

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE**  
**WHOLE**

**COMMITTEE MEMBERS**

**SCOTT HAGGERTY– CHAIR**                      **KARLA BROWN**  
**DAVID HAUBERT - VICE CHAIR**            **STEVEN SPEDOWFSKI**

**DATE:**            Monday, August 24, 2015

**PLACE:**         Diana Lauterbach Room LAVTA Offices  
                         1362 Rutan Court, Suite 100, Livermore

**TIME:**            4:00p.m.

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**MINUTES**

**1. Call to Order**

Committee Vice Chair David Haubert called the meeting to order at 4:00pm.

**Members Present**

Karla Brown, Vice Mayor, City of Pleasanton  
David Haubert, Mayor, City of Dublin  
Dawn Argula, Chief of Staff, Alameda County  
Steven Spedowski, Councilmember, City of Livermore

**Members Absent**

Scott Haggerty, Supervisor, Alameda County

**2. Meeting Open to Public**

Herb Hastings spoke about requested improvements for two bus stops; one in Livermore on Railroad Avenue, North of the Bankhead Theatre and one in Pleasanton located at Lyons Wayfinding Park (First and Neal). He mentioned that the curb at the Bankhead theater stop made it difficult for passengers with visual impairments to alight the bus at the rear doors. He requested that LAVTA add lighting to the First/Neal stops.

**3. Minutes of the June 22, 2015 Meeting of the P&S Committee.**

Approved: Spedowski/Brown  
Aye: Haubert, Brown, Argula, Spedowski  
No: None

Abstain: None

**4. FY 2015 4th Quarter Report – Operations**

Staff provided an overview of the statistics for the 4<sup>th</sup> Quarter of FY2015. These included fixed route and paratransit statistics. In the discussion regarding accidents and claims, it was explained that the funds paid for claims are usually reflective of claims from previous quarters, as there is some lag time from when an accident occurs and when claims are paid. Some claims are paid over a lengthy period of time. Valid complaints for both the fixed route and paratransit service were discussed, including what constitutes a “bypass” and how complaints are validated. This item was informational only.

**5. Fourth Quarter 2015 Marketing and Outreach Activities**

Completed activities included Stand Up 4 Transportation Event, Livermore Wine Festival, Alameda County Fair, Wheels website redesign, the Facebook Bike Giveaway and a number of items regarding Wheels in various news features. Wheels was featured in the July issue of APTA’s Passenger Transport for the art mural dedication. Upcoming activities include Try Transit To School, from September 7 – 18, 2015. This item was informational only.

**6. Amendment to the Wheels Accessible Advisory (WAAC) Committee Bylaws**

The WAAC requested the Board amend the WAAC Bylaws to add ACTC’s Paratransit Advisory Committee (PAPCO) representative position to the committee membership. This would increase membership from 10 representatives to 11. The Committee is forwarding the recommendation to amend the bylaws as proposed by the WAAC and Staff.

Approved: Brown/Spedowfski  
Aye: Haubert, Brown, Argula, Spedowfski  
No: None  
Abstain: None

**7. Clipper Memorandum of Understanding**

Staff brought the Amended and Restated Clipper Memorandum of Understanding to the Committee for review. There were questions regarding the MOU and although the staff recommendation was for the Committee to recommend approval of the MOU to the Board, the Committee opted to move the item forward to the Board for discussion and action without a vote in Committee.

**8. LAVTA Fares and Clipper Day Pass Accumulator**

Information was provided regarding the proposed update to LAVTA’s fares policy, including the public hearing held earlier in the month to request comments on the Clipper Day Pass Accumulator. Only three comments were received during the comment period and hearing. Although the staff recommendation was for the Committee to recommend approval to the Board of the resolution adding Clipper

fares, including the Day Pass Accumulator, to LAVTA's Consolidated Fares and Transfer Agreements, the Committee opted to move the item forward to the Board for discussion and action without a vote in Committee.

**9. Comprehensive Operational Analysis/Short and Long Range Plans**

Staff gave a status update of the COA, including activities that have taken place over the past 60 days. David Haubert asked that staff reach out to him to discuss the COA, as he was unable to attend the July Board retreat. The next round of public meetings, as well as the Technical/Stakeholder Advisory Committee meetings, will be the week of October 26. Steven Spedowski asked that staff send him a list of members of the Stakeholder Advisory Committee (SAC) so that he could make sure key stakeholders are present at the next SAC meeting. This item was informational only.

**10. Preview of Upcoming P&S Committee Agenda Items**

**11. Matters Initiated by Committee Members**

Karla Brown asked for clarification regarding the membership and Chair/Vice Chair positions for this Committee. Staff explained that the Chair positions are determined by the Board Bylaws and that the change in the positions was effective July 1, 2015.

**12. Next Meeting Date is Scheduled for: September 28, 2015**

**13. Adjourn**

Meeting adjourned 5:15pm.