

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE**  
**WHOLE**

**COMMITTEE MEMBERS**

**LAUREEN TURNER - CHAIR**                      **DON BIDDLE**  
**JERRY PENTIN - VICE CHAIR**

**DATE:**            Tuesday, February 24, 2015  
**PLACE:**         Diana Lauterbach Room LAVTA Offices  
                      1362 Rutan Court, Suite 100, Livermore  
**TIME:**            4:00 p.m.

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**MINUTES**

**1. Call to Order**

Committee Chair Lauren Turner called the meeting to order at 4:03pm.

**Members Present**

Don Biddle, Councilmember, City of Dublin  
Lauren Turner – Vice Mayor, City of Livermore  
Jerry Pentin, Councilmember, City of Pleasanton

**2. Meeting Open to Public**

None

**3. Minutes of the January 27, 2015 Meeting of the F&A Committee**

Approved: Pentin/Biddle  
Aye: Pentin, Turner, Biddle  
No: None

**4. Treasurer's reports for January 2015**

The Finance and Administration Committee recommends submitting the attached January 2015 Treasurer's Report to the Board for approval.

Approved: Pentin/Biddle  
Aye: Pentin, Turner, Biddle  
No: None

**5. Quarterly Budget and Grants Update**

The Finance and Administration Committee forwarded the Quarterly Budget and Grants Update to the Board for review.

Approved: Biddle/Pentin  
Aye: Pentin, Turner, Biddle  
No: None

**6. FY 2015 Prop 1B California Transit Security Grant Program (TSGP) Resolution**

The Finance and Administration Committee recommends forwarding the attached Resolution 09-2015 to the Board of Directors for approval. (To be placed on consent agenda)

Approved: Biddle/Pentin  
Aye: Pentin, Turner, Biddle  
No: None

**7. Management Action Plan**

Michael Tree introduced the Management Action Plan (MAP) to the Committee, which provides information on the current projects that support the strategic plan of the agency. Lauren Turner appreciates the guidance and support the MAP provides. The MAP will be updated and brought monthly to the Board as part of the Executive Director's Report.

**8. Preview of Upcoming F&A Committee Agenda Items**

The Finance and Administration Committee requested the Annual Organizational Review item be moved from the April committee meeting to the March committee meeting.

**9. Matters Initiated by Committee Members**

None

**10. Next Meeting Date is Scheduled for: March 24, 2015**

**11. Adjourn**

Meeting adjourned at 4:24pm.