

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

SCOTT HAGGERTY – CHAIR	KARLA BROWN
DAVID HAUBERT – VICE CHAIR	STEVEN SPEDOWFSKI

DATE: Monday, November 23, 2015

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00p.m.

MINUTES

1. Call to Order and Pledge of Allegiance

Committee Chair Scott Haggerty called the meeting to order at 4:01pm.

2. Roll Call of Members

Members Present

Scott Haggerty, Supervisor, Alameda County
Don Biddle – Councilmember, City of Dublin
Karla Brown, Vice Mayor, City of Pleasanton
Steven Spedowfski, Councilmember, City of Livermore

Members Absent

David Haubert, Mayor, City of Dublin

3. Meeting Open to Public

No comments.

4. Minutes of the October 26, 2015 Meeting of the P&S Committee.

Approved: Biddle/Spedowfski
Aye: Haggerty, Biddle, Brown, Spedowfski
No: None
Abstain: None
Absent: Haubert

5. FY 2016 1st Quarter Report – Operations

Staff provided information on the 1st Quarter FY2016 (July – September) Operation statistics. Discussed was the on-time performance, paratransit, accidents, claims activity, and complaints. LAVTA had a small 1.3% increase of ridership in the first quarter. Ridership has increased slightly during weekdays and decreased during weekends. On-time performance decreased slightly at just under 80%. Paratransit increased by 18.8% for passengers and increased by 29.7% for number of trips. Karla Brown noted that the Dial A Ride application is very lengthy. LAVTA's fixed route contractor recorded 16 accidents in the 1st quarter, seven were determined preventable, and nine deemed non-preventable. Staff will provide Scott Haggerty the preventable accidents and years of service for drivers. The monthly accident claim activity for fixed route only expended dollar amount during Q1 was higher this year than last. Noted by Christy some FY16 expenditures are for the prior fiscal year. Complaints were also higher in the 1st quarter, largely due to some missed school trippers in September.

6. Dial-A-Ride Passenger Survey 2015

Staff provided data on the latest Dial-A-Ride survey results conducted between October 26 and October 28. The survey was administered by a third party surveyor, and a total of 100 Dial-A-Ride surveys were completed. The Overall satisfaction was very high across all stages of the rider experience. The average score for the reservation process was 4.45, pick-up experience 4.45, ride experience 4.38, drop-off experience 4.37, and the overall satisfaction score was 4.61 on the scale of 1 to 5. Rider satisfaction scores have increased when comparing them to the scores from prior years. LAVTA will continue to monitor customer satisfaction and following-up on comments/feedback received from the survey respondents.

7. First Quarter 2016 Marketing and Outreach Activities

Staff provided an update on Marketing and Outreach activities implemented during the first quarter of fiscal year 2016. Staff also provided an update on activities currently planned for the remainder of fiscal year 2016. Upcoming activities and events include; Stuff A Bus food drive on December 6, 2015, October High School Ambassador Program, Clipper Card marketing from January through March 2016, and new Wheels website launch in November or December. Karla wanted to know if we received a High School Ambassador for Pleasanton. Christy responded that we did have a student from Foothill High School, but they did not show up for the training. Staff has offered to do a re-training on November 25th.

8. Comprehensive Operational Analysis/Short and Long Range Plans

Staff provided an update of activity over the past 30-days for the Comprehensive Operational Analysis (COA) study. LAVTA conducted Board/Committee presentations, public meetings, scenario survey online, Stakeholder Advisory Committee Meeting, Technical Advisory Committee Meeting, WAAC Meeting for public comment and feedback on the three service scenarios. The public comments period for the three service scenarios will end on November 30th. Staff will come

to P&S Committee with the recommendation in January.

9. Electric Bus Grant Update

Staff provided an update on the electric bus grant. Staff has been working diligently on the business plan and grant application. The grant application is expected to be submitted prior to the November committee meetings. Route 10 in the three COA scenarios is a perfect opportunity to utilize electric buses. LAVTA selected Proterra to partner with to purchase electric buses, as Proterra has the most presence in the market and highest ratings. Six electric buses would run route 10 and 2 would run route 53, and charging stations would be placed at the Livermore Transit Center and BART. Our lifecycle savings based on San Joaquin's experience would be \$ 2,320,000. Michael provided the P&S Committee a spreadsheet with information. LAVTA could hear back regarding the grant by May/June timeframe.

10 Management Action Plan

Staff provided a Management Action Plan to keep the P&S Committee updated on upcoming projects.

11. Set Board of Director Meeting Dates for 2016

A motion was made to endorse and forward the Board of Director meeting dates for 2016 to the Board of Directors for approval.

Approved: Brown/Biddle
Aye: Haggerty, Biddle, Brown, Spedowski
No: None
Abstain: None
Absent: Haubert

12. Preview of Upcoming P&S Committee Agenda Items

Scott Haggerty asked staff if the COA will address the paratransit qualification issue. Michael Tree responded that the COA is not addressing the paratransit qualification issue unless we amend a contract or get some quotes, since it is not currently in the scope of work. Board Member Haggerty would like LAVTA to look at other agencies best practices to see what they are doing to help assist in fixing our paratransit issues. Fare increases are being considered to assist with these issues.

13. Matters Initiated by Committee Members

A motion was made by the P&S Committee that LAVTA find a better way to administer the paratransit program.

Approved: Haggerty/Brown
Aye: Haggerty, Biddle, Brown, Spedowski
No: None

Abstain: None
Absent: Haubert

14. Next Meeting Date is Scheduled for: January 25, 2015

15. Adjourn

Meeting adjourned 4:54pm.