

MINUTES OF THE DECEMBER 3, 2018 LAVTA BOARD MEETING AGENDA

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Vice Chair David Haubert at 4:00pm

2. Roll Call of Members

Members Present

David Haubert – Mayor, City of Dublin

Janine Thalblum – Councilmember, City of Dublin

Jerry Pentin – Councilmember, City of Pleasanton

Karla Brown – Councilmember, City of Pleasanton

Steven Spedowski – Councilmember, City of Livermore

Bob Coomber – Councilmember, City of Livermore

Scott Haggerty – Supervisor, County of Alameda

3. Meeting Open to Public

Robert S. Allen

Robert Allen requested for south bound buses to stop and pick-up passengers at the stop sign and crosswalk by the fare gates at Dublin/Pleasanton BART Station. Mr. Allen informed that this is where buses already stop and he would like boarding to be allowed at this location to make this a convenient transfer point for patrons.

4. November Tri-Valley Accessible Advisory Committee Minutes Report

Amy Mauldin, Vice Chair of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the September 5, 2018 TAAC meeting. Discussed at the TAAC meeting were the approved fare changes, LAVTA receiving the California Transit Agency of the Year award, and Shared Autonomous Vehicle (SAV) update. The TAAC requested a presentation on the COA results, wireless charging on Fixed Route buses, and would like Fixed Route bus service in West Dublin and the Senior Center with a follow-up report provided to the TAAC. The next TAAC meeting will be on January 9, 2019.

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the November 5, 2018 Board of Directors meeting.

B. Treasurer's Report for October 2018

The Board of Directors approved the LAVTA Treasurer's Report for October 2018.

C. TAAC Appointment for the Pleasanton Alternate Member Position

The Board of Directors approved the appointment of Jeffrey Jacobsen to the TAAC as the Pleasanton Alternate member.

Approved: Spedowfski/Pentin
Aye: Pentin, Brown, Coomber, Spedowfski, Thalblum, Haubert
No: None
Abstain: None
Absent: Haggerty

6. Fiscal Year 2018 Comprehensive Annual Financial Report (CAFR)

David Alvey of Maze and Associates highlighted select pages of the FY2018 Draft Comprehensive Annual Financial Report (CAFR) noting that there were no findings.

The Board of Directors accepted the Comprehensive Annual Financial Report (CAFR) to be submitted to the Government Finance Officers Association (GFOA) for award.

Approved: Brown/Pentin
Aye: Pentin, Brown, Coomber, Spedowfski, Thalblum, Haubert
No: None
Abstain: None
Absent: Haggerty

Board Member Jerry Pentin noted that in the introductory section on page ix the document states seven years for fare increases, but on page x the document refers to nine years and would like staff to edit, if needed.

7. Resolution Authorizing LAVTA Executive Director to Execute Caltrans Master Agreement and Program Supplement for Transit and Intercity Rail Capital Program Funding

Staff provided the Finance and Administration Committee the resolution authorizing LAVTA Executive Director to Execute Caltrans Master Agreement and Program Supplement for Transit and Intercity Rail Capital Program Funding. This is an administrative requirement, so LAVTA can demonstrate to Caltrans we are ready, able, and willing to receive the funds that have been programmed to LAVTA under the program. Alameda County GSA will serve as the lead agency on design and construction of the parking garage and LAVTA will serve as the lead agency for the network integration study. LAVTA will bring information about the study's goals, objectives, and scope of work to a future Projects & Services Committee for information and discussion. When the Master Agreement and Program Supplement is executed LAVTA will be eligible to request funding allocations from the California Transportation Commission for the TIRCP funds.

The item was discussed by the Board of Directors.

The Board of Directors approved Resolution 30-2018, authorizing the Executive Director to execute the Caltrans Master Agreement and Program Supplement for TIRCP funding.

Approved: Brown/Thalblum
Aye: Pentin, Brown, Coomber, Spedowfski, Thalblum, Haubert
No: None
Abstain: None
Absent: Haggerty

8. BART Early-Morning Service Plan and Bus Bridge

Staff provided the Board of Directors the BART early morning service plan and bus bridge. This report is regarding BART infrastructure rehab program that will necessitate suspending one hour of early morning train service on weekdays. LAVTA was asked to assist with an early morning bus bridge at BART. At the October Board of Directors meeting staff was directed to negotiate an agreement with the BART District that fully compensates LAVTA for the service provided. LAVTA has been requested to operate two daily express roundtrips between the Dublin/Pleasanton BART Station and Bay Fair BART Station from roughly the 4am hour during weekdays. LAVTA estimates this to take 2.8 net vehicle hours in total and propose to charge this to BART at a rate of \$112.19 an hour or approximately \$80,000 a year. This service will be provided in February 2019.

The item was discussed by the Board of Directors. Board Vice Chair asked for ridership amounts. Staff stated that BART believes it would be approximately 20 passengers a day utilizing this service. Board Member Jerry Pentin would like LAVTA to make every effort to have BART indemnify our buses. Board Vice Chair requested an interim report after six months to understand ridership and revisit this in a year before LAVTA executes the additional extension option. Board Vice Chair would also like notification provided by BART or LAVTA of this new bus bridge service to possible patrons.

The Board of Directors authorized the Executive Director to enter into an agreement between LAVTA and BART for an early-morning bus bridge service between the East Dublin / Pleasanton and Bay Fair BART stations, as outlined above, beginning on Monday, February 11, 2019, in effect for one (1) year, with two optional one-year extensions.

Approved: Pentin/Coomber

Aye: Pentin, Brown, Coomber, Spedowski, Thalblum, Haubert

No: None

Abstain: None

Absent: Haggerty

9. Set Board of Director Meeting Dates for 2019

The Board of Directors adopted the meeting calendar for 2019.

Approved: Spedowski/Thalblum

Aye: Pentin, Brown, Coomber, Spedowski, Thalblum, Haubert

No: None

Abstain: None

Absent: Haggerty

10. Executive Director's Report

Executive Director Michael Tree requested that Tony McCaulay provide the results of the annual KKIQ Wayne Coy's Toy Drive event that LAVTA assisted with. The toy drive received 356 toys and \$8,600 in cash including a \$6,400 donation from the Richmond Gun Club for the Toys for Tots program. Executive Director Michael Tree also provided information on the Shared Autonomous Vehicle (SAV) project and explained that Central Contra Costa Transit

Authority (CCCTA) is in negotiations with AAA to buy our contract back. LAVTA is going to try and get the SAV into testing in December through CCCTA. Executive Director Michael Tree mentioned that he is very busy on the Rail Authority and that it is taking up a lot of his time with the environmental being kicked off, 30% design, and bringing on a host of Consultants to manage the project. Executive Director Michael Tree also informed that Go Dublin now has MV drivers in wheelchair accessible vehicles that are signed up with Uber to assist patrons with disabilities in Dublin. Lastly, Executive Director Michael Tree stated that LAVTA has about \$600,000 for long range planning and that in the spring LAVTA will have an RFP to bring a firm on board for a new project.

11. Adjourn to CLOSED SESSION

Meeting adjourned to closed session at 4:51pm.

**12. Closed Session pursuant to Government Code Section 54957(b):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director**

Scott Haggerty, Supervisor from County of Alameda, arrived during Closed Session.

**13. Closed Session pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Representative: Catherine Groves, Legal Counsel
Unrepresented Employee: Executive Director**

14. Reconvene to OPEN SESSION

Meeting reconvened at 5:29pm.

15. Consideration of Amendment to Employment Agreement with Executive Director Michael Tree

The Board approved an amendment to the employment agreement with Michael Tree to increase compensation by 1% to \$16,675 per month and increase deferred compensation by 4% to a total of 11.5%. It also will extend the agreement by 1 year. The Board agreed to recognize the \$55,000 stipend for the Rail Authority or whatever the Rail Authority approves or is greater.

Approved: Thalblum/Spedowski

Aye: Pentin, Brown, Coomber, Spedowski, Thalblum, Haubert, Haggerty

No: None

Abstain: None

Absent: None

16. Matters Initiated by the Board of Directors

Vice Chair David Haubert recognized Board Members Janine Thalblum and Steven Spedowski for their service, since this was their last LAVTA Board Meeting.

17. Next Meeting Date is Scheduled for: January 7, 2019

18. Adjournment

Meeting adjourned at 5:32pm.