

STAFF REPORT

SUBJECT: Set Board of Director Meeting Dates for 2017  
FROM: Beverly Adamo, Director of Administrative Services  
DATE: January 9, 2017

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**Action Requested**

Set dates for all regularly scheduled meetings of the Board of Directors for the upcoming calendar year 2017.

**Background**

The Authority Bylaws state that meetings of the Board of Directors will occur on the first Monday of each month. However, each year, one or two meetings are rescheduled to accommodate meetings that fall on a holiday or on the day before or after a holiday. Rather than rescheduling these meetings on a month by month basis, we are asking the Board of Directors to adopt the following calendar of meetings for the entire year.

January 9, 2017 (New Year's Day Holiday observed on Monday January 2, 2017)  
February 6, 2017  
March 6, 2017  
April 3, 2017  
May 1, 2017  
June 5, 2017  
July 10, 2017 (Independence Day Holiday is on Tuesday July 4, 2017)  
August 7, 2017  
September 11, 2017 (Labor Day Holiday falls on Monday September 4, 2017)  
October 2, 2017  
November 6, 2017  
December 4, 2017

**Recommendation**

Staff recommends the Board of Directors adopt the above meeting calendar for 2017.

Approved: \_\_\_\_\_