

8. Resolution of the Board of Directors of the Livermore Amador Valley Transit Authority Appointing Director and Alternate to the California Transit Indemnity Pool (CalTIP)

Recommendation: Resolution 06-2016 of the Board of Directors of the Livermore Amador Valley Transit Authority Appointing Director and Alternate to the California Transit Insurance Pool (CalTIP)

9. State Legislative Update

Recommendation: None – information only

10. Preview of Upcoming F&A Committee Agenda Items

11. Matters Initiated by Committee Members

12. Next Meeting Date is Scheduled for: March 22, 2016

13. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

<u>/s/ Jennifer Suda</u>	<u>2/18/16</u>
<u>LAVTA Administrative Services Department</u>	<u>Date</u>

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email : frontdesk@lavta.org*

AGENDA

ITEM 4



5. Fiscal Year 2015 Comprehensive Annual Financial Report (CAFR)

Vicki Rodriguez of Maze and Associates highlighted select pages of the FY2015 Draft Comprehensive Annual Financial Report (CAFR) noting that there were no findings. The Finance and Administration Committee forwarded the Comprehensive Annual Financial Report (CAFR) for review and acceptance to the Board of Directors, prior to submitting the CAFR to the Government Financial Officers Association (GFOA) for award.

A request was made by Chair Pentin that LAVTA staff get back to the P&S Committee and Board of Directors regarding the PERS maximum employee contribution whether it is 7% versus 8%.

Approved: Biddle/Pentin

Aye: Biddle, Pentin

No: None

Abstain: None

Absent: Turner

6. Treasurer's reports for October 2015

The Finance & Administration Committee recommend submitting the October 2015 Treasurer's Report to the Board for approval.

Approved: Biddle/Pentin

Aye: Biddle, Pentin

No: None

Abstain: None

Absent: Turner

7. Quarterly Grants Update

Staff presented to the Committee an informational report on Grants status.

8. Fiscal Year 2015-16 Prop 1B California Transit Security Grant Program (TSGP) Resolution

The Finance and Administration Committee recommends the Board of Directors approve Resolution 31-2015.

Approved: Biddle/Pentin

Aye: Biddle, Pentin

No: None

Abstain: None

Absent: Turner

9. Electric Bus Grant Update

Staff presented to the Committee an informational item regarding the Electric Bus Grant and provided documentation for review.

10. Set Board of Director Meeting Dates for 2016

A motion was made to endorse and forward the Board of Director meeting dates for 2016 to the Board of Directors for approval.

Approved: Pentin/Biddle

Aye: Biddle, Pentin

No: None

Abstain: None

Absent: Turner.

11. Preview of Upcoming F&A Committee Agenda Items

12. Matters Initiated by Committee Members

No comments.

13. Next Meeting Date is Scheduled for: January 26, 2016

14. Adjourn

Meeting adjourned at 4:37 pm.

AGENDA

ITEM 5



STAFF REPORT

SUBJECT: Treasurer's Report for January 2016

FROM: Tamara Edwards, Finance and Grants Manager

DATE: February 23, 2016

Action Requested

Review and approve the LAVTA Treasurer's Report for January 2016.

Discussion***Cash accounts:***

Our petty cash account (101) continues to carry a balance of \$500, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance January 1, 2016	\$3,515,370.51
Payments made	\$1,178,596.85
Deposits made	\$313,532.14
Ending balance January 31, 2016	\$2,650,305.80

Farebox account activity (106):

Beginning balance January 1, 2016	\$66,532.90
Deposits made	\$56,994.66
Ending balance January 31, 2016	\$123,527.56

LAIF investment account activity (135):

Beginning balance January 1, 2016	\$4,643,584.52
Q2FY16 Interest	\$2,939.11
Ending balance January 31, 2016	\$4,646,523.63

Operating Expenditures Summary:

As this is the seventh month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 58.33%. The agency is at 55.09% overall.

Operating Revenues Summary:

While expenses are at 55.09%, revenues are at 65.5%, providing for a healthy cash flow.

Recommendation

Staff recommends submitting the attached January 2016 Treasurer's Report, to the Board for approval.

Attachments:

1. January 2016 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
January 31, 2016**

ASSETS:

101 PETTY CASH	500	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	2,650,306	
106 CASH - FIXED ROUTE ACCOUNT	123,528	
107 Clipper Cash	169,293	
120 ACCOUNTS RECEIVABLE	54,726	
135 INVESTMENTS - LAIF	4,646,524	
150 PREPAID EXPENSES	(272,721)	
160 OPEB ASSET	351,947	
165 DEFFERED OUTFLOW-Pension Related	174,004	
170 INVESTMENTS HELD AT CALTIP	222,425	
111 NET PROPERTY COSTS	44,738,630	
TOTAL ASSETS		52,859,402

LIABILITIES:

205 ACCOUNTS PAYABLE	118,108	
211 PRE-PAID REVENUE	1,326,550	
21101 Clipper to be distributed	169,743	
22000 FEDERAL INCOME TAXES PAYABLE	35	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(0)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(0)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	1,234	
22090 WORKERS' COMPENSATION PAYABLE	11,672	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	617,185	
23104 Deferred Inflow- Pension Related	235,023	
23103 INSURANCE CLAIMS PAYABLE	88,272	
23102 UNEMPLOYMENT RESERVE	20,000	
TOTAL LIABILITIES		2,587,811

FUND BALANCE:

301 FUND RESERVE	3,917,566	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	44,738,630	
30401 SALE OF BUSES & EQUIPMENT	77,350	
FUND BALANCE	1,538,045	
TOTAL FUND BALANCE		50,271,591
TOTAL LIABILITIES & FUND BALANCE		52,859,402

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
January 31, 2016**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,603,894	91,196	856,155	747,739	53.4%
4020000	Business Park Revenues	141,504	0	72,242	69,262	51.1%
4020500	Special Contract Fares	195,001	0	47,507	147,494	24.4%
4020500	Special Contract Fares - Paratransit	33,600	(2,209)	6,198	27,403	18.4%
4010200	Paratransit Passenger Fares	155,050	22,519	126,671	28,379	81.7%
4060100	Concessions	38,500	2,520	19,447	19,053	50.5%
4060300	Advertising Revenue	115,000	0	95,000	20,000	82.6%
4070400	Miscellaneous Revenue-Interest	2,000	2,939	4,663	(2,663)	233.2%
4070300	Non transportation revenue	0	4,123	20,423	(20,423)	100.0%
4090100	Local Transportation revenue (TFCA RTE B	126,250	0	0	126,250	100.0%
4099100	TDA Article 4.0 - Fixed Route	9,476,889	0	7,312,565	2,164,324	77.2%
4099500	TDA Article 4.0-BART	85,033	0	33,387	51,646	39.3%
4099200	TDA Article 4.5 - Paratransit	129,379	0	49,216	80,163	38.0%
4099600	Bridge Toll- RM2	-	0	0	-	#DIV/0!
4110100	STA Funds-Paratransit	49,123	0	0	49,123	0.0%
4110500	STA Funds- Fixed Route BART	537,422	0	0	537,422	0.0%
4110100	STA Funds-pop	884,220	0	884,220	-	100.0%
4110100	STA Funds- rev	199,577	0	198,015	1,562	99.2%
4110100	STA Funds- Lifeline	194,324	0	168,323	26,001	86.6%
4130000	FTA Section 5307 Preventative Maint.	-	0	0	-	#DIV/0!
4130000	FTA Section 5307 ADA Paratransit	340,965	0	0	340,965	0.0%
4130000	FTA 5304	-	0	3,904	(3,904)	#DIV/0!
4130000	FTA JARC and NF	74,517	0	1,666	72,851	2.2%
4130000	FTA 5311	43,683	0	0	43,683	0.0%
4640500	Measure B Gap	-	0	0	-	#DIV/0!
4640500	Measure B Express Bus	-	0	0	-	#DIV/0!
4640100	Measure B Paratransit Funds-Fixed Route	867,343	63,311	370,215	497,128	42.7%
4640100	Measure B Paratransit Funds-Paratransit	164,161	11,983	70,070	94,091	42.7%
4640200	Measure BB Paratransit Funds-Fixed Route	648,000	41,860	270,413	377,587	41.7%
4640200	Measure BB Paratransit Funds-Paratransit	277,910	17,953	115,974	161,936	41.7%
TOTAL REVENUE		16,383,345	256,195	10,726,273	5,657,072	65.5%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
January 31, 2016**

	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02 Salaries and Wages	\$1,293,880	\$97,057	\$741,676	\$552,204	57.32%
502 00 Personnel Benefits	\$686,556	\$162,523	\$484,978	\$201,578	70.64%
503 00 Professional Services	\$580,806	\$31,645	\$352,021	\$228,785	60.61%
503 05 Non-Vehicle Maintenance	\$489,090	\$61,109	\$392,876	\$94,014	80.33%
503 99 Communications	\$10,500	\$423	\$1,721	\$3,279	16.39%
504 01 Fuel and Lubricants	\$1,541,300	\$0	\$376,039	\$1,165,261	24.40%
504 03 Non contracted vehicle maintenance	\$2,500	\$0	\$6,415	(\$3,915)	256.58%
504 99 Office/Operating Supplies	\$53,000	\$815	\$12,009	\$40,991	22.66%
504 99 Printing	\$60,000	\$119	\$22,441	\$37,559	37.40%
505 00 Utilities	\$264,300	\$14,773	\$142,189	\$122,111	53.80%
506 00 Insurance	\$536,162	\$13,412	\$214,175	\$321,987	39.95%
507 99 Taxes and Fees	\$152,000	\$8,742	\$61,826	\$90,174	40.68%
508 01 Purchased Transportation Fixed Route	\$8,855,346	\$708,335	\$5,033,212	\$3,861,734	56.84%
2-508 01 Purchased Transportation Paratransit	\$1,608,930	\$147,774	\$1,076,334	\$532,596	66.90%
509 00 Miscellaneous	\$66,975	\$10,014	\$62,942	\$2,578	93.98%
509 02 Professional Development	\$49,000	\$1,025	\$13,454	\$35,546	27.46%
509 08 Advertising	\$133,000	\$1,180	\$31,690	\$101,310	23.83%
TOTAL	\$16,383,345	\$1,258,944	\$9,025,996	\$7,387,794	55.09%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
January 31, 2016**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	27,000	0	0	27,000	0.00%
4090194	TDA Shop repairs and replacement	21,800	0	0	21,800	0.00%
4091794	Bus stop improvements	-	0	0	0	#DIV/0!
	TDA Bus replacement	3,616,700	0	0	3,616,700	0.00%
	TDA IT Upgrades and Replacements	114,500	0	0	114,500	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092093	TDA prior year (Major component rehab)	120,000	0	0	120,000	0.00%
4111700	PTMISEA Shelters and Stops	125,000	0	0	125,000	0.00%
	Prob 1B Security upgrades	36,696	0		36,696	0.00%
	PTMISEA Bus Replacement	609,778	0	0	609,778	0.00%
	PTMISEA Transit Center Improvements	125,625	0	0	125,625	0.00%
	PTMISEA Office improvements	179,069	0	0	179,069	0.00%
	PTMISEA Shop Repairs	178,000	0	0	178,000	0.00%
	FTA Bus replacements	12,431,200	0	0	12,431,200	0.00%
	TOTAL REVENUE	17,685,368	-	-	17,685,368	0.00%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
January 31, 2016

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	199,800	1,024	7,536	192,264	3.77%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550407	BRT	-	0	0	0	#DIV/0!
	Transit Center Upgrades and Improvements	125,625	0	0	125,625	0.00%
5550507	Office and Facility Equipment	206,069	0	39,230	166,839	19.04%
5550607	511 Integration	30,000	0	3,656	26,344	12.19%
5550807	Dublin TPI project	-	3,400	3,400	(3,400)	#DIV/0!
5550907	IT Upgrades and replacement	114,500	4,549	8,249	106,251	7.20%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
5552407	Security upgrades	36,696	19,312	19,312	17,384	52.63%
5551707	Bus Shelters and Stops	125,000	0	0	125,000	0.00%
5552007	Major component rehab	120,000	0	0	120,000	0.00%
5552307	Bus replacement	16,657,678	28,816	28,816	16,628,862	0.17%
	TOTAL CAPITAL EXPENDITURES	17,715,368	57,101	110,199	17,605,169	0.62%
	FUND BALANCE (CAPITAL)	-30000.00	(57,101)	(110,199)		
	FUND BALANCE (CAPTIAL & OPERATING)	-30,000.00	(1,058,323)	1,597,873		

Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
 February 01, 2016

LIVERMORE/AMADOR VALLEY TRANSIT
 AUTHORITY
 GENERAL MANAGER
 1362 RUTAN COURT, SUITE 100
 LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:
 80-01-002

Tran Type Definitions

January 2016 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
1/15/2016	1/14/2016	QRD	1489814	SYSTEM	2,939.11

Account Summary

Total Deposit:	2,939.11	Beginning Balance:	4,642,835.92
Total Withdrawal:	0.00	Ending Balance:	4,645,775.03

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-16	H5903	01/28/16	STA13 (STAPLES CREDIT PLAN)		(219.09)	.00	(219.09)	Ck# H5903 Reversed
	H5983	01/15/16	PER01 (PERS)		2,667.98	.00	2,667.98	PER01, PERS NEW 12/19-1/1
	H5984	01/01/16	EMP01 (EMPLOYMENT DEVEL DEPT)		2,232.11	.00	2,232.11	EMP01, STATE TAXES 12/19-
	H5985	01/15/16	EFT01 (ELECTRONIC FUND TRANSFERS)		6,485.78	.00	6,485.78	EFT01, FEDERAL TAXES 12/1
	H5986	01/15/16	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		35,687.74	.00	35,687.74	DIR02, DIRECT DEPOSIT 12/
	H5987	01/15/16	PER04 (CALPERS RETIREMENT SYSTEM)		736.83	.00	736.83	PER04, PER 457 12/19-1/1/
	H5988	01/15/16	PER01 (PERS)		4,050.11	.00	4,050.11	PER01, PERS CLASSIC 12/19
	H5989	01/15/16	MTM01 (MEDICAL TRANSPORTATION MANAG		1,739.50	.00	1,739.50	MTM01, MTM-112037, 1/7-1/
	H5991	01/15/16	MVT01 (MV TRANSPORTATION, INC.)		329,090.00	.00	329,090.00	MVT01, 65325, JAN-16 1ST
	H5992	01/15/16	WEG01 (CHRISTY WEGENER)		62.95	.00	62.95	WEG01, DEC-15 & JAN-16 MI
	H5993	01/15/16	INT05 (INTERSTATE OIL COMPANY)		10,846.76	.00	10,846.76	INT05, D62654F-IN, 12/28/
	H5994	01/15/16	VER01 (VERIZON WIRELESS)		191.55	.00	191.55	VER01, 9757694640, 11/23-
	H5995	01/15/16	CAL04 (CALIFORNIA WATER SERVICE)		59.64	.00	59.64	CAL04, 4616555555, TC IRR
	H5996	01/15/16	CAL04 (CALIFORNIA WATER SERVICE)		63.46	.00	63.46	CAL04, 0198655555, BUS WA
	H5997	01/15/16	CAL04 (CALIFORNIA WATER SERVICE)		64.32	.00	64.32	CAL04, 2575555555, TC FIR
	H5998	01/15/16	CAL04 (CALIFORNIA WATER SERVICE)		85.76	.00	85.76	CAL04, 4755555555, MOA FI
	H5999	01/15/16	CAL04 (CALIFORNIA WATER SERVICE)		85.76	.00	85.76	CAL04, 5755555555, CONTRA
	H6000	01/15/16	CAL04 (CALIFORNIA WATER SERVICE)		33.44	.00	33.44	CAL04, 3616555555, TC WAT
	H6001	01/15/16	CAL04 (CALIFORNIA WATER SERVICE)		440.66	.00	440.66	CAL04, 9098655555, MOA WA
	H6002	01/15/16	MAS01 (ANTHONY D. MASSA)		86.83	.00	86.83	MAS01, JAN-16 PHONE DIAGN
	H6003	01/15/16	PAC02 (PACIFIC GAS AND ELECTRIC)		525.28	.00	525.28	PAC02, 9800031052-8 TRANS
	H6004	01/15/16	PAC02 (PACIFIC GAS AND ELECTRIC)		1,555.42	.00	1,555.42	PAC02, 6062256368-6, ATLA
	H6005	01/15/16	PAC02 (PACIFIC GAS AND ELECTRIC)		531.76	.00	531.76	PAC02, 7264840356-5, BUS
	H6006	01/15/16	PAC02 (PACIFIC GAS AND ELECTRIC)		4,837.53	.00	4,837.53	PAC02, 5809326332-3, MOA
	H6007	01/15/16	CIT07 (CITY OF LIVERMORE - WATER)		26.65	.00	26.65	CIT07, 138432-00, ATLANTI
	H6008	01/15/16	CIT07 (CITY OF LIVERMORE - WATER)		284.55	.00	284.55	CIT07, 138431-00, ATLANTI
	H6009	01/15/16	CIT07 (CITY OF LIVERMORE - WATER)		119.47	.00	119.47	CIT07, 139388-00, BUS WAS
	H6010	01/15/16	CIT07 (CITY OF LIVERMORE - WATER)		41.18	.00	41.18	CIT07, 139399-00, ATLANTI
	H6011	01/15/16	CIT07 (CITY OF LIVERMORE - WATER)		47.52	.00	47.52	CIT07, 139361-00, ATLANTI
	H6012	01/15/16	CIT07 (CITY OF LIVERMORE - WATER)		59.05	.00	59.05	CIT07, 138430-01, ATLANTI
	H6013	01/15/16	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,205.94	.00	2,205.94	DEL05, FEB-16 DENTAL INSU
	H6014	01/15/16	MER01 (MERCHANT SERVICES)		199.72	.00	199.72	MER01, TC123115, DEC-15 C
	H6015	01/15/16	MER01 (MERCHANT SERVICES)		150.34	.00	150.34	MER01, MOA123115, DEC-15
	H6016	01/15/16	AME06 (AMERICAN FIDELITY ASSURANCE		368.39	.00	368.39	AME06, JAN-16 SUPPLEMENT
	H6017	01/15/16	MVT01 (MV TRANSPORTATION, INC.)		11,395.30	.00	11,395.30	MVT01, 64758, INSURE PAY
	H6018	01/15/16	MTM01 (MEDICAL TRANSPORTATION MANAG		2,957.50	.00	2,957.50	MTM01, MTM112036, 1/1-1/6
	H6019	01/15/16	TAX67 (CHRISTEL RAGER)		209.95	.00	209.95	TAX67, 12/1-12/31/15 PARA
	H6020	01/15/16	TX113 (RODGER RAGER)		199.80	.00	199.80	TX113, 12/16-12/30/15 PAR
	H6021	01/15/16	TAX72 (JUSTIN HART)		200.00	.00	200.00	TAX72, 12/1-12/31/15 PARA
	H6022	01/15/16	TAX14 (KAREN ADAMS)		29.11	.00	29.11	TAX14, 12/4-12/30/15 PARA
	H6023	01/29/16	USB01 (U S BANK)		1,848.78	.00	1,848.78	USB01, DEC-15 CC STATEMEN
	H6024	01/29/16	CAP01 (CAPTURE TECHNOLOGIES INC)		19,312.09	.00	19,312.09	CAP01, CAPQ2187, 50% DEPO
	H6025	01/29/16	PAC02 (PACIFIC GAS AND ELECTRIC)		81.73	.00	81.73	PAC02, 7649646868-7, DOOL
	H6026	01/29/16	MTM01 (MEDICAL TRANSPORTATION MANAG		3,857.00	.00	3,857.00	MTM01, MTM-112039, 1/20-1
	H6027	01/29/16	MTM01 (MEDICAL TRANSPORTATION MANAG		1,442.00	.00	1,442.00	MTM01, MTM-112038, 1/13-1
	H6028	01/29/16	MVT01 (MV TRANSPORTATION, INC.)		329,090.00	.00	329,090.00	MVT01, 65327, JAN-16 2ND
	H6029	01/29/16	SWA01 (ANGELA SWANSON)		280.00	.00	280.00	SWA01, 1/25/16 PER DIEM N
	H6030	01/29/16	SWA01 (ANGELA SWANSON)		124.27	.00	124.27	SWA01, JAN-16 TRAVEL REIM
	H6031	01/29/16	NEL01 (NELSON\NYGAARD CONSULTING AS		14,127.35	.00	14,127.35	NEL01, DEC-15 PROFESSIONA
	H6032	01/29/16	NEL01 (NELSON\NYGAARD CONSULTING AS		5,787.25	.00	5,787.25	NEL01, 65889, DEC-15 TASK
	H6033	01/29/16	STA01 (STATE COMPENSATION FUND)		2,280.42	.00	2,280.42	STA01, FEB-2016 WORKER'S
	H6034	01/29/16	CIT06 (CITY OF LIVERMORE SEWER)		176.78	.00	176.78	CIT06, 138143-00, BUS WAS
	H6035	01/29/16	CIT06 (CITY OF LIVERMORE SEWER)		105.48	.00	105.48	CIT06, 133294-00, MOA SEW
	H6036	01/29/16	CIT06 (CITY OF LIVERMORE SEWER)		41.18	.00	41.18	CIT06, 133389-00, TRANSIT
	H6037	01/29/16	STA13 (STAPLES CREDIT PLAN)		509.02	.00	509.02	STA13, JAN-16 STATEMENT,
	H6038	01/29/16	SHE05 (SHELL)		17.88	.00	17.88	SHE05, 6599814641601, JAN
	H6039	01/29/16	PER04 (CALPERS RETIREMENT SYSTEM)		905.10	.00	905.10	PER04, PERS 457 1/2-1/15/
	H6040	01/29/16	PER01 (PERS)		2,691.02	.00	2,691.02	PER01, PERS NEW CONTRIBUT
	H6041	01/15/16	PER01 (PERS)		4,029.04	.00	4,029.04	PER01, PERS CLASSIC CONTR
	H6042	01/29/16	EMP01 (EMPLOYMENT DEVEL DEPT)		2,278.34	.00	2,278.34	EMP01, STATE TAXES 1/2-1/
	H6043	01/29/16	EFT01 (ELECTRONIC FUND TRANSFERS)		6,739.00	.00	6,739.00	EFT01, FEDERAL TAX 1/2-1/
	H6044	01/29/16	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		36,197.72	.00	36,197.72	DIR02, DIRECT DEPOSIT 1/2
	H6045	01/29/16	EMP01 (EMPLOYMENT DEVEL DEPT)		.09	.00	.09	EMP01, 12/4 RETRO ADJ FOR
	H6046	01/29/16	STA04 (STATE BOARD OF)		2,122.30	.00	2,122.30	STA04, QTR 4 2015 STORAGE
	H6047	01/29/16	STA05 (STATE BOARD OF EQUAL)		1,103.27	.00	1,103.27	STA05, QTR 4 2015 EXEMPT
	H6048	01/29/16	VSP01 (VSP)		551.92	.00	551.92	VSP01, FEB-16 VISION INSU
	H6049	01/29/16	MUT01 (MUTUAL OF OMAHA)		1,053.33	.00	1,053.33	MUT01, FEB-16 LTD AND LIF
	H6050	01/29/16	PER03 (CAL PUB EMP RETIRE SYSTM)		32,708.55	.00	32,708.55	PER03, FEB-16 HEALTH BENE
	H6051	01/29/16	PER01 (PERS)		504.00	.00	504.00	PER01, FY16 1959-C, SURVI
	H6052	01/29/16	PER01 (PERS)		126.00	.00	126.00	PER01, FY16 1959-N, SURVI
	H6053	01/29/16	BID01 (DON BIDDLE)		200.00	.00	200.00	BID01, JAN-16 BOD STIPEND
	H6054	01/29/16	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, JAN-2016 BOD STIPE
	H6055	01/29/16	HAG01 (SCOTT HAGGERTY)		100.00	.00	100.00	HAG01, JAN-16 BOD STIPEND
	H6056	01/29/16	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, JAN-16 BOD STIPEND
	H6057	01/29/16	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, JAN-16 BOD STIPEND
	H6058	01/29/16	SPE04 (STEVEN G. SPEDOWFSKI)		200.00	.00	200.00	SPE04, JAN-16 BOD STIPEND
	H6059	01/29/16	PAC01 (AT&T)		298.80	.00	298.80	PAC01, ATT011116, ATLANTI
	H6060	01/29/16	PAC01 (AT&T)		298.68	.00	298.68	PAC01, AT121115, ATLANTI
	H6062	01/29/16	PAC01 (AT&T)		71.46	.00	71.46	PAC01, AT121315, ATLANTI
	H6063	01/29/16	PAC01 (AT&T)		33.29	.00	33.29	PAC01, ATT010716, CONTRAC
	H6064	01/29/16	CAL15 (CALTRONICS BUSINESS SYS)		414.08	.00	414.08	CAL15, 1930600, BIZHUB TH
	H6065	01/29/16	TX116 (JACQUELINE POPE-JENKINS)		166.60	.00	166.60	TX116, PARATAXI REIMBURSE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-16	H6066	01/29/16	TAX58 (LARRY JENKINS)		191.89	.00	191.89	TAX58, PARATAXI REIMBURSE
	H6067	01/29/16	TAX87 (DELORES M. POWLEY)		20.40	.00	20.40	TAX87, PARATAXI REIMBURSE
	H6068	01/29/16	TX124 (LISA BALL)		29.33	.00	29.33	TX124, PARATAXI REIMBURSE
	H6069	01/29/16	MOC01 (DENNIS MOCHON)		21.60	.00	21.60	MOC01, JAN-16 TRAVEL REIM
	H6070	01/29/16	TAX91 (VIVIAN MARIE MILLER)		118.36	.00	118.36	TAX91, PARATAXI REIMBURSE
	H6071	01/29/16	BAN03 (BANKCARD CENTER)		508.35	.00	508.35	BAN03, DEC-2015 CC STATEM
	018932	01/15/16	ART01 (ART'S SECURITY LOCKSMITH)		9.86	.00	9.86	Automatic Generated Check
	018933	01/15/16	ATT02 (AT&T)		1,061.59	.00	1,061.59	Automatic Generated Check
	018934	01/15/16	AVI01 (AMADOR VALLEY INDUSTRIES)		325.84	.00	325.84	Automatic Generated Check
	018935	01/15/16	BAR02 (SF BAY AREA RAPID TRA DIS)		2,673.00	.00	2,673.00	Automatic Generated Check
	018936	01/15/16	CAL13 (CALIFORNIA TRANSIT)		1,909.88	.00	1,909.88	Automatic Generated Check
	018937	01/15/16	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	018938	01/15/16	DIA07 (DIABLO PUBLICATIONS)		1,180.00	.00	1,180.00	Automatic Generated Check
	018939	01/15/16	EME01 (EMERALD LANDSCAPE CO INC)		1,155.00	.00	1,155.00	Automatic Generated Check
	018940	01/15/16	FED01 (FedEx)		16.98	.00	16.98	Automatic Generated Check
	018941	01/15/16	JTH01 (J. THAYER COMPANY)		86.11	.00	86.11	Automatic Generated Check
	018942	01/15/16	LIV01 (LIVERMORE SANITATION INC)		2,317.40	.00	2,317.40	Automatic Generated Check
	018943	01/15/16	MAZ01 (MAZE & ASSOCIATES)		2,875.00	.00	2,875.00	Automatic Generated Check
	018944	01/15/16	OFF01 (OFFICE DEPOT)		180.66	.00	180.66	Automatic Generated Check
	018945	01/15/16	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	018946	01/15/16	SCF01 (SC FUELS)		20,268.48	.00	20,268.48	Automatic Generated Check
	018947	01/15/16	TAX60 (ANNA FONG)		28.05	.00	28.05	Automatic Generated Check
	018948	01/15/16	XIO01 (XIOTECH CORPORATION)		4,458.96	.00	4,458.96	Automatic Generated Check
	018949	01/29/16	AIM01 (AIM TO PLEASE JANITORIAL SER		7,552.13	.00	7,552.13	Automatic Generated Check
	018950	01/29/16	ARG01 (DAWN ARGULA)		100.00	.00	100.00	Automatic Generated Check
	018951	01/29/16	ATT02 (AT&T)		799.09	.00	799.09	Automatic Generated Check
	018952	01/29/16	ATT03 (AT&T)		895.56	.00	895.56	Automatic Generated Check
	018953	01/29/16	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	018954	01/29/16	DIR01 (DIRECT TV)		13.00	.00	13.00	Automatic Generated Check
	018955	01/29/16	EME01 (EMERALD LANDSCAPE CO INC)		2,775.00	.00	2,775.00	Automatic Generated Check
	018956	01/29/16	FED01 (FedEx)		35.18	.00	35.18	Automatic Generated Check
	018957	01/29/16	HAN01 (HANSON BRIDGETT MARCUS)		5,356.44	.00	5,356.44	Automatic Generated Check
	018958	01/29/16	HOT01 (HOTSY PACIFIC)		1,805.96	.00	1,805.96	Automatic Generated Check
	018959	01/29/16	JTH01 (J. THAYER COMPANY)		134.93	.00	134.93	Automatic Generated Check
	018960	01/29/16	KIM02 (KIMLEY-HORN AND ASSOC, INC)		3,400.00	.00	3,400.00	Automatic Generated Check
	018961	01/29/16	LIV09 (LIVERMORE UNIFIED SCHOOL DIS		300.00	.00	300.00	Automatic Generated Check
	018962	01/29/16	MET01 (METROPOLITAN TRANSPORT-)		4,895.23	.00	4,895.23	Automatic Generated Check
	018963	01/29/16	OFF01 (OFFICE DEPOT)		103.15	.00	103.15	Automatic Generated Check
	018964	01/29/16	PER02 (CALPERS RETIREMENT SYSTEM)		115,001.00	.00	115,001.00	Automatic Generated Check
	018966	01/29/16	RHT01 (R.H. TINNEY, INC.)		1,182.75	.00	1,182.75	Automatic Generated Check
	018967	01/29/16	SAF01 (SAFETY-KLEEN SYSTEMS INC)		1,413.06	.00	1,413.06	Automatic Generated Check
	018968	01/29/16	SCF01 (SC FUELS)		10,097.92	.00	10,097.92	Automatic Generated Check
	018969	01/29/16	SHAO2 (SHAMROCK OFFICE SOLUTIONS)		37.54	.00	37.54	Automatic Generated Check
	018970	01/29/16	SOLO1 (SOLUTIONS FOR TRANSIT)		4,166.66	.00	4,166.66	Automatic Generated Check
	018971	01/29/16	SPA01 (SPARTAN TANK LINES INC)		9,108.43	.00	9,108.43	Automatic Generated Check
	018972	01/29/16	TAX32 (SUE TSANG)		26.99	.00	26.99	Automatic Generated Check
	018973	01/29/16	TAX83 (JUDITH BAAR)		14.45	.00	14.45	Automatic Generated Check
	018974	01/29/16	TES01 (TEST AMERICA LABORATORIES IN		846.00	.00	846.00	Automatic Generated Check
	018975	01/29/16	TX133 (SAROJA IYER)		93.50	.00	93.50	Automatic Generated Check
	018976	01/29/16	TX137 (HIMATLAL R MEHTA)		95.12	.00	95.12	Automatic Generated Check
	018977	01/29/16	TX140 (KEITH WARDIN)		60.00	.00	60.00	Automatic Generated Check
	018978	01/29/16	TX141 (ELIZABETH O'CONNER)		60.00	.00	60.00	Automatic Generated Check
	018979	01/29/16	UTC01 (UTC FIRE & SECURITY AMERI)		28,815.92	.00	28,815.92	Automatic Generated Check
	018980	01/28/16	PER04 (CALPERS RETIREMENT SYSTEM)		(905.10)	.00	(905.10)	Ck# 018980 Reversed
	018980	01/29/16	PER04 (CALPERS RETIREMENT SYSTEM)		905.10	.00	905.10	Automatic Generated Check
Total for Bank Account 105 ----->					1,132,029.57	.00	1,132,029.57	
Grand Total of all Bank Accounts ----->					1,132,029.57	.00	1,132,029.57	

AGENDA

ITEM 6



STAFF REPORT

SUBJECT: Mid-Year Budget Update

FROM: Tamara Edwards, Finance & Grants Manager

DATE: February 23, 2016

Action Requested

Review and forward to the Board of Directors, the FY16 Mid-Year Budget Update.

Discussion

The Board of Directors requested mid-year update of the budget, based on any significant changes for both revenues and expenses. This report will encompass any changes between the time the budget was approved and December 2015 with an analysis of the net effects to the projected reserve balance. Details regarding grants status are included in a separate section of this report.

Budget

	Amount from analysis in FY 16 budget	Updated numbers (sources for updates are from the FY 15 CAFR and MTC revenue forecast updates, and additional grant revenues approved)	Difference	
a	Projected Reserves at June 30, 2015	\$4,213,482	\$4,204,667	-\$8,815
b	FY 16 apportionment	\$8,899,101	\$9,028,814	\$129,713
c	TDA funds available for allocation (a+b)	\$13,112,583	\$13,233,481	\$120,898
d	FY 16 operating request	\$9,476,888	\$9,476,888	\$0
e	FY 16 capital request	\$0	\$0	\$0
f	TDA Request for allocation (d+e)	\$9,476,888	\$9,476,888	\$0

Projection for Reserve at June 30, 2016			
TDA Reserves			
g	Reserves at June 30, 2015 (c-f)	\$3,635,695	\$3,756,593 \$120,898
h	Expiring Capital Allocations	\$980,000	\$1,516,502 \$536,502
i	FY 16 Due to LTF*	\$0	\$165,500 \$165,500
j	FY 15 Due to LTF*	\$500,000	\$3,917,566 \$3,417,566
k	FY 14 Due to LTF	\$2,737,445	0 \$2,737,445
l	Total TDA Reserves (g+h+i+j)	\$7,853,140	\$9,356,161 \$1,503,021
STA Reserves			
m	Population based STA reserves at June 30,2015	\$884,220	\$910,297 \$26,077
n	FY 16 apportionment	\$876,211	\$674,709 -\$201,502
o	Request for allocation	\$884,220	\$884,220 \$0
p	Reserves at June 30, 2015 (m+n-o)	\$876,211	\$700,786 -\$175,425
q	Revenue based STA reserves at June 30, 2015	\$199,577	\$199,577 \$0
r	FY 16 apportionment	\$267,047	\$0 -\$267,047
s	Request for allocation	\$199,577	\$199,577 \$0
t	Reserves at June 30, 2016 (q+r-s)	\$267,047	\$0 -\$267,047
u			
v	Total STA reserves (p+t)	\$1,143,258	\$700,786 -\$442,472
w	Total Reserves at June 30,2016 (k+t)	\$8,996,398	\$10,056,947 \$1,060,549

i*	* FY 16 Due to LTF		
	Additional funding (revenue) approved after the FY 16 budget cycle		
	TFCA BRT	0	\$137,500 \$137,500
	FTA 5304 Intern Grant	0	\$25,000 \$25,000
	FTA 5310 Parataxi	0	\$3,000 \$3,000
	Total Revenue Increase (i)		\$165,500 \$165,500

The change in the anticipated reserve balance from the original number reported with the budget can be primarily attributed to three areas; the increase in the amount due to the Local Transportation Fund (LTF) (over the original projections), a larger than projected return of TDA from capital projects (that were paid for through other grant funds instead) and an increase in anticipated revenues from operating grants that have been approved after the FY 16 budget cycle- this amount has been included in the TDA reserve analysis as an anticipated due to LTF for FY 16. The increase in the amount due to LTF is made up of the difference between budgeted expenses and actual expenses (actuals were lower than budget for FY15),

and the difference between expected revenues and actual revenues (which were higher in FY15 due to additional grants received during the year). The decrease in the anticipated STA funds is due to the decrease in diesel fuel prices. STA revenues are based on sales tax and as the price of diesel fuel drops so does the STA revenues, however, with the price of diesel fuel decreasing staff expects the fuel expenses for FY 16 to come in well under budget. The decrease, or zeroing out of STA revenue based funds is due to a current issue with the Board of Equalization that MTC is working fervently at rectifying. Funds are anticipated to materialize, however with the current situation MTC is unable to project when that will be or what the amounts will be.

Recommendation

Information only.

AGENDA

ITEM 7



STAFF REPORT

SUBJECT: Quarterly Grants Update

FROM: Angela Swanson, Senior Grants & Project Management Specialist

DATE: February 23, 2016

Action Requested

Accept the FY 2015-16 Second Quarter Grants Update.

Discussion

The Board of Directors receives a quarterly update of the budget and grants summarizing all new funding activity. The attached report details activity for the second quarter, September – December 2015. Approved and pending grants are included; no applications were denied or ‘not awarded.’

Future Outlook:

Sources of grant funding are evolving with some programs drawing to a close and others expanding. Meanwhile fundamental financial shifts such as gas tax and federal funding make the forecast very dynamic.

- Cap & Trade. Two years into operation, the Cap&Trade program is proving a lucrative source of funding for California’s infrastructure. Staff is pursuing funding in the LCTOP and TIRCP programs.
- FAST ACT. The FAST ACT transportation bill was passed however, few details are known as of yet. Staff will update the committee as information becomes available.
- Prop 1B. Wrapping up. Will mean end of the PTMISEA and Security Grants.
- Measure BB promises new funding opportunities.
- Regional and County funding opportunities are increasingly being released with cooperative requirements, between multiple modes of travel and local jurisdictions. We can expect to see more PDA (Priority Development Area) focused, OBAG (One Bay Area Grant Program) type of funding in the future.

Future funding eligibility, in general, may be negatively impacted, due to Performance Measures requirements that are becoming more commonly tied to Greenhouse Gas emissions measures and cars taken off roadways.

The FTA is expected to issue several funding calls in 2016, a situation improved with the recent adoption of the FAST Act which funds federal transportation programs for FY16 and the next two years.

Recommendation

NA – information only.

Active/Not at Risk				
Project Name	Funding Type	Funding Source	Grant Award	Notes
Parataxi Voucher – Livermore UZ	5310	FTA	\$80,000	2 year grant providing reimbursement to riders
BRT Route	TFCA	ACTC	\$278,000	2 year operating grant
Security Lighting for Bus Shelters	Prop 1B Security	CalOES	\$36,696	FY 15. Funds released in January
Security Lighting for Transit Locations	Prop 1B Security	Cal OES	\$36,696	FY14. Funds released in January
Trapeze upgrade (viewpoint)	RM2	MTC	\$74,535	
Bus Stop Repair/Replacement	Prop 1B PTMISEA	MTC / Caltrans	\$240,910	Phase I is complete. Phase II commences upon adoption of final COA
LAVTA Facility Upgrade and Improvements	Prop 1B / PTMISEA	Caltrans	\$357,966	Funding received in April 2015. Using for Rutan facility incl. shop floors, parking lot ADA upgrades and repaving parking lots.
LAVTA Facility FY'08		FTA	\$326,879	Remaining \$134,000 will be used for vault
Rapid Operation	RM2	MTC	\$580,836	Funds reserved pending 20% Farebox Recovery threshold. Reapply 2016
BRT	Small Starts	FTA	\$559,35	Construction funds remaining. Used for installing vault at Atlantis facility
Parataxi, Dublin/Pleasanton	New Freedom	MTC/CalTrans	\$10,000	Parataxi rider reimbursement
Fleet DVR's	1B Security	CalOES	\$36,696	FY11. Security DVRs for buses arriving in 2016
Introduction to Transit Experience	5304	FTA/Caltrans	\$56,600	Eight months into a two year program. Two interns working 16-20 hrs weekly support planning and grant departments
The Tri-Valley Multi-Modal Access and PDA Connectivity Study	SC-TAP	ACTC	\$1,385,000	ACTC leads the project which is progressing to schedule
Local TFCA; Routes 8, 12, 15	Local TFCA	ACTC	\$278,000	Entering second and final year
Rural Route Operating Assistance	FTA 5311	Caltrans	\$43,683	Operating support supplementing lines 8, 12, 20
Bus Purchase (2016)	Prop 1B / PTMISEA	Caltrans	\$572,778	Funding offsets local match for four Gillig buses set for delivery in 2016
Electric/Diesel Hybrid Bus (2016)	LCTOP	Caltrans	\$107,192	Funds to be paid upon receipt of the buses

Inactive or At Risk				
Project Name	Funding Type	Funding Source	Amount Requested	Expected Notification
N/A	N/A			
Pending/Not yet Awarded				
Project Name	Funding Type	Funding Source	Amount Requested	Expected Notification
NEW!! 2 Replacement Buses FY16	LCTOP/ Cap & Trade	Caltrans	\$253,350	May 2016.
NEW! 5311 Rural Routes FY16/FY7	5311	FTA	\$31,444	April 2016
NEW!!! WiFi Security Networks on Buses	Prop 1B Security Grants	CalOES	\$36,696	April 2016
NEW!! AQIP Grant for All Electric Bus Route Project	Air Quality Investment Program (AQIP)	CARB	\$4,577,048	March 2016
LoNo All-Electric Bus Route Project	FTA LoNo Program	FTA	\$2,297,400	June 2016
Transit Center TOD Feasibility Study	Sustainable Communities	Caltrans	\$148,000	May 2016
Tri-Valley Paratransit Assessment	Sustainable Communities	Caltrans	\$200,000	May 2016
TPI Dublin Boulevard Project (LAVTA Sponsor, Dublin and MTC Co-Sponsors)	TPI via FHWA	MTC	\$1,570,000	CalTrans has moved to federal FY16. Must submit updated application in February 2016..
Transit Center upgrades and improvements	PTMISEA/Lifeline	MTC	\$125,625	Pending approval

Agency Acronyms:

ACE: Altamont Corridor Express
 ACTC: Alameda County Transportation Commission
 BAAQMD: Bay Area Air Quality Management District
CalTrans: California Department of Transportation
CalOES: California Office of Emergency Services
FHWA: Federal Highway Administration
FTA: Federal Transportation Agency
MTC: Metropolitan Transportation Commission

Program Acronyms

1B: *California State Proposition 1B, bond act passed by voters in 2006*
 Measure B: *½ cent sales tax for transportation passed 2000 in Alameda County*
 JARC: *Job Access Reverse Commute, a federal fund to improve mobility for low-income*
Lifeline: *Transportation Program funds projects that result in improved mobility for low-income residents*
Measure BB: *½ cent sales tax for transportation passed 2014 in Alameda County*
PTMISEA: *Public Transportation Modernization, Improvement, & Service Enhancement Account. Part of Prop 1B bond act of 2006*
RM2: *Regional Measure 2, passed in 2004 by Bay Area voters, increases bridge tolls for infrastructure \$\$*
SC-TAP: *Sustainable Communities Technical Assistance Program*
TFCA: *Transportation Fund for Clean Air*

AGENDA

ITEM 8



STAFF REPORT

SUBJECT: Resolution of the Board of Directors of the Livermore Amador Valley Transit Authority Appointing Director and Alternate to the California Transit Indemnity Pool (CalTIP)

FROM: Beverly Adamo, Director of Administrative Services

DATE: February 23, 2016

Action Requested

Approve Resolution 06-2016 amending LAVTA's authorizing resolution with the California Transit Insurance Pool (CalTIP) to change the titles of the employees who are designated as Director and Alternate Director to CalTIP.

Background

In April 2000 LAVTA joined CalTIP for the purpose of pooling with other transit agencies throughout the state to provide liability and physical damage insurance. As part of membership in the pool the agency is entitled to a seat on the Board of Directors. Currently the Director of Administrative Services is designated as the Board Member and the Executive Director is designated as the alternate. This resolution revises the appointments to designate the Executive Director to act as the Board Member, and the Director of Administrative Services as the appointee for the Alternate Board Member. This change is being requested by Michael Tree, Executive Director. No other changes are being made to the agreement with CalTIP. Upon approval, this resolution will be forwarded to CalTIP.

Recommendation

Staff recommends the Finance and Administration Committee recommend to the Board that Resolution 06-2016 revising the positions appointed to CalTIP Director and Alternate, be approved.

Attachments:

1. Resolution 06-2016 of the Board of Directors of the Livermore Amador Valley Transit Authority Appointing Director and Alternate to the California Transit Insurance Pool (CalTIP)

RESOLUTION NO. 06-2016

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE
AMADOR VALLEY TRANSIT AUTHORITY APPOINTING DIRECTOR AND
ALTERNATE TO THE CALIFORNIA TRANSIT INSURANCE POOL (CAL TIP)**

WHEREAS, the Board of Directors of the Livermore Amador Valley Transit Authority adopted Resolution 03-2015 appointing Director (Director of Administrative Services) and Alternate (Executive Director) to the California Transit Insurance Pool (CalTIP); and

WHEREAS, it is desirable to revise the titles of the positions that are appointed as Director and Alternate;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors that the Executive Director is appointed Director, and the Director of Administrative Services is appointed as the Alternate Director of the CalTIP to serve at the pleasure of this Board of Directors.

APPROVED AND PASSED, this 7th day of March 2016.

Don Biddle, Chair

ATTEST:

Michael Tree, Executive Director

AGENDA

ITEM 9



STAFF REPORT

SUBJECT: State Legislative Update
FROM: Michael Tree, Executive Director
DATE: February 23, 2016

Action Requested

Review and forward to the LAVTA Board of Directors.

Background

LAVTA staff tracks legislative activities each session that may impact the transit agency. This report identifies pending bills of particular interest that the agency may choose to take a position on during the course of the session.

Discussion

The Legislature opened the second year of the 2015-16 session on January 4th and moved quickly to work on legislation lingering from the odd year of the session that had to move to second house by February 1 or die. The next major deadline, the introduction of bills, occurred on February 20th creating the usual flurry of last minute activity with hundreds of bills coming forward in those final days and hours. Bills of interest to LAVTA are listed in Attachment 1.

Special Session on Transportation.

The Extraordinary Special Session on Transportation remains in session and many new bills have been introduced. However, little action has been forthcoming. There are no changes on the key measures introduced by the Governor and his proxies last summer. Despite intense deal-brokering behind the scenes, no major financing or programmatic changes were realized although the introduced legislation remains actionable.

The four key bills introduced by Democrats focusing on distribution of Cap & Trade funding and Fuel taxes remain active. With essentially no headway, the future is highly uncertain for these bills. The LAVTA Board of Directors has taken a support position for these bills. These measures are:

ABX1 7, SBX1 8 (Cap and Trade) – Nazarian, Hill

The ultimate goal of the Cap and Trade Program is to reduce greenhouse gas emissions through mechanisms that allow for clean technology investments. Within its allocation

plan, the program currently appropriates 10% of funding proceeds to the transit and Intercity Rail Capital Program and 5% to the Low Carbon Transit Operations Program. Instead, this bill would increase funding allocations from 10% to 20% in the Transit and Intercity Rail Capital Program. Similarly, it would increase funding allocations from 5% to 10% in the Low Carbon Transit Operation Program.

An identical bill, SBX1 8, has been introduced and provides for the same increases in annual proceeds through the Cap and Trade Program. Both bills would benefit LAVTA by doubling the level of operating assistance received through the Cal and Trade Program. Additionally, it would provide an increase in the opportunities available which LAVTA can compete for through capital programs.

ABX1 8, SBX1 7 (Sales and Use Tax) – Chiu & Bloom, Allen

Current law, which has established general sales and use tax, also enforces an additional tax on diesel fuel. The existing rate of additional diesel sales and use tax is 1.75%, which becomes available through formula allocation for public transportation use. ABX1 8 proposes to increase the diesel sales and use tax from 1.75% to 5.25%, effective July 1, 2016. An identical bill, SBX1 7, was introduced by Senator Allen in support of the increase.

2016 Regular Session.

Relatively few new bills are on the radar. We highlight here two bills of significant interest to LAVTA.

SB 824 (Beall) Would amend the Low Carbon Transit Operations Program (LCTOP) to essentially allow an operator to bank or loan its share of these funds. Specifically, SB 824 would allow a recipient that does not submit a project for funding to do the following:

- Accumulate and utilize its funding share at a later date.
- Loan or transfer its funding share to another operator.
- Pool its funding share with other operators for an identified project.
- Reassign any savings allocated to an operator from one project to another eligible project
- The bill would also require an operator for capital projects to specify the phases of work for which the funds will be used for, identify the sources and timing if all moneys required to complete the phase, and describe the intended sources and timing of funds to complete any subsequent phase of the project.

In addition, SB 824 would allow an operator to apply to Caltrans for a “letter of no prejudice” that would allow an operator to proceed with an eligible project using its own funds and then use LCTOP funds to reimburse the operator.

Suggested LAVTA Position: Watch.

Staff recommends watching this bill closely. The agency received \$107k from the program in FY 14-15 and is slated to receive \$253K in FY 15-16. MTC estimates LAVTA will

receive \$3 million over the next 25 years. The program modifications supported in this bill present interesting options for bundling those funds to accomplish strategic goals.

AB 1591 (Frazier). The Assembly Transportation Committee Chair has authored a major transportation funding package that would raise over \$7 Billion in annual state transportation funding, more than doubling current state revenue dedicated to transportation infrastructure. AB 1591 is the most aggressive proposal to date addressing the need for making a meaningful inroads on the \$137 Billion of need to improve road conditions. The proposal emphasizes “Fix It First” priorities, dedicating the vast majority of the funds to roadway repairs. It also creates a new ongoing funding streams for: goods movement (\$1.2 billion) and public transit (\$200 million). Also proposed is a state-local partnership program (\$228 million) designed to incentivize more counties to adopt a sales taxes for transportation.

Suggested LAVTA Position: Watch.

Fellow agencies such as MTC are taking Support with Amendment positions on AB 1591. LAVTA proposes waiting to see how the transit specific components develop before adopting a position.

Policy Issues

Transit Capital Program: CalSTA has completed its workshops on the guidelines for the next round of funding for the Transit & Intercity Rail Capital Program. As part of the changes implemented in SB 9, CalSTA will be holding individual pre-application meetings with prospective applicants across the state. LAVTA is evaluating opportunities to seek funding for electric buses through this funding source.

The next round of funding will be programmed over 2 years, covering the 2016-17 & 2017-18 fiscal years. The funding available ranges from a minimum of \$440 million up to \$1.3 billion. The actual amount will depend on if the Legislature adopts the Governor’s transportation funding proposal, which appropriates an additional \$400 million annually in cap & trade funds to the transit capital program. The first 5 year programing cycle will cover fiscal years 2018-19 through 2022-23. The call for projects for this cycle will be released in late summer or early fall of 2017

Gas Tax: While the governor’s transportation proposal would end the BOE’s annual requirement to “true-up” the revenue neutrality of the price-based excise tax, that requirement is still on the books. The BOE is required to adopt, by March 1st, a new rate for the price-based excise tax that will take effect on July 1st. With gas prices being lower than forecast, the BOE is expected to reduce the price-based excise tax again this year. The BOE’s estimates have not been released, but the governor’s budget assumes the price-based excise tax will need to be reduced by 2.2 cents, pushing the price-based excise tax down to 9.8 cents per gallon. This will reduce gas tax revenue by \$300 million. The BOE’s proposed adjustment could be larger than the 2.2 cent adjustment estimated by the Department of Finance. The BOE’s estimates should be release sometime in early February.

CTC’s Reaction: The California Transportation Commission (CTC) is in the throes of calculating an updated fund estimate for the 2016 STIP. With the inevitability of the price

based excise tax being further reduced, the CTC's earlier revenue forecasts no longer hold true. The CTC was put in the painful position of adopting a new fund estimate that reduced available funding by \$754 million by the Commission voting to adopt the staff's recommendation that relies on the price based excise tax being reduced to 10 cents next year and then increasing by 2 cents each year.

State Budget

Governor Jerry Brown unveiled his proposed spending plan for 2016-17. The budget proposal outlines a \$122 billion General Fund spending plan, along with \$48 billion in special funds, to total \$170 billion. The Governor forecasts the 2015-16 fiscal year ending with a \$5.2 billion surplus – about \$1.6 billion of the surplus is placed in the Rainy Day Fund. While capital gains revenue is coming in at an all-time high, the governor points out that we are 7 years into an economic expansion – two years longer than average. He warns that a recession is imminent and we must prepare now for those leaner times. He underscores that an “average” recession would reduce revenues by \$55 billion over three years. Accordingly, Governor Brown's budget limits spending for on-going programs and focuses on using extra funds for onetime investments while beefing up the Rainy Day Fund.

Transportation Budget: The governor's budget reiterates the transportation funding proposal he released last August. However, the spending plan in the Budget assumes it will be adopted. To recap, the governor's transportation funding plan would generate \$3.6 billion annually through the following:

- Road Improvement Charge — \$2 billion from a new \$65 fee on all vehicles, including hybrids and electrics.
- Stabilize Gasoline Excise Tax — \$500 million by setting the price based gasoline excise tax beginning in 2017-18 at the historical average of 18 cents and eliminating the current annual BOE adjustments. The base excise tax and the price-based excise tax would then be adjusted annually for inflation to maintain purchasing power.
- Diesel Excise Tax — \$500 million from an 11-cent increase in the diesel excise tax beginning in 2017-18. The entire diesel excise tax would also be adjusted annually for inflation to maintain purchasing power.
- Cap and Trade — \$500 million in additional Cap and Trade proceeds dedicated to transit capital projects and complete streets projects.
- Caltrans Efficiencies — \$100 million in cost-saving reforms.
- State and Local Partnership — \$250 million annually to provide matching grants for locally imposed transportation tax revenue.
- Loan Repayment — In addition, the budget proposes to accelerate the repayment of \$879 million in outstanding loans made from transportation accounts over the next four fiscal years.

This funding proposal would generate \$36 billion for transportation projects over the next ten years. Assuming the reality of a 2/3 vote is achieved; the budget proposal would allocate \$1.7 billion in new funds in 2016-17 as follows:

- \$342 million for local streets and roads that would be allocated to cities and counties for local road maintenance according to existing statutory formulas.

- \$148 million from loan repayments to reimburse cities and counties for funds already spent on Traffic Congestion Relief Program projects.
- \$100 million in Cap and Trade funds for the Low Carbon Road Program
- \$409 million in Cap and Trade funds for the Transit and Intercity Rail Capital Program (TIRCP) with at least 50% of the funds directed to benefit disadvantaged communities.
- \$200 million in continuously appropriated Cap and Trade funds allocated to TIRCP. Total funding for the Transit and Intercity Rail Program would be \$600 million annually.
- \$515 million (\$5 million from loan repayments) for Caltrans to fund repairs and maintenance on the state highway system.
- \$211 million for the Trade Corridor Improvement Fund for improvement projects along the State's major trade corridors.

State Transit Assistance: The budget estimates that State Transit Assistance (STA) revenue will climb a little to \$315 million for 2016-17. This is about \$15 million higher than the current year amount of \$299 million. The 2015-16 fiscal year estimate for STA was \$351 million, but low fuel prices have resulted in the Department of Finance adjusting this amount downward by \$52 million. This is a funding area that staff will monitor closely while the oil market remains volatile.

Recommendation
Information only.

**LAVTA Legislative Update
February 2016**

Bill	Author	Title	Legislative Principle	Suggested Position	Status
Special Session On Transportation 2015					
ABX1 1	Alejo	Transportation funding.	1		From printer.
ABX1 7	Nazarian	Public transit: funding.	2	Support	From printer.
ABX1 8	Chiu	Diesel sales and use tax.	2	Support	From printer.
ABX1 10	Levine	Public works: contracts: extra compensation.	3		From printer.
ABX1 13	Grove	Greenhouse Gas Reduction Fund: streets and highways.	4		From printer.
ABX1 14	Waldron	State Highway Operation and Protection Program: local streets and roads:	2		From printer.
ABX1 15	Patterson	State Highway Operation and Protection Program: local streets and roads: appropriation.	2		From printer.
ABX1 17	Achadjian	Greenhouse Gas Reduction Fund: state highway operation and protection program.	4		From printer.
ABX1 18	Linder	Vehicle weight fees: transportation bond debt service.	1		From printer.
ABX1 19	Linder	California Transportation Commission.	5		From printer.
ABX1 23	Garcia, Eduard	Transportation.	1		From printer.
ABX1 25	Allen, Travis	Shuttle services: loading and unloading of passengers.	3		From printer.
SBX1 1	Beall	Greenhouse Gas Reduction Fund.	1		From committee with author's amendments. Read second time and amended. Re-referred to Com. On APPR.
SBX1 2	Huff	Greenhouse Gas Reduction Fund.	1		September 1 set for first hearing. Failed passage in committee. (Ayes 3. Noes 9. Page 56.) Reconsideration granted.

Principles:

1. Protection of Existing Transportation Funding Sources
2. Enhancement of Future Transportation Funding Investments
3. Operating Conditions Advocacy

**LAVTA Legislative Update
February 2016**

SBX1 3	Vidak	Transportation bonds: highway, street, and road projects.	1		Returned to Secretary of Senate pursuant to Joint Rule 62(a).
SBX1 4	Beall	Transportation funding.	1		Senators Beall (Co-Chair), Allen, Leyva, Cannella and Gaines appointed to Conference Committee.
SBX1 6	Runner	Greenhouse Gas Reduction Fund (GGRF) and Cap & Trade	2		Returned to Secretary of Senate pursuant to Joint Rule 62(a).
SBX1 7	Allen	Diesel sales and use tax.	2	Support	Read second time and amended. Re-referred to Com. on APPR.
SBX1 8	Hill	Public transit: funding.	2	Support	From committee: Do pass and re-refer to Com. on APPR. (Ayes 8. Noes 0. Page 57) (September 1). Re-referred to Com. on APPR.
SBX1 10	Bates	Regional transportation capital improvement funds	2		September 8 hearing: Testimony taken. Hearing postponed by committee.
SBX1 11	Berryhill	Environmental quality: transportation infrastructure.	3		From committee with author's amendments. Read second time and amended. Re-referred to Com. on T. & I.D.
SBX1 12	Runner	California Transportation Commission. Outside oversight of CalSTA	3		Read second time and amended. Re-referred to Com. on APPR.
SBX1 13	Vidak	Office of the Transportation Inspector General.	3		From committee: Do pass and re-refer to Com. on APPR. (Ayes 12. Noes 0.) (August 19). Re-referred to Com. on APPR.
SCAX1 1	Huff	Motor vehicle fees and taxes: restriction on expenditures.	1		From committee: Be adopted and re-refer to Com. on APPR. (Ayes 13. Noes 0.) (September 8). Re-referred to Com. on APPR.

Legislative Session, 2015-2016

AB 397	Mathis	Bonds: transportation: water projects	1	Support	From committee: Without further action pursuant to Joint Rule 62(a)
AB 779	Garcia, C	Transportation: Congestion Management Program	3	Watch	In committee: Set, first hearing. Hearing canceled at the request of author
AB 1550	Gomez	Greenhouse Gases: investment plan: disadvantaged communities	4		Referred to Com. on NAT. RES.

Principles:

1. Protection of Existing Transportation Funding Sources
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3. Operating Conditions Advocacy

**LAVTA Legislative Update
February 2016**

AB 1552	Allen, Travis	Public contracts: state and local agencies: businesses engaged in boycott.	1		From printer. May be heard in committee February 4
AB 1555	Gomez	Greenhouse Gas Reduction Fund.	4		From printer. May be heard in committee February 4
AB 1569	Steinorth	California Environmental Quality Act: exemption: existing transportation infrastructure.	4		Referred to Coms. on NAT. RES. and TRANS.
AB 1572	Campos	School transportation.	3		Referred to Com. on ED.
AB 1591	Frazier	Transportation funding.	2	Watch	Referred to Coms, on TRANS. And REV. and TAX.
AB 1595	Campos	Employment: human trafficking training: mass transportation employers.	3		Referred to Com. on L. & E.
AB 1641	Allen, Travis	Shuttle services: loading and unloading of passengers.	3		Referred to Com. on TRANS.
AB 1665	Bonilla	Transactions and use taxes: County of Alameda, County of Contra Costa, and Contra Costa Transportation Authority.	2		Introduced measure version corrected.
AB 1717	Hadley	California Alternative and Renewable Fuel, Vehicle Technology, Clean Air, and Carbon Reduction Act of 2007.	1		From printer. May be heard in committee February 27.
AB 1746	Stone, Mark	Transit buses.	3		From printer. May be heard in committee March 4.
AB 1833	Linder	Transportation projects: environmental mitigation.	4		From printer. May be heard in committee March 11.
AB 1840	Gipson	California Transportation Financing Authority.	5		From printer. May be heard in committee March 11.
AB 1851	Gray	Air Quality Improvement Program.	4		From printer. May be heard in committee March 12.
AB 1886	McCarty	California Environmental Quality Act: transit priority projects.	4		From printer. May be heard in committee March 13.
AB 2030	Mullin	Transportation districts: contracts.	1		Read first time. To print.

Principles:

1. Protection of Existing Transportation Funding Sources
2. Enhancement of Future Transportation Funding Investments
3. Operating Conditions Advocacy

**LAVTA Legislative Update
February 2016**

ACA 4	Frazier	Local government transportation projects: special taxes: voter approval.	2	Support	In committee: Hearing postponed by committee.
SB 91	Committee on E	Greenhouse Gas Reduction Fund: investment plan.	4		Read third time and amended. Ordered to third reading. Re-referred to Com. on BUDGET pursuant to Assembly Rule 77.2.
SB 824	Beall	Low Carbon Transit Operations Program.	1	Watch	Referred to Com. on T. & H.
SB 882	Hertzberg	Crimes: public transportation: minors.	3		Referred to Coms. on PUB. S. and APPR.
SB 998	Wieckowski	Vehicles: mass transit guideways.	3		From printer. May be acted upon on or after March 12.
SB 1043	Allen	Renewable gas: biogas and biomethane.	4		From printer. May be acted upon on or after March 17.
Total Measures: 64					

Principles:

1. *Protection of Existing Transportation Funding Sources*
2. *Enhancement of Future Transportation Funding Investments*
3. *Operating Conditions Advocacy*

AGENDA

ITEM 10



LAVTA COMMITTEE ITEMS - FEBRUARY 2016 - JUNE 2016

Finance & Administration Committee

February

	Action	
Minutes	X	
Treasurers Report	X	X
Quarterly Budget & Grants Report		
	X	
		Info

March

	Action	
Minutes	X	
Treasurers Report	X	
Annual Org Review	X	
		Info

April

	Action	
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2, Measure B	X	
Preliminary Budget	X	X
10 Year Projections		
		Info

May

	Action	
Minutes	X	
Treasurers Report	X	
LAIF	X	
FTA Triennial Review	X	
Final Budget	X	X
Quarterly Budget & Grants Report		
Clipper Fare Approval	X	
		Info

June

	Action	
Minutes	X	
Treasurers Report	X	
Funding Resolution - PTMISEA	X	
Funding Resolutions - 5307 and 5309	X	