

EXECUTIVE DIRECTOR'S REPORT

September 2018

Ridership and Performance on Fixed Route System

Overall ridership in July was up 2.9% over the previous year. In August, early estimates are that ridership is up approximately 3.0% over the previous year.

Update on School Tripper Routes for New Academic Year

It's been a busy start for Wheels with the new school year in Dublin and Pleasanton. Ridership at Dublin High School is up 20% over last year. Here's the adjustments that have been made to the school tripper routes to accommodate the students and schedules:

DUBLIN

- Wheels buses at Dublin High are arriving and lining up in advance of the afternoon bell in order to manage the flow of students and make the boarding process more orderly and safe.
- The original capacity plan is anticipated to remain; however, due to the surge related to school-starts and the Try Transit promo, additional non-scheduled capacity is being provided both in the AM and PM for the time being, until post-promotion loads can be properly assessed.

PLEASANTON

- Effective the week of 08/27, staff worked with Operations to accommodate new Monday and Friday late-starts at Foothill High, and the Thursday late-start at Amador Valley High, requiring two additional buses three days a week.

FY2018/19 Management Action Plan

An updated MAP is included as an attachment to this Executive Director's Report with projects being worked on by staff in FY2018/19.

Public Meetings for Proposed Fare Policy Changes

As reviewed by the Board, several Fare Policy Changes are proposed for LAVTA system. Fares have not been increased since 2009. These changes include Day Passes for purchase onboard Wheels and Rapid buses (currently only available when using Clipper), the elimination of paper transfers, fare buster tickets, creation of a Youth Fare for Clipper in amount of \$1.60, cost of Senior Monthly Pass on fixed route to increase from \$18 to \$22, and the cost of Dial-a-Ride Paratransit fare to \$4.00 from \$3.50. Public hearings for the proposed fare increases are on Monday, September 10th at 11am in the Regional Room at Dublin City Hall. Monday, September 10th at 6pm at the Pleasanton Senior Center and Wednesday, September 12th at 11am in the Sycamore Room of the Robert Livermore Community Center. A brief update on the these meetings will be provided during the Executive Director's Report.

Historic Depot

The City of Livermore is working over final adjustments to the Lease Agreement with LAVTA, which should be on the agenda of September. In the meantime, the project is completed and LAVTA Customer Service staff have moved into the building. Staff anticipates the City will look to late September for a ribbon cutting event.

Triennial Audit Results

The Triennial Audit for the agency was completed in August with only one finding; one too many buses in the agency's spare ratio. It's been more than 12 years since the agency has received such favorable results in a Triennial Audit.

Bus Bridge for BART

Beginning in February 2019, the BART District is planning to reduce its morning service window and start its train service at 5AM instead of 4AM, due to track work as part of the District's seismic retrofit program. In order to minimize disruption for current early-bird train riders, a plan has been developed to provide a regional bus bridge network to fill the gap during the early hour of lost morning train service.

From the East Dublin / Pleasanton station, two nonstop routes would operate: one to the Bay Fair station in San Leandro, and one to the new Salesforce Transit Center (STC) in San Francisco. While AC Transit would operate the route to S.F., BART has asked LAVTA for assistance with the Bay Fair run – operating two roundtrips per morning from Dublin / Pleasanton. This service would be fully reimbursed by the BART District, and be based on a one-year agreement with optional one-year extensions until the anticipated retrofit project completion in late 2022.

At their August 27, 2018 meeting, the Projects & Services Committee directed staff to negotiate a draft service agreement with BART, and to bring it to the full Board for consideration later this fall.

Gillig Bus Stop Completed



Attachments

1. Management Action Plan w/Updates

2. Board Statistics June 2018
3. Board Statistics July 2019
4. FY18 Upcoming Committee Items

FY2019 Goals, Strategies and Projects

Last Updated – September 1, 2018

MANAGEMENT ACTION PLAN (MAP)

<p><i>Goal: Service Development</i></p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> 1. Provide routes and services to meet current and future demand for timely/reliable transit service 2. Increase accessibility to community, services, senior centers, medical facilities and jobs 3. Optimize existing routes/services to increase productivity and response to MTC projects and studies 4. Improve connectivity with regional transit systems and participate in Valley Link Project 5. Explore innovative fare policies and pricing options 6. Provide routes and services to promote mode shift from personal car to public transit 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Strategic Plan/Long Range Transit Plan (Agency's 30 Year Plan)	<ul style="list-style-type: none"> • RFP • Award of Contract • Consideration of Changes 	DP	Projects/ Services	Nov 2018 Feb 2019 May 2019	→ New project for Spring 2019.	
Review of Fixed Routes	<ul style="list-style-type: none"> • RFP • Award of Contract • Consideration of Changes 	DP	Projects/ Services	Nov 2018 Feb 2019 May 2019	→ It's been 24 months since the Wheels fixed route system redesign. This project will review the performance of the system since the redesign and recommend changes. New project for Spring 2019.	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Comprehensive Paratransit Assessment	<ul style="list-style-type: none"> • Award of Contract • Public Outreach • Approval of Recommendations 	ED	Projects/ Services	Nov 2016 Jun/Nov 2017 Feb 2019	→ Nelson/Nygaard awarded contract. Public meetings held in June. LAVTA Board presentation made in September. Second round of workshops completed in November. City of Pleasanton analyzing data with near future meeting set on May 11th. <u>City cancelled meeting. Awaiting new date to meet.</u>	X X
Fare Study	<ul style="list-style-type: none"> • Draft Fare Study • Public Hearings • Board Approval 	PD	Projects/ Services	May 2017 Sept 2018 Oct 2018	→ Draft Fare Study for fixed route complete. F&A reviewed in May. Decision made to hold study results to see ridership trends on fixed route and paratransit study fare recommendations. <u>Nelson/Nygaard updated Fare Study. Board set Public Hearings in September. Board to consider in October.</u>	X
Hacienda Pass	<ul style="list-style-type: none"> • Review Pass Program • Work with Hacienda on Improving the Program 	ED	Finance/ Admin	Oct 2018 Jun 2018	→ New Project	
Transit Signal Priority Upgrade Project in Rapid Corridors	<ul style="list-style-type: none"> • Engineering Work • Finish Project 	DP	Projects/ Services	Oct 2017 Mar 2019	→ Grant by TVTAC approved. Board approved MOU with Pleasanton. Board approved engineering contract with Kimley Horn. <u>Design completed and submitted to Cities for review. Equipment purchase in Nov and install in Feb/March.</u>	

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Go Dublin Discount Program	<ul style="list-style-type: none"> Explore use of Uber WAV Secure additional funding Develop long-term strategy 	ED	Projects/ Services	Nov 2018 Jun 2019 Jun 2019	<p>→ <u>Program continuing into FY2019. Contact made with Uber & MV to discuss Uber WAV in Dublin (MV provides wheelchair accessible rides through Uber). City of Dublin to provide funding for FY2019. Looking to obtain additional funding sources. City of Livermore contemplating their own Go Dublin type program.</u></p>	
Dublin Service Plan	<ul style="list-style-type: none"> Explore use of articulated buses 	DP	Projects/ Services	Nov 2018	→ Nelson/Nygaard looking at merits of LAVTA operating articulated buses.	
SAV Project	<ul style="list-style-type: none"> Complete storage facility/electrical Work through first set of tests Seek long-term funding for project 	CM	Projects/ Services	Nov 2018 Jun 2019 Jun 2019	→ <u>BART working on storage and electrical. Regular monthly meetings scheduled w/Project Partners. Working on 12-month work plan.</u>	
Advanced Intelligent Intersection Project	<ul style="list-style-type: none"> Install equipment on buses Evaluate performance of project 	CM	Projects/ Services	Jun 2019 Jun 2020	→ City of Dublin funded. Working with City and MTC on scope of work and procurement of equipment. <u>MOU w/Dublin on Board's Sept agenda.</u>	
Install and Upgrade Video System on Vehicles	<ul style="list-style-type: none"> Install video cameras on paratransit vehicles Upgrade 20 video systems on Wheels buses 	ED	Projects/ Services	Mar 2019 Jun 2019	<p>→ <u>Staff evaluating cameras/video systems for paratransit vehicles.</u> → <u>Board to consider award of cameras/video systems for 20 buses in September.</u></p>	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
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Goal: Marketing and Public Awareness

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Continue to build the Wheels brand image, identity and value for customers**
2. Improve the public image and awareness of Wheels
3. Increase two-way communication between Wheels and its customers
- 4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system**
5. Promote Wheels to New Businesses and residents

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Website Upgrades	<ul style="list-style-type: none"> • More fully develop Better Way to BART section of website 	PD	Projects/ Services	Mar 2018	→ Board considering creative design/marketing contract in October.	
App Development	<ul style="list-style-type: none"> • Mobile Ticketing App • Improve integration on CityMapper • Mobile Ticketing in Transit and CityMapper 	PD	Projects/ Services	Feb 2019	→ Working with City Mapper and Transit apps on requirements for integration of mobile ticketing. Creating RFP for mobile ticketing.	
LAVTA Rebranding Project	<ul style="list-style-type: none"> • Bus stop sign replacement with new branding. 	PD	Projects/ Services	Jun 2019	→ Replace bus stop signs throughout service area with newly branded bus stop signs. Replace stencil stops with bus stop signs.	

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Individualized Marketing	<ul style="list-style-type: none"> • Award Contract • Marketing • Review of Results 	PD	Projects/ Services	Jan 2019 May 2019 Jun 2019	→ Targeting Pleasanton high density housing areas along Rapid near BART.	
N Canyons Parkway Rapid Bus Stop Project	<ul style="list-style-type: none"> • Begin planning/engineering work • Improvements to site • Relocation of shelters 	FD	Projects/ Services	May 2017 Jun 2018 Aug 2018	→ FTA grant to upgrade stops in this corridor to Rapid style. Engineering work done. Bids came in high. Board rejected all bids. Bid re-advertised. Board awarded project in November. <u>Construction completed.</u>	X X X
Pleasanton SmartTrips Corridor Rapid Bus Stop Project	<ul style="list-style-type: none"> • Engineering work • Award of construction contract • Finish project 	FD	Projects/ Services	Nov 2017 Apr 2018 Jun 2018	→ ACTC grant received to upgrade stops in this corridor to Rapid style. Board awarded engineering to Kimley Horn in November. Bus shelter type is next step. Project award in April. 35% design completed. <u>65% design completed. Awaiting approval by City.</u>	
Replace Shelters Past Useful Life That Are On Livermore Routes	<ul style="list-style-type: none"> • Identify shelters • Install 	FD	Projects/ Services	Nov 2016 Apr 2018	→ Shelters identified. 10 shelters delivered. No bids for install received. Rebid. Board approved contract with Hammercraft Construction in March. <u>Negotiating task order for work.</u>	X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
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Goal: Community and Economic Development

Strategies (those highlighted in bold indicate highest Board priority)

1. Integrate transit into local economic development plans
2. Advocate for increased TOD from member agencies and MTC
- 3. Partner with employers in the use of transit to meet TDM goals & requirements**

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
TMA Development in Dublin	<ul style="list-style-type: none"> • Develop guidelines in partnership with City of Dublin 	PD	Finance Admin	Oct 2019	→ Working with TMAs to draft program and agreements for City of Dublin to consider	
TOD Development	<ul style="list-style-type: none"> • Assist City in creating a master plan for the area around transit center in City of Livermore 	PD	Project/ Services	Jun 2018	→ After finishing Historic Depot project staff will schedule a meeting to continue discussions with City staff on this future project.	

Goal: Regional Leadership

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Advocate for local, regional, state, and federal policies that support mission of Wheels**
2. Support staff involvement in leadership roles representing regional, state, and federal forums
3. Promote transit priority initiatives with member agencies
4. Support regional initiatives that support mobility convenience

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Valley Link	<ul style="list-style-type: none"> • Provide staff support 	ED	Projects/ Services	Jun 2019	→ <u>Staff continuing to provide support. Agency working on Phase II of Feasibility Report and environmental work/20% design of Valley Link.</u>	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Dublin Parking Garage	<ul style="list-style-type: none"> • Provide staff support in administering the grant • Provide support for evaluation of bus circulation near project for inter-regional connections 	ED	Projects/ Services	Jun 2019	→ Staff meeting with County and Caltrans and CalSTA to support the project.	
Calendar Year Legislative Plan	<ul style="list-style-type: none"> • Creation of Legislative Plan and review/approval by the Board and provide support for key legislation. 	ED	Finance/ Admin	Feb 2018	→ F&A committee looked at draft legislative plan in January 2018. Board approved 2018 Legislative Plan in February. <u>Session concluding. Report to be made to Board. Prop 6 watch.</u>	

Goal: Organizational Effectiveness

Strategies (those highlighted in bold indicate highest Board priority)

1. Promote system wide continuous quality improvement initiatives
2. Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service
- 3. Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity**
4. HR development with focus on employee quality of life and strengthening of technical resources
5. Enhance and improve organizational structures, processes and procedures to increase system effectiveness
6. Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions

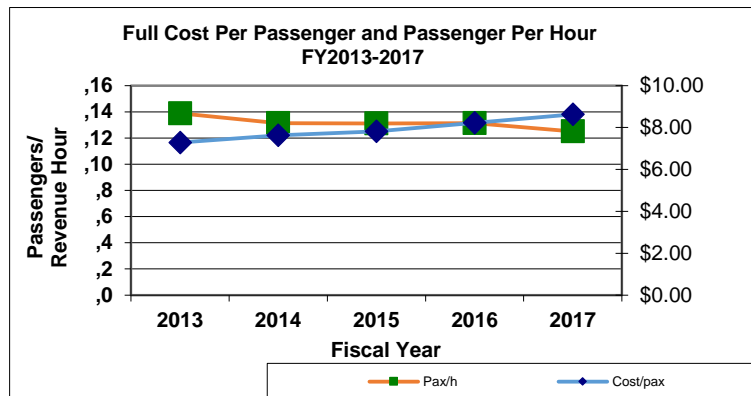
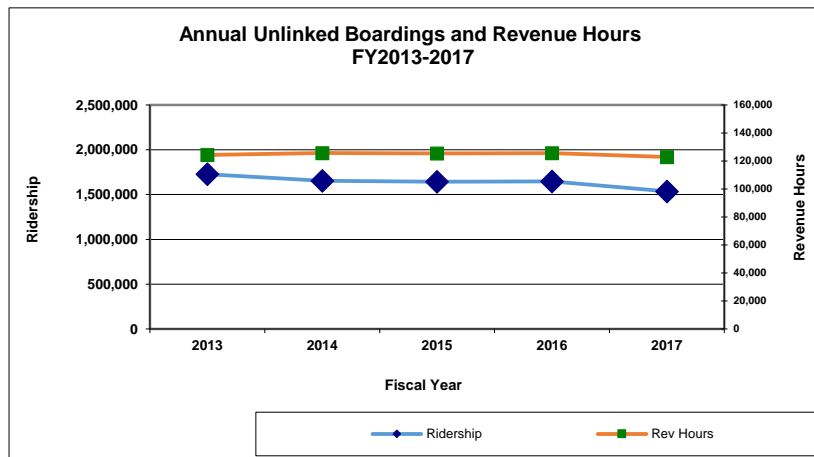
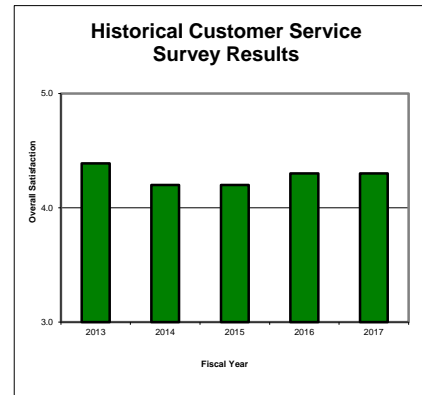
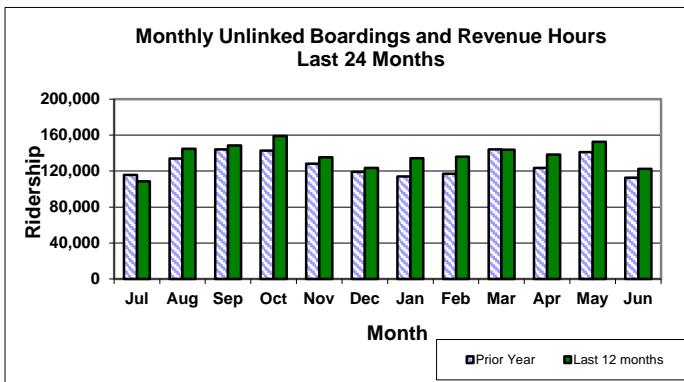
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
ViewPoint Software	<ul style="list-style-type: none"> • Staff to complete development of software w/Trapeze. 	ED	Projects/ Services	Mar 2019	→ Met with Trapeze. Dashboard for software to be installed/functional by October 31, 2018.	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Contract Management	<ul style="list-style-type: none"> • Implement quarterly and annual contractor audits • Develop staff field observation reports and process • Implement regular reviews of system performance 	ED	Projects/ Services	Sept 2018 Oct 2018 Oct 2018	→ New project for Contract Compliance Manager. <u>Audits and reports and review procedures under development.</u>	
Explore Quality of Life Opportunities for Workforce	<ul style="list-style-type: none"> • Explore opportunities to enhance quality of life to retain workforce 	FD	Finance/ Admin	Feb 2019	→ New project. Report to be made to the Board in February for implementation.	
Continue Planning of Atlantis Operating & Maintenance Facility	<ul style="list-style-type: none"> • Review previous conceptual planning and recommendations. 	FD	Finance/ Admin	Apr 2019	→ Currently LAVTA is out of office space/bus parking space. Review of plans to take place in late fall early spring for recommendations to the Board in April.	
<p>Goal: Financial Management</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> 1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions 2. Explore and develop revenue generating opportunities 3. Maintain fiscally responsible long range capital and operating plans 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
FY18 Comprehensive Annual Financial Report	<ul style="list-style-type: none"> • Complete financial audit and all required reporting to Board, local, regional and state agencies. 	DF	Finance/ Admin	Nov 2018	→ Anticipate audit in September. Review of audit at F&A in October and presentation to LAVTA Board in November.	

Monthly Summary Statistics for Wheels June 2018

FIXED ROUTE

	June 2018			% change from one year ago		
Total Ridership FY 2018 To Date	1,647,002			7.2%		
Total Ridership For Month	122,525			8.8%		
Fully Allocated Cost per Passenger	\$9.31			-7.2%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	5,112	1,866	1,460	11.7%	11.4%	12.6%
Passengers Per Hour	12.2	11.4	9.0	11.2%	8.1%	10.2%
	June 2018			% change from last month		
On Time Performance	87.5%			3.8%		



Monthly Summary Statistics for Wheels

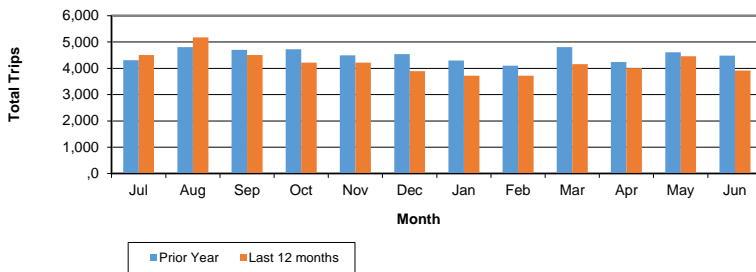
June 2018

PARATRANSIT

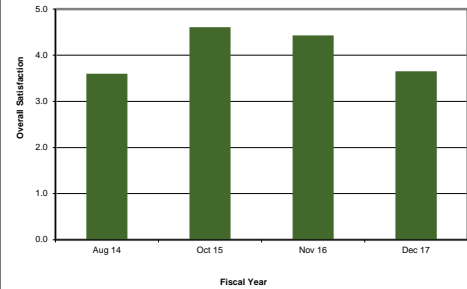
General Statistics	June 2018	% Change from last year	Year to Date
Total Monthly Passengers	3,917	-12.6%	46,675
Average Passengers Per Hour	1.40	-30.0%	7
On Time Performance	93.2%	-1.9%	4
Cost per Trip	\$33.16	4.5%	362
Number of Paratransit Assessments	17	-50.0%	301
Calls Answered in <1 Minute	80.00%	4.8%	8

Missed Services Summary	June 2018	Year to Date
1st Sanction - Phone Call	10	59
2nd Sanction - Written Letter	0	1
3rd Sanction - 15 Day Suspension	0	2
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

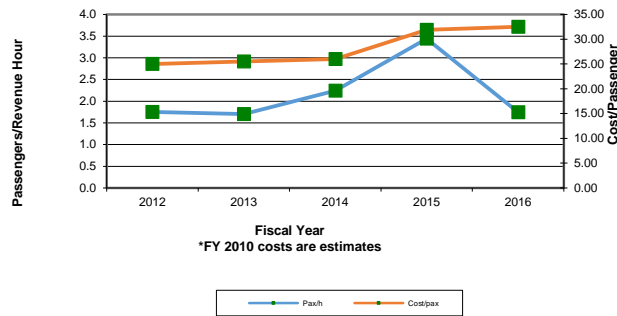
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2011-2015



Monthly Summary Statistics for Wheels

June 2018

SAFETY							
ACCIDENT DATA	June 2018				Fiscal Year to Date		
	Fixed Route		Paratransit		Fixed Route		Paratransit
Total	0		0		2		1
Preventable	2		0		16		2
Non-Preventable	1		0		10		1
Physical Damage							
Major	0		0		3		0
Minor	3		0		23		3
Bodily Injury							
Yes	0		0		0		0
No	3		0		26		3
MONTHLY CLAIMS ACTIVITY							
Amount Paid		Totals					
This Month		\$2,396.83					
To Date This Fiscal Year		\$17,962.58					
Budget		\$100,000.00					
% Expended		18%					

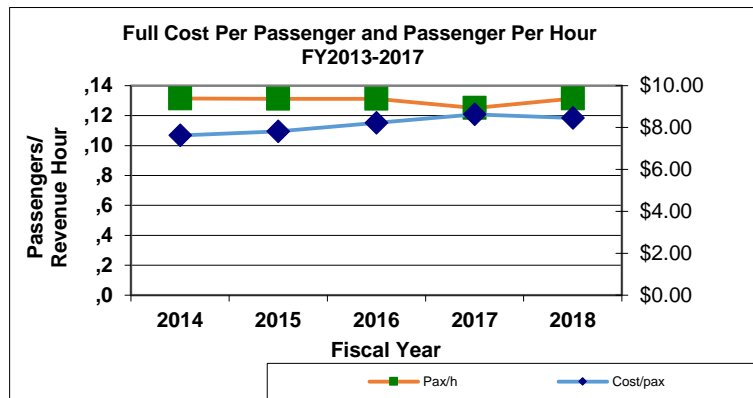
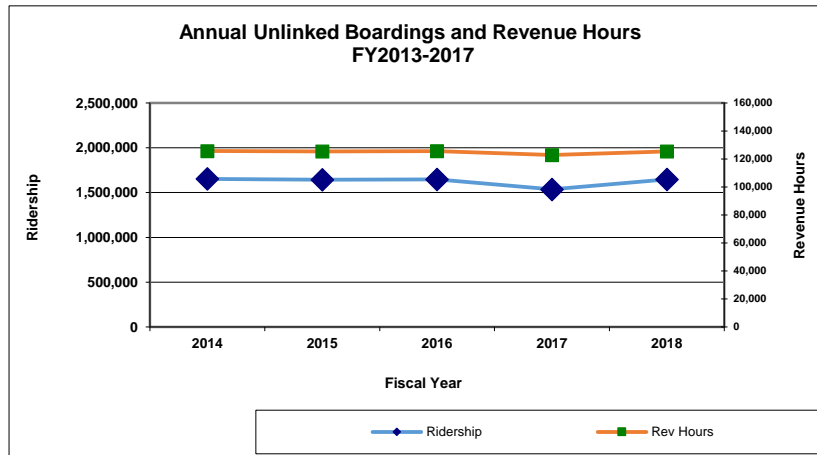
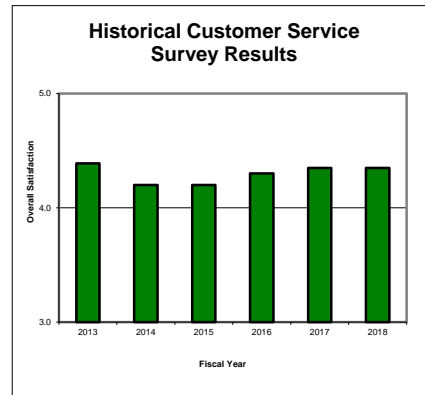
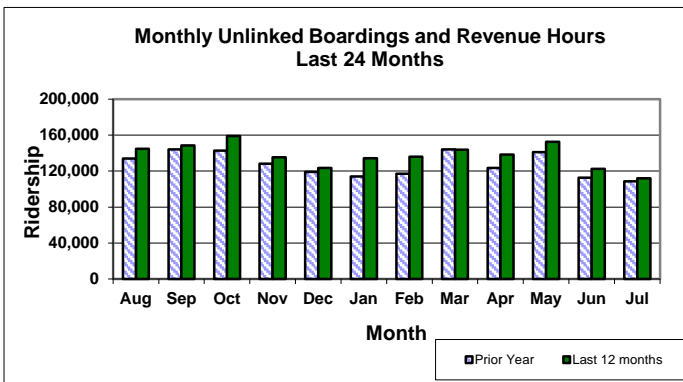
CUSTOMER SERVICE - ADMINISTRATION		
CATEGORY	Number of Requests	
	June 2018	Year To Date
Praise	1	6
Bus Stop	1	34
Incident		3
Trip Planning		10
Fares/Tickets/Passes		6
Route/Schedule Planning	10	102
Marketing/Website	1	13
ADA		0
TOTAL	13	174

CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	4			17				2
Safety	1	4		26	1			1
Driver/Dispatch Courtesy	2	5		21		1	1	3
Early				16			1	1
Late	3			51	1			20
No Show	1			14	1		1	7
Incident				5				2
Driver/Dispatch Training		3		5	2	7	1	27
Maintenance				0				0
Bypass	4	3		57				0
TOTAL	11	15	0	195	5	8	4	61
Valid Complaints								
Per 10,000 riders	0.90							
Per 1,000 riders					1.28			

Monthly Summary Statistics for Wheels July 2018

FIXED ROUTE

	July 2018			% change from one year ago		
Total Ridership FY 2018 To Date	111,890			2.9%		
Total Ridership For Month	111,890			2.9%		
Fully Allocated Cost per Passenger	\$10.22			3.0%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	4,549	1,816	1,517	1.1%	-4.6%	-1.4%
Passengers Per Hour	11.0	11.4	9.5	0.8%	-5.5%	-2.1%
	July 2018			% change from last month		
On Time Performance	86.8%			-0.8%		



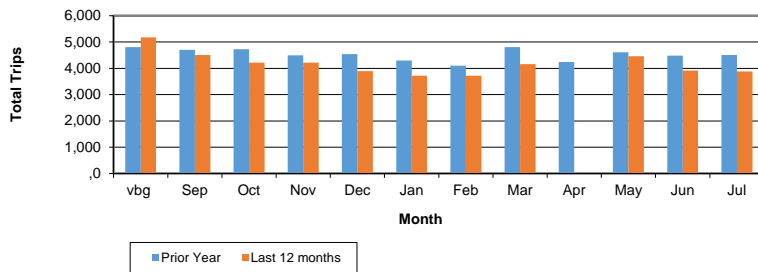
Monthly Summary Statistics for Wheels July 2018

PARATRANSIT

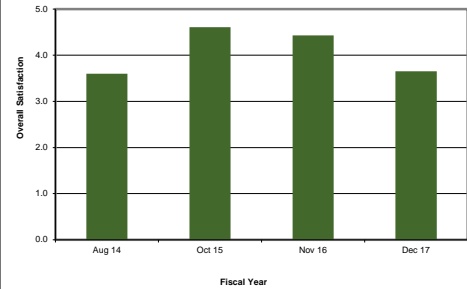
General Statistics	July 2018	% Change from last year	Year to Date
Total Monthly Passengers	3,882	-13.8%	3,882
Average Passengers Per Hour	1.20	-40.0%	1
On Time Performance	92.6%	-3.6%	1
Cost per Trip	\$33.16	2.5%	33
Number of Paratransit Assessments	50	150.0%	50
Calls Answered in <1 Minute	75.00%	0.3%	1

Missed Services Summary	July 2018	Year to Date
1st Sanction - Phone Call	4	4
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

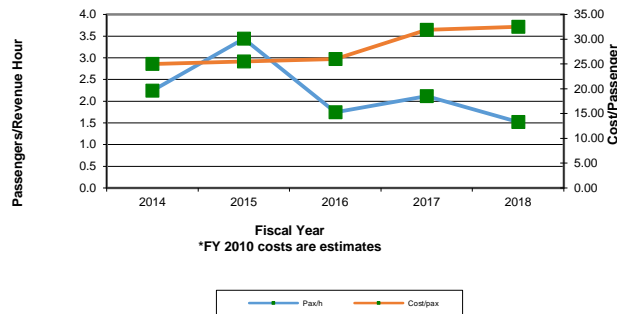
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2014-2018



Monthly Summary Statistics for Wheels

July 2018

SAFETY							
ACCIDENT DATA	July 2018				Fiscal Year to Date		
	Fixed Route		Paratransit		Fixed Route		Paratransit
Total					0		0
Preventable					0		0
Non-Preventable					0		0
Physical Damage							
Major					0		0
Minor					0		0
Bodily Injury							
Yes					0		0
No					0		0
MONTHLY CLAIMS ACTIVITY							
Totals							
Amount Paid							
This Month				\$0.00			
To Date This Fiscal Year				\$0.00			
Budget							
				\$100,000.00			
% Expended							
				0%			

CUSTOMER SERVICE - ADMINISTRATION		
CATEGORY	Number of Requests	
	July 2018	Year To Date
Praise		0
Bus Stop		0
Incident		0
Trip Planning		0
Fares/Tickets/Passes		0
Route/Schedule Planning		0
Marketing/Website		0
ADA		0
TOTAL	0	0

CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise				0				0
Safety				0				0
Driver/Dispatch Courtesy				0				0
Early				0				0
Late				0				0
No Show				0				0
Incident				0				0
Driver/Dispatch Training				0				0
Maintenance				0				0
Bypass				0				0
TOTAL	0	0	0	0	0	0	0	0
Valid Complaints								
Per 10,000 riders	0.00							
Per 1,000 riders					0.00			

LAVTA COMMITTEE ITEMS - September 2018 - January 2019

Finance & Administration Committee

September

	Action	Info
Minutes	X	
Treasurers Report	X	
FTA Triennial Review (last in '15)		
Fare Policy Final Recommendation	X	

October

	Action	Info
Minutes	X	
Treasurers Report	X	
CAFR	X	

November

	Action	Info
Minutes	X	
Treasurers Report	X	

December

	Action	Info
Minutes	X	
Treasurers Report	X	
Legislative Program	X	

*Typically December committee meetings are cancelled

January

	Action	Info
Minutes	X	
Treasurers Report	X	

LAVTA COMMITTEE ITEMS - September 2018 - January 2019

Projects & Services Committee

September

	Action	Info
Minutes	X	
Quarterly Operations Report		X
Passenger Surveys	X	

October

	Action	Info
Minutes	X	
Winter Service Changes (effective February)	X	
Fare Policy Final Recommendation	X	
Mobility Forward Draft Recommendation	X	
DAR Customer Satisfaction Survey		X

November

	Action	Info
Minutes	X	
Quarterly Operations		X
Mobility Forward Final Recommendation	X	

December

	Action	Info
Minutes	X	
*Typically December committee meetings are cancelled		

January

	Action	Info
Minutes (November)	X	
DAR Customer Satisfaction Survey		X