

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**DATE:** July 6, 2015  
**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore CA  
**TIME:** 4:00 pm

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**MINUTES**

**1. Call to Order and Pledge of Allegiance**

Meeting was called to order by Board Chair Scott Haggerty at 4:00 pm.

**2. Roll Call of Members**

**Members Present**

Scott Haggerty – Supervisor, County of Alameda  
Don Biddle – Councilmember, City of Dublin  
Jerry Pentin – Councilmember, City of Pleasanton  
Steven Spedowfski – Councilmember, City of Livermore  
Laureen Turner – Vice Mayor, City of Livermore  
Kathy Narum - Councilmember, City of Pleasanton (Alternate)

**Members Absent**

David Haubert – Mayor, City of Dublin  
Karla Brown – Vice Mayor, City of Pleasanton

**3. Meeting Open to Public**

Robert S. Allen  
BART Park-n-Ride Shuttle to Dublin/Pleasanton BART station, VTA in San Jose runs a bus in 15 minute intervals between downtown San Jose and BART. Mr. Allen has presented a Draft Schedule with three buses running approximately 14 hours per day. This schedule would provide transportation during commute hours. Thanks to Supervisor Haggerty for all you do.

**4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

- A. **Minutes of the June 1, 2015 Board of Directors meeting.**
- B. **Treasurer’s Report for the month of May 2015**
- C. **Resolutions Authorizing the Filing of Applications for Federal Funds for Fiscal Year 2016, 2017, and 2018 to the Metropolitan Transportation Commission**

The Board adopted Resolution 25-2015

**D. Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property**

The Board asked if the monies paid for the surplus buses will need to be returned. Staff indicated that if the sale amount were over \$5,000, it would need to be returned. The Board asked why we don't sell them for \$4,995? Legal Counsel indicated that Federal Regulations require we sell them for full market value. The Board recommends that Staff look at the Kelly Blue Book value for the one that is up for disposal.

The Board requests an Amendment to the motion to Approve and asks that Staff determine if the buses up for disposal can be sold as a "Buy Now" item at \$4,999.

**E. LAVTA Procedures/Policies for USDOT Reasonable Modification Rule**

Correction: On Page 13 of 13 of the Policy, there are spaces to indicate the title of the person you would speak to, for example, a complaint, and who would keep records of such investigation, etc.

**The F&A and P&S Committees Request Board Approval for the Policy only.**

Approved with Modification: Turner/Haggerty

Aye with Modification: Biddle, Haggerty, Pentin, Spedowfski, Turner, Narum

No with Modification: None

Absent: Brown/Haubert

**5. 2015 FTA Triennial Review**

The Board will review the 2015 FTA Triennial report.

**6. Clipper® Fares**

**Recommendation:** The Finance and Administration Committee recommends the Board direct Staff to proceed with the Title VI Impact Analysis for adding a fare media of the Day Pass Accumulator with the implementation of the Clipper Card, which includes a Public Hearing end of July or first of August, 2015. Staff will then report back to the board with a recommendation on September 14, 2015.

Approved: Pentin/Narum

Aye: Biddle, Haggerty, Pentin, Spedowfski, Turner, Narum

No: None

Absent: Brown/Haubert

Turner Comment: Request for Staff to Report in September on the media blitz to be timed with open enrollments for local large businesses, as they look at how to spend their commuter check funds.

**7. Establishing Standing Committees and Memberships**

**Recommendation:** Chair Biddle recommends that the Board approve Resolution 26-2015, establishing new standing committees, memberships, and officers.

**Amendment:** Move Alameda County to the Chair of the P&S Committee.

Approved with Amendment: Pentin/Turner

Aye with Amendment: Biddle, Haggerty, Pentin, Spedowfski, Turner, Narum

No with Amendment: None

Absent: Brown/Haubert

**8. Cancel Regularly Scheduled Board of Directors Meeting for August 2015**

**Recommendation:** Based on the Board's usual and customary summer hiatus, I am recommending that the Board of Directors cancel the August 2015 Board meeting as well as both standing committees usually scheduled in the fourth week of July. If any urgent items come to my attention between now and the meeting I will contact the Chair of the Board of Directors and request either that the meeting is reinstated, or that a special meeting be called.

Approved: Spedowfski/Pentin

Aye: Biddle, Haggerty, Pentin, Spedowfski, Turner, Narum

No: None

Absent: Brown/Haubert

**9. Executive Director's Report**

Ridership went flat the month of May by 3.8%. June ridership increased, which makes a nice trend over the past four months on the fixed route system. As far as large projects, are the COA and the upcoming Board workshop where the State of the System Report will be reviewed.

**10. Matters Initiated by the Board of Directors**

Comment from Spedowfski – Good job on the Nextdoor.com announcement. Hopefully, we will get positive feedback. Also, remember, that if there are negative comments from a neighborhood, we won't be able to see them unless we are in that neighborhood. Maybe make a note at the end of the post that we cannot see posts, if someone would like to comment, to respond to this post.

Comment from Turner – In the past, the Stuff the Bus promotion has been held in December, but the timing has not worked well. She requests that Staff work with the Councilmember's look at other dates for this years' event.

**11. Closed Session pursuant to Government Code Code §54957  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Executive Director**

Session Closed 4:35 pm

**12. Reconvene to OPEN SESSION**

**13. Next Meeting Date is Scheduled for: September 14, 2015**

**14. Adjournment**

Meeting adjourned at 4:55 pm.