

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
1362 Rutan Court, Suite 100  
Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE  
WHOLE**

**COMMITTEE MEMBERS**

**JERRY PENTIN – CHAIR**                      **DON BIDDLE**  
**LAUREEN TURNER - VICE CHAIR**

**DATE:**            Tuesday, November 24, 2015  
**PLACE:**           Diana Lauterbach Room LAVTA Offices  
                         1362 Rutan Court, Suite 100, Livermore  
**TIME:**            4:00 p.m.

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**MINUTES**

**1. Call to Order and Pledge of Allegiance**

Committee Chair Jerry Pentin called the meeting to order at 4:00pm.

**2. Roll Call of Members**

**Members Present**

Don Biddle, Councilmember, City of Dublin  
Jerry Pentin, Councilmember, City of Pleasanton

**Members Absent**

Laureen Turner – Vice Mayor, City of Livermore

**3. Meeting Open to Public**

No comments

**4. Minutes of the September 22, 2015 Meeting of the F&A Committee**

Approved: Biddle/Pentin  
Aye: Biddle, Pentin  
No: None  
Abstain: None  
Absent: Turner

**5. Fiscal Year 2015 Comprehensive Annual Financial Report (CAFR)**

Vicki Rodriguez of Maze and Associates highlighted select pages of the FY2015 Draft Comprehensive Annual Financial Report (CAFR) noting that there were no findings. The Finance and Administration Committee forwarded the Comprehensive Annual Financial Report (CAFR) for review and acceptance to the Board of Directors, prior to submitting the CAFR to the Government Financial Officers Association (GFOA) for award.

A request was made by Chair Pentin that LAVTA staff get back to the P&S Committee and Board of Directors regarding the PERS maximum employee contribution whether it is 7% versus 8%.

Approved: Biddle/Pentin

Aye: Biddle, Pentin

No: None

Abstain: None

Absent: Turner

**6. Treasurer's reports for October 2015**

The Finance & Administration Committee recommend submitting the October 2015 Treasurer's Report to the Board for approval.

Approved: Biddle/Pentin

Aye: Biddle, Pentin

No: None

Abstain: None

Absent: Turner

**7. Quarterly Grants Update**

Staff presented to the Committee an informational report on Grants status.

**8. Fiscal Year 2015-16 Prop 1B California Transit Security Grant Program (TSGP) Resolution**

The Finance and Administration Committee recommends the Board of Directors approve Resolution 31-2015.

Approved: Biddle/Pentin

Aye: Biddle, Pentin

No: None

Abstain: None

Absent: Turner

**9. Electric Bus Grant Update**

Staff presented to the Committee an informational item regarding the Electric Bus Grant and provided documentation for review.

**10. Set Board of Director Meeting Dates for 2016**

A motion was made to endorse and forward the Board of Director meeting dates for 2016 to the Board of Directors for approval.

Approved: Pentin/Biddle

Aye: Biddle, Pentin

No: None

Abstain: None

Absent: Turner.

**11. Preview of Upcoming F&A Committee Agenda Items**

**12. Matters Initiated by Committee Members**

No comments.

**13. Next Meeting Date is Scheduled for: January 26, 2016**

**14. Adjourn**

Meeting adjourned at 4:37 pm.