

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE**  
**WHOLE**

**COMMITTEE MEMBERS**

<b>SCOTT HAGGERTY – CHAIR</b>	<b>KARLA BROWN</b>
<b>DAVID HAUBERT – VICE CHAIR</b>	<b>STEVEN SPEDOWFSKI</b>

**DATE:** Monday, June 27, 2016

**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore

**TIME:** 4:00p.m.

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**MINUTES**

**1. Call to Order and Pledge of Allegiance**

Committee Chair Scott Haggerty called the meeting to order at 4:06 pm.

**2. Roll Call of Members**

**Members Present**

Scott Haggerty, Supervisor, Alameda County  
Steven Spedowfski, Councilmember, City of Livermore  
Karla Brown, Councilmember, City of Pleasanton  
Don Biddle, Councilmember, City of Dublin

**Members Absent**

David Haubert, Mayor, City of Dublin

**3. Meeting Open to Public**

Christy Wegener, LAVTA Director of Planning and Communications introduced the new LAVTA intern, David Garcia.

**4. Minutes of the May 23, 2016 Meeting of the P&S Committee.**

Approved: Spedowfski/Brown  
Aye: Brown, Biddle, Haggerty, Spedowfski  
No: None  
Abstain: None

Absent: Haubert

## **5. LAVTA Risk Management Update**

Staff provided an update to the Committee regarding comparisons of LAVTA to other agencies in the area of accidents/occurrences and claims paid. The California Transit Indemnity Pool (CalTIP) Risk Profile Report issued in March 2016, and including program years from FY11 through FY15 was provided for discussion. Councilmember Steven Spedowski pointed out that one CalTIP member agency was considerably lower than LAVTA in one of the measured areas and asked if particulars were known as to how they achieved the lower number. Staff will follow up and provide a response.

In addition, data was provided that compared the date of the occurrence versus actual payment on the claim for FY15 and FY16 to date.

This item was informational only.

## **6. Paratransit Operating Policy Change**

Staff provided information to the Project and Services Committee to update the paratransit operating policy and application. Councilmember Karla Brown questioned why it takes 21 days to process an ADA application and why LAVTA is questioning a document that has been approved by a doctor. Christy Wegener explained that 21 day application processing is the amount of time allowed by ADA law, but it usually takes less time to process an application. Ms. Brown also inquired as to why we would interview after a doctor already signed off on the application. Ms. Wegener responded that most doctors do not assess the clients ability to use public transit, and that we aren't verifying the person's condition, but looking at how that condition affects their ability to take public transportation. Ms. Brown would like to see LAVTA and Pleasanton Paratransit applications blended. Christy Wegener said that the upcoming Comprehensive Paratransit Study will review this as an option. Supervisor Scott Haggerty has concerns regarding who will conduct the interviews. Christy Wegener told the Project & Services Committee that MTM provided LAVTA with a Travel Trainer who is conducting the interview assessments and received training in Los Angeles and Portland. Christy Wegener also stated that the applicant can appeal within 30 to 60 days after the assessment in a written letter to Executive Director Michael Tree. Councilmember Steven Spedowski asked if there is an industry standard for the person conducting ADA assessments. Christy Wegener stated Nurse Practitioner, Occupational Therapists, and Travel Trainers (someone with a medical background) tend to be qualified as interviewers or assessors.

The Projects & Services Committee recommend updating section 3.2 to include language about mandatory in-person interviews/assessments as a part of the eligibility process. Additionally, language has been incorporated to address cancelled or no-showed in-person interview appointments. The Projects & Services Committee recommends forwarding to the full Board to approve the proposed changes to the Paratransit Operations Policy and application.

Approved: Biddle/Spedowfski  
Aye: Brown, Biddle, Haggerty, Spedowfski  
No: None  
Abstain: None  
Absent: Haubert.

**7. Alameda County – Affordable Student Transit Pass Program**

Staff provided the Project and Services Committee with a report containing an update of the Alameda County Transportation Commission (Alameda CTC) Measure BB-funded Affordable Student Transit Pass Program (Affordable STPP). The Affordable STPP is a Measure BB pilot for three years that will aim to eliminate barriers to transportation access to and from schools to increase youth school attendance and engagement in extra-curricular activities; to increase transportation options for families; and, to increase student ridership. Eleven schools have been selected in the Alameda County and in LAVTA's service area Livermore High School and East Avenue Middle School are part of the pilot program. Staff also provided the Project and Services Committee the parameters for the East County pilot pass program that will utilize the East Bay Value Pass at a discounted rate and eventually move to the Clipper card.

This item was informational only.

**8. Management Action Plan**

Executive Director Michael Tree included a Management Action Plan for the Project and Services Committee review.

This item was informational only.

**9. Preview of Upcoming P&S Committee Agenda Items**

**10. Matters Initiated by Committee Members**

None.

**11 Next Meeting Date is Scheduled for: July 25, 2016**

Staff advised the Committee that this meeting may be cancelled depending on whether there are any items for Committee consideration.

**14. Adjourn**

Meeting adjourned 4:44 pm.