

S T A F F R E P O R T

SUBJECT: Contract Award for LAVTA Rutan Parking Area Resurfacing

FROM: Tamara Edwards, Finance and Grants Manager

DATE: February 28, 2017

Action Requested

It is requested that the Finance and Administration Committee recommend that the LAVTA Board of Directors approve the award of an Agreement between LAVTA and Silicon Valley Paving, Inc. to rehab the LAVTA Rutan Facility Parking Lots, and that the Board authorize the LAVTA Executive Director to finalize all details and execute said Agreement between LAVTA and Silicon Valley Paving, Inc.

Background

LAVTA's Procurement Policy mandates the Authority follow a competitive procurement process for award of major contracts. On July 6, 2016, LAVTA released an Invitation for Bids (IFB) (RFP) for LAVTA Rutan Parking Area Resurfacing Project #2016-09, for qualified contractors to repair and resurface LAVTA's parking areas. Zero bids were received for this invitation. Therefore, the invitation was re-released on August 31, 2016 under project #2016-17. An optional pre-proposal conference was held at the Authority's Administrative Offices on September 8, 2016 at 10:00 a.m. Written Questions or Requests were due on September 13, 2016 at 4:00 p.m, no addendum was required for this IFB. The responses to the RFP were due on September 26, 2016 at 2:00 p.m.

Discussion

Two proposals were received in accordance with the requirements established in the RFP. The responding firms were:

Company Name	Location	Grand Total Amount
Silicon Valley Paving, Inc.	San Jose, CA	\$110,218.00
Ray's Electric	Oakland, CA	\$151,756.00

Silicon Valley Paving, Inc. submitted the lowest bid and was found to be responsive and responsible by Legal Counsel and staff. This project is due to be completed within 30 calendar days from Notice to Proceed (NTP).

Fiscal Impact

A cost analysis was conducted by staff and staff has determined that the bid is both reasonable and fair. Funding for this project is from the California State bond sales.

The project budget is \$121,239.80 and consists of the contract award of \$110,218 and a 10% project contingency of \$11,021.80.

Next Steps

Upon execution of the agreement with the Silicon Valley Paving, Inc., LAVTA will issue the NTP.

Recommendation

Staff recommends that the Finance and Administration Committee recommend the Board: (1) award a contract to Silicon Valley Paving, Inc., the lowest responsive and responsible bidder for the LAVTA Rutan Parking Area Resurfacing #2016-17, for a total contract award of \$110,218.00; (2) authorize the Executive Director to sign the contract and issue an NTP to Silicon Valley Paving; and (3) approve a 10% project contingency of \$11,021.80 to be used at the discretion of the Executive Director.

Attachment:

1. Resolution 04-2017

RESOLUTION NO. 04-2017

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING THE CONTRACT FOR THE RUTAN PARKING AREA
RESURFACING PROJECT TO SILICON VALLEY PAVING, INC.**

WHEREAS, the Livermore/Amador Valley Transit Authority (LAVTA) requires the services of a third party contractor to perform the resurfacing of the LAVTA Rutan parking area as described in LAVTA Invitation for Bids (IFB) #2016-17; and

WHEREAS, staff released IFB #2016-17 to solicit bids for the project; and

WHEREAS, two bids were received, and Silicon Valley Paving, Inc. was determined to be the lowest responsive and responsible bidder based on their submitted bid in the amount of \$110,218.00; and

WHEREAS, staff recommends that the Board of Directors award the contract for the resurfacing of the LAVTA Rutan Parking Area to Silicon Valley Paving, Inc. in the not to exceed amount of \$110,218.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby awards the contract for the resurfacing of the LAVTA Rutan Parking Area to Silicon Valley Paving, Inc. for a not-to-exceed amount of \$110,218.00.

BE IT FURTHER RESOLVED that the Executive Director is authorized to execute a contract with Silicon Valley Paving, Inc. in a form approved by LAVTA's Legal Counsel.

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Executive Director to expend a 10% contingency amount not to exceed \$11,021.80.

PASSED AND ADOPTED this 6th day of March 2017.

Steven Spedowski, Chair

ATTEST:

Michael Tree, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel