

STAFF REPORT

SUBJECT: Set Board of Director Meeting Dates for 2019

FROM: Tamara Edwards, Director of Finance

DATE: December 3, 2018

Action Requested

Set dates for all regularly scheduled meetings of the Board of Directors for the upcoming calendar year 2019.

Background

The Authority Bylaws state that meetings of the Board of Directors will occur on the first Monday of each month. However, each year, one or two meetings are rescheduled to accommodate meetings that fall on a holiday or on the day before or after a holiday. Rather than rescheduling these meetings on a month by month basis, we are asking the Board of Directors to adopt the following calendar of meetings for the entire year.

January 7, 2019

February 4, 2019

March 4, 2019

April 1, 2019

May 6, 2019

June 3, 2019

July 1, 2019

August 5, 2019

September 9, 2019 (Labor Day Holiday falls on Monday, September 2, 2019)

October 7, 2019

November 4, 2019

December 2, 2019

Recommendation

Staff recommends the Board of Directors adopt the above meeting calendar for 2019.

Approved: _____