

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

KARLA BROWN – CHAIR

SCOTT HAGGERTY

DAVID HAUBERT - VICE CHAIR

STEVEN SPEDOWFSKI

DATE: Monday, March 23, 2015

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00p.m.

MINUTES

1. Call to Order

Committee Vice Chair David Haubert called the meeting to order at 4:00pm.

Members Present

Jerry Pentin, Councilmember, City of Pleasanton

David Haubert, Mayor, City of Dublin

Steven Spedowfski, Councilmember, City of Livermore

Scott Haggerty, Supervisor, Alameda County

Members Absent

Karla Brown, Vice Mayor, City of Pleasanton

2. Meeting Open to Public

None.

3. Minutes of the February 23, 2015 Meeting of the P&S Committee.

Approved: Spedowfski/Haubert

Aye: Haubert, Spedowfski, Haggerty

No: None

Abstain: Pentin

4. Dial-A-Ride Operations Policy Modification

The Projects & Services Committee recommend modifying the language under 3.5,

Eligibility Denials and Appeals, removing the references that appeals may be made to the Board of Directors. The Committee asked that the final appeals decision be made by the Executive Director. The Projects & Services Committee recommends forwarding to the full Board to approve the proposed changes to the Dial-A-Ride Operations Policy, Resolution 14-2015.

Approved: Haggerty/Pentin
Aye: Haubert, Spedowski, Pentin, Haggerty
No: None

5. Para-Taxi Program Update

The Projects & Services Committee recommend forwarding to the full Board for approval the proposed changes to the Para-Taxi program. Changes include limiting the reimbursement period for submitting receipts to within 90 days of trip and the period for requesting the reissuance of a lost reimbursement check to 90 days. Resolution 15-2015.

Approved: Haggerty/Pentin
Aye: Haubert, Spedowski, Pentin, Haggerty
No: None

6. Amendment 1 to the Encroachment Agreement With City of Pleasanton

The Projects and Services Committee forward a recommendation to the full Board to approve the First Amendment to Bus Shelter Encroachment and Maintenance Agreement. This item will be listed on the consent agenda for Board's approval.

Approved: Pentin/Haggerty
Aye: Haubert, Spedowski, Pentin, Haggerty
No: None

7. Current Studies in the Tri-Valley

This item was for information only. LAVTA Planning staff will continue to have an advisory role in these studies and will keep the Board informed as needed. Scott Haggerty asked that the Goods Movement Study be included on this list and be followed as well.

8. Accommodation for the 2015 Pleasanton Summer School Program

The Projects & Services Committee endorse and forward a recommendation to the full Board for a repeat of last year's accommodation for the PUSD summer school in 2015, operating routes 601/602 and 604 as outlined. The Committee asked for staff to hold discussions with the Livermore and Dublin High Schools about summer school services for their programs. Resolution 17-2015.

Approved: Haggerty/Pentin
Aye: Haubert, Spedowski, Pentin, Haggerty
No: None

9. Extra Service during the Alameda County Fair and the Livermore Fourth of July Fireworks Show

The Projects & Services Committee forward a recommendation to the full Board to approve extra service during the Alameda County Fair and the Livermore Fourth of July fireworks show. Resolution 12-2015 and Resolution 13-2015.

Approved: Haggerty/Pentin

Aye: Haubert, Spedowski, Pentin, Haggerty

No: None

10. On-Time Performance Improvement Action Plan

This item was informational in response to a request by the P&S Committee. Staff outlined three steps that will be taken to help improve the On-Time Performance (OTP) of the bus system. 1) Complete installation and fine tune critical software that is needed to monitor time points. 2) Work with operators and fine tune time points within the schedule for routes 10 and Rapid. 3) Identify top two worst performing routes (routes 3 and 54) and make adjustments to schedules to improve OTP by 10%. Unless otherwise directed by the Board, staff will implement the OTP Action Plan.

11. Preview of Upcoming P&S Committee Agenda Items

12. Matters Initiated by Committee Members

Committee Vice Chair David Haubert requested an update on the status of where staff is at with implementing a student bus pass.

13. Next Meeting Date is Scheduled for: April 27, 2015

14. Adjourn

Meeting adjourned at 4:52pm.