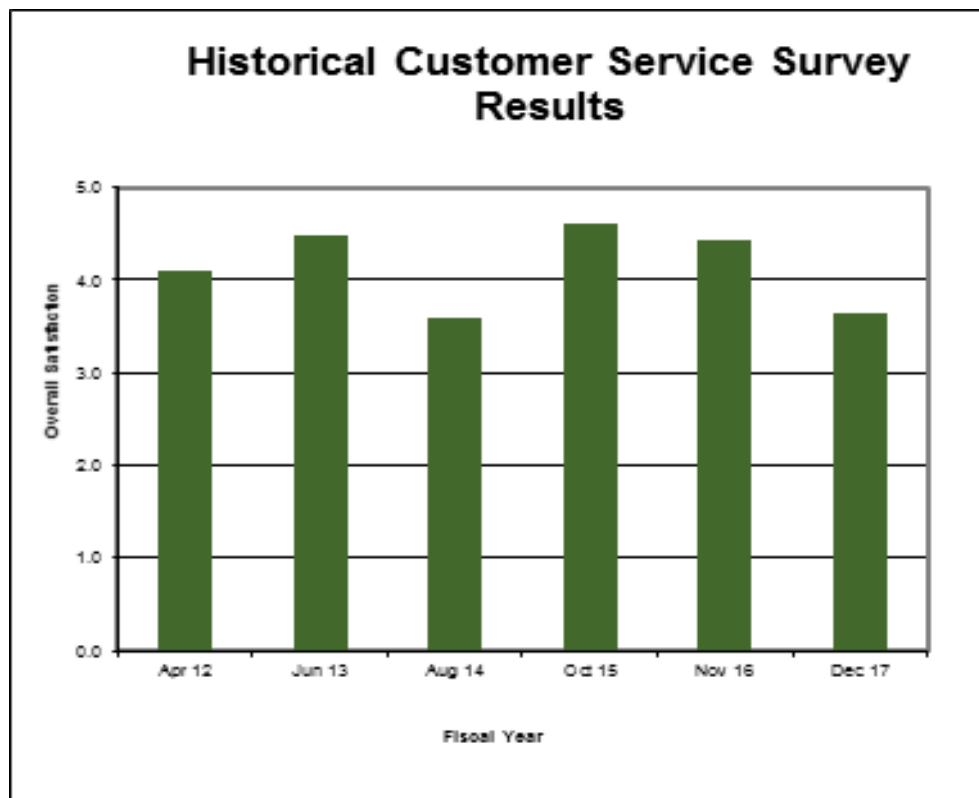
Satisfaction with Service Aspects on a 1-5 Point Scale	2017	2016	2015	2017 v. 2016
Overall experience	3.65	4.43	4.61	-0.78
Overall high level of satisfaction with pickup experience	3.81	4.36	4.45	-0.55
Driver on time	3.47	4.00	4.05	-0.53
Able to reach customer service quickly	3.79	4.21	4.40	-0.42
Easy to make arrangements for transportation on phone	3.85	4.22	4.45	-0.37
Driver dropped me off on time/in correct place	3.96	4.32	4.30	-0.36
Overall high level of satisfaction with ride experience	4.03	4.37	4.38	-0.34
Overall high level of satisfaction with drop off experience	4.09	4.42	4.37	-0.33
Person on phone able to arrange request for transportation	3.87	4.16	4.50	-0.29
Driver arrived correct address/pickup spot	4.09	4.38	4.48	-0.29
Driver operated vehicle safely/followed traffic laws	4.20	4.49	4.55	-0.29
Driver courteous and helpful	4.29	4.57	4.41	-0.28
Person on phone courteous	4.14	4.40	4.47	-0.26
Person on phone knowledgeable	3.86	4.09	4.31	-0.23
Hold times not an issue	3.73	3.92	4.26	-0.19
Driver dressed appropriately/clean	4.30	4.46	4.47	-0.16
Vehicle/shuttle was in working order	4.17	4.30	4.34	-0.13
Driver offered me help during drop off	4.08	4.21	4.35	-0.13

Satisfaction with Service Aspects on a 1-5 Point Scale	2017	2016	2015	2017 v. 2016
Vehicle/shuttle was clean	4.21	4.32	4.39	-0.11
No problems with phone menu	4.08	4.07	4.23	0.01
Prefer use of smaller vehicles	3.69	3.61	3.86	0.08

Summary of Findings:

- The overall experience rating is not directly comparable since the wording was worded slightly differently in 2017, but the drop of .78 in the mean ratings is a clear sign of dissatisfaction compared to previous years.
- Overall level of experience with the pickup dropped .55.
- The rating of the timeliness of the driver (-.53) dropped nearly as much (-.53). Ratings on the ability to reach customer service quickly dropped as well (.42).
- There were two areas in which the satisfaction scores increased from last year to this year, and these included “no problems with phone menu” and “prefer use of smaller vehicles”.
- The overall results are still in the positive, and some overwhelmingly so.

The table below shows the historic trend over the last six years (based on the ratings in the “overall” satisfaction category):



In cases where the respondents expressed dissatisfaction or gave negative feedback about the service, the surveyors were instructed to ask if the respondent would like a call back from

staff to follow-up on their concern(s). Out of the 257 respondents, 50 asked for a follow-up phone call and LAVTA staff is currently following up with these riders.

Next Steps

LAVTA is working with the contractor to take immediate steps to not only address the staffing issues but also to communicate with riders that we are aware of the issues and are taking specific steps to fix them. LAVTA will look to re-administer the survey in six-months instead of a year. The Mobility Forward study recommendations coming this spring will be another touch-point opportunity to communicate with paratransit users about the state of the system.

Recommendation

None – Information only.

Approved: _____

AGENDA

ITEM 9

EXECUTIVE DIRECTOR'S REPORT

February 2018

Update on Operator Shortage: Fixed Route: MV lost a net of five operators in January 2018, operating one full operator down (76) from the required staffing levels for peak service (77). MV has been recruiting new drivers; there are two drivers currently in behind-the-wheel training, and a class of three starting February 1.

Paratransit: MTM continues to operate down four operators/vehicles. MTM has been working to remedy the problem, bring in an operator from their sister agency Ride-Right who is staying in the Tri-Valley until the operations stabilize; they have requested that their providers hire more drivers; and they are actively recruiting more providers. MTM expects that the situation will be resolved by mid-February.

Update on Ridership: December 2017 ridership on the fixed route system is up 3.5% over December of 2016, with weekday ridership up 2.4% and passengers per hour productivity up 1.1%. OTP for December of 2017 was 85.2% as compared to 81.2% for December of 2016.

December 2017 paratransit ridership is down 14.3% over December of 2016, with on-time performance down 16.5% as the contractor MTM struggles with bringing on board additional providers.

Cost/Benefit Ratio for Dublin Active Transportation Project: LAVTA and the City of Dublin recently completed the MTC-funded Transit Performance Initiative Project. LAVTA sponsored the project to improve travel times on Dublin Boulevard for the Rapid service by deploying a new adaptive traffic signal control system to reduce congestion along the corridor and improve transit operations with the addition of three new queue-jump signals for Rapid buses. MTC recently completed an evaluation of the project that demonstrated a benefit-cost ratio of nearly 9 to 1 for the project, including a decrease of 8% in travel times along the corridor eastbound and 10% in the westbound direction. Eastbound bus travel times for the Rapid were reduced by nearly one minute per trip (averaged over all trips), which were attributable to the project improvements.

Attachments

1. Management Action Plan w/Updates
2. Board Statistics
3. FY18 Upcoming Items

FY2018 Goals, Strategies and Projects

Last Updated – January February 1, 2018

MANAGEMENT ACTION PLAN (MAP)

Goal: Service Development Strategies (those highlighted in bold indicate highest Board priority) 1. Provide routes and services to meet current and future demand for timely/reliable transit service 2. Increase accessibility to community, services, senior centers, medical facilities and jobs 3. Optimize existing routes/services to increase productivity and response to MTC projects and studies 4. Improve connectivity with regional transit systems and participate in BART to Livermore project 5. Explore innovative fare policies and pricing options 6. Provide routes and services to promote mode shift from personal car to public transit						
Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Long Range Transit Plan (Agency's 30 Year Plan)	<ul style="list-style-type: none"> Receive draft Long Range Plan from Nelson/Nygaard Present final draft to Board Approval 	DP	Projects/ Services	Apr 2018 May 2018 Jun 2018	→ Staff studying park and ride report, shared mobility and shared autonomous vehicle strategy. Strategic Planning Workshop for Board being planned for 2018.	
Comprehensive Paratransit Assessment	<ul style="list-style-type: none"> Award of Contract Public Outreach Approval of Recommendations 	DP	Projects/ Services	Nov 2016 Jun 2017 Jun 2018	→ Nelson/Nygaard awarded contract. Kick-off meeting held in February. Public meetings held in June. LAVTA Board presentation made in September. Currently developing alternatives. Second round of workshops completed in November. <u>Draft recommendations being created. Board presentation in March.</u>	X X
Fare Study	<ul style="list-style-type: none"> Draft Fare Study Public Hearing (proposed changes on fixed route) 	DP	Projects/ Services	May 2017 May 2018	→ Draft Fare Study for fixed route complete. F&A reviewed in May. Decision made to hold study results a few months to see ridership trends on fixed route and paratransit study fare recommendations.	X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
	<ul style="list-style-type: none"> Board Approval 			<u>Jun</u> 2018		
Three Queue Jumps On Dublin Blvd	<ul style="list-style-type: none"> Award contract for queue jump Finish project 	DP	Projects/ Services	Jul 2016 Oct 2017	→ Board awarded contract queue jump project in March. Some delays in project. Currently 75% completed. Queue jumps are operational.	X X
Transit Signal Priority Project in Rapid 10R Corridor	<ul style="list-style-type: none"> Engineering Work Finish Project 	DP	Projects/ Services	Oct 2017 <u>Dec</u> 2018	→ Grant by TVTAC approved. Board approved MOU with Pleasanton. Board approved engineering contract with Kimley Horn. Starting data collection.	
Go Dublin Discount Program	<ul style="list-style-type: none"> Get clearance from FTA Implement Results of Program 	DP	Projects/ Services	Nov 2016 Dec 2016 <u>Mar</u> 2018	→ Program providing approximately 1,500 rides/month. Mailing to residents occurring in September. Project study expanded to include additional data analysis. <u>Fehr & Peers present final findings in March.</u>	X X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
O&M Contract Request for Proposals	<ul style="list-style-type: none"> • Develop RFP • Award Contract 	DP	Project/ Services	Oct 2017 Mar 2018	→ <u>Three proposals received. Interviews conducted on 25th. Best and final proposals being submitted. Board to award in March.</u>	X
Dublin Service Plan	<ul style="list-style-type: none"> • RFP advertised • Contractor Award • Recommendations 	DP	Projects/ Services	Nov 2017 Jan 2018 June 2018	→ Several proposals received. <u>Nelson/Nygaard awarded contract. Data collection being performed. Public workshop in March.</u>	
<p>Goal: Marketing and Public Awareness</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <p>1. Continue to build the Wheels brand image, identity and value for customers</p> <p>2. Improve the public image and awareness of Wheels</p> <p>3. Increase two-way communication between Wheels and its customers</p> <p>4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system</p> <p>5. Promote Wheels to New Businesses and residents</p>						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Website Upgrades	<ul style="list-style-type: none"> • Place easy to access Commuter Info on homepage 	MKT MGR	Projects/ Services	Nov 2017	→ Better way to BART info landing page and button to be installed on website in November. <u>Working on informative maps and info for this section.</u>	X

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
LAVTA Rebranding Project	<ul style="list-style-type: none"> Selection by LAVTA Board of name/rebranding Public event to unveil rebranding. 	MKT MGR	Projects/ Services	Jun 2016 Feb 2018	→ New design for buses approved. New logo approved. <u>Unveiling event being scheduled for February.</u>	X
Individualized Marketing	<ul style="list-style-type: none"> Award Contract Review of results 	MKT MGR	Projects/ Services	Oct 2016 Dec 2017	→ SDG awarded contract. Collateral developed and distributed. Program completed. Post program surveys completed. Project report to LAVTA Board made in December. <u>SmartTrips Dublin to be considered by Board in March for summer 2018.</u>	X X
N Canyons Parkway Rapid Bus Stop Project	<ul style="list-style-type: none"> Engineering work Improvements to site Relocation of shelters 	DP	Projects/ Services	May 2017 Aug 2017 <u>Jun 2018</u>	→ FTA grant to upgrade stops in this corridor to Rapid style. Engineering work done. Bids came in high. Board rejected all bids. Bid re-advertised. <u>Board awarded project in November. Project to be completed by Jun of 2018.</u>	X
Pleasanton SmartTrips Corridor Rapid Bus Stop Project	<ul style="list-style-type: none"> Engineering work Award of construction contract Finish project 	DP	Projects/ Services	Nov 2017 Apr 2018 Jun 2018	→ ACTC grant received to upgrade stops in this corridor to Rapid style. Board awarded engineering to Kimley Horn in November. Bus shelter type is next step. Project award in April.	
Dublin School Tripper Bus Shelter Project	<ul style="list-style-type: none"> Identify new locations for shelters Install new shelters 	ED	Projects/ Services	Sept 2016 Dec 2017	→ Five locations with high ridership identified. Kimley Horn performing engineering. <u>First shelter installed in December. Other four shelters will require significant site work. Budgeting for next FY.</u>	X

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Replace Shelters Past Useful Life That Are On Livermore Routes	<ul style="list-style-type: none"> Identify shelters Install 	ED	Projects/ Services	Nov 2016 Apr 2018	→ Shelters identified. 10 shelters delivered. IFB being advertised currently to begin install in Dec. <u>No bids received. Rebid and received one proposal. Board to consider in March.</u>	X
<p>Goal: Community and Economic Development</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <p>1. Integrate transit into local economic development plans</p> <p>2. Advocate for increased TOD from member agencies and MTC</p> <p>3. Partner with employers in the use of transit to meet TDM goals & requirements</p>						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
ACTC: Measure BB Transit Student Pass Program	<ul style="list-style-type: none"> Assist ACTC in promoting the student passes Monitor effectiveness of the program and capacity issues 	DP	Projects/ Services	Ongoing Ongoing	→ Four schools in Livermore to have free pass via Clipper for Wheels access. Planning/Marketing Departments working with ACTC and school district to distribute and market Clipper Cards/bus system. Preliminary ridership continues at approximately 200 trips per day. <u>Discussion ongoing w/ACTC on how to keep project funded past demonstration project.</u>	X
Las Positas College Student, Faculty, Staff Pass Program	<ul style="list-style-type: none"> Marketing campaign on campus Student Vote to retain Transit Pass on campus 	MKT MGR	Projects/ Services	Ongoing Nov 2017	→ Transit pass/marketing efforts ongoing. Students have voted. 90% “yes”. 10% “no”. Board of Trustees to consider the vote and student fee in March.	X X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Historic Train Depot Relocation at Livermore Transit Center	<ul style="list-style-type: none"> • City Award of Project • Demo of TC Customers Service Buildings • Finish Relocation/Renovation 	DP	Projects/ Services	Jan 2017 Jul 2017 Feb 2018	→ FTA clearance given to demo current building. City Council awarded contract. Temporary facility installed. Demo of LAVTA buildings done. Depot moved onto cement foundation. Project extend into April 2018. <u>Board to receive an update on Historic Depot in February.</u>	X X
Rehab of Shade Structure and Replacement of Furniture at Livermore Transit Center. Rehab of Custom Shelter adjacent to Livermore TC next to Parking Garage.	<ul style="list-style-type: none"> • Bid Project • Project Completion 	DP	Projects/ Services	Nov 2017 Jan 2018	→ Bid spec being developed for painting and purchase of furniture. Waiting on architect of Depot Project to provide input on colors.	
<p>Goal: Regional Leadership</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> 1. Advocate for local, regional, state, and federal policies that support mission of Wheels 2. Support staff involvement in leadership roles representing regional, state, and federal forums 3. Promote transit priority initiatives with member agencies 4. Support regional initiatives that support mobility convenience 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Alameda – San Joaquin Regional Rail Working Group	<ul style="list-style-type: none"> • AB 758 	ED	Projects/ Services	Oct 2017	→ Approved. Legislation became effective January 2018.	X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
2018 Legislative Plan	<ul style="list-style-type: none"> Creation of 2018 Legislative Plan and review/approval by the Board and provide support for key legislation. 	ED	Finance/ Admin	Feb 2018	→ <u>F&A committee looked at draft legislative plan in January 2018. Board to consider in February.</u>	
State Legislation to Approve SAV Project in Dublin	<ul style="list-style-type: none"> Introduce SAV legislation 	ED	Finance/ Admin	Feb 2017	→ Approved. Legislation became effective January 2018.	X
<p>Goal: Organizational Effectiveness</p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> Promote system wide continuous quality improvement initiatives Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service 3. Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity HR development with focus on employee quality of life and strengthening of technical resources Enhance and improve organizational structures, processes and procedures to increase system effectiveness Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Performance Metrics Improvement	<ul style="list-style-type: none"> Staff setting up aggressive monitoring of key performance metrics: on-time performance, accidents and customer service. 	DP	Projects/ Services	Ongoing	→ Daily and weekly meeting to discuss key metrics at staff level. Presentation on performance of routes provided to the P&S Committee in October.	X
<p>Goal: Financial Management</p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> 1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions Explore and develop revenue generating opportunities Maintain fiscally responsible long range capital and operating plans 						

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
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<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
FY17 Comprehensive Annual Financial Report	<ul style="list-style-type: none"> Complete financial audit and all required reporting to Board, local, regional and state agencies. 	DF	Finance/ Admin	Nov 2017	→ Audit ongoing in September. Review of audit at F&A in October. Presentation to LAVTA Board in November. No findings.	X

Other:

Transit Center Bus Driving Isle Improvement Project	<ul style="list-style-type: none"> Perform demo of asphalt and construction new base and asphalt in driving isle. 	PD	Projects/ Services	Feb 2018	→ Utilizing City pavement contract. Asphalt to be removed and construction completed after the Transit Center cement work is completed. This project to tie in closely with Historic Depot Relocation project. Will be final phase of Depot project.	
SAV Project	<ul style="list-style-type: none"> Acquire funding to begin project Approve legislation to test SAVs. Enter into MOUs for testing. 	ED	Projects/ Services	Oct 2016 Dec 2017 Feb 2018	→ AQMD awarded LAVTA approx. \$1 million over 3 years in funding in exchange for advertising. LAVTA Board received a presentation on this project and next steps at Feb meeting. AB 1444 approved and effective January 2018. MOU with County Connection approved in November. <u>MOU with GoMentum to be considered by Board in February.</u>	X X
Triennial Audit	<ul style="list-style-type: none"> Preparation for audit Audit and report to board 	DF	Finance/ Adm	Ongoing Jul 2018	→ Comprehensive audit on LAVTA from FTA to be conducted in July 2018.	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
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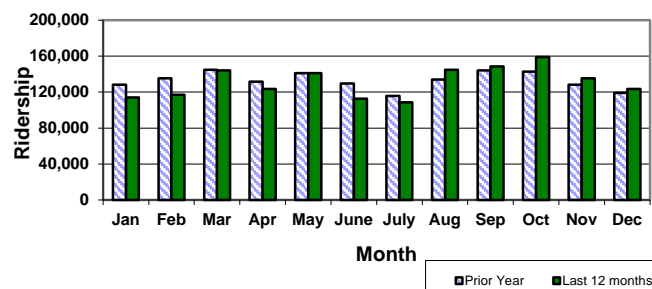
Monthly Summary Statistics for Wheels

December 2017

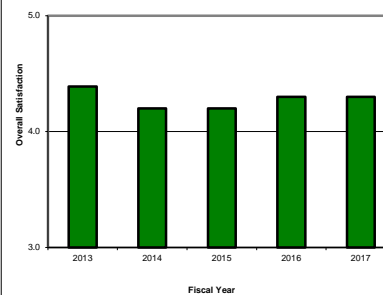
FIXED ROUTE

	December 2017			% change from one year ago		
Total Ridership FY 2018 To Date	819,534			4.5%		
Total Ridership For Month	123,341			3.5%		
Fully Allocated Cost per Passenger	\$9.24			3.6%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	5,453	1,612	1,163	2.4%	-3.4%	-15.7%
Passengers Per Hour	12.7	10.3	6.9	1.1%	-5.5%	-24.3%
	December 2017			% change from last month		
On Time Performance	85.2%			0.0%		

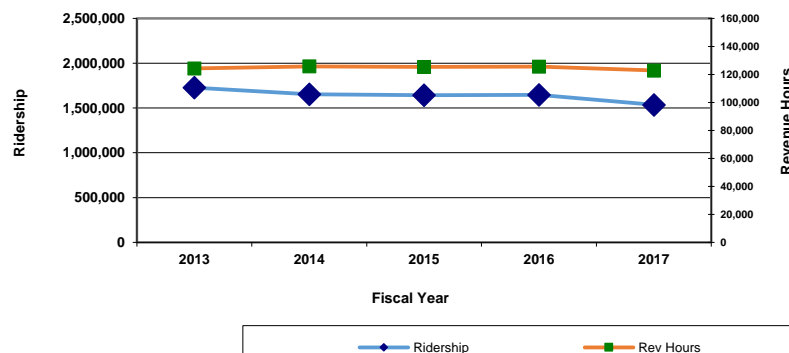
Monthly Unlinked Boardings and Revenue Hours
Last 24 Months



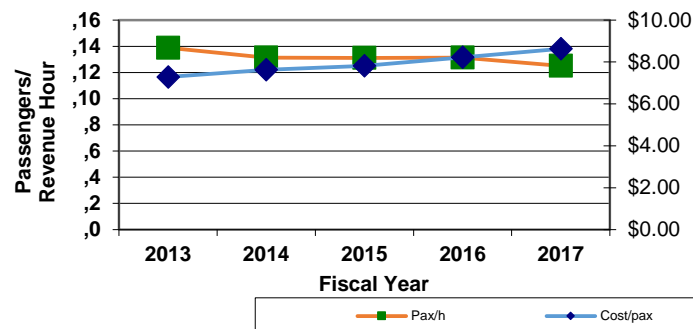
Historical Customer Service
Survey Results



Annual Unlinked Boardings and Revenue Hours
FY2013-2017



Full Cost Per Passenger and Passenger Per Hour
FY2013-2017



Monthly Summary Statistics for Wheels

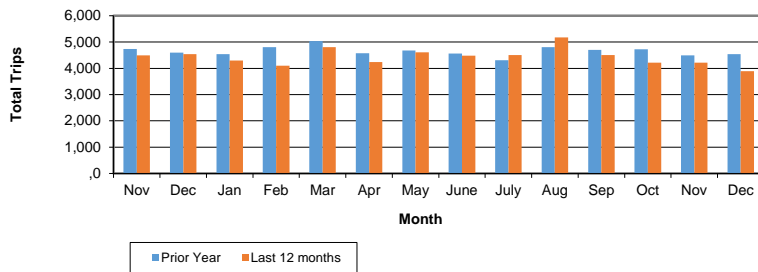
December 2017

PARATRANSIT

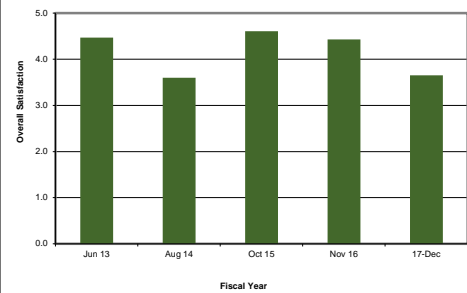
General Statistics	December 2017	% Change from last year	Year to Date
Total Monthly Passengers	3,891	-14.3%	26,779
Average Passengers Per Hour	1.60	-20.0%	
On Time Performance	80.9%	-16.5%	
Cost per Trip	\$33.16	4.5%	196
Number of New Paratransit Applications	19	-55.8%	188
Calls Answered in <1 Minute	78.00%	-6.1%	4

Missed Services Summary	December 2017	Year to Date
1st Sanction - Phone Call	3	31
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	1
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

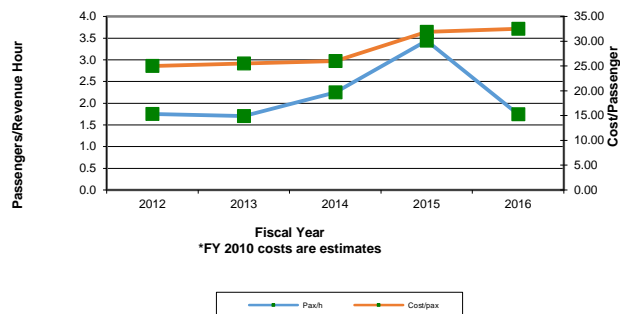
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2011-2015



Monthly Summary Statistics for Wheels

December 2017

SAFETY								
ACCIDENT DATA	December 2017				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	0		0		0		0	
Preventable	1		0		9		1	
Non-Preventable	0		0		5		1	
Physical Damage								
Major	0		0		0		0	
Minor	1		0		14		2	
Bodily Injury								
Yes	0		0		0		0	
No	1		0		14		2	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month	\$1,215.48							
To Date This Fiscal Year	\$7,829.18							
Budget	\$100,000.00							
% Expended	8%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	December 2017	Year To Date						
Praise			4					
Bus Stop	4		19					
Incident			2					
Trip Planning			10					
Fares/Tickets/Passes			5					
Route/Schedule Planning	3		71					
Marketing/Website	1		11					
ADA			0					
TOTAL	8		122					
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	1			7				1
Safety	1	3		15				0
Driver/Dispatch Courtesy		1	1	12				1
Early	1			8		1	1	1
Late	4			34	9	2		9
No Show	2	1		9	1	3		2
Incident		1	1	4	1	1		2
Driver/Dispatch Training				2	3	2		14
Maintenance			1	0				0
Bypass	4	2	1	39				0
TOTAL	12	8	4	123	14	9	1	29
Valid Complaints								
Per 10,000 riders	0.97							
Per 1,000 riders					3.60			

LAVTA COMMITTEE ITEMS - February 2018 - June 2018

Finance & Administration Committee

February

	Action	Info
Minutes	X	
Treasurers Report	X	
Operations and Maintenance Contract Award	X	
Fare Policy Recommendation	X	

March

	Action	Info
Minutes	X	
Treasurers Report	X	

April

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2, Measure B	X	

May

	Action	Info
Minutes	X	
Treasurers Report	X	
Quarterly Budget & Grants Report		X
Annual Org Review	X	
Prelim Budget	X	
FTA Triennial Review (last in '12)	X	

June

	Action	Info
Minutes	X	
Treasurers Report	X	
LAIF	X	
Budget - final	X	
Legal Contract	X	

LAVTA COMMITTEE ITEMS - February 2018 - June 2018

Projects & Services Committee

February

	Action	Info
Minutes	X	
Quarterly Operations		X
Operations and Maintenance Contract Award	X	
Fare Policy Draft Recommendation	X	

March

	Action	Info
Minutes	X	
Go Dublin Evaluation		X
Mobility Forward Draft Recommendation	X	
Fare Policy Final Recommendation	X	

April

	Action	Info
Minutes	X	
Draft Fall Service Changes	X	
Draft Long Range Transit Plan		X
Mobility Forward Final Recommendation	X	

May

	Action	Info
Minutes	X	
Fall Service Changes (effective August)	X	
Quarterly Operations		X

June

	Action	Info
Minutes	X	
WAAC Appointments	X	
Marketing Work Plan	X	