

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

SCOTT HAGGERTY – CHAIR	KARLA BROWN
DAVID HAUBERT – VICE CHAIR	STEVEN SPEDOWFSKI

DATE: Monday, January 23, 2017

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00p.m.

MINUTES

1. Call to Order and Pledge of Allegiance

Committee Chair Scott Haggerty called the meeting to order at 4:00 pm.

2. Roll Call of Members

Members Present

Scott Haggerty, Supervisor, Alameda County
David Haubert, Mayor, City of Dublin
Steven Spedowfski, Vice Mayor, City of Livermore
Don Biddle, Vice Mayor, City of Dublin
Jerry Pentin, Vice Mayor, City of Pleasanton

Members Absent

Karla Brown, Councilmember, City of Pleasanton

3. Meeting Open to Public

Robert S. Allen

Robert Allen addressed the Project & Services Committee regarding item 6 and 9 on the agenda. Mr. Allen provided the Committee a document showing a proposed bus schedule. He is urging them to support ABLE Commute - an express M-F route connecting the LAVTA's Administration building, Airway Park-and-Ride, and Livermore Airport with every BART train from early AM through the evening commute hour. Mr. Allen stated that he knows a Park-and-Ride study is being conducted, but has not found information regarding the study online.

Staff responded that Mr. Allen's request is being reviewed and considered in the Park-and-Ride study and the study will be available around April 2017.

4. Minutes of the November 28, 2016 Meeting of the P&S Committee.

Approved: Biddle/Spedowfski
Aye: Haggerty, Biddle, Spedowfski, Pentin
No: None
Abstain: None
Absent: Brown, Haubert

5. Dial-A-Ride Passenger Survey 2016

David Haubert, Mayor from City of Dublin, arrived during the Dial-A-Ride Passenger Survey 2016 Report.

Staff provided data on the latest Dial-A-Ride survey results conducted between November 7 and December 4, 2016. The survey was administered by a third party surveyor, and a total of 150 Dial-A-Ride surveys were completed. The Overall satisfaction was very high across all stages of the rider experience. While the overall satisfaction scores in 2016 were still very good, there was some satisfaction erosion in the following areas: Arranging transportation on the phone saw some decreases in rating with hold times, phone menu, representative's knowledge and representative's ability to arrange transportation. Per the Wheels Accessible Advisory Committee recommendation, in cases where respondents expressed dissatisfaction or gave negative feedback about the service, the surveyors were instructed to ask if the respondent would like a call back from LAVTA staff to follow-up on their concern(s). Out of 150 respondents 18 asked for a follow-up phone call and LAVTA staff is currently following up with these riders. LAVTA will work with the contractor on improving the reservations process and will follow up on the concerns communicated to LAVTA staff during the follow-up phone calls.

Supervisor Scott Haggerty noted that more patrons are requesting ramps and would like to know whether LAVTA is accommodating this request. LAVTA staff responded that we do our best to match vehicle preference to the requests we receive, but that it is not required by ADA that all patrons receive the exact vehicle they prefer.

This was informational only.

6. Summer 2017 Service Changes

LAVTA staff provided The Project & Services a report and recommendation on summer 2017 service changes, including modifications for summer school service in Dublin and Pleasanton, and Route 1 changes. During this report it was noted that the net cost for Dublin summer school service is estimated to be \$3,160.00 and for Pleasanton \$4,235.00. The net cost can be accommodated through the current FY17 budget. Livermore is not recommended to receive supplemental service for summer school, but Granada High and Livermore High do have fixed route service

available. Staff discussed modifications to Route 1 will allow service to the East County Hall of Justice (ECHOJ) when it opens later this spring. The Route 1 schedule is recommended to be modified to every-30 minutes, which will allow for an interline “break” with Route 14. Route 14 schedule will also be modified but service levels will remain the same.

Vice Mayor Steven Spedowski requested that LAVTA add a positive statement regarding Livermore High and Granada High having fixed Route bus service available for summer school. Vice Mayor Steven Spedowski would also like LAVTA to verify with the Livermore school district yearly to see if they require summer service.

Supervisor Scott Haggerty asked if it is more accommodating operationally for LAVTA if summer school remains at Amador Valley High School. Staff responded that Route 10R runs directly in front of Amador Valley High School, so yes operationally it makes more sense for summer school to be held at that location. Vice Mayor Jerry Pentin requested that LAVTA extract data, so that we can show Amador Valley High School why it makes more sense to conduct summer classes at that location for both parties involved.

The Projects & Services Committee endorse and forward a recommendation to the Board of Directors to consider the potential Wheels service changes outlined below. Resolution 07-2017 and Resolution 08-2017.

- Recommends accommodation of the summer programs at Dublin High School by operating routes 501 and 502 five days a week during the 2016 summer session;
- Asks the Committee to consider whether supplemental service accommodation is warranted for the PUSD summer program at its location at Foothill High School and, if so, recommends operating routes 602 and 604 four days per week during the 2016 summer session; and
- Recommends modifying Route 1 service to directly connect to the ECHOJ and operate every 30-minutes all day on weekdays.

Approved: Pentin/Haubert

Aye: Haggerty, Biddle, Spedowski, Pentin, Haubert

No: None

Abstain: None

Absent: Brown

7. Wheels Service to the 2017 Alameda County Fair

Staff provided The Project & Services a report on Wheels service to the 2017 Alameda County Fair. Last year LAVTA detoured Route 8 to accommodate fairgoers. After LAVTA’s major service changes in fall of 2016 Route 8 was realigned and would have to be detoured substantially in order to accommodate fairgoers this year. Instead of a detour of Route 8, this year LAVTA staff is proposing a dedicated shuttle service be utilized to connect the Fair to BART. To provide a dedicated hourly shuttle the estimated net cost will be \$22,408.00 and can

be accommodated within the FY17 revenue hour budget. LAVTA has reached out to the Alameda County Fair to request them to help offset costs of the service by funding additional media campaigns for the shuttle service and for other LAVTA community campaigns.

Mayor David Haubert questioned staff why LAVTA is not charging more for the shuttle service. Staff explained that the FTA prohibits chartering bus service and charging a premium fare for special events.

The Project & Services Committee requested that LAVTA work with the Alameda County Fair use the Wheels logo on all marketing materials for this year's fair.

The Projects & Services Committee forward a recommendation to the Board of Directors to approve operating a dedicated, hourly shuttle service between the East Dublin/Pleasanton BART station and the Fairgrounds during the 2017 Alameda County Fair. Resolution 09-2017.

Approved: Pentin/Haubert

Aye: Haggerty, Biddle, Spedowski, Pentin, Haubert

No: None

Abstain: None

Absent: Brown

8. Shared Autonomous Vehicles Update

Staff provided the Project & Services Committee an update on Shared Autonomous Vehicles (SAVs). LAVTA staff informed the Project & Services Committee that at the February 6th Board of Director Meeting Stantec will give a full presentation regarding the Bishop Ranch project and the next steps for LAVTA's pilot program.

This was informational only.

9. Management Action Plan

Executive Director Michael Tree included a Management Action Plan for the Project and Services Committee to review. Executive Director Michael Tree noted challenges at the agency revolve around staffing levels. LAVTA was conducting the Director of Finance interviews, but unfortunately the Director of Administrative Services had an unexpected leave of absence for several weeks. LAVTA placed the interviews on hold, so the Director of Administrative Services can participate in the interviews as a candidate. The interim Marketing Manager, Corine Reed took a job in Southern California and during that same time frame Dennis Mochon departed LAVTA. Currently Michael Tree is working closely with the Marketing Intern to proceed with projects. Michael Tree is conducting interviews with a temp agency on January 24, 2017 and would like to have them come on board this week. Interviews were conducted for the Marketing Manager and final negotiations are being worked on currently.

Executive Director Michael Tree also noted working on the MV contract and making improvements to LAVTA's bus system.

Supervisor Scott Haggerty stated that under the management action plan LAVTA staff has undertaken a lot and that LAVTA is much greater than just a transit agency; which he appreciates. Supervisor Scott Haggerty said that the Board members have not said it enough, but he feels that Michael Tree and staff are doing a good job. He then thanked everyone.

This was informational only.

10. Preview of Upcoming P&S Committee Agenda Items

11. Matters Initiated by Committee Members

None.

12. Next Meeting Date is Scheduled for: February 27, 2017

13. Adjourn

Meeting adjourned at 5:00pm.