

MINUTES OF THE NOVEMBER 6, 2017 LAVTA BOARD MEETING

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Karla Brown at 4:02pm

2. Roll Call of Members

Members Present

Don Biddle – Vice Mayor, City of Dublin
Karla Brown – Councilmember, City of Pleasanton
Jerry Pentin – Vice Mayor, City of Pleasanton
Bob Coomber – Councilmember, City of Livermore
Scott Haggerty – Supervisor, County of Alameda
David Haubert – Mayor, City of Dublin

Members Absent

Steven Spedowski – Vice Mayor, City of Livermore

3. Meeting Open to Public

Robert S. Allen

Robert Allen provided the Board of Directors a copy of the comment letter sent to BART on October 15, 2017. Mr. Allen requested BART to defer the shop and yard until a future extension of BART to Greenville. Mr. Allen also stated there should be no rat-tail track north of the freeway.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the October 2, 2017 Board of Directors meeting.

B. Treasurer's Report for the month of September 2017

The Board of Directors approved the September 2017 Treasurer's Report.

C. Contract Award for Bus Shelter Demolition and Movement Project #2017-17

The Board of Directors: (1) awarded a contract to FBD Vanguard Construction, Inc., the lowest responsive and responsible bidder for the LAVTA Bus Shelter Demolition and Movement Project #2017-17, for a total contract award of \$416,174.00; (2) authorized the Executive Director to sign the contract and issue an NTP to FBD Vanguard Construction, Inc.; and (3) approved a 10% project contingency of \$41,617.40 to be used at the discretion of the Executive Director. Resolution 34-2017.

**D. Pleasanton Bus Rapid Transit Corridor Enhancement Project
On-Call Task Order for Project Design and Engineering**

The Board of Directors approved Resolution 35-2017 to execute a task order contract with LAVTA's on-call contractor Kimley Horn and Associates, Inc., for a not-to-exceed amount of \$175,000 with a contingency amount of \$17,500 (10%) to be utilized at the discretion of the Executive Director.

Approved: Pentin/Biddle

Aye: Biddle, Haubert, Pentin, Brown, Coomber, Haggerty

No: None

Absent: Spedowfski

5. Fiscal Year 2017 Comprehensive Annual Financial Report (CAFR)

David Alvey of Maze and Associates reported to the Board of Directors that there were no findings for the fiscal year 2017 Comprehensive Annual Financial Report. He noted that there are no government accounting standards or pronouncements this year. In June 30, 2018 there will be GASB 75 for accounting and financial reporting for postemployment benefits other than pensions. Mr. Alvey pointed out that LAVTA is in a good situation, since we have assets set aside for OPEB (other postemployment is a little over \$1 million and liability is \$1.3 million). The net OPEB liability at LAVTA will not be as dramatic as most agencies and this is good news.

The Board of Directors accepted the Comprehensive Annual Financial Report (CAFR) to be submitted to the Government Finance Officers Association (GFOA) for award.

6. MOU with Central Contra Costa Transit Authority

Staff provided the MOU with Central Contra Costa Transit Authority to the Board of Directors. Staff noted that the funding for the proposed project manager (Rashidi Barnes) was not tied to funding CCTA receives for their SAV project. The Resolution 33-2017 and MOU have also been updated to reflect the subcommittee commitment by both agencies.

The Board of Directors approved the MOU with County Connection. Resolution 33-2017.

Approved: Biddle/Pentin

Aye: Biddle, Haubert, Pentin, Brown, Coomber, Haggerty

No: None

Absent: Spedowfski

After Agenda Item 6 Councilmember Karla Brown asked the Board of Directors to recognize LAVTA's MTM Operations Manager Juana Lopez, since she will no longer be working at LAVTA. Juana Lopez addressed the board and stated that it was a difficult decision to leave and she is willing to help support LAVTA anytime we need assistance. The Board of Directors thanked Ms. Lopez for her service.

7. Executive Director's Report

Executive Director Michael Tree noted that the October ridership is up over 11% from the previous year. Ridership increases are in the following areas: 1.) Dublin school routes is 25.2% of the overall increase; 2.) Pleasanton school routes is 10.9% of the overall increase; 3.) Las Positas Transit Pass is 19.6% of the overall increase; 4.) All other routes is 44.3% of the overall

increase. LAVTA's Marketing Department is trying to capitalize on the ridership increase to keep the trend alive. Executive Director Michael Tree pointed out that Lucky Supermarket in Pleasanton agreed to be a site for the November 18, 2017 Stuff-A-Bus event from 10:00am to 4:00pm. The Stuff-A-bus event will be covered by KKIQ. The Board of Directors requested staff to provide Stuff-A-Bus event information to the Board via email or social media, so they can share the information with a larger audience. Executive Director Michael Tree pointed out that Las Positas College will vote on Monday, November 13, 2017 through Friday, November 17, 2017 to pay for a long-term student Transit Pass. Without the Transit Pass it is unlikely that the Rapid (30R) will have sufficient riders and fare box (20%) recovery to satisfy the ongoing funding requirements for the route. Executive Director Michael Tree also stated that LAVTA is continuing to work with the Dublin school district to make sure students are getting to school and also working on an overall plan. Five locations with high school tripper ridership will have shelter amenities provided in December or January of next year. Marketing Manager Tony McCaulay gave a briefing of completed and upcoming projects. Councilmember Karla Brown requested that LAVTA's logo is more prominent on all of LAVTA's marketing brochures/documents. Staff invited the Board of Directors to tour and view the new Gillig bus design with LAVTA's updated Wheels logo. Staff requested the Board of Directors to inform LAVTA if the Gillig bus design and logo is okay to proceed with. Executive Director Michael Tree noted that starting on November 15, 2017 Mobility Forward will have a series of public meetings and an email will be sent to the Board of Directors with further information.

Supervisor Scott Haggerty requested a moment of silence for MTC Director of Operations Melanie Crotty who passed away.

8. Adjourn to CLOSED SESSION

Meeting adjourned to closed session at 4:35pm

**9. Closed Session pursuant to Government Code Section 54957(b):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director**

**10. Closed Session pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Representative: Michael Conneran, Legal Counsel
Unrepresented Employee: Executive Director**

11. Reconvene to OPEN SESSION

Meeting reconvened at 5:32pm.
No reportable actions were taken.

12. Consideration of Amendment to Employment Agreement with Executive Director Michael Tree

The Board approved an amendment to Michael Tree's employment contract providing for a 7.4% wage increase to the annual salary of \$198,120. Supervisor Scott Haggerty stated that through the Tri-Valley San Joaquin Valley Regional Rail Authority we would like to give a \$55,000 stipend which will be reimbursed by MTC and also any cost associated with that stipend. Counsel will make sure that we seek getting reimbursed. Legal Counsel Michael

Conneran stated that this stipend payment would be during the term Michael Tree serves in the capacity of the Executive for the Rail Authority. The contract is also being extended to December 1, 2020.

Approved: Haggerty/Coomber

Aye: Biddle, Haubert, Pentin, Brown, Coomber, Haggerty

No: None

Absent: Spedowfski

13. Matters Initiated by the Board of Directors

None.

14. Next Meeting Date is Scheduled for: December 4, 2017

15. Adjournment

Meeting adjourned at 5:34pm