PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE WHOLE

COMMITTEE MEMBERS

KARLA BROWN – CHAIR               SCOTT HAGGERTY
DAVID HAUBERT - VICE CHAIR          STEVEN SPEDOWFSKI

DATE:  Monday, February 23, 2015

PLACE:  Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore

TIME:  4:00p.m.

AGENDA

1. Call to Order

2. Meeting Open to Public

   • Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
   • Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
   • Public comments should not exceed three (3) minutes.
   • Agendas are published 72 hours prior to the meeting.
   • No action may be taken on matters raised that are not on the Agenda.

3. Minutes of the January 26, 2015 Meeting of the P&S Committee.

   Recommendation:  Approval

4. FY 2015 2nd Quarter Report – Operations

   Recommendation:  None – information only.

5. Second Quarter 2015 Marketing and Outreach Activities

   Recommendation:  None – information only.

6. Comprehensive Operational Analysis Award
Recommendation: Staff recommends that the Projects and Services Committee recommends that the LAVTA Board of Directors enter into an agreement with Nelson Nygaard for the completion of the COA; authorize the Executive Director to execute the agreement and issue a Notice to Proceed; and approve a 10% project contingency of $37,100 to be used at the discretion of the Executive Director for a total project cost not to exceed $408,098. Resolution 10-2015.

7. Park and Ride Study – Scope

Recommendation: None – information only.

8. Management Action Plan

Recommendation: Review and provide direction to staff.

9. Preview of Upcoming P&S Committee Agenda Items

10. Next Meeting Date is Scheduled for: March 23, 2015

11. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Diane Stout 2/18/15
LAVTA Administrative Services Department Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

Executive Director
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Fax: 925.443.1373
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