

## MINUTES OF THE NOVEMBER 5, 2018 LAVTA BOARD MEETING

### **1. Call to Order and Pledge of Allegiance**

Meeting was called to order by Board Chair Scott Haggerty at 4:01pm

### **2. Roll Call of Members**

#### **Members Present**

David Haubert – Mayor, City of Dublin

Janine Thalblum – Councilmember, City of Dublin

Jerry Pentin – Councilmember, City of Pleasanton

Karla Brown – Councilmember, City of Pleasanton

Steven Spedowfski – Councilmember, City of Livermore

Bob Coomber – Councilmember, City of Livermore

Scott Haggerty – Supervisor, County of Alameda

### **3. Meeting Open to Public**

Board Chair Scott Haggerty acknowledged and welcomed esteemed colleague Art Dao.

No Comments.

### **4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the October 1, 2018 Board of Directors meeting.**

**B. Treasurer’s Report for September 2018**

The Board of Directors approved the September 2018 Treasurer’s Report.

Approved: Brown/Haubert

Aye: Pentin, Brown, Coomber, Haggerty, Spedowfski, Thalblum, Haubert

No: None

Abstain: None

Absent: None

### **5. FY 2018 4th Quarter Report – Operations**

Staff provided information on the 4<sup>th</sup> Quarter FY2018 (April – June) Operation statistics. Discussed was the fixed route, paratransit, and operational performance metrics. LAVTA had a 7.2% increase of ridership compared to FY2017. The 4<sup>th</sup> quarter is an increase of 9.5% over the prior 4<sup>th</sup> Quarter in FY2017. LAVTA is trending up on our routes and we are one of the few agencies that is trending up in the Bay Area. On-time performance increased notably to 86.0%. Paratransit decreased by 7.15% for passengers and decreased 3.98% for number of one-way trips, but On-Time Performance decreased by 91%. LAVTA’s fixed route contractor recorded six accidents in the 4<sup>th</sup> quarter and there was one paratransit accident/incidents. Valid complaints were increased in the 4<sup>th</sup> quarter. The top valid complaints for fixed route are in the

areas of “bypass” (10 complaints), “late” (10 complaints), and “driver courtesy” (6 complaints). Paratransit valid complaints increased. The top valid complaints for paratransit for this quarter are in the areas of “booking problem” (7 complaints) and “late” (3 complaints)

The item was discussed by the Board of Directors and staff. Board Member Karla Brown requested suggestions regarding solutions to stop bypasses at a future meeting.

This was informational only.

## **6. Adoption of Updated Conflict of Interest Code**

Staff informed the Board of Directors that every two years LAVTA must review the Conflict of Interest Code. An update is needed to change one position title and add one position to the Conflict of Interest Code.

The Board of Directors approved the attached Conflict of Interest Code, including updated Appendix of Designated Officials. Resolution 29-2018.

Approved: Pentin/Brown

Aye: Pentin, Brown, Coomber, Haggerty, Spedowski, Thalblum, Haubert

No: None

Abstain: None

Absent: None

## **7. Shared Autonomous Vehicle Pilot Project Update**

Staff provided the Board of Directors an update on Shared Autonomous Vehicle (SAV) Pilot Project. The SAV project has been a challenge for LAVTA, due to these delays encountered:

- American Automobile Association (AAA) Acquired GoMentum
- Storage Facility/Charging Station at the Dublin/Pleasanton BART Station.
- Inductive Charging

SAV testing is being planned to start this month and the vehicle will be brought in on a flatbed truck, due to charging station issues at BART. Weekly calls are also being conducted between LAVTA and AAA.

The item was discussed by the Board of Directors and staff. Board Vice Chair David Haubert would like an update at an upcoming meeting that LAVTA affirmatively handled the transition, we have a plan to get back on track, and confirm that we won't go over the end date of 2020. Board Chair Scott Haggerty suggested that LAVTA look into County and City locations for the SAV charging station, so BART does not hold this project up.

This was informational only.

## **8. Management Action Plan (MAP)**

Executive Director Michael Tree provided an Executive Director's Report to the Board of Directors that highlighted the following upcoming event:

- Annual Food Drive on Saturday, November 17, 2018 from 9am to 3pm at two locations:
  - Lucky in Pleasanton – 6155 W. Las Positas Blvd., Pleasanton, CA
  - Lucky California – 2840 Dublin Blvd., Dublin, CA
    - \*Food to benefit Open Heart Kitchen and Tri-Valley Haven
- Annual Toy Drive is on Friday, November 30, 2018 from 6am to 6pm and Saturday, December 1, 2018 from 11am to 2pm at the following location:
  - Stoneridge Mall between PF Chang’s and The Cheesecake Factory
    - \*Toys to benefit the Marine Corp Toys for Tots Program

Executive Director Michael Tree announced that LAVTA received the California Transit Agency of the Year award in Long Beach, CA on October 25, 2018. LAVTA had an informal catered lunch for staff and all employees received a nice commemorative lunch bag and water bottle.

This was informational only.

**9. Adjourn to CLOSED SESSION**

Meeting adjourned to closed session at 4:42pm

**10. Closed Session pursuant to Government Code Section 54957(b):  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Executive Director**

**11. Closed Session pursuant to Government Code Section 54957.6  
CONFERENCE WITH LABOR NEGOTIATOR  
Agency Representative: Michael Conneran, Legal Counsel  
Unrepresented Employee: Executive Director**

**12. Reconvene to OPEN SESSION**

Meeting reconvened at 5:13pm.  
No reportable actions were taken.

**13. Consideration of Amendment to Employment Agreement with Executive Director Michael Tree**

Legal Counsel Michael Conneran informed that the Board of Directors will expect to take action on an Amendment to Executive Director Michael Tree’s contract next month. No action taken.

**14. Matters Initiated by the Board of Directors**

None.

**15. Next Meeting Date is Scheduled for: December 3, 2018**

**16. Adjournment**

Meeting adjourned at 5:16pm.