

7. Resolution of the LAVTA Board of Directors Delegating Authority to Execute the Master Agreement and Program Supplements with the State of California Department of Transportation

Recommendation: Staff recommend that the Finance and Administration forward resolution 17-2016 to the Board for approval.

8. Contract Award for LAVTA Adaptive Signal Control Technology Services

Recommendation: Staff recommends the Finance & Administration Committee forward a recommendation to the Board of Directors to approve Resolution 25-2016 and award the contract to Western Pacific Signal, LLC to provide Adaptive Signal Control Technology Services.

9. Management Action Plan

Recommendation: None – information only

10. Preview of Upcoming F&A Committee Agenda Items

11. Matters Initiated by Committee Members

12. Next Meeting Date is Scheduled for: July 26, 2016

13. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda 6/23/16
LAVTA Administrative Services Department Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email : frontdesk@lavta.org*

5. Treasurer's Report for April 2016

The Finance and Administration Committee recommend submitting the April 2016 Treasurer's Report to the Board for approval.

Approved: Biddle/Pentin
Aye: Biddle, Pentin
No: None
Abstain: None
Absent: Turner

6. State Legislative Update

The Finance and Administration Committee accepted the State Legislative report as presented and recommends forwarding to the Board of Directors.

Approved: Biddle/Pentin
Aye: Biddle, Pentin
No: None
Abstain: None
Absent: Turner

7. Quarterly Grants Update

Staff presented to the Committee a report on 3rd Quarter Grants status. The Finance and Administration Committee recommends forwarding to the Board of Directors for approval of the report.

Approved: Biddle/Pentin
Aye: Biddle, Pentin
No: None
Abstain: None
Absent: Turner

8. LAVTA's Operating & Capital Budget for FY 2017

Staff presented to the Committee the draft Operating and Capital Budget for FY 2017. The Finance and Administration Committee forwards the final Operating and Capital Budget for FY 2017 to the Board for approval. Resolution 18-2016.

Approved: Biddle/Pentin
Aye: Biddle, Pentin
No: None
Abstain: None
Absent: Turner

9. Resolution Authorizing Investment of Livermore Amador Valley Transit Authority (LAVTA) Monies in the State of California Local Agency Investment Fund (LAIF)

The Finance and Administration Committee forwarded a recommendation to the Board of Directors to adopt the attached Resolution 20-2016 reauthorizing investment of LAVTA monies in LAIF.

Approved: Biddle/Pentin

Aye: Biddle, Pentin

No: None

Abstain: None

Absent: Turner

10. LAVTA Annual Organizational Review

The Finance and Administration Committee recommends forwarding the proposed organizational chart and Resolution 19-2016 adjusting the rates of salary bands for LAVTA employees to the Board of Directors for approval.

Approved: Biddle/Pentin

Aye: Biddle, Pentin

No: None

Abstain: None

Absent: Turner

11. Preview of Upcoming F&A Committee Agenda Items

12. Matters Initiated by Committee Members

None.

13. Next Meeting Date is Scheduled for: June 28, 2016

14. Adjourn

Meeting adjourned at 4:41pm.

S T A F F R E P O R T

SUBJECT: 2016 Audit of LAVTA's Financial Statements
FROM: Beverly Adamo, Director of Administrative Services
DATE: June 28, 2016

Action Requested

This is an information item for review and discussion.

Background

LAVTA has engaged an accountancy firm to audit the financial statements for each previous fiscal year. Part of that process is based on the Statement on Auditing Standards (SAS) No. 114 which requires the auditor to communicate with those charged with governance, including:

- An overview of the planned scope and timing of the audit.
- Representations the auditor is requesting from management.
- Additional guidance on the forms and timing of communication.
- An evaluation of the adequacy of the two-way communication.

Discussion

Maze and Associates is conducting the financial audit for fiscal year ending June 30, 2016. The attached letter and enclosure is provided for the Committee's review and Mr. David Alvey of Maze and Associates will be available to discuss this communication with the Committee.

Budget

No budget impact.

Next Steps

Maze and Associates will work with Staff to complete the financial audit and are available to the LAVTA Board of Directors if any questions or concerns arise.

Recommendation

This is an information item for review and discussion.

Attachments:

1. Letter and Enclosure from Maze and Associates Dated June 28, 2016



June 28, 2016

Finance and Administration Committee
Livermore-Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94550

Dear Committee Members:

We have been engaged to conduct an audit of the Authority's financial statements for the year June 30, 2016. Audit standards require us to communicate with the Board or other appropriate persons about the audit process. Topics include audit scope, management representations, fraud considerations and audit timing. We have presented an overview of these below:

Audit Scope, Management Representations and Fraud Considerations

Accompanying this letter is an Audit Process Overview attachment. It defines what an audit of the Authority's financial statements is and discusses management representations, internal control, fraud considerations and management responsibilities for data contained in financial statements. It is the standard used when a financial statement audit is to be conducted. This letter and the attachment are clarifications of the audit process contemplated in the contract we have entered into with the Authority pursuant to the Board's approval.

Audit Timing

We have met with staff and agreed to the following schedule:

- May 2016: Interim audit fieldwork completed
- Week of September 12, 2016: Final audit fieldwork is scheduled
- November 1, 2016: Presentation to the Committee
- Prior to the End of November: Issuance of our opinions

Fraud Risk Considerations

Audit standards require us to have discussions with our clients to discuss both the potential for and any occurrences of fraud and the impact on financial statements. "Fraud" is defined as an intentional act that results in a *material misstatement in financial statements* that are subject to audit. In this case, fraud includes two concepts. The first is fraudulent financial reporting, including misapplication of accounting principles, the omission of data or disclosures, fictitious transactions or sham transactions and concealment of relevant data. The second concept is that of misappropriations of assets, including theft, its concealment and conversion to cash.

In accordance with audit standards, we met with management and asked:

- a. Is management aware of known instances of fraud?
- b. Are there areas management believe are "Susceptible to Fraud"
 - i. Areas presumed susceptible to fraud under audit standards:
 - i. Improper revenue recognition
 - ii. Management override of Internal Control

Communicating the Audit Process

We discussed the above topics with staff and wish to do so with you to provide the Committee an opportunity to participate in the audit process prior to its completion.

I look forward to our discussion.

Regards,

A handwritten signature in black ink, appearing to read "David Alvey". The signature is fluid and cursive, with the first name "David" being more prominent than the last name "Alvey".

David Alvey, CPA
Shareholder

Enclosure

AUDIT PROCESS OVERVIEW

We are pleased to confirm our understanding of the services we are to provide for the Livermore Amador Valley Transit Authority for the year ended June 30, 2016. The services we have been engaged to provide are outlined below, but we are also available to provide additional services at the Authority's request:

- 1) Audit of the basic financial statements
- 2) Single Audit (if required)
- 3) Transportation Development Act Compliance Report
- 4) Measure B and BB Compliance Reports
- 5) Assistance with the preparation of the Comprehensive Annual Financial Report
- 6) Proposition 1B Compliance Report

Audit Objective

The objective of our audit is to express opinions as to whether your financial statements are fairly presented in all material respects in conformity with generally accepted accounting principles in the United States of America and to provide limited assurance on accompanying supplemental information. Other information accompanying will not be audited by us and we will express no opinion on it. The objective also includes reporting on:

- Internal controls related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal controls related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The reports on internal control and compliance will each include a statement that the report is intended for the information and use of the Board or their appointed committee, management, specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with generally accepted auditing standards in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provision of Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinion on the financial statements or the Single Audit compliance opinions are other than unqualified, we will fully discuss the reasons with Authority management in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

AUDIT PROCESS OVERVIEW

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will prepare a draft of your financial statements, schedule of expenditures of federal awards, and related notes. Staff is responsible for making all management decisions and performing all management functions relating to the financial statements, the schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. Staff will be required to acknowledge in the management representation letter that staff have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, staff is required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; for the fair presentation in the financial statements of financial position of the Authority's various activities, major funds, and the aggregate remaining fund information and changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for federal award program compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making all financial records and related information available to us, including any significant vendor relationships in which the vendor has the responsibility for program compliance and for the accuracy and completeness of that information. We understand that the Authority will provide us with the Closing Checklist information required for our audit and that the Authority is responsible for the accuracy and completeness of that information. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Staff are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud or illegal acts could have a material effect on the financial statements. The Authority is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud or illegal acts affecting it received in communications from employees, former employees, grantors, regulators, or others. In addition, the Authority is responsible for identifying and ensuring that it complies with applicable laws and regulations. Additionally, as required by Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings must be made available for our review.

AUDIT PROCESS OVERVIEW

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. Management is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Also, we will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the Authority or to acts by management or employees acting on behalf of the Authority. Because the determination of abuse is subjective, *Governmental Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, immaterial illegal acts, or violations of laws, or governmental regulations that do not have a direct and material effect on the financial statements or major programs. We will advise the Authority of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the Authority of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of physical existence of inventories, and direct confirmation of cash, investments and certain other assets and liabilities by correspondence with selected customers, creditors and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill the Authority for responding to this inquiry. At the conclusion of our audit we will also require certain written representations from management about the financial statements and related matters.

AUDIT PROCESS OVERVIEW

Audit Procedures - Internal Controls

Our audit will include obtaining an understanding of the Authority and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major program. However, our tests will be less in scope than would be necessary to render an opinion on those controls, and accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and the Board internal control related matters that are required to be communicated under professional standards, *Government Auditing Standards*, and Uniform Guidance.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Authority's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the Authority has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and the applicable procedures described in the *Uniform Guidance Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each major program. The purpose of those procedures will be to express an opinion on the Authority's compliance with requirements applicable to major programs in our report on compliance issued pursuant to Uniform Guidance.

AUDIT PROCESS OVERVIEW

Audit Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving The Authority's account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of the Authority's information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of the Authority's personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of the Authority's information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of the Authority's confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, staff will be asked to provide their consent prior to the sharing of the Authority's confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

At the conclusion of the engagement, we will complete the appropriate sections and sign the Data Collection Form that summarizes our audit findings. It is Management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and a corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed in advance by the cognizant or oversight agency for audits. At the conclusion of the engagement, we will provide information to management as to where the reporting packages should be submitted.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on the Authority's website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

The name of the engagement partner is David Alvey who is responsible for supervising the engagement and signing the report.

Government Auditing Standards require that we provide the Authority with a copy of our most recent quality control review report and letter of comment. Our most recent peer review report, the letter of comment and our responses can be found on our website and was included with the engagement letter dated April 25, 2016.

S T A F F R E P O R T

SUBJECT: Treasurer's Report for May 2016
 FROM: Tamara Edwards, Finance and Grants Manager
 DATE: June 28, 2016

Action Requested

Review and approve the LAVTA Treasurer's Report for May 2016.

Discussion

Cash accounts:

Our petty cash account (101) continues to carry a balance of \$500, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance May1, 2016	\$3,033,777.43
Payments made	\$1,408,362.04
Deposits made	\$464,849.59
Transfer from Farebox	\$200,000.00
Ending balance May 31, 2016	\$2,290,264.98

Farebox account activity (106):

Beginning balance May1, 2016	\$153,524.77
Deposits made	\$84,312.58
Transfer to General Checking	\$200,000.00
Ending balance May 31, 2016	\$37,837.35

LAIF investment account activity (135):

Beginning balance May1, 2016	\$4,651,886.56
Ending balance May 31, 2016	\$4,651,886.56

Operating Expenditures Summary:

As this is the eleventh month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 91.66%. The agency is at 83.64% overall.

Operating Revenues Summary:

While expenses are at 83.64%, revenues are at 92.2%, providing for a healthy cash flow.

Recommendation

Staff recommends submitting the attached May 2016 Treasurer's Report, to the Board for approval.

Attachments:

1. May 2016 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
May 31, 2016**

ASSETS:

101 PETTY CASH	500	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	2,290,187	
106 CASH - FIXED ROUTE ACCOUNT	37,837	
107 Clipper Cash	290,677	
120 ACCOUNTS RECEIVABLE	54,726	
135 INVESTMENTS - LAIF	4,651,887	
150 PREPAID EXPENSES	148,351	
160 OPEB ASSET	351,947	
165 DEFFERED OUTFLOW-Pension Related	174,004	
170 INVESTMENTS HELD AT CALTIP	222,425	
111 NET PROPERTY COSTS	44,738,630	
TOTAL ASSETS		52,961,412

LIABILITIES:

205 ACCOUNTS PAYABLE	381,688	
211 PRE-PAID REVENUE	1,452,175	
21101 Clipper to be distributed	266,930	
22000 FEDERAL INCOME TAXES PAYABLE	35	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(0)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(0)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(1,334)	
22090 WORKERS' COMPENSATION PAYABLE	9,954	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	617,185	
23104 Deferred Inflow- Pension Related	235,023	
23103 INSURANCE CLAIMS PAYABLE	77,106	
23102 UNEMPLOYMENT RESERVE	20,000	
TOTAL LIABILITIES		3,058,752

FUND BALANCE:

301 FUND RESERVE	3,917,566	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	44,738,630	
30401 SALE OF BUSES & EQUIPMENT	77,350	
FUND BALANCE	1,169,113	
TOTAL FUND BALANCE		49,902,659
TOTAL LIABILITIES & FUND BALANCE		52,961,412

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
May 31, 2016**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,603,894	148,328	1,458,654	145,240	90.9%
4020000	Business Park Revenues	141,504	14,949	146,484	(4,980)	103.5%
4020500	Special Contract Fares	195,001	0	134,588	60,413	69.0%
4020500	Special Contract Fares - Paratransit	33,600	6,303	18,690	14,911	55.6%
4010200	Paratransit Passenger Fares	155,050	15,281	192,571	(37,521)	124.2%
4060100	Concessions	38,500	1,512	35,112	3,388	91.2%
4060300	Advertising Revenue	115,000	0	95,000	20,000	82.6%
4070400	Miscellaneous Revenue-Interest	2,000	0	10,026	(8,026)	501.3%
4070300	Non transportation revenue	0	10,660	53,195	(53,195)	100.0%
4090100	Local Transportation revenue (TFCA RTE B	126,250	134,688	197,813	(71,563)	100.0%
4099100	TDA Article 4.0 - Fixed Route	9,476,889	0	9,476,888	1	100.0%
4099500	TDA Article 4.0-BART	85,033	4,953	67,077	17,956	78.9%
4099200	TDA Article 4.5 - Paratransit	129,379	7,301	98,878	30,501	76.4%
4099600	Bridge Toll- RM2	-	0	0	-	#DIV/0!
4110100	STA Funds-Paratransit	49,123	0	22,669	26,454	46.1%
4110500	STA Funds- Fixed Route BART	537,422	0	268,710	268,712	50.0%
4110100	STA Funds-pop	884,220	0	884,220	-	100.0%
4110100	STA Funds- rev	199,577	0	199,577	-	100.0%
4110100	STA Funds- Lifeline	194,324	0	194,324	-	100.0%
4130000	FTA Section 5307 Preventative Maint.	-	0	0	-	#DIV/0!
4130000	FTA Section 5307 ADA Paratransit	340,965	0	0	340,965	0.0%
4130000	FTA 5304	-	5,122	15,875	(15,875)	#DIV/0!
4130000	FTA JARC and NF	74,517	0	6,667	67,850	8.9%
4130000	FTA 5311	43,683	0	43,683	-	100.0%
4640500	Measure B Gap	-	0	0	-	#DIV/0!
4640500	Measure B Express Bus	-	0	0	-	#DIV/0!
4640100	Measure B Paratransit Funds-Fixed Route	867,343	71,819	656,031	211,312	75.6%
4640100	Measure B Paratransit Funds-Paratransit	164,161	13,593	124,167	39,994	75.6%
4640200	Measure BB Paratransit Funds-Fixed Route	648,000	55,578	496,275	151,725	76.6%
4640200	Measure BB Paratransit Funds-Paratransit	277,910	23,836	212,841	65,069	76.6%
TOTAL REVENUE		16,383,345	513,922	15,110,013	1,273,332	92.2%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
May 31, 2016**

	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02 Salaries and Wages	\$1,293,880	\$97,424	\$1,184,892	\$108,988	91.58%
502 00 Personnel Benefits	\$686,556	\$48,000	\$683,077	\$3,479	99.49%
503 00 Professional Services	\$580,806	\$43,678	\$469,798	\$111,008	80.89%
503 05 Non-Vehicle Maintenance	\$489,090	(\$18,593)	\$460,414	\$26,476	94.14%
503 99 Communications	\$10,500	\$400	\$2,597	\$2,403	24.74%
504 01 Fuel and Lubricants	\$1,541,300	\$49,547	\$559,587	\$981,713	36.31%
504 03 Non contracted vehicle maintenance	\$2,500	\$1,151	\$7,566	(\$5,066)	302.63%
504 99 Office/Operating Supplies	\$53,000	\$1,948	\$18,034	\$34,966	34.03%
504 99 Printing	\$60,000	\$592	\$24,894	\$35,106	41.49%
505 00 Utilities	\$264,300	\$15,934	\$207,117	\$57,183	78.36%
506 00 Insurance	\$536,162	\$0	\$211,365	\$324,797	39.42%
507 99 Taxes and Fees	\$152,000	\$4,819	\$85,709	\$66,291	56.39%
508 01 Purchased Transportation Fixed Route	\$8,855,346	\$731,253	\$7,958,903	\$936,043	89.88%
2-508 01 Purchased Transportation Paratransit	\$1,608,930	\$134,450	\$1,671,485	(\$62,555)	103.89%
509 00 Miscellaneous	\$66,975	\$3,497	\$79,232	(\$13,712)	118.30%
509 02 Professional Development	\$49,000	\$1,517	\$21,524	\$27,476	43.93%
509 08 Advertising	\$133,000	\$7,449	\$57,053	\$75,947	42.90%
TOTAL	\$16,383,345	\$1,123,065	\$13,703,246	\$2,710,544	83.64%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
May 31, 2016**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	27,000	0	0	27,000	0.00%
4090194	TDA Shop repairs and replacement	21,800	0	0	21,800	0.00%
4091794	Bus stop improvements	-	0	0	0	#DIV/0!
	TDA Bus replacement	3,616,700	0	0	3,616,700	0.00%
	TDA IT Upgrades and Replacements	114,500	0	0	114,500	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092093	TDA prior year (Major component rehab)	120,000	0	0	120,000	0.00%
4111700	PTMISEA Shelters and Stops	125,000	0	0	125,000	0.00%
	Prob 1B Security upgrades	36,696	0		36,696	0.00%
	PTMISEA Bus Replacement	609,778	0	0	609,778	0.00%
	PTMISEA Transit Center Improvements	125,625	0	0	125,625	0.00%
	PTMISEA Office improvements	179,069	0	0	179,069	0.00%
	PTMISEA Shop Repairs	178,000	0	0	178,000	0.00%
	FTA Bus replacements	12,431,200	0	0	12,431,200	0.00%
	TOTAL REVENUE	17,685,368	-	-	17,685,368	0.00%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
 CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
 FOR THE PERIOD ENDING:
 May 31, 2016

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	199,800	1,390	12,206	187,594	6.11%
5550207	New MOA Facility (Satelite Facility)	-	0	5,000	(5,000)	#DIV/0!
5550407	BRT	-	12,556	12,556	(12,556)	#DIV/0!
	Transit Center Upgrades and Improvements	125,625	0	0	125,625	0.00%
5550507	Office and Facility Equipment	206,069	0	39,986	166,083	19.40%
5550607	511 Integration	30,000	0	3,656	26,344	12.19%
5550807	Dublin TPI project	-	0	13,054	(13,054)	#DIV/0!
5550907	IT Upgrades and replacement	114,500	0	23,269	91,231	20.32%
555?707	Transit Capital	100,000	0	0	100,000	0.00%
5552407	Security upgrades	36,696	0	39,249	(2,553)	106.96%
5551707	Bus Shelters and Stops	125,000	0	0	125,000	0.00%
5552007	Major component rehab	120,000	0	0	120,000	0.00%
5552307	Bus replacement	16,657,678	0	45,288	16,612,390	0.27%
	TOTAL CAPITAL EXPENDITURES	17,715,368	13,946	194,264	17,521,104	1.10%
	FUND BALANCE (CAPITAL)	-30000.00	(13,946)	(194,264)		
	FUND BALANCE (CAPTIAL & OPERATING)	-30,000.00	(619,612)	1,228,941		

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
June 01, 2016

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:
80-01-002

Tran Type Definitions

May 2016 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	4,651,137.96
Total Withdrawal:	0.00	Ending Balance:	4,651,137.96

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
05-16	H6337	05/06/16	INT05 (INTERSTATE OIL COMPANY)		12,986.07	.00	12,986.07	INT05, D2757FG-IN, 4/21/1
	H6338	05/06/16	VER01 (VERIZON WIRELESS)		188.58	.00	188.58	VER01, 9764236839, APR-16
	H6339	05/06/16	MTM01 (MEDICAL TRANSPORTATION MANAG		2,096.50	.00	2,096.50	MTM01, MTM-112051, 4/20-4
	H6340	05/06/16	MTM01 (MEDICAL TRANSPORTATION MANAG		2,453.50	.00	2,453.50	MTM01, MTM-112052, 4/27-5
	H6341	05/06/16	PER01 (PERS)		1,300.00	.00	1,300.00	PER01, GASB-68 REPORTING
	H6342	05/06/16	MTM01 (MEDICAL TRANSPORTATION MANAG		143,660.41	.00	143,660.41	MTM01, MAR-16 MONTHLY SER
	H6343	05/06/16	MVT01 (MV TRANSPORTATION, INC.)		100,598.26	.00	100,598.26	MVT01, 67449, MAR-16 FIXE
	H6344	05/06/16	CAL04 (CALIFORNIA WATER SERVICE)		118.51	.00	118.51	CAL04, 0198655555, BUS WA
	H6345	05/06/16	CAL04 (CALIFORNIA WATER SERVICE)		584.09	.00	584.09	CAL04, 9098655555, MOA WA
	H6346	05/06/16	PAC01 (AT&T)		33.29	.00	33.29	PAC01, ACCT #232-351-6260
	H6347	05/06/16	PAC01 (AT&T)		354.19	.00	354.19	PAC01, ACCT #436-951-0106
	H6348	05/06/16	PAC01 (AT&T)		131.41	.00	131.41	PAC01, ACCT #925-243-9029
	H6349	05/06/16	PAC02 (PACIFIC GAS AND ELECTRIC)		99.83	.00	99.83	PAC02, 7649646868-7, DOOL
	H6350	05/06/16	PAC02 (PACIFIC GAS AND ELECTRIC)		533.46	.00	533.46	PAC02, 7264840356-5, BUS
	H6351	05/06/16	PAC02 (PACIFIC GAS AND ELECTRIC)		1,313.29	.00	1,313.29	PAC02, 6062256368-6, ATLA
	H6352	05/06/16	PAC02 (PACIFIC GAS AND ELECTRIC)		1,058.95	.00	1,058.95	PAC02, 9007202117-4, MOA
	H6353	05/06/16	PAC02 (PACIFIC GAS AND ELECTRIC)		559.60	.00	559.60	PAC02, 9800031052-8, TRAN
	H6354	05/06/16	CIT07 (CITY OF LIVERMORE - WATER)		41.18	.00	41.18	CIT07, 139399-00, ATLANTI
	H6355	05/06/16	CIT07 (CITY OF LIVERMORE - WATER)		60.48	.00	60.48	CIT07, 139361-00, ATLANTI
	H6356	05/06/16	CIT07 (CITY OF LIVERMORE - WATER)		127.95	.00	127.95	CIT07, 138431-00, ATLANTI
	H6357	05/06/16	CIT07 (CITY OF LIVERMORE - WATER)		135.35	.00	135.35	CIT07, 139388-00, BUS WAS
	H6358	05/06/16	CIT07 (CITY OF LIVERMORE - WATER)		75.93	.00	75.93	CIT07, 138430-01, ATLANTI
	H6359	05/06/16	CIT07 (CITY OF LIVERMORE - WATER)		26.65	.00	26.65	CIT07, 138432-00, ATLANTI
	H6360	05/06/16	WEG01 (CHRISTY WEGENER)		67.50	.00	67.50	WEG01, APR-2016 TRAVEL RE
	H6361	05/06/16	MOC01 (DENNIS MOCHON)		57.24	.00	57.24	MOC01, APR-16 TRAVEL REIM
	H6362	05/06/16	CAL04 (CALIFORNIA WATER SERVICE)		85.48	.00	85.48	CAL04, 4755555555, MOA FI
	H6363	05/06/16	CAL04 (CALIFORNIA WATER SERVICE)		85.48	.00	85.48	CAL04, 5755555555, CONTRA
	H6364	05/06/16	CAL04 (CALIFORNIA WATER SERVICE)		64.11	.00	64.11	CAL04, 2575555555, TC FIR
	H6365	05/06/16	TRE01 (MICHAEL TREE)		271.78	.00	271.78	TRE01, APR-16 TRAVEL REIM
	H6366	05/06/16	TAX32 (SUE TSANG)		180.20	.00	180.20	TAX32, PARATAXI REIMBURSE
	H6367	05/06/16	TAX99 (SAEED TIRMIZI)		96.69	.00	96.69	TAX99, PARATAXI REIMBURSE
	H6368	05/06/16	TX113 (RODGER RAGER)		184.50	.00	184.50	TX113, PARATAXI REIMBURSE
	H6369	05/06/16	TAX67 (CHRISTEL RAGER)		188.75	.00	188.75	TAX67, PARATAXI REIMBURSE
	H6370	05/06/16	TAX72 (JUSTIN HART)		126.23	.00	126.23	TAX72, PARATAXI REIMBURSE
	H6371	05/15/16	KUL01 (KADRI KULM)		256.00	.00	256.00	KUL01, MAY-16 TRAVEL REIM
	H6372	05/13/16	MVT01 (MV TRANSPORTATION, INC.)		329,090.00	.00	329,090.00	MVT01, 68196, MAY-16 1ST
	H6373	05/10/16	SAL01 (JOHANNA SALGADO)		5.94	.00	5.94	SAL01, APR-16 TRAVEL REIM
	H6374	05/20/16	STA13 (STAPLES CREDIT PLAN)		340.38	.00	340.38	STA13, MAY-16 STATEMENT O
	H6375	05/20/16	CAL04 (CALIFORNIA WATER SERVICE)		176.61	.00	176.61	CAL04, 4616555555, TC IRR
	H6376	05/20/16	CAL04 (CALIFORNIA WATER SERVICE)		40.02	.00	40.02	CAL04, 3616555555, TC WAT
	H6377	05/20/16	PAC02 (PACIFIC GAS AND ELECTRIC)		5,867.60	.00	5,867.60	PAC02, 5809326332-3, MOA
	H6378	05/20/16	NEL01 (NELSON\NYGAARD CONSULTING AS		21,508.74	.00	21,508.74	NEL01, 66973, APR-16 PROF
	H6379	05/20/16	MTM01 (MEDICAL TRANSPORTATION MANAG		2,376.50	.00	2,376.50	MTM01, MTM-112054, 5/10-5
	H6380	05/20/16	MTM01 (MEDICAL TRANSPORTATION MANAG		3,370.50	.00	3,370.50	MTM01, MTM-112053, 5/4-5/
	H6381	05/20/16	MVT01 (MV TRANSPORTATION, INC.)		3,825.25	.00	3,825.25	MVT01, 68218INS, CLAIM-CL
	H6382	05/20/16	MVT01 (MV TRANSPORTATION, INC.)		329,090.00	.00	329,090.00	MVT01, 68202, MAY-16 2ND
	H6383	05/20/16	PER04 (CALPERS RETIREMENT SYSTEM)		904.55	.00	904.55	PER04, PERS 457 CONTRIBUT
	H6384	05/20/16	EMP01 (EMPLOYMENT DEVEL DEPT)		2,280.83	.00	2,280.83	EMP01, STATE PR TAXES 4/2
	H6385	05/20/16	EFT01 (ELECTRONIC FUND TRANSFERS)		6,654.79	.00	6,654.79	EFT01, FEDERAL PR TAXES 4
	H6386	05/11/16	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		34,860.39	.00	34,860.39	DIR02, PR DIRECT DEPOSIT
	H6387	05/20/16	PER01 (PERS)		3,756.47	.00	3,756.47	PER01, PERS CLASSIC CONTR
	H6388	05/20/16	PER01 (PERS)		2,956.63	.00	2,956.63	PER01, PERS NEW CONTRIBUT
	H6389	05/20/16	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,080.89	.00	2,080.89	DEL05, JUN-16 DENTAL BENE
	H6390	05/20/16	DOT02 (DOTTO GLASS INC)		12,556.00	.00	12,556.00	DOT02, PO #5641 50% DOWN
	H6391	05/20/16	CAL15 (CALTRONICS BUSINESS SYS)		914.05	.00	914.05	CAL15, 2010602, BIZHUB SE
	H6392	05/20/16	STA01 (STATE COMPENSATION FUND)		2,280.42	.00	2,280.42	STA01, JUN-16 WORKER'S CO
	H6393	05/20/16	AME06 (AMERICAN FIDELITY ASSURANCE		1,105.80	.00	1,105.80	AME06, JUN-16 FLEXIBLE SP
	H6394	05/20/16	AME06 (AMERICAN FIDELITY ASSURANCE		336.35	.00	336.35	AME06, JUN-16 SUPPLEMENTA
	H6395	05/20/16	MUT01 (MUTUAL OF OMAHA)		1,011.83	.00	1,011.83	MUT01, JUN-16 LTD & LIFE
	H6396	05/20/16	PER03 (CAL PUB EMP RETIRE SYSTM)		33,992.44	.00	33,992.44	PER03, JUN-16 HEALTH BENE
	H6397	05/20/16	TAX91 (VIVIAN MARIE MILLER)		73.74	.00	73.74	TAX91, PARATAXI REIMBURSE
	H6398	05/20/16	TX116 (JACQUELINE POPE-JENKINS)		258.40	.00	258.40	TX116, PARATAXI REIMBURSE
	H6399	05/20/16	TAX58 (LARRY JENKINS)		197.20	.00	197.20	TAX58, PARATAXI REIMBURSE
	H6400	05/20/16	TX123 (OLGA PRINZ)		154.70	.00	154.70	TX123, PARATAXI REIMBURSE
	H6401	05/20/16	TX124 (LISA BALL)		17.00	.00	17.00	TX124, PARATAXI REIMBURSE
	H6402	05/20/16	TAX98 (ROHAN NG)		187.00	.00	187.00	TAX98, PARATAXI REIMBURSE
	H6403	05/20/16	TX125 (VIRGINIA RAUCH)		77.35	.00	77.35	TX125, PARATAXI REIMBURSE
	H6404	05/20/16	TAX14 (KAREN ADAMS)		10.20	.00	10.20	TAX14, PARATAXI REIMBURSE
	H6405	05/27/16	BID01 (DON BIDDLE)		300.00	.00	300.00	BID01, MAY-16 BOD STIPEND
	H6406	05/27/16	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, MAY-16 BOD STIPEND
	H6407	05/27/16	HAG01 (SCOTT HAGGERTY)		200.00	.00	200.00	HAG01, MAY-16 BOD STIPEND
	H6408	05/27/16	PEN01 (JERRY PENTIN)		200.00	.00	200.00	PEN01, MAY-16 BOD STIPEND
	H6409	05/27/16	SPE04 (STEVEN G. SPEDOWFSKI)		200.00	.00	200.00	SPE04, MAY-16 BOD STIPEND
	H6410	05/27/16	TUR01 (LAUREEN TURNER)		100.00	.00	100.00	TUR01, MAY-16 BOD STIPEND
	H6411	05/27/16	USB01 (U S BANK)		5,358.65	.00	5,358.65	USB01, APR-16 CC STATEMEN
	H6412	05/27/16	VSP01 (VSP)		505.48	.00	505.48	VSP01, JUN-16 VISION INSU
	H6413	05/27/16	BAN03 (BANKCARD CENTER)		718.49	.00	718.49	BAN03, APR-16 CC STATEMEN
	H6414	05/27/16	PER04 (CALPERS RETIREMENT SYSTEM)		905.13	.00	905.13	PER04, PERS 457 CONTRIBUT
	H6415	05/27/16	PER01 (PERS)		3,756.47	.00	3,756.47	PER01, PERS CLASSIC CONTR
	H6416	05/27/16	PER01 (PERS)		2,792.84	.00	2,792.84	PER01, PERS NEW CONTRIBUT
	H6417	05/27/16	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		35,377.26	.00	35,377.26	DIR02, PR DIRECT DEPOSIT
	H6418	05/27/16	EMP01 (EMPLOYMENT DEVEL DEPT)		2,237.89	.00	2,237.89	EMP01, STATE TAXES 5/6-5/

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
05-16	H6419	05/27/16	EFT01 (ELECTRONIC FUND TRNFERS)		6,519.74	.00	6,519.74	EFT01, FEDERAL TAXES 5/6-
	H6420	05/02/16	MER01 (MERCHANT SERVICES)		339.63	.00	339.63	MER01, MOA APR-16 CC FEES
	H6421	05/02/16	MER01 (MERCHANT SERVICES)		176.20	.00	176.20	MER01, TRANSIT CENTER APR
	019121	05/06/16	AIM01 (AIM TO PLEASE JANITORIAL SER		2,794.34	.00	2,794.34	Automatic Generated Check
	019122	05/06/16	ALA10 (ALAMEDA COUNTY CLERK)		50.00	.00	50.00	Automatic Generated Check
	019123	05/06/16	ATT02 (AT&T)		793.75	.00	793.75	Automatic Generated Check
	019124	05/06/16	ATT03 (AT&T)		895.47	.00	895.47	Automatic Generated Check
	019125	05/06/16	CIT01 (CITY OF LIVERMORE)		30.00	.00	30.00	Automatic Generated Check
	019126	05/06/16	CIT06 (CITY OF LIVERMORE SEWER)		285.35	.00	285.35	Automatic Generated Check
	019127	05/06/16	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	019128	05/06/16	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	019129	05/06/16	EMEO1 (EMERALD LANDSCAPE CO INC)		2,275.00	.00	2,275.00	Automatic Generated Check
	019130	05/06/16	HAN01 (HANSON BRIDGETT MARCUS)		5,600.00	.00	5,600.00	Automatic Generated Check
	019131	05/06/16	JTH01 (J. THAYER COMPANY)		86.11	.00	86.11	Automatic Generated Check
	019132	05/06/16	L&D01 (L&D PRINTING INC)		254.04	.00	254.04	Automatic Generated Check
	019133	05/06/16	LIV10 (LIVERMORE SANITATION INC)		2,317.40	.00	2,317.40	Automatic Generated Check
	019134	05/06/16	MIG01 (MOORE IACOFANO GOLTSMAN)		1,946.65	.00	1,946.65	Automatic Generated Check
	019135	05/06/16	OFF01 (OFFICE DEPOT)		412.65	.00	412.65	Automatic Generated Check
	019136	05/06/16	PLA02 (PLANETERIA MEDIA LLC)		200.00	.00	200.00	Automatic Generated Check
	019137	05/06/16	RHT01 (R.H. TINNEY, INC.)		915.00	.00	915.00	Automatic Generated Check
	019138	05/06/16	SCF01 (SC FUELS)		12,970.68	.00	12,970.68	Automatic Generated Check
	019139	05/06/16	SHA02 (SHAMROCK OFFICE SOLUTIONS)		70.11	.00	70.11	Automatic Generated Check
	019140	05/06/16	TRA12 (TRAPEZE SOFTWARE GROUP)		35,640.00	.00	35,640.00	Automatic Generated Check
	019141	05/06/16	TX136 (VIRGINIA REID)		79.48	.00	79.48	Automatic Generated Check
	019142	05/06/16	TX143 (KIM BRETOI)		136.00	.00	136.00	Automatic Generated Check
	019143	05/06/16	ALA10 (ALAMEDA COUNTY CLERK)		50.00	.00	50.00	Automatic Generated Check
	019144	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019145	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019146	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019147	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019148	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019149	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019150	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019151	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019152	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019153	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019154	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019155	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019156	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019157	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019158	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019159	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019160	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019161	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019162	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019163	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019164	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019165	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019166	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019167	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019168	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019169	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019170	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019171	05/20/16	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	019172	05/20/16	A&M01 (LEO LAM INC)		418.97	.00	418.97	Automatic Generated Check
	019173	05/20/16	AIM01 (AIM TO PLEASE JANITORIAL SER		2,740.09	.00	2,740.09	Automatic Generated Check
	019174	05/20/16	AME12 (AMERICAN SHREDDING INC)		149.00	.00	149.00	Automatic Generated Check
	019175	05/20/16	ATT02 (AT&T)		271.13	.00	271.13	Automatic Generated Check
	019176	05/20/16	AVI01 (AMADOR VALLEY INDUSTRIES)		325.84	.00	325.84	Automatic Generated Check
	019177	05/20/16	CIT06 (CITY OF LIVERMORE SEWER)		41.18	.00	41.18	Automatic Generated Check
	019178	05/20/16	DIR01 (DIRECT TV)		41.37	.00	41.37	Automatic Generated Check
	019179	05/20/16	HAN01 (HANSON BRIDGETT MARCUS)		7,376.00	.00	7,376.00	Automatic Generated Check
	019180	05/20/16	IND01 (THE INDEPENDENT)		536.64	.00	536.64	Automatic Generated Check
	019181	05/20/16	INT04 (INTERSTATE TRUCK CENTER)		1,151.23	.00	1,151.23	Automatic Generated Check
	019182	05/20/16	JTH01 (J. THAYER COMPANY)		86.11	.00	86.11	Automatic Generated Check
	019183	05/20/16	KKI01 (ALPHA MEDIA II LLC)		4,400.00	.00	4,400.00	Automatic Generated Check
	019184	05/20/16	KOF01 (KOFF & ASSOCIATES)		3,894.00	.00	3,894.00	Automatic Generated Check
	019185	05/20/16	OFF01 (OFFICE DEPOT)		504.34	.00	504.34	Automatic Generated Check
	019186	05/20/16	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	019187	05/20/16	PAC16 (PACIFIC COAST TRANE)		1,358.05	.00	1,358.05	Automatic Generated Check
	019188	05/20/16	PLE07 (PLEASANTON WEEKLY)		1,037.00	.00	1,037.00	Automatic Generated Check
	019189	05/20/16	SCE01 (SC FUELS)		27,438.07	.00	27,438.07	Automatic Generated Check
	019190	05/20/16	SHA02 (SHAMROCK OFFICE SOLUTIONS)		47.93	.00	47.93	Automatic Generated Check
	019191	05/20/16	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	019192	05/20/16	TRA12 (TRAPEZE SOFTWARE GROUP)		146,739.00	.00	146,739.00	Automatic Generated Check
	019193	05/20/16	TUR02 (RON TURLEY ASSOCIATES, INC)		1,054.75	.00	1,054.75	Automatic Generated Check
	019194	05/20/16	TX133 (SAROJA IYER)		127.50	.00	127.50	Automatic Generated Check
	019195	05/20/16	TX145 (EDWARD DON MARTINEZ)		182.10	.00	182.10	Automatic Generated Check
	019196	05/20/16	TX149 (DAVID SEXTON)		60.14	.00	60.14	Automatic Generated Check
	019197	05/20/16	TX150 (SARA ULRICH)		40.00	.00	40.00	Automatic Generated Check
	019198	05/20/16	WAL01 (WALKER HYDRAULICS INC)		2,931.72	.00	2,931.72	Automatic Generated Check
	019199	05/20/16	WEL03 (WELLS SWEEPING)		377.00	.00	377.00	Automatic Generated Check
Total for Bank Account 105 ----->					1,406,359.76	.00	1,406,359.76	
Grand Total of all Bank Accounts ----->					1,406,359.76	.00	1,406,359.76	

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-16	A&M01 (LEO LAM INC)	126449	05/03/16	06/02/16	A	418.97	A&M01, 126449, PO#5635 PUBLIC HEARING PRESEN
05-16	AIM01 (AIM TO PLEASE JANITORIAL	SE7MAR-2016 8APR-2016	05/02/16 05/17/16	06/01/16 06/16/16	A A	2794.34 2740.09	AIM01, 7MAR-2016, MONTHLY JANITORIAL SERVICE AIM01, APR-16 MONTHLY JANITORIAL SERVICES
			Vendor's Total ----->			5534.43	
05-16	ALA10 (ALAMEDA COUNTY CLERK)	16COARCEQA FY17ENVEX	05/05/16 05/04/16	06/04/16 06/03/16	A A	50.00 50.00	ALA10,2016 COA CEQA NOTICE OF EXEMPTION FILI ALA10, FY17 ENVIRONMENTAL DECLARATION FOR CL
			Vendor's Total ----->			100.00	
05-16	AME06 (AMERICAN FIDELITY ASSURANCE	FSA062016H SUP062016H	04/22/16 05/17/16	05/22/16 06/16/16	A A	1105.80 336.35	AME06, JUN-16 FLEXIBLE SPENDING ACCT AME06, JUN-16 SUPPLEMENTAL INS
			Vendor's Total ----->			1442.15	
05-16	AME12 (AMERICAN SHREDDING INC)	13217	05/10/16	06/09/16	A	149.00	AME12, 13217, PO #5634 DOCUMENT SHREDDING SE
05-16	ATT02 (AT&T)	7949803 8062766	04/13/16 05/13/16	05/13/16 06/12/16	A A	793.75 271.13	ATT02, 7949803, PAYER #9391035694, 3/13-4/12 ATT02, 8062766, PAYER #9391035693 4/13-5/12/
			Vendor's Total ----->			1064.88	
05-16	ATT03 (AT&T)	362591303	04/19/16	05/19/16	A	895.47	ATT03, ACCT #171-795-7615 051, APR-16 SERVIC
05-16	AVI01 (AMADOR VALLEY INDUSTRIES)	558003	04/30/16	05/30/16	A	325.84	AVI01, 558003, APR-16 GARBAGE PICK UP
05-16	BAN03 (BANKCARD CENTER)	APR-2016H	04/28/16	05/28/16	A	718.49	BAN03, APR-16 CC STATEMENT BOW
05-16	BID01 (DON BIDDLE)	MAY-2016H	05/26/16	06/25/16	A	300.00	BID01, MAY-16 BOD STIPENDS
05-16	BRO03 (KARLA SUE BROWN)	MAY-2016H	05/26/16	06/25/16	A	200.00	BRO03, MAY-16 BOD STIPENDS
05-16	CAL04 (CALIFORNIA WATER SERVICE)	198041916H 257042916H 361050216H 461050216H 475042916H 575042916H 909041916H	04/19/16 04/29/16 05/02/16 05/02/16 04/29/16 04/29/16 04/19/16	05/19/16 05/29/16 06/01/16 06/01/16 05/29/16 05/29/16 05/19/16	A A A A A A A	118.51 64.11 40.02 176.61 85.48 85.48 584.09	CAL04, 0198655555, BUS WASH 3/18-4/18/16 CAL04, 2575555555, TC FIRE 5/1-5/31/16 CAL04, 3616555555, TC WATER 3/31-4/29/16 CAL04, 4616555555, TC IRRG. 3/31-4/29/16 CAL04, 4755555555, MOA FIRE 5/1-5/31/16 CAL04, 5755555555, CONTRACTOR FIRE 5/1-5/3/1 CAL04, 9098655555, MOA WATER 3/18-4/18/16
			Vendor's Total ----->			1154.30	
05-16	CAL15 (CALTRONICS BUSINESS SYS)	2010602H	05/09/16	06/08/16	A	914.05	CAL15, 2010602, BIZHUB SERVICE THRU 5/8/16
05-16	CIT01 (CITY OF LIVERMORE)	2016DINNR	05/02/16	06/01/16	A	30.00	CIT01, 2016 ANNUAL CIVIC APPRECIATION DINNER
05-16	CIT06 (CITY OF LIVERMORE SEWER)	BW041916 TC041916 TC051016 MOA041916	04/19/16 04/19/16 05/10/16 04/19/16	05/19/16 05/19/16 06/09/16 05/19/16	A A A A	176.78 41.18 41.18 67.39	CIT06, 138143-00, BUS WASH 3/15-4/19/16 CIT06, 133389-00, TRANSIT CENTER 3/8-4/19/16 CIT06, 133389-00, TRANSIT CENTER 4/19-5/10/1 CIT06, 133294-00, MOA SEWER 3/15-4/19/16
			Vendor's Total ----->			326.53	
05-16	CIT07 (CITY OF LIVERMORE - WATER)	361041916H 388041916H 399041916H 430041916H 431041916H 432041916H	04/19/16 04/19/16 04/19/16 04/19/16 04/19/16 04/19/16	05/19/16 05/19/16 05/19/16 05/19/16 05/19/16 05/19/16	A A A A A A	60.48 135.35 41.18 75.93 127.95 26.65	CIT07, 139361-00, ATLANTIS SEWER 3/15-4/19/1 CIT07, 139388-00, BUS WASH 3/15-4/19/16 CIT07, 139399-00, ATLANTIS SEWER 3/15-4/19/1 CIT07, 138430-01, ATLANTIS INDOOR 3/15-4/19/ CIT07, 138431-00, ATLANTIS IRRG 3/15-4/19/16 CIT07, 138432-00, ATLANTIS FIRE 3/15-4/19/16
			Vendor's Total ----->			467.54	
05-16	COR01 (CORBIN WILLITS SYSTEMS)	B604151	04/15/16	05/15/16	A	239.45	COR01, B604151, APR-16 SERVICE

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 05-16

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-16	DAY02 (DAY & NIGHT PEST CONTROL)	112503	04/28/16	05/28/16	A	218.00	DAY02, 112503, 4/11/16 RUTAN SERVICE
05-16	DEL05 (ALLIED ADMIN/DELTA DENTAL)	JUN-2016H	05/05/16	06/04/16	A	2080.89	DEL05, JUN-16 DENTAL BENEFITS
05-16	DIR01 (DIRECT TV)	501789718	05/11/16	06/10/16	A	41.37	DIR01, 28501789718, MAY-16 SERVICE
05-16	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20160506H 20160520H	05/11/16 05/26/16	06/10/16 06/25/16	A A	34860.39 35377.26	DIR02, PR DIRECT DEPOSIT 4/22-5/6/16 DIR02, PR DIRECT DEPOSIT 5/6-5/20/16
			Vendor's Total ----->			70237.65	
05-16	DOT02 (DOTTO GLASS INC)	PO#5641DPH	04/27/16	05/27/16	A	12556.00	DOT02, PO #5641 50% DOWN PAY-RAPID SHELTER P
05-16	EFT01 (ELECTRONIC FUND TRNFERS)	20160506H 20160520H	05/11/16 05/26/16	06/10/16 06/25/16	A A	6654.79 6519.74	EFT01, FEDERAL PR TAXES 4/22-5/6/16 EFT01, FEDERAL TAXES 5/6-5/20/16
			Vendor's Total ----->			13174.53	
05-16	EME01 (EMERALD LANDSCAPE CO INC)	282979 283330 283331	05/01/16 04/20/16 04/20/16	05/31/16 05/20/16 05/20/16	A A A	1155.00 460.00 660.00	EME01, 282979, MAY-16 LANDSCAPING SERVICE EME01, 283330, IRRIGATION REPAIRS RUTAN 4/18 EME01, 283331, IRRIGATION REPAIRS TC 4/18/16
			Vendor's Total ----->			2275.00	
05-16	EMP01 (EMPLOYMENT DEVEL DEPT)	20160506H 20160520H	05/11/16 05/26/16	06/10/16 06/25/16	A A	2280.83 2237.89	EMP01, STATE PR TAXES 4/22-5/6/16 EMP01, STATE TAXES 5/6-5/20/16
			Vendor's Total ----->			4518.72	
05-16	HAG01 (SCOTT HAGGERTY)	MAY-2016H	05/26/16	06/25/16	A	200.00	HAG01, MAY-16 BOD STIPENDS
05-16	HAN01 (HANSON BRIDGETT MARCUS)	1163480 1163481 1165417	03/31/16 03/31/16 04/29/16	04/30/16 04/30/16 05/29/16	A A A	2275.00 3325.00 7376.00	HAN01, 1163480, MATTER-000121, FEB-16 LEGAL HAN01, 1163481, MATTER-000126 FEB-16 LEGAL F HAN01, 1165417, MAR-16 LEGAL FEES
			Vendor's Total ----->			12976.00	
05-16	IND01 (THE INDEPENDENT)	36414	04/30/16	05/30/16	A	536.64	IND01, 36414, APR-16 ADS-WHEELS PUBLIC HEARI
05-16	INT04 (INTERSTATE TRUCK CENTER)	02P57149	05/13/16	06/12/16	A	1151.23	INT04, 02P57149, PO #5630 REPLACEMENT DATALI
05-16	INT05 (INTERSTATE OIL COMPANY)	D2757FGINH	04/21/16	05/21/16	A	12986.07	INT05, D2757FG-IN, 4/21/16 FUEL DELIVERY
05-16	JTH01 (J. THAYER COMPANY)	1040607-0 1042299-0	04/26/16 05/03/16	05/26/16 06/02/16	A A	86.11 86.11	JTH01, 1040607-0, 4/26/16 PRINTING PAPER JTH01, 1042299-0, 5/3/16 PRINTING PAPER
			Vendor's Total ----->			172.22	
05-16	KKI01 (ALPHA MEDIA II LLC)	160480132 160580304	04/30/16 05/01/16	05/30/16 05/31/16	A A	3960.00 440.00	KKI01, IN-116048132, APR-16 PUBLIC HEARING A KKI01, IN-1160580304, MAY-16 PUBLIC HEARING
			Vendor's Total ----->			4400.00	
05-16	KOF01 (KOFF & ASSOCIATES)	3048 3103	04/08/16 05/06/16	05/08/16 06/05/16	A A	3540.00 354.00	KOF01, 3048, PO #5558 COMPENSATION STUDY 201 KOF01, 3103, PO #5558 COMP STUDY 2016
			Vendor's Total ----->			3894.00	
05-16	KUL01 (KADRI KULM)	MAY-2016H	05/15/16	06/14/16	A	256.00	KUL01, MAY-16 TRAVEL REIMBURSE (APTA PARATRA
05-16	L&D01 (L&D PRINTING INC)	45009	04/15/16	05/15/16	A	254.04	L&D01, 45009, PO# 5601, FRAUD PROOF STICKERS
05-16	LIV10 (LIVERMORE SANITATION INC)	728885	04/30/16	05/30/16	A	2317.40	LIV10, 728885, APR-16 GARBAGE SERVICE RUTAN

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 05-16

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-16	MER01 (MERCHANT SERVICES)	TC043016H	04/30/16	05/30/16	A	176.20	MER01, TRANSIT CENTER APR-16 CC FEES
		MOA043016H	04/30/16	05/30/16	A	339.63	MER01, MOA APR-16 CC FEES
		Vendor's Total ----->				515.83	
05-16	MIG01 (MOORE IACOFANO GOLTSMAN)	43961	04/27/16	05/27/16	A	1946.65	MIG01, 43961, PO #5513 MISC & PO #5578 3/7/1
05-16	MOC01 (DENNIS MOCHON)	APR-2016H	04/29/16	05/29/16	A	57.24	MOC01, APR-16 TRAVEL REIMBURSE
05-16	MTM01 (MEDICAL TRANSPORTATION MANA)	MAR-2016H	04/08/16	05/08/16	A	143660.41	MTM01, MAR-16 MONTHLY SERVICE
		MTM112051H	04/26/16	05/26/16	A	2096.50	MTM01, MTM-112051, 4/20-4/26/16
		MTM112052H	05/06/16	06/05/16	A	2453.50	MTM01, MTM-112052, 4/27-5/3/16
		MTM112053H	05/10/16	06/09/16	A	3370.50	MTM01, MTM-112053, 5/4-5/10/16
		MTM112054H	05/17/16	06/16/16	A	2376.50	MTM01, MTM-112054, 5/10-5/17/16
		Vendor's Total ----->				153957.41	
05-16	MUT01 (MUTUAL OF OMAHA)	JUN-2016H	05/13/16	06/12/16	A	1011.83	MUT01, JUN-16 LTD & LIFE INSURE
05-16	MVT01 (MV TRANSPORTATION, INC.)	67449H	04/08/16	05/08/16	A	100598.26	MVT01, 67449, MAR-16 FIXED ROUTE SERVICE
		68196H	05/13/16	06/12/16	A	329090.00	MVT01, 68196, MAY-16 1ST INSTALL PAYMENT
		68202H	05/31/16	06/30/16	A	329090.00	MVT01, 68202, MAY-16 2ND INSTALL PAYMENT
		68218-INSH	05/04/16	06/03/16	A	3825.25	MVT01, 68218INS, CLAIM-CLP01590A9 DOL-12/26/
		Vendor's Total ----->				762603.51	
05-16	NEL01 (NELSON\NYGAARD CONSULTING A	66973H	04/30/16	05/30/16	A	21508.74	NEL01, 66973, APR-16 PROFESSIONAL SERVICES
05-16	OFF01 (OFFICE DEPOT)	056474001	04/29/16	05/29/16	A	100.76	OFF01, 837056474001, 4/28/16 OFFICE SUPPLIES
		091416001	05/11/16	06/10/16	A	69.99	OFF01, 839091416001, 5/11/16 OFFICE SUPPLIES
		135761003	04/15/16	05/15/16	A	9.95	OFF01, 833135761003, 4/6/16 OFFICE SUPPLIES
		155605001	05/05/16	06/04/16	A	91.72	OFF01, 838155605001, 5/5/16 OFFICE SUPPLIES
		319351001	04/18/16	05/18/16	A	233.37	OFF01, 834319351001, 4/15/16 OFFICE SUPPLIES
		532625001	05/13/16	06/12/16	A	132.07	OFF01, 839532625001, 5/12/16 OFFICE SUPPLIES
		573626001	05/13/16	06/12/16	A	210.56	OFF01, 839573626001, 5/13/16 OFFICE SUPPLIES
		990641001	04/15/16	05/15/16	A	41.58	OFF01, 833990641001, 4/14/16 OFFICE SUPPLIES
		990771001	04/18/16	05/18/16	A	26.99	OFF01, 833990771001, 4/18/16 OFFICE SUPPLIES
		Vendor's Total ----->				916.99	
05-16	PAC01 (AT&T)	ATT040716H	04/07/16	05/07/16	A	33.29	PAC01, ACCT #232-351-6260 640, 4/7-5/6/16
		ATT041116H	04/11/16	05/11/16	A	354.19	PAC01, ACCT #436-951-0106 938, 4/11-5/10/16
		ATT041316H	04/13/16	05/13/16	A	131.41	PAC01, ACCT #925-243-9029 211, 4/13-5/12/16
		Vendor's Total ----->				518.89	
05-16	PAC02 (PACIFIC GAS AND ELECTRIC)	580051916H	05/02/16	06/01/16	A	5867.60	PAC02, 5809326332-3, MOA ELECTRIC 3/31-5/1/16
		606042916H	04/29/16	05/29/16	A	1313.29	PAC02, 6062256368-6, ATLANTIS 3/30-4/28/16
		726050916H	04/21/16	05/21/16	A	533.46	PAC02, 7264840356-5, BUS STOPS 3/22-4/20/16
		764042916H	04/12/16	05/12/16	A	99.83	PAC02, 7649646868-7, DOOLAN TWR 3/14-4/11/16
		900050216H	04/13/16	05/13/16	A	1058.95	PAC02, 9007202117-4, MOA GAS 3/15-4/12/16
		980050216H	04/14/16	05/14/16	A	559.60	PAC02, 9800031052-8, TRANSIT CENTER 3/15-4/1
		Vendor's Total ----->				9432.73	
05-16	PAC11 (PACIFIC ENVIROMENTAL SERV)	2006095	05/04/16	06/03/16	A	120.00	PAC11, 2006095, RUTAN MONTHLY SERVICE
		2006096	05/04/16	06/03/16	A	120.00	PAC11, 2006096, ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
05-16	PAC16 (PACIFIC COAST TRANE)	S79299	04/25/16	05/25/16	A	1358.05	PAC16, S79299, PO #5644 REPLACE SENSOR MICHA
05-16	PEN01 (JERRY PENTIN)	MAY-2016H	05/26/16	06/25/16	A	200.00	PEN01, MAY-16 BOD STIPENDS
05-16	PER01 (PERS)	GASB2016H	04/20/16	05/20/16	A	1300.00	PER01, GASB-68 REPORTING FEES 2016, INV# 147
		20160506CH	05/11/16	06/10/16	A	3756.47	PER01, PERS CLASSIC CONTRIBUTION 4/22-5/6/16
		20160506NH	05/11/16	06/10/16	A	2956.63	PER01, PERS NEW CONTRIBUTION 4/22-5/6/16
		20160520CH	05/26/16	06/25/16	A	3756.47	PER01, PERS CLASSIC CONTRIBUTION 5/6-5/20/16

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 05-16

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-16	PER01 (PERS)	20160520NH	05/26/16	06/25/16	A	2792.84	PER01, PERS NEW CONTRIBUTION 5/6-5/20/16
		Vendor's Total ----->				14562.41	
05-16	PER03 (CAL PUB EMP RETIRE SYSTM)	JUN-2016H	05/16/16	06/15/16	A	33992.44	PER03, JUN-16 HEALTH BENEFITS
05-16	PER04 (CALPERS RETIREMENT SYSTEM)	20160506H	05/11/16	06/10/16	A	904.55	PER04, PERS 457 CONTRIBUTION 4/22-5/6/16
		20160520H	05/26/16	06/25/16	A	905.13	PER04, PERS 457 CONTRIBUTIONS 5/6-5/20/16
		Vendor's Total ----->				1809.68	
05-16	PLA02 (PLANETERIA MEDIA LLC)	13835	04/15/16	05/15/16	A	200.00	PLA02, 13835, WEB HOSTING APR-16
05-16	PLE07 (PLEASANTON WEEKLY)	APR-2016	04/03/16	05/03/16	A	1037.00	PLE07, 45066 & 47793, NOTICE FOR PUBLIC HEAR
05-16	RHT01 (R.H. TINNEY, INC.)	3802S-IN	04/22/16	05/22/16	A	98.00	RHT01, 3802S-IN, TRANSIT CENTER QTRLY MAINT
		3803S-IN	04/22/16	05/22/16	A	574.00	RHT01, 3803S-IN, RUTAN QTRLY MAINT SERVICE
		3804S-IN	04/22/16	05/22/16	A	243.00	RHT01, 3804S-IN, ATLANTIS QTRLY MAINT
		Vendor's Total ----->				915.00	
05-16	SAL01 (JOHANNA SALGADO)	APR-2016H	05/06/16	06/05/16	A	5.94	SAL01, APR-16 TRAVEL REIMBURSE (FINAL)
05-16	SCF01 (SC FUELS)	3038649	04/23/16	05/23/16	A	12970.68	SCF01, 3038649, 4/23/16 FUEL DELIVERY
		3043743	04/29/16	05/29/16	A	14124.52	SCF01, 3043743, 4/29/16 FUEL DELIVERY
		3049013	05/06/16	06/05/16	A	13313.55	SCF01, 3049013, 5/6/16 FUEL DELIVERY
		Vendor's Total ----->				40408.75	
05-16	SHA02 (SHAMROCK OFFICE SOLUTIONS)	249862	04/15/16	05/15/16	A	70.11	SHA02, 249862, APR-16 SERVICE
		253067	05/09/16	06/08/16	A	47.93	SHA02, 253067, MAY-16 SERVICE
		Vendor's Total ----->				118.04	
05-16	SOL01 (SOLUTIONS FOR TRANSIT)	16505-LAV	05/05/16	06/04/16	A	2083.33	SOL01, 16-0505LAVTA, APR-16 CLIPPER ANALYSIS
05-16	SPE04 (STEVEN G. SPEDOWFSKI)	MAY-2016H	05/26/16	06/25/16	A	200.00	SPE04, MAY-16 BOD STIPEND
05-16	STA01 (STATE COMPENSATION FUND)	JUN-2016H	05/23/16	06/22/16	A	2280.42	STA01, JUN-16 WORKER'S COMP PREMIUM
05-16	STA13 (STAPLES CREDIT PLAN)	MAY-2016H	05/09/16	06/08/16	A	340.38	STA13, MAY-16 STATEMENT OFFICE SUPPLIES
05-16	TAX14 (KAREN ADAMS)	4-8-16H	05/19/16	06/18/16	A	10.20	TAX14, PARATAXI REIMBURSE 4/8/16
05-16	TAX32 (SUE TSANG)	0304-0324H	05/04/16	06/03/16	A	180.20	TAX32, PARATAXI REIMBURSE 3/4-3/24/16
05-16	TAX58 (LARRY JENKINS)	0401-0413H	05/19/16	06/18/16	A	197.20	TAX58, PARATAXI REIMBURSE 4/1-4/13/16
05-16	TAX67 (CHRISTEL RAGER)	0401-0414H	05/04/16	06/03/16	A	188.75	TAX67, PARATAXI REIMBURSE 4/1-4/14/16
05-16	TAX72 (JUSTIN HART)	0401-0423H	05/04/16	06/03/16	A	126.23	TAX72, PARATAXI REIMBURSE 4/1-4/23/16
05-16	TAX91 (VIVIAN MARIE MILLER)	0403-0429H	05/19/16	06/18/16	A	73.74	TAX91, PARATAXI REIMBURSE 4/3-4/29/16
05-16	TAX98 (ROHAN NG)	0401-0427H	05/19/16	06/18/16	A	187.00	TAX98, PARATAXI REIMBURSE 4/1-4/27/16
05-16	TAX99 (SAEED TIRMIZI)	0302-0416H	05/04/16	06/03/16	A	96.69	TAX99, PARATAXI REIMBURSE 3/2-4/16/16
05-16	TRA12 (TRAPEZE SOFTWARE GROUP)	AMSER0721	04/19/16	05/19/16	A	35640.00	TRA12, AMSER0721, GTFS STATIC SOFTWARE DOWNP
		MA0000357	05/09/16	06/08/16	A	118653.00	TRA12, MA000000357, TRANSITMASTER SOFTWARE

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 05-16

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-16	TRA12 (TRAPEZE SOFTWARE GROUP)	TPMAG-471	04/28/16	05/28/16	A	18081.00	TRA12, TPMAG00471, TRAPEZE FX-LITE FY2017
		TPMAG-472	04/28/16	05/28/16	A	10005.00	TRA12, TPMAG00472, TRAPEZE FX-MON FY2017
		Vendor's Total ----->				182379.00	
05-16	TRE01 (MICHAEL TREE)	APR-2016H	05/04/16	06/03/16	A	271.78	TRE01, APR-16 TRAVEL REIMBURSE
05-16	TUR01 (LAUREEN TURNER)	MAY-2016H	05/26/16	06/25/16	A	100.00	TUR01, MAY-16 BOD STIPENDS
05-16	TUR02 (RON TURLEY ASSOCIATES, INC)	46638	05/02/16	06/01/16	A	1054.75	TUR02, 46638, FY17 ANNUAL SOFTWARE MAINT AGR
05-16	TX113 (RODGER RAGER)	0415-0429H	05/04/16	06/03/16	A	184.50	TX113, PARATAXI REIMBURSE 4/15-4/29/16
05-16	TX116 (JACQUELINE POPE-JENKINS)	0414-0504H	05/19/16	06/18/16	A	258.40	TX116, PARATAXI REIMBURSE 4/14-5/4/16
05-16	TX123 (OLGA PRINZ)	0220-0423H	05/19/16	06/18/16	A	154.70	TX123, PARATAXI REIMBURSE 2/20-4/23/16
05-16	TX124 (LISA BALL)	4-11-16H	05/19/16	06/18/16	A	17.00	TX124, PARATAXI REIMBURSE 4/11/16
05-16	TX125 (VIRGINIA RAUCH)	0421-0505H	05/19/16	06/18/16	A	77.35	TX125, PARATAXI REIMBURSE 4/21-5/5/16
05-16	TX133 (SAROJA IYER)	0405-0428	05/19/16	06/18/16	A	127.50	TX133, PARATAXI REIMBURSE 4/5-4/28/16
05-16	TX136 (VIRGINIA REID)	0310-0421	05/04/16	06/03/16	A	79.48	TX136, PARATAXI REIMBURSE 3/10-4/21/16
05-16	TX143 (KIM BRETOI)	0304-0329	05/04/16	06/03/16	A	136.00	TX143, PARATAXI REIMBURSE 3/4-3/29/16
05-16	TX145 (EDWARD DON MARTINEZ)	0314-0427	05/19/16	06/18/16	A	182.10	TX145, PARATAXI REIMBURSE 3/14-4/27/16
05-16	TX149 (DAVID SEXTON)	0313-0416	05/19/16	06/18/16	A	60.14	TX149, PARATAXI REIMBURSE 3/13-4/16/16
05-16	TX150 (SARA ULRICH)	4-19-16	05/19/16	06/18/16	A	40.00	TX150, PARATAXI REIMBURSE 4/19/16
05-16	USB01 (U S BANK)	APR-2016H	05/06/16	06/05/16	A	5358.65	USB01, APR-16 CC STATEMENT US BANK
05-16	VER01 (VERIZON WIRELESS)	764236839H	04/22/16	05/22/16	A	188.58	VER01, 9764236839, APR-16 SERVICE
05-16	VSP01 (VSP)	JUN-2016H	05/19/16	06/18/16	A	505.48	VSP01, JUN-16 VISION INSURANCE
05-16	WAL01 (WALKER HYDRAULICS INC)	121165	05/11/16	06/10/16	A	2931.72	WAL01, 121165, PO #5632 AIR SUPPLY INSTALL M
05-16	WEG01 (CHRISTY WEGENER)	APR-2016H	05/04/16	06/03/16	A	67.50	WEG01, APR-2016 TRAVEL REIMBURSE
05-16	WEL03 (WELLS SWEEPING)	201604104	04/30/16	05/30/16	A	377.00	WEL03, 2016-04-104, QTRLY PARKING LOT SWEEPI
		Total of Purchases ->				1406359.76	

STAFF REPORT

SUBJECT: Resolution of the LAVTA Board of Directors Delegating Authority to Execute the Master Agreement and Program Supplements with the State of California Department of Transportation

FROM: Tamara Edwards
Finance and Grants Manager

DATE: June 28, 2016

Action Requested

It is requested that the LAVTA Board of Directors approve Resolution 17-2016 authorizing the LAVTA Executive Director to execute the Master Agreement and any subsequent Program Supplements with the State of California Department of Transportation.

Background

In September 2006, LAVTA entered into a Master Agreement with the State of California Department of Transportation in order to accept funds from grants issued through the State Transportation Improvement Program. This agreement is set to expire July 1, 2016, and although it has been a while since LAVTA has received direct grant funding from the State of California Department of Transportation, extending the current agreement would make it easier for LAVTA if we were to receive funding in the future.

If LAVTA were successful in being awarded such a grant a condition of acceptance of these funds stipulates the mandatory execution of the State of California Master Agreement, doing this in advance could decrease the wait time for such funds. The Master Agreement contains all boilerplate language and discusses project delivery requirements, and other rules associated with the provision of these funds.

Discussion

LAVTA's Legal Counsel Michael Conneran has reviewed the Master Agreement and found it to be acceptable. It contains State of California boilerplate language associated with the provision of these funds related to costs reimbursement, various rules and procedures, and the incorporation of general provisions that are not in conflict with LAVTA's Purchasing Policy.

Budget Considerations

The resolution of support by the LAVTA Board of Directors will ensure that LAVTA is able to execute the Master Agreement and Program Supplements which will enable the agency to receive funds from the State of California for capital projects.

Next Steps

Upon final ratification of the Resolution, this matter will be closed.

Recommendation

Staff recommend that the Finance and Administration forward resolution 17-2016 to the Board for approval.

Attachments:

1. A Resolution By The Board Of Directors Of The Livermore Amador Valley Transit Authority Authorizing Delegation Of Authority For The Execution Of A Master Agreement And Program Supplements For State-Funded Transit Projects

RESOLUTION NO. 17-2016

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZATION THE EXECUTION OF A MASTER AGREEMENT AND PROGRAM SUPPLEMENTS FOR STATE-FUNDED TRANSIT PROJECTS

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) may receive state funding from the California Department of Transportation (Department) now or sometime in the future for transit projects; and

WHEREAS, substantial revisions were made to the programming and funding process for the transportation projects programmed in the State Transportation Improvement Program, by Chapter 622 (SB 45) of the Statutes of 1997; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to execute an agreement with the Department before it can be reimbursed for project expenditures; and

WHEREAS, the Department utilizes Master Agreements for State-Funded Transit Projects, along with associated Program Supplements, for the purpose of administering and reimbursing state transit funds to local agencies; and

WHEREAS, the LAVTA wishes to delegate authorization to execute these agreements and any amendments thereto to the Executive Director and/or the Director of Administrative Services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the LAVTA that the fund recipient agrees to comply with all conditions and requirements set forth in this agreement and applicable statutes, regulations and guidelines for all state-funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Executive Director and/or Director of Administrative Services be authorized to execute the Master Agreement and all Program Supplements for State-Funded Transit Projects and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED this 11th day of July, 2016

Steven Spedowfski, Chair

ATTEST:

Michael Tree, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel

STAFF REPORT

SUBJECT: Contract Award for LAVTA Adaptive Signal Control Technology Services

FROM: Beverly Adamo, Director of Administrative Services

DATE: June 28, 2016

Action Requested

Recommend the Board of Directors approve the award of the contract for LAVTA Adaptive Signal Control Technology Services to Western Pacific Signal, LLC.

Background

LAVTA advertised for proposals from qualified firms to implement the strategies of adaptive signal control and replace the existing coordinated traffic signal system, to provide real time changes to the signal timing parameters in response to changes in the traffic conditions along a portion of Dublin Boulevard in the City of Dublin. This project is a cooperative endeavor between the Metropolitan Transportation Commission (MTC) and the City of Dublin under the Transit Productivity Improvement regional initiative. The RFP was advertised electronically on LAVTA's website and the RFP announcement was sent via email to a list of potential proposers identified by MTC technical consultant.

In response to the Request for Proposals (RFP) 2016-05 LAVTA received two proposals:

Rhythm Engineering
Western Pacific Signal, LLC

Discussion

Selected Firm

In order to select a firm to provide the services, one LAVTA staff, one MTC staff (working also with a technical consultant as an advisor), and two City of Dublin staff members reviewed and rated the proposals. Proposals were rated on three categories and assigned points (out of 100 total) as noted below.

- System Requirements: Ability of firm to meet the mandatory system requirements outlined in the Technical Scope - 40 points
- Understanding of Project: Firm's ability to demonstrate an understanding of the project objectives and work requirements based upon clarity of proposal and responsiveness to the RFP - 15 points
- Company Qualifications and Experience: Strengths, experience and qualifications of key personnel, in completing projects of similar type, size and complexity, and client references - 15 points

- Proposed Cost: The most cost effective proposal will receive the full 15 points. The 2nd lowest cost proposal will receive 10 points and the third lowest cost proposal will receive 5 points. All other proposals will receive 0 points.
- Ability to meet desirable system requirements: Proposer understands LAVTA’s requirements as demonstrated by a comprehensive response to this RFP - 10 points
- Project Approach: Proposer provides a logical and efficient approach to the project and offers a clear methodology to the approach - 5 points

In reviewing the two proposals, all reviewers agreed on the cumulative rating (out of a total 400 points possible) as follows:

Rhythm Engineering:	296
Western Pacific Signal, LLC:	352

Based on these scores, LAVTA began a negotiation with Western Pacific Signal, LLC regarding the details of pricing, technology and testing. Based on the results of those negotiations and testing of the proposed system, LAVTA determined that Western Pacific Signal, LLC did provide the “best value” for delivery of the project, having meet all the requirements of the RFP. The proposal was also reviewed by Legal Counsel to ensure that it was responsive and responsible with respect to the requirements.

Budget Considerations

Western Pacific Signal, LLC has proposed the project total project price, including applicable sales tax, of \$458,487.00. LAVTA is also requesting approval for a 10% contingency of \$45,848.70, if needed. This proposed pricing is in line with the Independent Cost Estimate LAVTA has for the project. Primary funding for this project is a Congestion Management Air Quality (CMAQ) grant from the FTA and was acquired via a competitive process through MTC. This project is included in the Board approved FY17 Capital Budget.

Next Steps

Upon award, LAVTA will work with Western Pacific Signal, LLC to execute the contract and then work with MTC, City of Dublin and Western Pacific to complete the project.

Recommendation

Staff recommends the Finance & Administration Committee forward a recommendation to the Board of Directors to approve Resolution 25-2016 and award the contract to Western Pacific Signal, LLC to provide Adaptive Signal Control Technology Services.

Attachment:

1. Resolution 25-2016

RESOLUTION 25-2016

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING LAVTA BUS STOP CLEANING SERVICES**

WHEREAS, the LAVTA requires the services of a third party contractor to implement the strategies of adaptive signal control and replace the existing coordinated traffic signal system, to provide real time changes to the signal timing parameters in response to changes in the traffic conditions along a portion of Dublin Boulevard in the City of Dublin in LAVTA's service area; and

WHEREAS, the agency's issued a Request for Proposals 2016-05; and

WHEREAS, Western Pacific Signal, LLC responded to LAVTA's request for proposals and submitted a proposal which was selected as the "best value" and responsive and responsible proposal; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Livermore Amador Valley Transit Authority that the LAVTA Board approves entering into a contract with Western Pacific Signal, LLC for \$458,487.00 for this project.

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Executive Director to expend a 10% contingency amount not to exceed \$45,848.70.

BE IT FURTHER RESOLVED that the Executive Director is authorized to complete negotiations and execute a contract with Western Pacific Signal, LLC in a form approved by LAVTA's Legal Counsel.

PASSED AND ADOPTED this 11th day of July 2016.

Steven Spedowski, Chair

Attest:

Michael Tree, Executive Director

FY2016 Goals, Strategies and Projects

Last Updated– June 21, 2016

MANAGEMENT ACTION PLAN (MAP)

Goal: Service Development						
Strategies (those highlighted in bold indicate highest Board priority)						
<ol style="list-style-type: none"> 1. Provide routes and services to meet current and future demand for timely/reliable transit service 2. Increase accessibility to community, services, senior centers, medical facilities and jobs 3. Optimize existing routes/services to increase productivity and response to MTC projects and studies 4. Improve connectivity with regional transit systems and participate in BART to Livermore project 5. Explore innovative fare policies and pricing options 6. Provide routes and services to promote mode shift from personal car to public transit 						
Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Comprehensive Operational Analysis (COA)	<ul style="list-style-type: none"> • Development of RFP/Selection of Contractor 	DP	Projects/ Services	Mar 2015	→ Project awarded to Nelson/Nygaard.	X
	<ul style="list-style-type: none"> • Completion of scope of work 			Feb 2016	→ Service Design Guidelines approved by Board. First and second round of public workshops completed. Comments on 3 service alternatives received. Draft preferred alternative created. P&S Committee has provided comment. <u>Board conducted public hearing, approved changes to fixed route system, a partnership with TNCs/Taxicabs, and directed staff to plan for driverless shuttles.</u>	X
	<ul style="list-style-type: none"> • Approval of route improvements 			Jun 2016		X
Short Range Transit Plan (SRTP is a 10-year plan)	<ul style="list-style-type: none"> • Create preferred alternative 	DP	Projects/ Services	May 2016	→ Preferred alternative in draft form	X
	<ul style="list-style-type: none"> • Create 10-year SRTP based on direction of planning efforts. 			→ Kickoff meeting held with consultant team on August. Consultant rewrote COA to meet MTC SRTP specs. <u>Approved in May.</u>	X	
Long Range Transit Plan (LRTP is a 30 year plan)	<ul style="list-style-type: none"> • COA planning firm will conduct the LRTP 	DP	Projects/ Services	Sept 2016	→ LRTP to be completed after approval of preferred alternative of COA. Fall of 2016.	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Schedule Development	<ul style="list-style-type: none"> Develop timetables for each route, with time points, running times and schedules. 	DP	Projects/ Services	Jun 2016	→ <u>Schedule development completed</u>	X
Fare Analysis	<ul style="list-style-type: none"> Evaluate fare analysis proposal of firm with best COA submittal Fare analysis conducted with COA/SRTP/LRTP project. Approval of fare changes 	DP	Projects/ Services	Feb 2015 Apr 2016 Sept 2016	→ Fare analysis awarded to Nelson/Nygaard. → Draft fare analysis received by staff for comment. This project will coincide with the development of the Long Range Transit Plan in fall of 2016.	X
BART to ACE	<ul style="list-style-type: none"> Provide guidance on bus routes in four alternatives being considered as part of the environmental study. Coordinate with LAVTA COA/Short & Long Range Planning. Establish Working Group to provide input on rail planning in region. 	DP	Projects/ Services	Jun 2016	→ Staff and Nelson/Nygaard providing ongoing feedback on bus routes/facilities within four alternatives. Feedback provided on street design in specific plan for development adjacent to BART station on Isabel. BART has released ridership projections for project. Awaiting public discussion. → Inaugural meeting of Altamont Regional Rail Working Group held. Legislation introduced in Sacramento. Working Group met in May and discussed opportunities to expedite and streamline the project. Next mtg is July 13 th .	

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
MTC Plan Bay Area Update	<ul style="list-style-type: none"> • Provide technical expertise • Participate in public workshops to ensure Priority Development Areas and public transit in Tri-Valley area is adequately planned. 	DP	Projects/ Services	May 2015 Jun 2016	<p>→ MTC convened meeting with staff</p> <p>→ Project/budget spreadsheets submitted for business as usual model to 2040. Capital asset inventory and maintenance plan submitted. Info on route system submitted. <u>MTC working on draft environmental impact report for document.</u></p>	X
ACTC County Transit Study	<ul style="list-style-type: none"> • Serve on TAC and participate in public workshops. 	DP	Projects/ Services	Jun 2016	<p>→ Staff has attended TAC meetings and provided input on key activity centers in Tri-Valley and performance standards. Key activity center incorporated into LAVTA preferred alternative. <u>Study Completed.</u></p>	X
ACTC Tri-Valley Integrated Park & Ride Study	<ul style="list-style-type: none"> • Serve on TAC. 	DP	Projects/ Services	Dec 2016	<p>→ Kickoff meeting with DKS and project TAC held. DKS working on potential park & ride locations/modeling. <u>Consultant currently modeling 4 P&R locations in Tri-Valley. Project to conclude in fall of 2016.</u></p>	
CCTA: I-680 Express Bus Study/I- 680 Transit Investment & Transit Relief Study	<ul style="list-style-type: none"> • Serve on TAC and participate in public workshops. 	DP	Projects/ Services	Apr 2015	<p>→ Projects are ongoing. Geographic focus on Walnut Creek to Dublin. Existing conditions report completed. Looked at full range from full BART to light bus. Enhanced bus/intelligent vehicle technology in corridor was preferred alternative.</p>	X

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Clipper Project	<ul style="list-style-type: none"> • Policy development • Site work • Installation • Implementation 	DP	Projects/ Services	Jul 2015	→ Day Pass Accumulator Approved. Amended MOU approved.	X
				Jul 2015	→ Site work has been finished. Equipment install completed on buses. Testing in progress. Employers in Tri-Valley being notified of Clipper progress.	X
				Sept 2015	Training of on-board and ticket-office terminal equipment done. Customer service and operator training done.	X
				Nov 2015	→Customer service training occurred in early October. Operator training done. Go-live successful on Nov 1, 2015.	X
Dublin Signalization improvements, queue jumps on Dublin Blvd	<ul style="list-style-type: none"> • Feasibility study for queue jumps on lanes • Secure final FTA approvals and transfer the FHWA funds to FTA to admin • Engineering of signalization improvements and queue jumps 	DP	Projects/ Services	Jan 2016	→Scope of Work completed. Feasibility study by Kimley Horn completed. <u>3 intersections identified for queue jumps.</u>	X
				Mar 2016	→FTA moved to TRAMs from TEAM program.	X
				July 2017	→ <u>RFP for active signalization project on street. Board award in July. Queue Jump project to follow active signalization project.</u>	
<p>Goal: Marketing and Public Awareness</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> 1. Continue to build the Wheels brand image, identity and value for customers 2. Improve the public image and awareness of Wheels 3. Increase two-way communication between Wheels and its customers 4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system 5. Promote Wheels to New Businesses and residents 						
Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done

Underlined text indicates changes since last report.

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Website Redesign	<ul style="list-style-type: none"> Develop/Advertise RFP/Evaluate proposals/execute contract New website goes live 	DP	Projects/ Services	Mar 2015	→RFP advertised. Planeteria awarded contract	X
				Dec 2015	→ Draft final version of website reviewed by staff. Final graphics and design work being performed. New website is live.	X
Social Media Engagement	<ul style="list-style-type: none"> Development of LAVTA goals with Facebook/Twitter 	DP	Projects/ Services	Jun 2016	→ <u>Recrafting goals with Social Media engagement. Interns posting on Facebook with staff. Goal is 3 to 5 posts/week.</u>	X
Phone App w/Real Time Info	<ul style="list-style-type: none"> MTC reviewing funding availability on secured grant. Create scope of work/RFP Phone app live 	DP	Projects/ Services	Mar 2015 Jul 2016 Sept 2016	→ Funding has been allocated and staff is awaiting MTC clearance to begin project. <u>Release of phone app RFP this summer for fall launch.</u>	X
Google Transit Trip Planner	<ul style="list-style-type: none"> Submit data for review/approval to Google Go live with planner on new website 	DP	Projects/ Services	Sept 2015	→ Most trip planning in US is done through Google Trip Planner. Google Trip Planner available online. Will be on homepage of new website, which is scheduled to go live in December.	X
				Oct 2015		X

Underlined text indicates changes since last report.

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Wayfinding at BART Stations	<ul style="list-style-type: none"> Plan new wayfinding signage Seek funding 	DP	Projects/ Services	Feb 2015	→ Staff has taken pictures and provided conceptual of wayfinding signage to BART.	X
				Jun 2016	→ <u>Signage budgeted in FY2017 budget.</u>	X
High School Ambassador Project	<ul style="list-style-type: none"> Finalize program Appoint ambassadors and train Implementation of program 	DP	Projects/ Services	April 2015	→ Applications for Ambassadors being developed for all high schools. No students signed up for program. Regrouping for sign-ups in September. → Five applicants selected. Training of ambassadors performed in December. 50 students mentored on how to ride the bus thus far.	X
				Aug/Sept 2015		X
				Oct 2015		X
LAVTA Rebranding Project	<ul style="list-style-type: none"> Create RFP Award consultant Finish project 	DP	Projects/ Services	Jan 2016	→ Project to look at agency logo, naming and logos of services, and bus paint/graphics design. <u>PAVLOV awarded contract. Kick off mtg held. Surveys currently be taken. First meeting with Board held in June. Draft rebranding ideas to be presented to LAVTA Board in Sept.</u>	X
				Mar 2016		X
				Jun 2016		
Comprehensive Dial-A-Ride Rider Publication	<ul style="list-style-type: none"> Review dial-a-ride policies Publisher to design and create publication. 	DP	Projects/ Services	May 2017 Jun 2017	→ <u>Project moved to FY17 following the comprehensive study of paratransit services.</u>	

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Dial-A-Ride Customer Service Survey	<ul style="list-style-type: none"> Hire consultant/Develop Survey/Conduct Survey 	DP	Projects/ Services	Oct 2015	→ Scope of work finalized. RFQ will be issued the week of 9/21. Awarded to Invictus. Survey completed and being presented in Nov committee meeting.	X
	<ul style="list-style-type: none"> Report to Board survey results 			Nov 2015		X
<p>Goal: Community and Economic Development</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <p>1. Integrate transit into local economic development plans</p> <p>2. Advocate for increased TOD from member agencies and MTC</p> <p>3. Partner with employers in the use of transit to meet TDM goals & requirements</p>						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
ACTC: Measure BB Transit Student Pass Program	<ul style="list-style-type: none"> Attend ACTC meetings on student pass program development. Assist in the development of a timeline for policy and project implementation 	DP	Projects/ Services	Jun 2016	→ Staff assisted ACTC in interviewing/scoring the potential consultants. Contract awarded to Nelson/Nygaard. <u>Livermore HS, East Middle School chosen. Program to begin in the fall. Free pass based on income. All others can receive a discount.</u>	X
				Sept 2016		X
Las Positas College Student, Faculty, Staff Pass Program	<ul style="list-style-type: none"> Discuss financing of pass program, including student fee and potential demonstration project Implementation of pass demonstration project to coincide with implementation of COA improvements. 	Exec Dir	Projects/ Services	Nov 2015	→ Researching appropriate method to introduce easy pass. 9,000 students. Chabot college vote failed. Made presentation to Student Senate in Sept. Met with administration in Dec to discuss Easy Pass 1-year pilot program that could coincide with implementation of improvements. <u>Easy Pass demonstration project moving forward, LAVTA to front Easy Pass for 1-year, with goal being to explore ridership potential and find long term funding for permanent pass.</u>	X
				Apr 2016		X

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
----------	-----------------	-------	-----------------	-------------	--------	-----------

Goal: Regional Leadership

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Advocate for local, regional, state, and federal policies that support mission of Wheels**
2. Support staff involvement in leadership roles representing regional, state, and federal forums
3. Promote transit priority initiatives with member agencies
4. Support regional initiatives that support mobility convenience

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Altamont Regional Rail Working Group	<ul style="list-style-type: none"> • Creation of Advocacy Group 	Exec Dir	Projects/ Services	Oct 2015	→ <u>Second ARRWG meeting held. Presentation by Foothill Gold Line Extension. Next meeting in July.</u>	X
	<ul style="list-style-type: none"> • Establish goals and regular meeting schedule 			Jan 2016		X
2016 Legislative Plan	<ul style="list-style-type: none"> • Research on common issues within regional planning agencies and transit agencies 	Exec Dir	Finance/ Admin	Dec 2015	→ Research being done on emerging priorities at state and federal level. 2016 Legislative Plan approved by Board in January. Staff monitoring new legislative cycle.	X
	<ul style="list-style-type: none"> • Creation of 2016 Legislative Plan and review/approval by the Board 			Jan 2016		X

Goal: Organizational Effectiveness

Strategies (those highlighted in bold indicate highest Board priority)

1. Promote system wide continuous quality improvement initiatives
2. Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service
- 3. Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity**
4. HR development with focus on employee quality of life and strengthening of technical resources
5. Enhance and improve organizational structures, processes and procedures to increase system effectiveness
6. Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
-----------------	------------------------	--------------	------------------------	--------------------	---------------	------------------

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Trapeze Viewpoint Software	<ul style="list-style-type: none"> Work through custom software issues 	DP	Projects/ Services	Dec 2015	→ Software installed at LAVTA. Custom reports being created with assistance of Trapeze. Bugs identified and fixed. Staff actively using software to monitor OTP and for planning activities.	X
Performance Metrics Improvement	<ul style="list-style-type: none"> Staff setting up aggressive monitoring of key performance metrics. <i>Focus on actions to improve on time performance (OTP).</i> 	DP	Projects/ Services	July 2016	→ Changes made to routes 70X, 15, 53, 54, 3. Incentive program established with drivers. Tracking of OTP and operators leaving yard on-time happening on a daily basis.	X

Goal: Financial Management

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions**
2. Explore and develop revenue generating opportunities
3. Maintain fiscally responsible long range capital and operating plans

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Leasing Opportunities at Atlantis	<ul style="list-style-type: none"> Conduct outreach to private and non-profit organizations. Work with agency attorney to bring good offers to the Board for consideration. 	Exec Dir	Finance/ Admin	Nov 2015	→ LAVTA and Google staff working on final version of lease agreement. Attorneys have approved agreement. Agreement signed in December. Google has begun to use the facility.	X X

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
FY15 Comprehensive Annual Financial Report	<ul style="list-style-type: none"> Complete financial audit and all required reporting to Board, local, regional and state agencies. 	DA	Finance/ Admin	Dec 2015	→ Audit completed Oct 2015. Final presentations to Board Dec 7, 2015. 19 th year of excellence in reporting.	X
<i>Other:</i>						
Bus Shelter Rehab/Replacement Project	<ul style="list-style-type: none"> Refinish Rapid bus shelter benches Dozens of bus shelters throughout the system have reached their life expectancy and are in need of rehabilitation or replacement. 	DA	Projects/ Services	Oct 2016 Dec 2016	<p>→ Glass/stripping repair of Rapid shelters completed. 43 benches to be rehabbed in Spring, Summer, Fall of 2016. <u>Project pushed to 2017 to deal with COA changes.</u></p> <p>→ Bus stop inventory of current conditions completed. Planning underway to phase rehabilitation of shelters. <u>RFP to be posted in July for new shelter maintenance contact.</u></p>	
Security Lighting at Transit Facilities (Bus Shelters)	<ul style="list-style-type: none"> Purchase security lighting in/at bus shelters in high priority areas Install lighting. Focusing on key corridors with a high level of evening service. 	DA	Projects/ Services	Mar 2016 Aug 2016	<p>→ Funded through FY14 & FY15 CalOES Security Program ,(Total \$73,392). Funds released Jan '16.</p> <p>Installation will focus on key corridors identified and programmed for night service in COA.</p>	
Replace Info Stations on Kiosks at Livermore Transit Center	<ul style="list-style-type: none"> Get quotes for repairs and complete project Replace Info Stations at Kiosks 	DA	Projects/ Services	Dec 2015	→ Info kiosks at Livermore Transit Center have been vandalized over several years. Staff replacing 12 custom info stations on kiosks. Info stations arrived and were installed in October.	X X

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Historic Train Depot Relocation at Livermore Transit Center	<ul style="list-style-type: none"> Negotiate acceptable terms for rehab of Depot to be used for customer service. Create agreement 	Exec Dir / GPM	Projects/ Services	Sept 2015 Nov 2015	<p>→LAVTA has been meeting regularly with City staff. Environmental work nearing completion. Final location set for passenger island. Agreement signed in November. Working with A/E team on electrical, security, interior and circulation design issues. <u>FTA approved City contribution to pay off federal interest. Planning Commission approved project. City working on title transfer for property that will be under Depot.</u></p>	X X
2016 Gillig Bus Purchase (20 buses)	<ul style="list-style-type: none"> Board approval of purchase. Purchase order and notice to proceed to Gillig. Final details for buses performed with Gillig. 	DA	Projects/ Services	Aug 2015 Aug 2016	<p>→ Approval granted in mid-2014. Purchase order and notice to proceed provided to Gillig.</p> <p>→LAVTA met with Gillig in Dec to finalize details on buses. <u>Buses scheduled for deliver in July and August of 2016.</u></p>	X X
2017 Gillig Bus Purchase (20 buses)	<ul style="list-style-type: none"> LAVTA releases RFP for minimum of 20 hybrid replacement buses Board award to manufacturer 	DA	Projects/ Services	Jun 2016 Sept 2017	<p>→ RFP has been advertised. Electric bus option within the RFP. <u>Four proposals received and being reviewed/scored. Anticipate Board consideration of award in September.</u></p>	X

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Atlantis Phases I, II Fare Vault Project	<ul style="list-style-type: none"> Phases I and II completed with exception of \$134,000 in miscellaneous projects (funded). Select vendor for Fare Vault. Select engineer for design Bid and perform construction. Close grant. 	DA	Projects/ Services	Feb 2015	→\$134,000 left for future improvements. Fare vault is selected as project.	X
				Nov 2015	→ Genfare GFI selected vendor. Will complete work in June.	X
				Nov 2015	→ OLMM selected engineer. Engineering work completed.	X
				Jul 2016	→ Vault delivered. Looking for installation date.	
Atlantis Security Video Equipment Project	<ul style="list-style-type: none"> Identify and spec the type of security system desired at Atlantis. To include license plate camera. 	DA	Projects/ Services	Dec 2015 Jan 2016 Mar 2016	→ Cal OES transit security grant, funding by Prop 1B. - \$36,696. Project completed in first week of March.	X
Rutan Rehabilitation Projects (Shop Floor and Parking Lot Rehab/ADA Improvements).	<ul style="list-style-type: none"> \$537,000 grant awarded for shop floor replacement and for parking lot improvements. Initiate and execute procurement for Shop Floor Replacement. Initiate and execute procurement for parking lot slurry sealing and ADA upgrades 	DA DA	Projects/ Services	Dec 2015 May 2016 Jun 2016	<p>→ Grant funds available</p> <p>Shop Floor → IFB issued. Ryan Co. awarded contract. Some delays with construction schedule. Expect Jun, Jul, Aug for 130 days construction timeline.</p> <p>Parking Lot Rehab/ADA Upgrades →Kimley Horn engineering work completed. Project out to bid. Anticipate Sept completion date for lowest price.</p>	X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Rapid Projects	<ul style="list-style-type: none"> Identify remaining projects to fix productivity issues on Rapid. Also complete Rapid shelters. 	Exec Dir	Projects/ Services	Jun 2016	→ Approximately \$300,000 in federal funding remaining for Rapid project. Staff working with FTA on moving the 8 Rapid shelters in Rapid realignment with funding.	

LAVTA COMMITTEE ITEMS - JULY 2016 - NOVEMBER 2016

Finance & Administration Committee

July

	Action	Info
Minutes	X	
Treasurers Report	X	

*Typically July committee meetings are cancelled

August

	Action	Info
Minutes	X	
Treasurers Report	X	
Legislative Update	X	
Quarterly Budget & Grants Update		X

September

	Action	Info
Minutes	X	
Treasurers Report	X	
Conflict of Interest	X	
FTA Funding resolutions 5304, 5310, 5316, and 5317	X	

October

	Action	Info
Minutes	X	
Treasurers Report	X	
TDA Triennial Audit	X	
Quarterly Budget & Grants Report		X
CAFR	X	

November

	Action	Info
Minutes	X	
Treasurers Reports - October	X	