# LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY 1362 Rutan Court, Suite 100

Livermore, CA 94551

# FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE WHOLE

#### **COMMITTEE MEMBERS**

### JERRY PENTIN – VICE CHAIR **BOB COOMBER - CHAIR**

JANINE THALBLUM

DATE: Tuesday, May 29, 2018

Diana Lauterbach Room LAVTA Offices PLACE:

1362 Rutan Court, Suite 100, Livermore

TIME: 4:00 p.m.

#### **AGENDA**

### 1. Call to Order and Pledge of Allegiance

#### 2. Roll Call of Members

#### 3. Meeting Open to Public

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

#### 4. Minutes of the April 24, 2018 Meeting of the F&A Committee

**Recommendation:** Approval

## 5. Treasurer's Report for April 2018

**Recommendation:** Staff recommends submitting the attached April 2018 Treasurer's Report to the Board for approval.

#### 6. LAVTA's Operating & Capital Budget for FY 2019

**Recommendation:** Review the final Operating and Capital Budget for FY 2019 and recommend to the Board for approval.

# 7. Approval of Resolution Authorizing an Application for Lifeline Transportation Program Cycle 5 Funding

**Recommendation:** Staff recommends the Committee forward Resolution 16-2018 to the Board for approval, in support of a funding request to MTC for the Cycle 5 Lifeline Transportation Program for continued operations of Wheels Route 14 serving North Livermore.

# 8. Rescind Contract Previously Awarded and Reject Sole Bid Received for LAVTA Rutan Maintenance Area Resurfacing Project #2018-06

**Recommendation:** Staff recommends the Committee refer Resolution 17-2018 to the Board of Directors for approval, rejecting the sole bid received in response to IFB #2018-06 for the LAVTA Rutan Maintenance Floor Resurfacing Project as non-responsive, rescinding the contract previously awarded to Raider Painting in November 2016 for an amount not to exceed \$194,950 that was not executed by Raider Painting, and directing staff to initiate an open-market procurement for the project in accordance with LAVTA's Procurement Policy (Resolution 19-2006).

9. Review of LAVTA's Organizational Structure

**Recommendation:** None – information only.

- 10. Preview of Upcoming F&A Committee Agenda Items
- 11. Matters Initiated by Committee Members
- 12. Next Meeting Date is Scheduled for: June 26, 2018
- 13. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda	5/24/18
LAVTA Administrative Services Department	Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

Executive Director

Livermore Amador Valley Transit Authority

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Livermore, CA 94551 Fax: 925.443.1375

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