

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**DATE:** December 7, 2015  
**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore CA  
**TIME:** 4:00pm

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**MINUTES**

**1. Call to Order and Pledge of Allegiance**

Meeting was called to order by Board Chair Don Biddle at 4:00 pm

**2. Roll Call of Members**

**Members Present**

Scott Haggerty – Supervisor, County of Alameda  
Don Biddle – Councilmember, City of Dublin  
Karla Brown – Vice Mayor, City of Pleasanton  
Jerry Pentin – Councilmember, City of Pleasanton  
Laureen Turner – Councilmember, City of Livermore  
Steven Spedowfski – Councilmember, City of Livermore

**Members Absent**

David Haubert – Mayor, City of Dublin

**3. Meeting Open to Public**

Robert S. Allen

Mr. Allen discussed the need for a BART Airway Boulevard Park-n-Ride Shuttle to Dublin/Pleasanton BART station. Mr. Allen and LAVTA's Executive Director will discuss this further in a separate meeting.

High School Ambassador Program

Chair Don Biddle presented the following High School Ambassadors with a certificate of completion and a free yearly pass valued at \$720:

- Yvette Ramirez
- Hannah Chen
- Molly Brooks
- Matt Ivie
- Jacob Zayas (absent)

Councilmember Brown would like the Ambassadors to be a resource for LAVTA by providing us with feedback to increase ridership. All Board members expressed appreciation to the Ambassadors for their support.

**4. October Wheels Accessible Advisory Committee Minutes Report**

No questions.

**5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the November 2, 2015 Board of Directors meeting.**

**B. Treasurer’s Report for the month of October 2015**

The Board of Directors approved the October 2015 Treasurer’s Report.

**C. Set Board of Director Meeting Dates for 2016**

The Board of Directors adopted the meeting dates for 2016.

**D. Fiscal Year 2015-16 Prop 1B California Transit Security Grant Program (TSGP) Resolution**

The Board approved Resolution 31-2015 FY 2015-16 authorizing LAVTA to Request an Allocation of FY 2015-16 Proposition 1B California Transit Grant Security Program Funds.

Approved: Pentin/Spedowfski

Aye: Biddle, Haggerty, Pentin, Turner, Brown, Spedowfski

No: None

Absent: Haubert

**6. Fiscal Year 2015 Comprehensive Annual Financial Report (CAFR)**

David Alvey of Maze & Associates reported to the Board that there were no findings noted in the fiscal year 2015 Comprehensive Annual Financial Report. He stated that GASB 68 regarding pension liability required a restatement and it is discussed in note 8 in the financial statements.

Mr. Biddle wanted to know if there will be any changes in the CAFR next year. Mr. Alvey said that in terms of standards coming out in the future GASB 74 and GASB 75 will be implemented on June 30, 2017 (GASB 74) and June 30, 2018 (GASB 75). The Board will see another restatement and Other Post-Employment Benefits (OPEB) liability on the financial report.

The Board of Directors approved the Comprehensive Annual Financial Report (CAFR) to be submitted to the Government Finance Officers Association (GFOA) for award.

Approved: Turner/Pentin

Aye: Biddle, Haggerty, Pentin, Turner, Brown, Spedowfski

No: None

Absent: Haubert

**7. LAVTA Representative to the Tri-Valley Regional Rail Advisory Group**

Staff briefed the Board of Directors that we anticipate the first Advisory Group meeting will be in early January of 2016. LAVTA is requesting that the Board of Directors appoint a representative to serve on the Tri-Valley Regional Rail Advisory Group. The LAVTA Board of Directors appointed Steven Spedowfski to serve on the Advisory Group.

Director Brown stated that for the City of Pleasanton, an alternate was selected in case Mayor Thorne cannot attend a meeting. Jerry Pentin was selected to be Mayor Thorne's alternate. The motion included if the Advisory Group approves of alternates, said appointment of alternates would come back to the Board of Directors for approval.

Approved: Haggerty/Turner

Aye: Biddle, Haggerty, Pentin, Turner, Brown, Spedowfski

No: None

Absent: Haubert

**8. Executive Director's Report**

The Executive Director's report provided information on Clipper® Project, Comprehensive Operational Analysis, LAVTA's Website Nearing Completion, Bus Shelter Improvement Plan, 2015 MTC TDA Triennial Performance Audit, and 2015 Dial A ride Customer Satisfaction Survey. Staff requested questions or comments regarding any of the items or attachments from the Board of Directors regarding the Executive Director's Report.

Councilmember Brown requested an update regarding an incident/accident involving a rider on LAVTA's bus. Staff noted that the most recent passenger fall was caused by a passenger's intoxication. They were medically transported from the scene only for a precautionary status check.

**9. Adjourn to CLOSED SESSION**

Meeting adjourned to closed session at 4:17 pm.

**10. CLOSED SESSION**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Government Code Section 54957

**Title: Executive Director**

**11. Reconvene to OPEN SESSION**

Meeting reconvened at 4:30pm.

No reportable actions were taken.

**12. Next Meeting Date is Scheduled for: January 4, 2016**

**13. Adjournment**

Meeting adjourned at 4:31pm