LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: July 6, 2015
PLACE: Diana Lauterbach Room LAVTA Offices
       1362 Rutan Court, Suite 100, Livermore CA
TIME: 4:00 pm

MINUTES

1. Call to Order and Pledge of Allegiance

   Meeting was called to order by Board Chair Scott Haggerty at 4:00 pm.

2. Roll Call of Members

   Members Present
   Scott Haggerty – Supervisor, County of Alameda
   Don Biddle – Councilmember, City of Dublin
   Jerry Pentin – Councilmember, City of Pleasanton
   Steven Spedowskí – Councilmember, City of Livermore
   Laureen Turner – Vice Mayor, City of Livermore
   Kathy Narum - Councilmember, City of Pleasanton (Alternate)

   Members Absent
   David Haubert – Mayor, City of Dublin
   Karla Brown – Vice Mayor, City of Pleasanton

3. Meeting Open to Public

   Robert S. Allen
   BART Park-n-Ride Shuttle to Dublin/Pleasanton BART station, VTA in San Jose runs a bus in
   15 minute intervals between downtown San Jose and BART. Mr. Allen has presented a Draft
   Schedule with three buses running approximately 14 hours per day. This schedule would
   provide transportation during commute hours. Thanks to Supervisor Haggerty for all you do.

4. Consent Agenda

   Recommend approval of all items on Consent Agenda as follows:

   A. Minutes of the June 1, 2015 Board of Directors meeting.

   B. Treasurer’s Report for the month of May 2015

   C. Resolutions Authorizing the Filing of Applications for Federal Funds for Fiscal Year
      2016, 2017, and 2018 to the Metropolitan Transportation Commission
D. **Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property**

The Board asked if the monies paid for the surplus buses will need to be returned. Staff indicated that if the sale amount were over $5,000, it would need to be returned. The Board asked why we don’t sell them for $4,995? Legal Counsel indicated that Federal Regulations require we sell them for full market value. The Board recommends that Staff look at the Kelly Blue Book value for the one that is up for disposal.

The Board requests an Amendment to the motion to Approve and asks that Staff determine if the buses up for disposal can be sold as a “Buy Now” item at $4,999.

E. **LAVTA Procedures/Policies for USDOT Reasonable Modification Rule**

Correction: On Page 13 of 13 of the Policy, there are spaces to indicate the title of the person you would speak to, for example, a complaint, and who would keep records of such investigation, etc.

**The F&A and P&S Committees Request Board Approval for the Policy only.**

- Approved with Modification: Turner/Haggerty
- Aye with Modification: Biddle, Haggerty, Pentin, Spedowfski, Turner, Narum
- No with Modification: None
- Absent: Brown/Haubert

5. **2015 FTA Triennial Review**

The Board will review the 2015 FTA Triennial report.

6. **Clipper® Fares**

**Recommendation:** The Finance and Administration Committee recommends the Board direct Staff to proceed with the Title VI Impact Analysis for adding a fare media of the Day Pass Accumulator with the implementation of the Clipper Card, which includes a Public Hearing end of July or first of August, 2015. Staff will then report back to the board with a recommendation on September 14, 2015.

- Approved: Pentin/Narum
- Aye: Biddle, Haggerty, Pentin, Spedowfski, Turner, Narum
- No: None
- Absent: Brown/Haubert

- Turner Comment: Request for Staff to Report in September on the media blitz to be timed with open enrollments for local large businesses, as they look at how to spend their commuter check funds.

7. **Establishing Standing Committees and Memberships**
**Recommendation:** Chair Biddle recommends that the Board approve Resolution 26-2015, establishing new standing committees, memberships, and officers.

**Amendment:** Move Alameda County to the Chair of the P&S Committee.

Approved with Amendment: Pentin/Turner
Aye with Amendment: Biddle, Haggerty, Pentin, Spedowfski, Turner, Narum
No with Amendment: None
Absent: Brown/Haubert

8. **Cancel Regularly Scheduled Board of Directors Meeting for August 2015**

**Recommendation:** Based on the Board’s usual and customary summer hiatus, I am recommending that the Board of Directors cancel the August 2015 Board meeting as well as both standing committees usually scheduled in the fourth week of July. If any urgent items come to my attention between now and the meeting I will contact the Chair of the Board of Directors and request either that the meeting is reinstated, or that a special meeting be called.

Approved: Spedowfski/Pentin
Aye: Biddle, Haggerty, Pentin, Spedowfski, Turner, Narum
No: None
Absent: Brown/Haubert

9. **Executive Director’s Report**

Ridership went flat the month of May by 3.8%. June ridership increased, which makes a nice trend over the past four months on the fixed route system. As far as large projects, are the COA and the upcoming Board workshop where the State of the System Report will be reviewed.

10. **Matters Initiated by the Board of Directors**

Comment from Spedowfski – Good job on the Nextdoor.com announcement. Hopefully, we will get positive feedback. Also, remember, that if there are negative comments from a neighborhood, we won’t be able to see them unless we are in that neighborhood. Maybe make a note at the end of the post that we cannot see posts, if someone would like to comment, to respond to this post.

Comment from Turner – In the past, the Stuff the Bus promotion has been held in December, but the timing has not worked well. She requests that Staff work with the Councilmember’s look at other dates for this years’ event.

11. **Closed Session pursuant to Government Code Code §54957**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Executive Director

Session Closed 4:35 pm

12. **Reconvene to OPEN SESSION**

13. **Next Meeting Date is Scheduled for:** September 14, 2015

14. **Adjournment**

Meeting adjourned at 4:55 pm.