

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: January 8, 2018

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore CA

TIME: 4:00pm

AGENDA

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. **Minutes of the December 4, 2017 Board of Directors meeting.**
- B. **Treasurer's Report for the month of November 2017**

Recommendation: Staff recommends approval of the November 2017 Treasurer's Report.

5. Appointment of LAVTA Board Member to Innovate 680

Recommendation: Staff recommendation is that the LAVTA Board appoint a board member to the Innovate 680 Policy Advisory Committee.

6. Appointment of LAVTA Board Members to SAV Steering Committee

Recommendation: Staff recommendation is that the LAVTA Board appoint two board members to serve on the SAV Steering Committee that will be comprised of two LAVTA Board Members and two CCCTA Board Members.

7. Submittal of TIRCP Grant Application

Recommendation: Staff recommendation is that the LAVTA Board provide the Executive Director with signature authorization to approve and submit a TIRCP application to fund a parking garage adjacent to the Dublin/Pleasanton BART station. Said parking garage will be planned, constructed, operated, maintained and owned by the County of Alameda.

8. Management Action Plan

9. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

10. Next Meeting Date is Scheduled for: February 5, 2018

11. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

LAVTA, Administrative Assistant

1/4/2018

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 4 A

MINUTES OF THE DECEMBER 4, 2017 LAVTA BOARD MEETING

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Karla Brown at 4:01pm

2. Roll Call of Members

Members Present

David Haubert – Mayor, City of Dublin

Don Biddle – Vice Mayor, City of Dublin

Jerry Pentin – Vice Mayor, City of Pleasanton

Karla Brown – Councilmember, City of Pleasanton

Steven Spedowski – Vice Mayor, City of Livermore

Bob Coomber – Councilmember, City of Livermore

Scott Haggerty – Supervisor, County of Alameda

3. Meeting Open to Public

Robert S. Allen

Robert Allen provided the Board of Directors a letter. Mr. Allen stated that this largely has to do with item seven on our agenda. Mr. Allen requested that we don't bifurcate ACE. Running ACE to BART, whether along I-580 or via Radum, does that. This would degrade ACE service. Mr. Allen also urged LAVTA to get together with Alameda County Transportation Commission, BART and plan for expanding the Park-and-Ride at Airway and make it adequate for expansion for direct shuttle bus on I-580 between Airway, Livermore Airport, and the BART station.

4. November Wheels Accessible Advisory Committee Minutes Report

No questions.

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the November 6, 2017 Board of Directors meeting.

B. Treasurer's Report for the month of October 2017

The Board of Directors approved the October 2017 Treasurer's Report.

C. Fiscal Year 2017 Comprehensive Annual Financial Report (CAFR)

The Board of Directors approved the Comprehensive Annual Financial Report (CAFR) to be submitted to the Government Finance Officers Association (GFOA) for award.

D. Approval of Bus Advertising Service Contract with the Bay Area Air Quality Management District

The Board of Directors authorized the Executive Director to enter into a funding contract with the BAAQMD for the wrapping of seven of LAVTA's buses in Spare the Air advertising for a period of up to three years in exchange for \$322,000 in revenue per year to support LAVTA's SAV project.

E. Fourth Amendment to Employment Agreement with Executive Director

The Board of Directors approved Fourth Amendment to Employment Agreement with Michael Tree.

Approved: Haggerty/Spedowfski

Aye: Biddle, Haubert, Pentin, Brown, Coomber, Haggerty, Spedowfski

No: None

Absent: None

6. SmartTrips Pleasanton Report and Presentation

Lisa Buchanan of Steer Davies Gleave provided a presentation to the Board of Directors regarding the SmartTrips Pleasanton project for a final report review. To provide public outreach this project held 10 events, visited 4,000 households for an in-person visit, and hand delivered 1,100 packs of information to households between ¼ and ½ mile from Santa Rita Road corridor. Route 10R service after the individualized marketing increased from 33% to 90% of people knowing about the service. 68% of people were very likely or somewhat likely to use the 10R service in the future. Ridership increased by 16% between October 2016 and October 2017, with 2,769 boarding's in the month. That extrapolates to a potential extra 33,000 boarding's per year. LAVTA plans to continue marketing outreach to reinforce and expand upon efforts of the individualized marketing project to potential riders in the future. A similar effort is planned for 2018 along the Route 30R Dublin Boulevard corridor.

Councilmember Karla Brown asked what the number one reason was for people not taking the bus. Lisa Buchanan stated that this neighborhood was a particularly challenging corridor and there were a number of people that were anti-transit. Further north on this corridor where there were more multi-family homes had more of a transit nature. There was an age related reason why these individuals would not use transit.

Vice Mayor Steven Spedowfski suggested doing a project like this for an underutilized route like 580X.

This was informational only

7. Appointment of LAVTA Representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority

Staff provided the Appointment of LAVTA Representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority to the Board of Directors. In 2017, Assembly Bill (AB) 758 (Eggman) created the Tri-Valley – San Joaquin Valley Regional Rail Authority. It is anticipated that the Board of Directors for the new Authority will meet monthly beginning in January 2018. LAVTA is requesting the Board of Directors appoint a LAVTA Board member to serve on the Tri-Valley – San Joaquin Valley Regional Rail Authority.

The Board of Directors appointed Steven Spedowfski as LAVTA's representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority.

Approved: Haggerty/Pentin

Aye: Biddle, Haubert, Pentin, Brown, Coomber, Haggerty, Spedowfski

No: None

Absent: None

8. Set Board of Director Meeting Dates for 2018

The Board of Directors adopted the meeting dates for 2018.

Approved: Haggerty/Pentin

Aye: Biddle, Haubert, Pentin, Brown, Coomber, Haggerty, Spedowfski

No: None

Absent: None

9. Executive Director's Report

Executive Director Michael Tree highlighted the successful Stuff-A-Bus event at Lucky Supermarket on Saturday, November 18th. Supervisor Haggerty and other Board members supported this event. 2,400 pounds of food collected and \$455 in gift cards provided.

Executive Director Michael Tree announced the Las Positas College Transit Pass election results show 90% approved the student fee and the Board of Trustees at Chabot-Las Positas Community College District will consider the fee for final approval. The student fee would be \$9 per semester for full-time students and \$8 per semester for part-time students.

Executive Director Michael Tree stated that Go Dublin continues to do well and that LAVTA hired Fehr & Peers to evaluate the Go Dublin pilot. A formal presentation from the consultants will be made to the LAVTA Board in March 2018. Approximately 1,500 rides per month are being provided with the Go Dublin discount. Go Dublin pilot deadline will be extended to June 30, 2018. Supervisor Scott Haggerty asked if LAVTA is being provided data on where the 1,500 riders are going with the hope that in the future LAVTA can utilize a bus in that area. A heat map is being provided to LAVTA for the Go Dublin project, so that LAVTA can possibly evaluate bus routes.

Executive Director Michael Tree announced that the SAV MOU has been approved with Bay Area AQMD for the initial funding of the agency's SAV project. The ribbon cutting for the SAV project will be late March or Early April in Dublin with an SAV on the ground at this event.

Executive Director Michael Tree informed that LAVTA is also trying to find the right timing for the Wheels Logo and bus unveiling and is considering the Historic Depot ribbon cutting event in March 2018.

Executive Director Michael Tree noted that the Rideo and the Freedom bus were at parades over the weekend in Livermore and Pleasanton. Steven Spedowfski mentioned that the decorations on the Rideo bus were awesome and that he planned on putting this under matters initiated.

Executive Director Michael Tree also pointed out that there are some Route changes coming up or have just taken place.

10. Matters Initiated by the Board of Directors

None.

11. Next Meeting Date is Scheduled for: January 1, 2018

The Board of Directors meeting on January 1, 2018 will be rescheduled to January 8, 2018.

12. Adjournment

Meeting adjourned at 4:32pm

AGENDA

ITEM 4 B

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for November 2017

FROM: Tamara Edwards, Finance and Grants Manager

DATE: January 8, 2017

Action Requested

Review and approve the LAVTA Treasurer's Report for November 2017.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance November 1, 2017	\$5,573,334.12
Payments made	\$7,783,218.37
Deposits made	\$2,332,770.64
Ending balance November 30, 2017	\$122,886.39

Farebox account activity (106):

Beginning balance November 1, 2017	\$77,781.15
Deposits made	\$43,908.17
Ending balance November 30, 2017	\$121,689.32

LAIF investment account activity (135):

Beginning balance November 1, 2017	\$665,679.23
Ending balance November 30, 2017	\$665,679.23

Operating Expenditures Summary:

As this is the fifth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 41.66%. The agency is at 37.21% overall.

Operating Revenues Summary:

While expenses are at 37.21%, revenues are at 59.9%, normally this would provide for a healthy cash flow. However, the need to pay the Gillig invoices essentially drained LAVTA's checking account. Luckily the grant was approved in early December, and the funds for the buses were drawn down and the checking account was replenished.

Recommendation

Staff recommends the Board approve the November 2017 Treasurer's report.

Attachments:

1. November 2017 Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
November 30, 2017**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	122,886	
106 CASH - FIXED ROUTE ACCOUNT	121,689	
107 Clipper Cash	656,472	
120 ACCOUNTS RECEIVABLE	1,606,239	
135 INVESTMENTS - LAIF	662,082	
150 PREPAID EXPENSES	(6,689)	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	380,844	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	57,730,810	
TOTAL ASSETS		61,811,116

LIABILITIES:

205 ACCOUNTS PAYABLE	387,965	
211 PRE-PAID REVENUE	1,904,019	
21101 Clipper to be distributed	447,956	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(0)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(331)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(974)	
22090 WORKERS' COMPENSATION PAYABLE	1,983	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	886,251	
23104 Deferred Inflow- Pension Related	79,607	
23103 INSURANCE CLAIMS PAYABLE	76,022	
23102 UNEMPLOYMENT RESERVE	8,300	
TOTAL LIABILITIES		3,790,822

FUND BALANCE:

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	70,519,984	
30401 SALE OF BUSES & EQUIPMENT	55,390	
FUND BALANCE	(7,742,549)	
TOTAL FUND BALANCE		58,020,294
TOTAL LIABILITIES & FUND BALANCE		61,811,116

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
November 30, 2017**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,473,687	117,800	541,407	932,280	36.7%
4020000	Business Park Revenues	203,170	16,931	50,792	152,378	25.0%
4020500	Special Contract Fares	399,028	45,694	187,236	211,792	46.9%
4020500	Special Contract Fares - Paratransit	42,000	9,580	13,567	28,433	32.3%
4010200	Paratransit Passenger Fares	203,000	7,483	70,725	132,276	34.8%
4060100	Concessions	50,972	4,399	7,658	43,314	15.0%
4060300	Advertising Revenue	90,000	0	95,000	(5,000)	105.6%
4070400	Miscellaneous Revenue-Interest	6,000	0	1,797	4,203	30.0%
4070300	Non transportation revenue	56,400	8,000	24,377	32,023	100.0%
4090100	Local Transportation revenue (TFCA RTE B	479,000	0	0	479,000	100.0%
4099100	TDA Article 4.0 - Fixed Route	9,778,570	674,863	9,193,603	584,967	94.0%
4099500	TDA Article 4.0-BART	98,995	6,051	45,782	53,213	46.2%
4099200	TDA Article 4.5 - Paratransit	133,864	8,858	73,070	60,794	54.6%
4099600	Bridge Toll- RM2, RM1	913,836	145,209	145,209	768,627	15.9%
4110100	STA Funds-Paratransit	56,773	0	0	56,773	0.0%
4110500	STA Funds- Fixed Route BART	591,679	0	0	591,679	0.0%
4110100	STA Funds-pop	592,225	0	0	592,225	0.0%
4110100	STA Funds- rev	173,758	0	0	173,758	0.0%
4110100	STA Funds- Lifeline	-	0	0	-	#DIV/0!
4130000	FTA Section 5307 Preventative Maint.	444,777	0	0	444,777	100.0%
4130000	FTA Section 5307 ADA Paratransit	342,169	0	0	342,169	0.0%
4130000	FTA TPI	104,000	0	0	104,000	100.0%
4130000	FTA JARC and NF	-	0	421	(421)	#DIV/0!
4130000	FTA 5311	-	0	0	-	#DIV/0!
4640500	Measure B Gap		0	0	-	100.0%
4640500	Measure B Express Bus	100,000	0	0	100,000	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	905,892	84,509	249,330	656,562	27.5%
4640100	Measure B Paratransit Funds-Paratransit	170,441	15,900	46,911	123,530	27.5%
4640200	Measure BB Paratransit Funds-Fixed Route	670,032	62,362	182,252	487,780	27.2%
4640200	Measure BB Paratransit Funds-Paratransit	285,657	26,587	77,700	207,957	27.2%
TOTAL REVENUE		18,365,925	1,234,226	11,006,838	7,359,087	59.9%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
November 30, 2017**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,362,014	\$101,239	\$577,915	\$784,099	42.43%
502 00	Personnel Benefits	\$942,989	\$51,728	\$334,364	\$608,625	35.46%
503 00	Professional Services	\$936,878	\$67,695	\$178,145	\$758,733	19.01%
503 05	Non-Vehicle Maintenance	\$636,214	\$68,351	\$276,095	\$360,119	43.40%
503 99	Communications	\$9,500	\$8	\$965	\$8,535	10.16%
504 01	Fuel and Lubricants	\$1,174,700	\$97,809	\$304,854	\$869,846	25.95%
504 03	Non contracted vehicle maintenance	\$19,550	\$0	\$250	\$19,300	1.28%
504 99	Office/Operating Supplies	\$28,700	\$1,461	\$33,539	(\$4,839)	116.86%
504 99	Printing	\$54,500	\$1,557	\$8,803	\$45,697	16.15%
505 00	Utilities	\$276,000	\$18,788	\$64,797	\$211,203	23.48%
506 00	Insurance	\$637,238	(\$628)	\$463,239	\$173,999	72.69%
507 99	Taxes and Fees	\$302,000	\$12,124	\$31,402	\$270,598	10.40%
508 01	Purchased Transportation Fixed Route	\$9,338,719	\$788,148	\$3,772,104	\$5,574,921	40.39%
2-508 02	Purchased Transportation Paratransit	\$1,994,500	\$145,445	\$710,712	\$1,283,788	35.63%
508 03	Purchased Transportation WOD	\$75,000	\$985	\$13,859	\$61,141	18.48%
509 00	Miscellaneous	\$434,323	\$349	\$34,409	\$399,914	7.92%
509 02	Professional Development	\$38,100	\$822	\$9,402	\$28,698	24.68%
509 08	Advertising	\$95,000	\$7,975	\$15,317	\$79,683	16.12%
TOTAL		\$18,355,925	\$1,363,859	\$6,830,171	\$11,534,060	37.21%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
November 30, 2017**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	0	85,000	0.00%
4091794	Bus stop improvements	212,461	0	0	212,461	0.00%
4092394	TDA Bus replacement	2,738,770	0	2,180,508	558,262	79.62%
4090994	TDA IT Upgrades and Replacements	35,000	0	0	35,000	0.00%
4090794	TDA Transit Center Improvements	273,493	0	0	273,493	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	30,000	0	0	30,000	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
4090894	TDA TPI	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	175,000	0	0	175,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	144,800	0	0	144,800	0.00%
4092396	Bridge Tolls Bus Replacement	535,578	0	0	535,578	0.00%
4091701	CTC CIP Shelters	1,600,000	0	0	1,600,000	0.00%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
4111700	PTMISEA Shelters and Stops	117,539	0	0	117,539	0.00%
41124	Prob 1B Security upgrades	36,696	0	0	36,696	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	126,507	0	0	126,507	0.00%
41105	PTMISEA Office improvements	177,390	0	0	177,390	0.00%
41308	TPI	504,564	0	0	504,564	0.00%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
41304	FTA BRT	300,000	0	0	300,000	0.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
41323	FTA Bus replacements	12,312,300	0	0	12,312,300	0.00%
TOTAL REVENUE		21,724,994	-	2,180,508	19,544,486	10.04%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
November 30, 2017

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	85,000	0	51,395	33,605	60.46%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	512,000	0	0	512,000	0.00%
5550407	BRT	-	1,304	13,881	(13,881)	#DIV/0!
5550507	Office and Facility Equipment	277,390	0	51,598	225,792	18.60%
5550607	511 Integration	-	0	0	0	#DIV/0!
	TSP upgrade	1,140,000	0	0	1,140,000	0.00%
5550807	Dublin TPI project	570,564	57,150	313,666	256,898	54.97%
5550907	IT Upgrades and replacement	35,000	0	5,071	29,929	14.49%
5551007	Transit Center Upgrades and Improvements	400,000	0	0	400,000	0.00%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	0	0	500,000	0.00%
5551707	Bus Shelters and Stops	2,230,000	0	0	2,230,000	0.00%
5552007	Major component rehab	30,000	3,169	6,201	23,799	20.67%
5552107	Rebranding bus wrap	175,000	0	0	175,000	0.00%
5552307	Bus replacement	15,586,648	6,412,068	13,693,061	1,893,587	87.85%
5552407	Security upgrades	36,696	0	0	36,696	0.00%
555??07	Transit Capital	100,000	14,384	14,384	85,616	14.38%
TOTAL CAPITAL EXPENDITURES		21,724,994	6,488,076	14,149,258	7,575,736	65.13%
FUND BALANCE (CAPITAL)		0.00	(6,488,076)	(11,968,750)		
FUND BALANCE (CAPTIAL & OPERATING)		0.00	(6,615,284)	(7,783,777)		

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
January 02, 2018

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:
80-01-002

// [Tran Type Definitions](#)

December 2017 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	665,893.94
Total Withdrawal:	0.00	Ending Balance:	665,893.94

REPORT.: Dec 21 17 Thursday
 RUN....: Dec 21 17 Time: 10:34
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 11-17 BANK ACCOUNT 105

PAGE: 001
 ID #: PY-CD
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-17	H7896	11/17/17	TAX07 (ASMA SYEDA)		28.90	.00	28.90	TAX07, PARATAXI REIMBURSE
	H7897	11/17/17	TAX32 (SUE TSANG)		200.00	.00	200.00	TAX32, PARATAXI REIMBURSE
	H7898	11/17/17	MTM01 (MEDICAL TRANSPORTATION MANAG		10,741.50	.00	10,741.50	MTM01, MTM-112097 9/27-10
	H7899	11/17/17	MVT01 (MV TRANSPORTATION, INC.)		48,224.82	.00	48,224.82	MVT01, SEPT-17 FIXED ROUT
	H7900	11/17/17	CAS02 (LISETH CASTRO)		51.04	.00	51.04	CAS02, TRAVEL REIMBURSE 2
	H7901	11/17/17	WEG01 (CHRISTY WEGENER)		148.00	.00	148.00	WEG01, 11/2-11/3/17 PER D
	H7902	11/17/17	TX161 (JYOTSNA MEHTA)		113.31	.00	113.31	TX161, PARATAXI REIMBURSE
	H7903	11/17/17	TAX14 (KAREN ADAMS)		14.03	.00	14.03	TAX14, PARATAXI REIMBURSE
	H7904	11/17/17	TAX91 (VIVIAN MARIE MILLER)		218.02	.00	218.02	TAX91, PARATAXI REIMBURSE
	H7907	11/17/17	PER04 (CALPERS RETIREMENT SYSTEM)		881.17	.00	881.17	PER04, PERS 457 CONTRIBUT
	H7908	11/17/17	PER01 (PERS)		2,827.05	.00	2,827.05	PER01, PERS NEW CONTRIBUT
	H7909	11/17/17	PER01 (PERS)		3,094.78	.00	3,094.78	PER01, PERS CLASSIC CONTR
	H7910	11/17/17	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		36,946.11	.00	36,946.11	DIR02, PR DIRECT DEPOSIT
	H7911	11/17/17	EMP01 (EMPLOYMENT DEVEL DEPT)		2,580.16	.00	2,580.16	EMP01, STATE TAXES 10/21-
	H7912	11/08/17	EFT01 (ELECTRONIC FUND TRANSFERS)		7,615.16	.00	7,615.16	EFT01, FEDERAL TAXES 10/2
	H7913	11/17/17	MTM01 (MEDICAL TRANSPORTATION MANAG		4,756.50	.00	4,756.50	MTM01, MTM-112098 11/1-11
	H7914	11/17/17	MVT01 (MV TRANSPORTATION, INC.)		347,235.80	.00	347,235.80	MVT01, NOV-17 1ST
	H7915	11/17/17	MTM01 (MEDICAL TRANSPORTATION MANAG		122,122.55	.00	122,122.55	MTM01, SEPT-17 MONTHLY SE
	H7916	11/17/17	MCC01 (TONY McCAULAY)		154.27	.00	154.27	MCC01, OCT-17 EXPENSE REI
	H7917	11/17/17	WEG01 (CHRISTY WEGENER)		274.42	.00	274.42	WEG01, NOV-17 TRAVEL REIM
	H7918	11/17/17	KUL01 (KADRI KULM)		23.96	.00	23.96	KUL01, NOV-17 TRAVEL REIM
	H7919	11/17/17	CAL04 (CALIFORNIA WATER SERVICE)		36.25	.00	36.25	CAL04, 3616555555, TC WAT
	H7920	11/17/17	CAL04 (CALIFORNIA WATER SERVICE)		290.54	.00	290.54	CAL04, 4616555555, TC IRR
	H7921	11/17/17	CAL04 (CALIFORNIA WATER SERVICE)		64.28	.00	64.28	CAL04, 2575555555, TC FIR
	H7922	11/17/17	CAL04 (CALIFORNIA WATER SERVICE)		516.30	.00	516.30	CAL04, 9098655555, MOA WA
	H7923	11/17/17	CAL04 (CALIFORNIA WATER SERVICE)		860.95	.00	860.95	CAL04, 0198655555, BUS WA
	H7924	11/17/17	CAL04 (CALIFORNIA WATER SERVICE)		85.71	.00	85.71	CAL04, 4755555555, MOA FI
	H7925	11/17/17	CAL04 (CALIFORNIA WATER SERVICE)		85.71	.00	85.71	CAL04, 5755555555, CONTRA
	H7926	11/17/17	PAC01 (AT&T)		32.94	.00	32.94	PAC01,ACCT #232-351-6260,
	H7927	11/17/17	PAC01 (AT&T)		161.85	.00	161.85	PAC01,ACCT #925-243-9029,
	H7928	11/17/17	PAC01 (AT&T)		350.45	.00	350.45	PAC01,ACCT #436-951-0106,
	H7929	11/17/17	CIT07 (CITY OF LIVERMORE - WATER)		23.36	.00	23.36	CIT07, 139399-00, ATLANTI
	H7930	11/17/17	CIT07 (CITY OF LIVERMORE - WATER)		294.11	.00	294.11	CIT07, 139361-00, ATLANTI
	H7931	11/17/17	CIT07 (CITY OF LIVERMORE - WATER)		147.48	.00	147.48	CIT07, 138430-01, ATLANTI
	H7932	11/17/17	CIT07 (CITY OF LIVERMORE - WATER)		13.49	.00	13.49	CIT07, 138432-00, ATLANTI
	H7933	11/17/17	PAC02 (PACIFIC GAS AND ELECTRIC)		552.47	.00	552.47	PAC02, 7264840356-5, RAPI
	H7934	11/17/17	PAC02 (PACIFIC GAS AND ELECTRIC)		1,603.64	.00	1,603.64	PAC02, 6062256368-6, ATLA
	H7935	11/17/17	PAC02 (PACIFIC GAS AND ELECTRIC)		6,908.82	.00	6,908.82	PAC02, 5809326332-3, MOA
	H7936	11/17/17	PAC02 (PACIFIC GAS AND ELECTRIC)		120.94	.00	120.94	PAC02, 7649646868-7, DOOL
	H7937	11/17/17	PAC02 (PACIFIC GAS AND ELECTRIC)		705.82	.00	705.82	PAC02, 9007202117-4, MOA
	H7938	11/17/17	CAL15 (CALTRONICS BUSINESS SYS)		614.70	.00	614.70	CAL15, 2388238, BIZHUB TH
	H7939	11/17/17	STA01 (STATE COMPENSATION FUND)		1,303.81	.00	1,303.81	STA01, 2017 WORKER'S COMP
	H7940	11/17/17	STA01 (STATE COMPENSATION FUND)		2,141.67	.00	2,141.67	STA01, NOV-17 WORKER'S CO
	H7941	11/17/17	SHE05 (SHELL)		62.68	.00	62.68	SHE05, NOV-17 CC STATEMEN
	H7942	11/17/17	TAX07 (ASMA SYEDA)		11.05	.00	11.05	TAX07, PARATAXI REIMBURSE
	H7943	11/17/17	TAX14 (KAREN ADAMS)		14.45	.00	14.45	TAX14, PARATAXI REIMBURSE
	H7944	11/17/17	TX143 (KIM BRETOI)		167.34	.00	167.34	TX143, PARATAXI REIMBURSE
	H7945	11/17/17	TX113 (RODGER RAGER)		57.80	.00	57.80	TX113, PARTAXI REIMBURSE
	H7946	11/17/17	TAX67 (CHRISTEL RAGER)		115.60	.00	115.60	TAX67, PARATAXI REIMBURSE
	H7947	11/17/17	TAX72 (JUSTIN HART)		158.95	.00	158.95	TAX72, PARATAXI REIMBURSE
	H7948	11/30/17	MER01 (MERCHANT SERVICES)		137.05	.00	137.05	MER01, OCT-17 MOA CC FEES
	H7949	11/30/17	MER01 (MERCHANT SERVICES)		148.09	.00	148.09	MER01, OCT-17 TC CC FEES
	H7950	11/30/17	CIT07 (CITY OF LIVERMORE - WATER)		127.21	.00	127.21	CIT07, 139388-00, BUS WAS
	H7951	11/30/17	CIT07 (CITY OF LIVERMORE - WATER)		36.53	.00	36.53	CIT07, 138431-00, ATLANTI
	H7952	11/30/17	PER04 (CALPERS RETIREMENT SYSTEM)		881.98	.00	881.98	PER04, PERS 457 CONTRIBUT
	H7953	11/30/17	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,294.02	.00	2,294.02	DEL05, DEC-17 DENTAL INSU
	H7954	11/30/17	EMP01 (EMPLOYMENT DEVEL DEPT)		2,562.05	.00	2,562.05	EMP01, STATE TAX 11/4-11/
	H7955	11/30/17	PER01 (PERS)		2,848.40	.00	2,848.40	PER01, PERS NEW CONTRIBUT
	H7956	11/30/17	PER01 (PERS)		3,163.09	.00	3,163.09	PER01, PERS CLASSIC CONTR
	H7957	11/30/17	EFT01 (ELECTRONIC FUND TRANSFERS)		7,800.43	.00	7,800.43	EFT01, FEDERAL TAX 11/4-1
	H7958	11/30/17	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		37,440.80	.00	37,440.80	DIR02, PR DIRECT DEPOSIT
	H7959	11/30/17	PER03 (CAL PUB EMP RETIRE SYSTM)		37,834.23	.00	37,834.23	PER03, DEC-17 HEALTH INSU
	H7960	11/30/17	VSP01 (VSP)		559.88	.00	559.88	VSP01, DEC-17 VISION INSU
	H7961	11/30/17	AME06 (AMERICAN FIDELITY ASSURANCE		296.90	.00	296.90	AME06, NOV-17 SUPPLEMENTA
	H7962	11/30/17	AME06 (AMERICAN FIDELITY ASSURANCE		962.48	.00	962.48	AME06, DEC-17 FLEXIBLE SP
	H7963	11/30/17	MUT01 (MUTUAL OF OMAHA)		1,045.67	.00	1,045.67	MUT01, DEC-17 LIFE & LTD
	H7964	11/30/17	BID01 (DON BIDDLE)		300.00	.00	300.00	BID01, NOV-17 BOD STIPEND
	H7965	11/30/17	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, NOV-17 BOD STIPEND
	H7966	11/30/17	HAG01 (SCOTT HAGGERTY)		100.00	.00	100.00	HAG01, NOV-17 BOD STIPEND
	H7967	11/30/17	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, NOV-17 BOD STIPEND
	H7968	11/30/17	PEN01 (JERRY PENTIN)		200.00	.00	200.00	PEN01, NOV-17 BOD STIPEND
	H7969	11/30/17	COO03 (BOB COOMBER)		300.00	.00	300.00	COO03, NOV-17 BOD STIPEND
	H7970	11/30/17	EDW01 (TAMARA EDWARDS)		128.00	.00	128.00	EDW01, 11/29-11/30/17 Cal
	H7971	11/30/17	WEG01 (CHRISTY WEGENER)		48.00	.00	48.00	WEG01, 11/29/17 PER DIEM
	H7972	11/30/17	TIC01 (CECILIA OLSEN)		17.50	.00	17.50	TIC01, 11/21/17 REFUND 5
	H7973	11/30/17	WEG01 (CHRISTY WEGENER)		78.92	.00	78.92	WEG01, NOV-17 TRAVEL REIM
	H7974	11/30/17	MCC01 (TONY McCAULAY)		180.02	.00	180.02	MCC01, NOV-17 EXPENSE REI
	H7975	11/30/17	STA13 (STAPLES CREDIT PLAN)		603.17	.00	603.17	STA13, NOV-17 CC STATEMEN
	H7976	11/30/17	STA01 (STATE COMPENSATION FUND)		2,141.67	.00	2,141.67	STA01, DEC-17 WORKER'S CO
	H7977	11/30/17	MVT01 (MV TRANSPORTATION, INC.)		347,235.80	.00	347,235.80	MVT01, 79137, NOV-17 2ND
	H7978	11/30/17	VER01 (VERIZON WIRELESS)		1,335.19	.00	1,335.19	VER01, 9795015767, 9/23-1
020239	11/17/17	A&M01 (LEO LAM INC)			1,702.83	.00	1,702.83	Automatic Generated Check
020240	11/17/17	AIM01 (AIM TO PLEASE JANITORIAL SER			3,414.08	.00	3,414.08	Automatic Generated Check
020241	11/17/17	ANT01 (ANTAI SOLUTIONS, LLC)			2,500.00	.00	2,500.00	Automatic Generated Check
020242	11/17/17	AVI01 (AMADOR VALLEY INDUSTRIES)			367.77	.00	367.77	Automatic Generated Check
020243	11/17/17	BUD02 (BUDGET BLINDS)			890.00	.00	890.00	Automatic Generated Check
020244	11/17/17	CAL13 (CALIFORNIA TRANSIT)			499.03	.00	499.03	Automatic Generated Check
020245	11/17/17	CWI01 (CUMMINS WEST, INC- SAN LEAND			3,169.25	.00	3,169.25	Automatic Generated Check
020246	11/17/17	DAY02 (DAY & NIGHT PEST CONTROL)			218.00	.00	218.00	Automatic Generated Check
020247	11/17/17	DIR01 (DIRECT TV)			14.00	.00	14.00	Automatic Generated Check
020248	11/17/17	EME01 (EMERALD LANDSCAPE CO INC)			1,190.00	.00	1,190.00	Automatic Generated Check

REPORT.: Dec 21 17 Thursday
RUN....: Dec 21 17 Time: 10:34
Run By.: Daniel Zepeda

LAVTA
Month End Cash Disbursements Report
Prior Period Report for 11-17 BANK ACCOUNT 105

PAGE: 002
ID #: PY-CD
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-17	020249	11/17/17	GLO01 (GLOBE TICKET AND LABEL)		1,557.40	.00	1,557.40	Automatic Generated Check
	020250	11/17/17	ITD01 (ALAMEDA CO. ITD FINANCE)		1,250.00	.00	1,250.00	Automatic Generated Check
	020251	11/17/17	KKI01 (ALPHA MEDIA LLC)		5,500.00	.00	5,500.00	Automatic Generated Check
	020252	11/17/17	LIV10 (LIVERMORE SANITATION INC)		2,315.68	.00	2,315.68	Automatic Generated Check
	020253	11/17/17	OFF01 (OFFICE DEPOT)		207.11	.00	207.11	Automatic Generated Check
	020254	11/17/17	OVE01 (ONE VISION ENTERPRISES)		35,588.18	.00	35,588.18	Automatic Generated Check
	020255	11/17/17	PAC11 (PACIFIC ENVIRONMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	020256	11/17/17	PLE05 (PLEASANTON, CITY OF)		10,014.13	.00	10,014.13	Automatic Generated Check
	020257	11/17/17	PRE03 (PREMIER SECURITY SOLNS CO)		250.00	.00	250.00	Automatic Generated Check
	020258	11/17/17	SAF02 (SAFETY TRAINING SEMINARS)		70.00	.00	70.00	Automatic Generated Check
	020259	11/17/17	SCF01 (SC FUELS)		52,896.57	.00	52,896.57	Automatic Generated Check
	020260	11/17/17	SHA02 (SHAMROCK OFFICE SOLUTIONS)		22.04	.00	22.04	Automatic Generated Check
	020261	11/17/17	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	020262	11/17/17	TEL01 (TPx COMMUNICATIONS)		1,961.69	.00	1,961.69	Automatic Generated Check
	020263	11/17/17	TIC01 (CECILIA OLSEN)		350.00	.00	350.00	Automatic Generated Check
	020264	11/17/17	TRA12 (TRAPEZE SOFTWARE GROUP)		14,384.47	.00	14,384.47	Automatic Generated Check
	020265	11/17/17	TRC01 (TRC ENGINEERING SERVICES LLC)		1,230.00	.00	1,230.00	Automatic Generated Check
	020266	11/17/17	TXI28 (KATHY HANDEL)		36.21	.00	36.21	Automatic Generated Check
	020267	11/17/17	TXI33 (SARAJA IYER)		159.50	.00	159.50	Automatic Generated Check
	020268	11/17/17	TXI68 (EVELYN WRIGHT)		289.43	.00	289.43	Automatic Generated Check
	020269	11/17/17	TXI73 (ADELE WRIGHT)		60.38	.00	60.38	Automatic Generated Check
	020270	11/17/17	TXI81 (TERESA ROBERTSON)		275.69	.00	275.69	Automatic Generated Check
	020271	11/17/17	TXI83 (KEVIN PEHRSON)		20.40	.00	20.40	Automatic Generated Check
	020272	11/17/17	TXI84 (DEBRA YOUNAN)		61.65	.00	61.65	Automatic Generated Check
	020273	11/17/17	TXI86 (FRANCES FLEMIN)		51.00	.00	51.00	Automatic Generated Check
	020274	11/17/17	UBE01 (UBER)		11,640.00	.00	11,640.00	Automatic Generated Check
	020275	11/17/17	WES02 (WESTERN PACIFIC SIGNAL, LLC)		57,150.00	.00	57,150.00	Automatic Generated Check
	020276	11/17/17	GIL01 (GILLIG LLC)		1,602,397.10	.00	1,602,397.10	Automatic Generated Check
	020277	11/30/17	GIL01 (GILLIG LLC)		1,602,397.10	.00	1,602,397.10	Automatic Generated Check
	020278	11/30/17	ATT02 (AT&T)		395.45	.00	395.45	Automatic Generated Check
	020279	11/30/17	CAP01 (CAPTURE TECHNOLOGIES INC)		10,556.00	.00	10,556.00	Automatic Generated Check
	020280	11/30/17	CIT06 (CITY OF LIVERMORE SEWER)		36.80	.00	36.80	Automatic Generated Check
	020281	11/30/17	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	020282	11/30/17	DAI02 (ALLIANT INSURANCE SERVICES/P		860.00	.00	860.00	Automatic Generated Check
	020283	11/30/17	FED01 (FedEx)		8.11	.00	8.11	Automatic Generated Check
	020284	11/30/17	FEH01 (FEHR & PEERS)		7,674.77	.00	7,674.77	Automatic Generated Check
	020285	11/30/17	GFO01 (GOVERNMENT FINANCE)		160.00	.00	160.00	Automatic Generated Check
	020286	11/30/17	HAN01 (HANSON BRIDGETT MARCUS)		3,930.00	.00	3,930.00	Automatic Generated Check
	020287	11/30/17	IPC01 (IPC (USA) INC)		17,823.45	.00	17,823.45	Automatic Generated Check
	020288	11/30/17	JTH01 (J. THAYER COMPANY)		89.85	.00	89.85	Automatic Generated Check
	020289	11/30/17	KKI01 (ALPHA MEDIA LLC)		2,475.00	.00	2,475.00	Automatic Generated Check
	020290	11/30/17	MET01 (METROPOLITAN TRANSPORT-)		12,182.60	.00	12,182.60	Automatic Generated Check
	020291	11/30/17	OFF01 (OFFICE DEPOT)		82.93	.00	82.93	Automatic Generated Check
	020292	11/30/17	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	020293	11/30/17	PLE05 (PLEASANTON, CITY OF)		6,754.31	.00	6,754.31	Automatic Generated Check
	020294	11/30/17	PRE03 (PREMIER SECURITY SOLNS CO)		18,432.00	.00	18,432.00	Automatic Generated Check
	020295	11/30/17	SCF01 (SC FUELS)		18,854.00	.00	18,854.00	Automatic Generated Check
	020296	11/30/17	CIT06 (CITY OF LIVERMORE SEWER)		142.51	.00	142.51	Automatic Generated Check
	020297	11/30/17	KIM02 (KIMLEY-HORN AND ASSOC, INC)		1,304.00	.00	1,304.00	Automatic Generated Check
	020298	11/30/17	SOP01 (SERGIO O. PEREZ)		440.68	.00	440.68	Automatic Generated Check
	020299	11/30/17	TXI15 (LARRY MENDEZ)		157.25	.00	157.25	Automatic Generated Check
	020300	11/30/17	TXI36 (VIRGINIA REID)		106.25	.00	106.25	Automatic Generated Check
	020301	11/30/17	TXI59 (ROSALIE PEREIRA)		34.85	.00	34.85	Automatic Generated Check
	020302	11/30/17	TXI87 (DELORA LOVELOCK)		73.10	.00	73.10	Automatic Generated Check
	020303	11/30/17	GIL01 (GILLIG LLC)		3,204,794.20	.00	3,204,794.20	Automatic Generated Check
Total for Bank Account 105 ----->					7,783,218.37	.00	7,783,218.37	
Grand Total of all Bank Accounts ----->					7,783,218.37	.00	7,783,218.37	

REPORT.: Dec 21 17 Thursday
 RUN....: Dec 21 17 Time: 10:35
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 11-17

PAGE: 001
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-17	A&M01 (LEO LAM INC)	141510	11/03/17	12/03/17	A	929.80	A&M01, 141510, PO #6458 MAIL & POSTAGE COST
		141513	11/06/17	12/06/17	A	773.03	A&M01, 141513, PO #6458-1746 DIRECT MAIL PIE
		Vendor's Total ----->				1702.83	
11-17	AIM01 (AIM TO PLEASE JANITORIAL SE26-OCT-17		11/04/17	12/04/17	A	3414.08	AIM01, OCT-17 MONTHLY JANITORIAL SERVICE
11-17	AME06 (AMERICAN FIDELITY ASSURANCE FSA12-17H		10/24/17	11/23/17	A	962.48	AME06, DEC-17 FLEXIBLE SPENDING ACCT
	SUPP11-17H		11/17/17	12/17/17	A	296.90	AME06, NOV-17 SUPPLEMENTAL INSURANCE
		Vendor's Total ----->				1259.38	
11-17	ANT01 (ANTAI SOLUTIONS, LLC)	1890	10/18/17	11/17/17	A	2500.00	ANT01, 1890, PO #6466 LABOR-REPLACE VCENTER
11-17	ATT02 (AT&T)	10503448	11/13/17	12/13/17	A	395.45	ATT02, 10503448, PAYER #9391035694 10/13-11/
11-17	AVI01 (AMADOR VALLEY INDUSTRIES)	652604	10/31/17	11/30/17	A	367.77	AVI01, 652604, OCT-17 GARBAGE PICKUP SERVICE
11-17	BID01 (DON BIDDLE)	NOV-2017 H	11/30/17	12/30/17	A	300.00	BID01, NOV-17 BOD STIPEND
11-17	BRO03 (KARLA SUE BROWN)	NOV-2017H	11/30/17	12/30/17	A	200.00	BRO03, NOV-17 BOD STIPEND
11-17	BUD02 (BUDGET BLINDS)	101017LA	10/11/17	11/10/17	A	890.00	BUD02, 101017LA, PO #6430 VERTICAL BLINDS-RU
11-17	CAL04 (CALIFORNIA WATER SERVICE)	198101917H	10/19/17	11/18/17	A	860.95	CAL04, 01986555555, BUS WASH 9/19-10/17/17
		257102717H	10/27/17	11/26/17	A	64.28	CAL04, 25755555555, TC FIRE 11/1-11/30/17
		361103017H	10/30/17	11/29/17	A	36.25	CAL04, 36165555555, TC WATER 9/29-10/27/17
		461103017H	10/30/17	11/29/17	A	290.54	CAL04, 46165555555, TC IRRG. 9/29-10/27/17
		475102717H	10/27/17	11/26/17	A	85.71	CAL04, 47555555555, MOA FIRE 11/1-11/30/17
		575102717H	10/27/17	11/26/17	A	85.71	CAL04, 57555555555, CONTRACTOR FIRE 11/1-11/30/17
		909101817H	10/18/17	11/17/17	A	516.30	CAL04, 90986555555, MOA WATER 9/19-10/17/17
		Vendor's Total ----->				1939.74	
11-17	CAL13 (CALIFORNIA TRANSIT)	312017OCT	11/16/17	12/16/17	A	499.03	CAL13, 31-2017-OCT, INSURANCE CLAIMS
11-17	CAL15 (CALTRONICS BUSINESS SYS)	2388238H	11/08/17	12/08/17	A	614.70	CAL15, 2388238, BIZHUB THRU 11/7/17
11-17	CAP01 (CAPTURE TECHNOLOGIES INC)	FY2018ALT	11/01/17	12/01/17	A	10556.00	CAP01, FY18 ALTIGEN SOFTWARE ASSURANCE-PO #6
11-17	CAS02 (LISETH CASTRO)	0213-0828H	11/16/17	12/16/17	A	51.04	CAS02, TRAVEL REIMBURSE 2/13-8/28/17
11-17	CIT06 (CITY OF LIVERMORE SEWER)	TC111417	11/14/17	12/14/17	A	36.80	CIT06, 133389-00, TRANSIT CENTER 10/10-11/14
		MOA112117	11/21/17	12/21/17	A	142.51	CIT06, 133294-00, MOA SEWER 10/17-11/21/17
		Vendor's Total ----->				179.31	
11-17	CIT07 (CITY OF LIVERMORE - WATER)	361101717H	10/17/17	11/16/17	A	294.11	CIT07, 139361-00, ATLANTIS SEWER 9/19-10/17/17
		388110717H	11/07/17	12/07/17	A	127.21	CIT07, 139388-00, BUS WASH 10/3-11/7/17
		399101717H	10/17/17	11/16/17	A	23.36	CIT07, 139399-00, ATLANTIS SEWER 9/19-10/17/17
		430101717H	10/17/17	11/16/17	A	147.48	CIT07, 138430-01, ATLANTIS INDOOR 9/19-10/17/17
		431110717H	11/07/17	12/07/17	A	36.53	CIT07, 138431-00, ATLANTIS IRRG. 10/3-11/7/17
		432101717H	10/17/17	11/16/17	A	13.49	CIT07, 138432-00, ATLANTIS FIRE 9/19-10/17/17
		Vendor's Total ----->				642.18	
11-17	COO03 (BOB COOMBER)	NOV-2017H	11/30/17	12/30/17	A	300.00	COO03, NOV-17 BOD STIPEND
11-17	COR01 (CORBIN WILLITS SYSTEMS)	B711151	11/15/17	12/15/17	A	239.45	COR01, B711151, NOV-17 SERVICE
11-17	CWI01 (CUMMINS WEST, INC- SAN LEAN0701 HYBR		10/27/17	11/26/17	A	3169.25	CWI01, PO #6456 HYBRID DRIVE REPAIR 0701
11-17	DAI02 (ALLIANT INSURANCE SERVICES/	722173 N10	10/20/17	11/19/17	A	860.00	DAI02, 722173, COMMERCIAL CRIME PREMIUM FY18
11-17	DAY02 (DAY & NIGHT PEST CONTROL)	129008	10/27/17	11/26/17	A	218.00	DAY02, 129008, 10/27/17 RUTAN SERVICE
11-17	DEL05 (ALLIED ADMIN/DELTA DENTAL)	DEC-2017H	11/06/17	12/06/17	A	2294.02	DEL05, DEC-17 DENTAL INSURANCE

REPORT.: Dec 21 17 Thursday
 RUN....: Dec 21 17 Time: 10:35
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 11-17

PAGE: 002
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-17	DIR01 (DIRECT TV)	810539798	11/11/17	12/11/17	A	14.00	DIR01, 32810539798, NOV-17 SERVICE
11-17	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20171103H 20171117H	11/08/17 11/24/17	12/08/17 12/24/17	A A	36946.11 37440.80	DIR02, PR DIRECT DEPOSIT 10/21-11/3/17 DIR02, PR DIRECT DEPOSIT 11/4-11/17/17
		Vendor's Total ----->				74386.91	
11-17	EDW01 (TAMARA EDWARDS)	1129-1130H	11/30/17	12/30/17	A	128.00	EDW01, 11/29-11/30/17 CalTIP STUDY PER DIEM
11-17	EFT01 (ELECTRONIC FUND TRANSFERS)	20171103H 20171117H	11/08/17 11/24/17	12/08/17 12/24/17	A A	7615.16 7800.43	EFT01, FEDERAL TAXES 10/21-11/3/17 EFT01, FEDERAL TAX 11/4-11/17/17
		Vendor's Total ----->				15415.59	
11-17	EME01 (EMERALD LANDSCAPE CO INC)	304072	11/01/17	12/01/17	A	1190.00	EME01, 304072, NOV-17 LANDSCAPING SERVICE
11-17	EMP01 (EMPLOYMENT DEVEL DEPT)	20171103H 20171117H	11/08/17 11/24/17	12/08/17 12/24/17	A A	2580.16 2562.05	EMP01, STATE TAXES 10/21-11/3/17 EMP01, STATE TAX 11/4-11/17/17
		Vendor's Total ----->				5142.21	
11-17	FED01 (FedEx)	599665518	11/17/17	12/17/17	A	8.11	FED01, NOV-17 STATEMENT, 5-996-65518
11-17	FEH01 (FEHR & PEERS)	118344	11/16/17	12/16/17	A	7674.77	FEH01, 118344, RFP 2017-15 GO DUBLIN 9/30-10
11-17	GFO01 (GOVERNMENT FINANCE)	144933-18	11/09/17	12/09/17	A	160.00	GFO01, 2018 MEMBERSHIP FEES-T. EDWARDS
11-17	GIL01 (GILLIG LLC)	62224 62225 62226 62227 62228 62229 62230 62231	08/15/17 08/15/17 08/15/17 08/16/17 08/17/17 08/18/17 08/21/17 08/24/17	09/14/17 09/14/17 09/14/17 09/15/17 09/16/17 09/17/17 09/20/17 09/23/17	A A A A A A A A	801198.55 801198.55 801198.55 801198.55 801198.55 801198.55 801198.55 801198.55	GIL01, 62224, BUS #1713 29' ELECTRIC HYBRID GIL01, 62225, BUS #1714 29' ELECTRIC HYBRID GIL01, 62226, BUS #1715 29' ELECTRIC HYBRID GIL01, 62227, BUS #1716 29' ELECTRIC HYBRID GIL01, 62228, BUS #1717 29' ELECTRIC HYBRID GIL01, 62229, BUS #1718 29' ELECTRIC HYBRID GIL01, 62230, BUS #1719 29' ELECTRIC HYBRID GIL01, 62231, BUS #1720 29' ELECTRIC HYBRID
		Vendor's Total ----->				6409588.40	
11-17	GLO01 (GLOBE TICKET AND LABEL)	308893	10/27/17	11/26/17	A	1557.40	GLO01, 308893, PO #6417 10K FAREBUSTER
11-17	HAG01 (SCOTT HAGGERTY)	NOV-2017H	11/30/17	12/30/17	A	100.00	HAG01, NOV-17 BOD STIPEND
11-17	HAN01 (HANSON BRIDGETT MARCUS)	1200803 1200804	10/30/17 10/30/17	11/29/17 11/29/17	A A	1575.00 2355.00	HAN01, 1200803, SEPT-17 CONTRACT LEGAL FEES HAN01, 1200804, SEPT-17 ADMIN LEGAL FEES
		Vendor's Total ----->				3930.00	
11-17	HAU01 (DAVID HAUBERT)	NOV-2017 H	11/30/17	12/30/17	A	100.00	HAU01, NOV-17 BOD STIPEND
11-17	IPC01 (IPC (USA) INC)	187134671	11/16/17	12/16/17	A	17823.45	IPC01, 187134671, 11/16/17 FUEL DELIVERY
11-17	ITD01 (ALAMEDA CO. ITD FINANCE)	100552	09/29/17	10/29/17	A	1250.00	ITD01, 100552, PO #6461 RADIO PROGRAM 2017 B
11-17	JTH01 (J. THAYER COMPANY)	1199169-0	11/17/17	12/17/17	A	89.85	JTH01, 1199169-0, 11/17/17 PRINTING PAPER
11-17	KIM02 (KIMLEY-HORN AND ASSOC, INC)	10288618	10/31/17	11/30/17	A	1304.00	KIM02, 10288619, PO #6172 LAVTA BUS STOP IMP
11-17	KKI01 (ALPHA MEDIA LLC)	171087415 171087434 171187624	10/31/17 10/31/17 11/19/17	11/30/17 11/30/17 12/19/17	A A A	4000.00 1500.00 2475.00	KKI01, IN-1171087415, 10/2-10/22/17 RADIO AD KKI01, IN-1171087434, 10/16-10/31 TARGETED A KKI01, IN-1171187624, 11/12-11/19/17 STUFF-A
		Vendor's Total ----->				7975.00	
11-17	KUL01 (KADRI KULM)	NOV-2017H	11/16/17	12/16/17	A	23.96	KUL01, NOV-17 TRAVEL REIMBURSE
11-17	LIV10 (LIVERMORE SANITATION INC)	924449	10/31/17	11/30/17	A	2315.68	LIV10, 924449, OCT-17 GARBAGE SERVICE
11-17	MCC01 (TONY McCAULAY)	NOV-2017H OCT-17REIH	11/30/17 11/16/17	12/30/17 12/16/17	A A	180.02 154.27	MCC01, NOV-17 EXPENSE REIMBURSE-STUFF A BUS MCC01, OCT-17 EXPENSE REIMBURSE
		Vendor's Total ----->				334.29	

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 11-17

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-17	MER01 (MERCHANT SERVICES)	TC103117H	11/30/17	12/30/17	A	148.09	MER01, OCT-17 TC CC FEES
		MOA103117H	11/30/17	12/30/17	A	137.05	MER01, OCT-17 MOA CC FEES
		Vendor's Total ----->				285.14	
11-17	MET01 (METROPOLITAN TRANSPORT-)	AR015829	11/21/17	12/21/17	A	12182.60	MET01, AR015829, SEPT-17 CLIPPER FEES
11-17	MTM01 (MEDICAL TRANSPORTATION MANAMT)	MTM112097H	11/01/17	12/01/17	A	10741.50	MTM01, MTM-112097 9/27-10/31/17
		MTM112098H	11/15/17	12/15/17	A	4756.50	MTM01, MTM-112098 11/1-11/14/17
		SEPT-2017H	10/08/17	11/07/17	A	122122.55	MTM01, SEPT-17 MONTHLY SERVICE
		Vendor's Total ----->				137620.55	
11-17	MUT01 (MUTUAL OF OMAHA)	DEC-2017H	11/25/17	12/25/17	A	1045.67	MUT01, DEC-17 LIFE & LTD INSURANCE
11-17	MVT01 (MV TRANSPORTATION, INC.)	79135H	11/02/17	12/02/17	A	347235.80	MVT01, 79135, NOV-17 1ST INSTALL PAYMENT
		79137H	11/03/17	12/03/17	A	347235.80	MVT01, 79137, NOV-17 2ND INSTALL PAYMENT
		SEPT-2017H	10/04/17	11/03/17	A	48224.82	MVT01, SEPT-17 FIXED ROUTE SERVICES
		Vendor's Total ----->				742696.42	
11-17	OFF01 (OFFICE DEPOT)	376554001	10/27/17	11/26/17	A	69.63	OFF01, 975376554001, 10/27/17 OFFICE SUPPLIE
		658199001	11/20/17	12/20/17	A	82.93	OFF01, 982658199001, 11/20/17 OFFICE SUPPLIE
		933233001	10/30/17	11/29/17	A	127.46	OFF01, 975933233001, 10/30/17 OFFICE SUPPLIE
		933489001	10/31/17	11/30/17	A	10.02	OFF01, 975933489001, 10/31/17 OFFICE SUPPLIE
		Vendor's Total ----->				290.04	
11-17	OVE01 (ONE VISION ENTERPRISES)	SEPT-2017	09/30/17	10/30/17	A	20200.00	OVE01, SEPT-17 ARRWG EXECUTIVE CONSULTANT
		TRAVEL-17	11/16/17	12/16/17	A	15388.18	OVE01, 2017 TRAVEL REIMBURSE ARRWG CONSULTAN
		Vendor's Total ----->				35588.18	
11-17	PAC01 (AT&T)	ATT100717H	10/07/17	11/06/17	A	32.94	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 10/
		ATT101117H	10/11/17	11/10/17	A	350.45	PAC01,ACCT #436-951-0106, ATLANTIS T1 10/11-
		ATT101317H	10/13/17	11/12/17	A	161.85	PAC01,ACCT #925-243-9029,ATLANTISALARM 10/13
		Vendor's Total ----->				545.24	
11-17	PAC02 (PACIFIC GAS AND ELECTRIC)	580103117H	10/31/17	11/30/17	A	6908.82	PAC02, 5809326332-3, MOA ELECTRIC 10/2-10/30
		606102917H	10/29/17	11/28/17	A	1603.64	PAC02, 6062256368-6, ATLANTIS 9/29-10/27/17
		726102017H	10/20/17	11/19/17	A	552.47	PAC02, 7264840356-5, RAPID STOPS 9/21-10/19/
		764111017H	11/10/17	12/10/17	A	120.94	PAC02, 7649646868-7, DOOLAN TWR 10/12-11/9/1
		900111217H	11/12/17	12/12/17	A	705.82	PAC02, 9007202117-4, MOA GAS 10/13-11/10/17
		Vendor's Total ----->				9891.69	
11-17	PAC11 (PACIFIC ENVIROMENTAL SERV)	1230	11/06/17	12/06/17	A	120.00	PAC11, 1230, OCT-17 RUTAN MONTHLY SERVICE
		1231	11/06/17	12/06/17	A	120.00	PAC11, 1231, OCT-17 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
11-17	PEN01 (JERRY PENTIN)	NOV-2017H	11/30/17	12/30/17	A	200.00	PEN01, NOV-17 BOD STIPEND
11-17	PER01 (PERS)	20171103CH	11/08/17	12/08/17	A	3094.78	PER01, PERS CLASSIC CONTRIBUTION 10/21-11/3/
		20171103NH	11/08/17	12/08/17	A	2827.05	PER01, PERS NEW CONTRIBUTIONS 10/21-11/3/17
		20171117CH	11/24/17	12/24/17	A	3163.09	PER01, PERS CLASSIC CONTRIBUTION 11/4-11/17/
		20171117NH	11/24/17	12/24/17	A	2848.40	PER01, PERS NEW CONTRIBUTION 11/4-11/17/17
		Vendor's Total ----->				11933.32	
11-17	PER03 (CAL PUB EMP RETIRE SYSTM)	DEC-2017H	11/14/17	12/14/17	A	37834.23	PER03, DEC-17 HEALTH INSURANCE
11-17	PER04 (CALPERS RETIREMENT SYSTEM)	20171103H	11/09/17	12/09/17	A	881.17	PER04, PERS 457 CONTRIBUTIONS 10/21-11/3/17
		20171117H	11/24/17	12/24/17	A	881.98	PER04, PERS 457 CONTRIBUTION 11/4-11/17/17
		Vendor's Total ----->				1763.15	
11-17	PLA02 (PLANETERIA MEDIA LLC)	15174	11/15/17	12/15/17	A	325.00	PLA02, 15174, PO #6216 WEB HOSTING NOV-17
11-17	PLE05 (PLEASANTON, CITY OF)	611	11/13/17	12/13/17	A	10014.13	PLE05, 611, NOV-17 PARATRANSIT ASSESSMENT BI
		627	11/21/17	12/21/17	A	6754.31	PLE05, 627, NOV-17 PARATRANSIT ASSESS BILLIN
		Vendor's Total ----->				16768.44	

REPORT.: Dec 21 17 Thursday
 RUN....: Dec 21 17 Time: 10:35
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 11-17

PAGE: 004
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-17	PRE03 (PREMIER SECURITY SOLNS CO)	1801-39 1710-183	11/27/17 10/13/17	12/27/17 11/12/17	A A	18432.00 250.00	PRE03, 1801-39, 2018 ALARM MONITORING & SUP PRE03, 1710-183, PO #6469 10/11/17 ALARM SER
		Vendor's Total ----->				18682.00	
11-17	SAF02 (SAFETY TRAINING SEMINARS)	113017CPR	10/19/17	11/18/17	A	70.00	SAF02, 11/30/17 HEARTSAVER CPR/AED CLASS-LIS
11-17	SCF01 (SC FUELS)	3431340 3441959 3447363 3451626	10/12/17 10/26/17 11/02/17 11/09/17	11/11/17 11/25/17 12/02/17 12/09/17	A A A A	17324.52 17418.32 18153.73 18854.00	SCF01, 3431340, 10/12/17 FUEL DELIVERY SCF01, 3441959, 10/26/17 FUEL DELIVERY SCF01, 3447363, 11/2/17 FUEL DELIVERY SCF01, 3451626, 11/9/17 FUEL DELIVERY
		Vendor's Total ----->				71750.57	
11-17	SHA02 (SHAMROCK OFFICE SOLUTIONS)	306009	10/25/17	11/24/17	A	22.04	SHA02, 306009, FRONT DESK PRINTER 9/30-10/29
11-17	SHE05 (SHELL)	NOV-2017H	11/05/17	12/05/17	A	62.68	SHE05, NOV-17 CC STATEMENT
11-17	SOL01 (SOLUTIONS FOR TRANSIT)	17-1105LA	11/05/17	12/05/17	A	2083.33	SOL01, 17-1105LAVTA, OCT-17 CLIPPER ANALYSIS
11-17	SOP01 (SERGIO O. PEREZ)	11-28-17R	11/28/17	12/28/17	A	440.68	SOP01, 11/28/17 BUS DECORATIONS FOR PARADE-R
11-17	STA01 (STATE COMPENSATION FUND)	2017-DEPH NOV-2017H DEC-2017 H	10/25/17 10/30/17 11/22/17	11/24/17 11/29/17 12/22/17	A A A	1303.81 2141.67 2141.67	STA01, 2017 WORKER'S COMP DEPOSIT CHANGE STA01, NOV-17 WORKER'S COMP PREMIUM STA01, DEC-17 WORKER'S COMP PREMIUM
		Vendor's Total ----->				5587.15	
11-17	STA13 (STAPLES CREDIT PLAN)	NOV-2017H	11/08/17	12/08/17	A	603.17	STA13, NOV-17 CC STATEMENT
11-17	TAX07 (ASMA SYEDA)	10-9-17H 1016-1017H	11/16/17 11/16/17	12/16/17 12/16/17	A A	11.05 28.90	TAX07, PARATAXI REIMBURSE 10/9/17 TAX07, PARATAXI REIMBURSE 10/16-10/17/17
		Vendor's Total ----->				39.95	
11-17	TAX14 (KAREN ADAMS)	11-1-17H 10-14-17H	11/16/17 11/16/17	12/16/17 12/16/17	A A	14.45 14.03	TAX14, PARATAXI REIMBURSE 11/1/17 TAX14, PARATAXI REIMBURSE 10/14/17
		Vendor's Total ----->				28.48	
11-17	TAX32 (SUE TSANG)	0910-0929H	11/16/17	12/16/17	A	200.00	TAX32, PARATAXI REIMBURSE 9/10-9/29/17
11-17	TAX67 (CHRISTEL RAGER)	1002-1013H	11/16/17	12/16/17	A	115.60	TAX67, PARATAXI REIMBURSE 10/2-10/13/17
11-17	TAX72 (JUSTIN HART)	0926-1028H	11/16/17	12/16/17	A	158.95	TAX72, PARATAXI REIMBURSE 9/26-10/28/17
11-17	TAX91 (VIVIAN MARIE MILLER)	0922-1018H	11/16/17	12/16/17	A	218.02	TAX91, PARATAXI REIMBURSE 9/22-10/18/17
11-17	TEL01 (TPx COMMUNICATIONS)	964138430	10/31/17	11/30/17	A	1961.69	TEL01, 96413843-0, 11/1-11/30/17 SERVICE
11-17	TIC01 (CECILIA OLSEN)	11-21-17DH 111617 DA	11/30/17 11/16/17	12/30/17 12/16/17	A A	17.50 350.00	TIC01, 11/21/17 REFUND 5 DAR TICKETS TIC01, 100 QTY REFUND-DIAL-A-RIDE
		Vendor's Total ----->				367.50	
11-17	TRA12 (TRAPEZE SOFTWARE GROUP)	AMPRT2838	10/20/17	11/19/17	A	14384.47	TRA12, AMPRT0002838, PO #6290 JACK LONDON SI
11-17	TRC01 (TRC ENGINEERING SERVICES)	LL513B51017	10/31/17	11/30/17	A	1230.00	TRC01, 513B00510-17, PO #6185 POST DELIVERY
11-17	TX113 (RODGER RAGER)	1018-1030H	11/16/17	12/16/17	A	57.80	TX113, PARTAXI REIMBURSE 10/18-10/30/17
11-17	TX115 (LARRY MENDEZ)	0902-1114	11/30/17	12/30/17	A	157.25	TX115, PARATAXI REIMBURSE 9/2-11/14/17
11-17	TX128 (KATHY HANDEL)	0904-1002	11/16/17	12/16/17	A	36.21	TX128, PARATAXI REIMBURSE 9/4-10/2/17
11-17	TX133 (SAROJA IYER)	0713-1101	11/16/17	12/16/17	A	159.50	TX133, PARATAXI REIMBURSE 7/13-11/1/17

REPORT.: Dec 21 17 Thursday
 RUN....: Dec 21 17 Time: 10:35
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 11-17

PAGE: 005
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-17	TX136 (VIRGINIA REID)	1005-1107	11/30/17	12/30/17	A	106.25	TX136, PARATAXI REIMBURSE 10/5-11/7/17
11-17	TX143 (KIM BRETOI)	0902-0930H	11/16/17	12/16/17	A	167.34	TX143, PARATAXI REIMBURSE 9/2-9/30/17
11-17	TX159 (ROSALIE PEREIRA)	11-1-17	11/30/17	12/30/17	A	34.85	TX159, PARATAXI REIMBURSE 11/1/17
11-17	TX161 (JYOTSNA MEHTA)	0822-1017H	11/16/17	12/16/17	A	113.31	TX161, PARATAXI REIMBURSE 8/22-10/17/17
11-17	TX168 (EVELYN WRIGHT)	0905-1017	11/16/17	12/16/17	A	289.43	TX168, PARATAXI REIMBURSE 9/5-10/17/17
11-17	TX173 (ADELE WRIGHT)	0803-1012	11/16/17	12/16/17	A	60.38	TX173, PARATAXI REIMBURSE 8/3-10/12/17
11-17	TX181 (TERESA ROBERTSON)	0616-1012	11/16/17	12/16/17	A	275.69	TX181, PARATAXI REIMBURSE 6/16-10/12/17
11-17	TX183 (KEVIN PEHRSON)	0910-1022	11/16/17	12/16/17	A	20.40	TX183, PARATAXI REIMBURSE 9/10-10/22/17
11-17	TX184 (DEBRA YOUNAN)	0830-1013	11/16/17	12/16/17	A	61.65	TX184, PARATAXI REIMBURSE 8/30-10/13/17
11-17	TX186 (FRANCES FLEMIN)	0827-1014	11/16/17	12/16/17	A	51.00	TX186, PARATAXI REIMBURSE 8/27-10/14/17
11-17	TX187 (DELORA LOVELOCK)	0908-0913	11/30/17	12/30/17	A	73.10	TX187, PARATAXI REIMBURSE 9/8-9/13/17
11-17	UBE01 (UBER)	31273	09/08/17	10/08/17	A	11640.00	UBE01, 31273, BALANCE DUE FROM START TO 9/8/
11-17	VER01 (VERIZON WIRELESS)	795015767H	10/22/17	11/21/17	A	1335.19	VER01, 9795015767, 9/23-10/22/17 CELL & WIFI
11-17	VSP01 (VSP)	DEC-2017H	11/15/17	12/15/17	A	559.88	VSP01, DEC-17 VISION INSURANCE
11-17	WEG01 (CHRISTY WEGENER)	11-29PERH	11/30/17	12/30/17	A	48.00	WEG01, 11/29/17 PER DIEM REGIONAL TRANS SPEA
		NOV-2017H	11/16/17	12/16/17	A	274.42	WEG01, NOV-17 TRAVEL REIMBURSE
		11/2/17PDH	11/02/17	12/02/17	A	148.00	WEG01, 11/2-11/3/17 PER DIEM CalACT FALL CON
		NOV-17 #2H	11/30/17	12/30/17	A	78.92	WEG01, NOV-17 TRAVEL REIMBURSE #2
Vendor's Total ----->						549.34	
11-17	WES02 (WESTERN PACIFIC SIGNAL, LLC	24104-90%	08/16/17	09/15/17	A	43650.00	WES02, 24104-90%, RFP 2016-05 ADAPT CONTROL
		24117-90%	08/18/17	09/17/17	A	13500.00	WES02, 24117-90%, RFP 2016-05 ADAPT SIGNAL C
Vendor's Total ----->						57150.00	
Total of Purchases ->						7783218.37	=====

AGENDA

ITEM 5

STAFF REPORT

SUBJECT: Appointment of LAVTA Board Member to Innovate 680

FROM: Michael Tree, Executive Director

DATE: January 8, 2018

Action Requested

Staff recommendation is that the LAVTA Board appoint a board member to the Innovate 680 Policy Advisory Committee.

Background/Discussion

Staff received the attached letter from the Contra Costa Transportation Authority requesting the appointment of one board member to the Policy Advisory Committee for Innovate 680. Innovate 680 is a program of projects that promotes an integrated approach to redefining mobility and addressing the increasing congestion on I-680 through seven key strategies that range from HOV lanes to deploying a suite of technologies to improve traffic flow.

At its October 2017 meeting, Contra Costa Transportation Authority programmed \$40 million in Measure J funds to begin project development work on the four projects that constitute Innovate 680. The Policy Advisory Committee will meet quarterly to ensure close coordination and help guide the overall program of projects.

Fiscal Impact

N/A

Recommendation

Staff recommendation is that the LAVTA Board appoint a board member to the Innovate 680 Policy Advisory Committee.

Attachments:

1. Letter dated December 13, 2017 from Contra Costa Transportation Authority

Submitted: _____



CONTRA COSTA
transportation
authority

COMMISSIONERS

Tom Butt, Chair

Federal Glover,
Vice Chair

Janet Abelson

Newell Arnerich

Loella Haskew

David Hudson

Karen Mitchoff

Julie Pierce

Kevin Romick

Robert Taylor

Dave Trotter

Randell H. Iwasaki,
Executive Director

December 13, 2017

Michael S. Tree, Executive Director
Livermore Amador Valley Transit Authority
2500 Railroad Avenue
Livermore, CA 94551

Subject: Innovate 680 - Request for nominations for Policy Advisory Committee and Technical Advisory Committee

Dear Mr. Tree:

The Contra Costa Transportation Authority (Authority) is requesting Livermore Amador Valley Transit Authority (LAVTA) to nominate one board member to the Policy Advisory Committee (PAC) and one staff member to the Technical Advisory Committee (TAC) for Innovate 680. Innovate 680 is a program of projects that promotes an integrated approach to redefining mobility and addressing the increasing congestion on Interstate 680 (I-680) through seven key strategies that range from completing the High Occupancy Vehicle (HOV) lanes to deploying a suite of technologies to improve traffic flow.

Each jurisdiction along the corridor is proposed to be represented on the committees. The PAC will be made of elected officials while the TAC is proposed to be comprised of technical staff from the jurisdictions. In addition to local jurisdictions, it is also proposed the County Connection, Wheels, and BART each have a representative on both committees. The PAC and TAC will each have 10 to 11 members representing Martinez, Concord, Pleasant Hill, Walnut Creek, Contra Costa County, San Ramon, Danville, County Connection, Wheels, and BART.

At its October 2017 meeting, the Authority programmed \$40 million in Measure J funds to begin project development work on the four projects that constitute Innovate 680. The PAC and the TAC will meet quarterly to ensure close coordination and help guide the overall program of projects.

Thank you for your assistance in advancing Innovate 680. If you have any questions, please contact me at 925-256-4735.

Sincerely,

Timothy Haile, P.E.
Deputy Executive Director, Projects

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
www.ccta.net

AGENDA

ITEM 6

STAFF REPORT

SUBJECT: Appointment of LAVTA Board Members to SAV Steering Committee

FROM: Michael Tree, Executive Director

DATE: January 8, 2018

Action Requested

Staff recommendation is that the LAVTA Board appoint two board members to serve on the SAV Steering Committee that will be comprised of two LAVTA Board Members and two CCCTA Board Members.

Background/Discussion

In November of 2017, the LAVTA Board approved an MOU with the Central Contra Costa Transit Authority (County Connection) to partner on the near-future shared autonomous vehicle project. The MOU includes the creation of a steering committee comprised of LAVTA and CCCTA Board Members to oversee and provide direction on the SAV project.

In January 2018, the County Connection Board of Directors will be considering the MOU with LAVTA and the appointment of two Board Members to the SAV Steering Committee. Staff recommendation is that the LAVTA Board appoint two LAVTA Board Members to serve on the SAV Steering Committee.

Fiscal Impact

N/A

Recommendation

Staff recommendation is that the LAVTA Board appoint two board members to serve on the SAV Steering Committee that will be comprised of two LAVTA Board Members and two CCCTA Board Members.

Attachments:

1. Staff Report and Resolution from November 6, 2017 LAVTA meeting

Submitted: _____

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: MOU with Central Contra Costa Transit Authority

FROM: Christy Wegener, Director of Planning and Operations

DATE: November 6, 2017

Action Requested

Receive staff report and approve Memorandum of Understanding (MOU).

Background

At the September Finance and Administration Committee and October Board meetings, staff presented a draft MOU with the Central Contra Costa Transit Authority (County Connection) for the management of the LAVTA Shared Autonomous Vehicle (SAV) project in the City of Dublin. The draft MOU outlined roles and responsibilities for both LAVTA and County Connection. At the meetings, Board members expressed support for the arrangement but directed staff to clarify that County Connection's contribution to the project (project management) was in-kind, and was not tied to the funding that the Contra Costa Transportation Authority (CCTA) is receiving for their SAV/GoMentum project. Board members also requested that a subcommittee be formed among the LAVTA and County Connection Boards to oversee the project.

Discussion

Staff confirmed with County Connection that the funding for the proposed project manager (Rashidi Barnes, Director of Innovation and Shared Mobility) was not tied to funding CCTA receives for their SAV project. Staff and County Connection discussed creating a subcommittee comprised of three Board members from the respective governing bodies to oversee and provide direction on the SAV project. The project manager, working under the supervision of LAVTA's Director of Planning and Operations, would periodically report project updates to that Committee. An updated draft MOU is included as Attachment 1.

Fiscal Impact

None. The MOU envisions that County Connection will provide project management as in-kind financial contribution to the partnership.

Recommendation

The Finance and Administration Committee recommends the Board approve the MOU with County Connection.

Attachments:

1. Draft Memorandum of Understanding
2. Resolution 33-2017

Submitted: _____

MEMORANDUM of UNDERSTANDING
BETWEEN

Central Contra Costa Transit Authority and the Livermore Amador Valley Transit Authority

This Memorandum of Understanding (MOU) by and between County Connection (CCCTA) and the Livermore Amador Valley Transportation Authority (LAVTA), both joint powers authorities, acknowledges the mutual goal of the development, evaluation and potential operation of Shared Automated Vehicle (SAV) Technology for the purposes of mass transit. This agreement is intended to facilitate a symbiotic development and evaluation program that will meet the public transportation needs of CCCTA and LAVTA's service population. Furthermore it underscores each party's willingness to work together with the underlying goal of increasing the areas public transportation options through innovation, reducing congestion along the I-580/I-680 corridors and increased interagency connectivity to support a seamless transportation network.

RECITALS

WHEREAS, CCCTA, a public transportation authority that provides fixed-route and paratransit bus service throughout the cities of Concord, Pleasant Hill, Martinez, Walnut Creek, Clayton, Lafayette, Orinda, Moraga, Danville, San Ramon, as well as unincorporated communities in Central Contra Costa County; and

WHEREAS, LAVTA, a public transportation authority that provides fixed-route and paratransit bus service throughout the cities of Dublin, Livermore, Pleasanton, and in unincorporated areas of Alameda County; and

WHEREAS, CCCTA and LAVTA have the expertise in providing safe, affordable and reliable public transportation choices within their respective service areas; and

WHEREAS, CCCTA and LAVTA are dedicated to the development of SAV technology for Mobility-On-Demand (MOD) to solve first mile/last mile (FM/LM) commuting challenges by connecting residents to public transportation options via SAV's; and

WHEREAS, LAVTA has secured a grant from the Bay Area Air Quality Management District (BAAQMD) to develop, evaluate and deploy SAV technology for FM/LM connections to major transit nodes, that will reduce greenhouse gas (GHG) emissions; and

WHEREAS, the CCCTA has a Director of Innovation and Shared Mobility and has agreed to work in-kind for LAVTA's SAV project to represent both LAVTA's and CCCTA's best interests; and

WHEREAS, a Steering Committee comprised of LAVTA and CCCTA Board Members will be formed to oversee and provide direction on the SAV project; and

THEREFORE, furtherance of this MOU and with consideration of mutual covenants, CCCTA and LAVTA, all parties agree to the following:

AGREEMENT

- i. CCCTA and LAVTA agree to partner on the development and evaluation of a SAV public transportation option for future use within their respective service areas. This includes but is not limited to, the evaluation of innovative technologies needed to meet the goals of working within the connected vehicle environment.
- ii. The Director of Innovation and Shared Mobility, employee of CCCTA, will provide overall project management, and will not be considered an employee of LAVTA.
- iii. The project manager will coordinate all work with the LAVTA Director of Planning and Operations.
- iv. The decision-making process for the development and evaluation of the project phases will involve a steering committee comprised of both the CCCTA and LAVTA Boards.
- v. Any financial reporting and invoicing, required by BAAQMD, will be administered by LAVTA.
- vi. CCCTA is committed to identifying additional funding if needed to continue the development and evaluation of SAVs, if needed.
- vii. CCCTA and LAVTA agree that the SAV is to first be deployed in Dublin as previously planned by LAVTA.
- viii. Future deployment of SAV's will focus the FM/LM commuting challenges of the I-580/I-680 Transportation corridors.
- ix. CCCTA and LAVTA agree to communicate and meet continuously throughout the program to keep the project on track and to prepare for implementation of adopted recommendations in a timely manner.
- x. All data will be shared between both entities to ensure transparency and inclusion for better understanding to programs failures and success.
- xi. CCCTA and LAVTA agree to announce publicly this partnership jointly.
- xii. At the conclusion of the program evaluation and the adoption of recommendations by both entities, staff will work collaboratively to implement recommendations. At that time, the parties may consider entering into a new MOU to further this collaborative process.

This understanding will be in effect November 6, 2017 through December 31, 2020. If changes to the above procedures are required of either party, written notice will be provided.

Rick Ramacier, General Manager
County Connection

Michael Tree, Executive Director
Livermore Amador Valley Transportation
Authority

Date

Date

RESOLUTION NO. 33-2017

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE
CENTRAL CONTRA COSTA TRANSIT AUTHORITY (CCCTA) FOR THE
DEVELOPMENT, EVALUATION AND POTENTIAL OPERATION OF SHARED
AUTONOMOUS VEHICLE (SAV) TECHNOLOGY FOR THE PURPOSES OF
MASS TRANSIT**

WHEREAS, LAVTA, a public transportation authority that provides fixed-route and paratransit bus service throughout the cities of Dublin, Livermore, Pleasanton, and in unincorporated areas of Alameda County; and

WHEREAS, CCCTA, a public transportation authority that provides fixed-route and paratransit bus service throughout the cities of Concord, Pleasant Hill, Martinez, Walnut Creek, Clayton, Lafayette, Orinda, Moraga, Danville, San Ramon, as well as unincorporated communities in Central Contra Costa County; and

WHEREAS, CCCTA and LAVTA have the expertise in providing safe, affordable and reliable public transportation choices within their respective service areas; and

WHEREAS, CCCTA and LAVTA are dedicated to the development of SAV technology for Mobility-On-Demand (MOD) to solve first mile/last mile (FM/LM) commuting challenges by connecting residents to public transportation options via SAV's; and

WHEREAS, LAVTA has secured a grant from the Bay Area Air Quality Management District (BAAQMD) to develop, evaluate and deploy SAV technology for FM/LM connections to major transit nodes, that will reduce greenhouse gas (GHG) emissions; and

WHEREAS, the CCCTA has a Director of Innovation and Shared Mobility and has agreed to work in-kind as the project manager for LAVTA's SAV project to represent both LAVTA's and CCCTA's best interests; and

WHEREAS, a Steering Committee comprised of LAVTA and CCCTA Board Members will be formed to oversee and provide direction on the SAV project; and

WHEREAS, LAVTA and CCCTA staff have cooperatively finalized the MOU for the project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore/Amador Valley Transit Authority that the Executive Director may enter into a MOU with CCCTA for this project.

PASSED AND ADOPTED this 6th day of November 2017

Karla Brown, Chair

ATTEST:

Michael Tree, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel

AGENDA

ITEM 7

STAFF REPORT

SUBJECT: Submittal of TIRCP Grant Application

FROM: Michael Tree, Executive Director

DATE: January 8, 2018

Action Requested

Staff recommendation is that the LAVTA Board provide the Executive Director with signature authorization to approve and submit a TIRCP application to fund a parking garage adjacent to the Dublin/Pleasanton BART station. Said parking garage will be planned, constructed, operated, maintained and owned by the County of Alameda.

Background

The Transit and Intercity Rail Capital Program (TIRCP) was created by Senate Bill (SB) 862 (Chapter 36, Statutes of 2014) and modified by Senate Bill 9 (Chapter 710, Statutes of 2015) to provide grants from the Greenhouse Gas Reduction Fund to fund transformative capital improvements that will modernize California's intercity, commuter, and urban rail systems, and bus and ferry transit systems to reduce emissions of greenhouse gases by reducing congestion and vehicle miles traveled throughout California. The goal of the TIRCP is to provide monies to fund transformative capital improvements that modernize California's intercity rail, bus, ferry and rail transit systems to achieve the following objectives:

- Reduction in greenhouse gas emissions;
- Expand and improve rail service to increase ridership;
- Integrate the rail service of the state's various rail operations, including integration with the high-speed rail system; and
- Improve safety

The California Department of Transportation, in collaboration with CalSTA, is responsible for administering this program.

Eligible applicants must be public agencies, including joint powers agencies, that operate or have planning responsibility for existing or planned regularly scheduled intercity or commuter passenger rail service (and associated feeder bus service to intercity rail services), urban rail transit service, or bus or ferry transit service (including commuter bus services and vanpool services).

Projects eligible for funding under the program include, but are not limited to, rail capital projects, including the acquisition of rail cars and locomotives, and the facilities to support

them that expand, enhance, or improve existing rail systems and connectivity to existing and future transit systems, including the high-speed rail system.

Discussion

The County of Alameda has the need for a parking garage on a 2.46-acre parcel of Alameda County-owned land, adjacent to the Dublin/Pleasanton BART station. The envisioned \$34 million 398 space parking garage will add much-needed parking in a critical transit center that includes BART, County Connection, MAX BART Express, San Joaquin RTD, Stanislaus Regional Transit and Wheels (LAVTA) and will facilitate commuters that are seeking to utilize transit, but are often denied due to lack of parking as early as 7:30a.m. at the BART station. The project is a future-thinking project that incorporates new and still developing technology to reduce greenhouse gas emissions. The garage will include electric vehicle charging stations and preferred parking to vanpools to further maximize utilization.

The County has approached LAVTA with the intent to partner with the transit agency to submit a qualified application. The partnership will entail an application by LAVTA for funding towards the parking garage, with the County providing the staff to prepare the application, plan and manage the construction of the project, and operate, maintain, and own the completed garage.

Fiscal Impact

None

Recommendation

Staff recommendation is that the LAVTA Board provide the Executive Director with signature authorization to approve and submit a TIRCP application to fund a parking garage adjacent to the Dublin/Pleasanton BART station. Said parking garage will be planned, constructed, operated, maintained and owned by the County of Alameda.

Attachments:

1. Letter dated January 3, 2018 from Alameda County

Submitted: _____



WILLIE A. HOPKINS, JR., Director

1401 LAKESIDE DRIVE, OAKLAND, CALIFORNIA 94612 510 208 9700 FAX 510 208 9711 WWW.ACGOV.ORG/GSA/

January 3, 2018

TO: Michael Tree, Executive Director, Livermore Amador Valley Transit Authority

FROM: Willie A. Hopkins, Jr., Director, Alameda County, General Services Agency

SUBJECT: PROPOSED DUBLIN PARKING GARAGE PARTNERSHIP

This memo provides an overview of the need for a parking garage on a 2.46-acre parcel of Alameda County-owned land, adjacent to the Dublin Bay Area Rapid Transit (BART) Station, how this project would be of benefit to the region, and why Livermore Amador Valley Transit Authority (LAVTA) should support Alameda County's application to the 2018 Transit and Intercity Rail Capital Program.

Bay Area residents are experiencing increasingly worse traffic congestion. The Metropolitan Transportation Commission (MTC) recently found that traffic congestion has increased 80% since 2010, with 5 of the top most congested freeways occurring in Alameda County. Furthermore, commuters that are seeking to utilize transit are often denied due to lack of parking. BART estimates that the Dublin BART station is completely full by 7:30 AM daily. Providing additional parking at transit connections will allow more commuters to transition to transit and reduce overall vehicle miles traveled.

The proposed \$34 million project will add much-needed parking for 398 vehicles in a critical transit center that includes BART, County Connection, Max BART Express, San Joaquin RTD, Stanislaus Regional Transit, and Wheels (LAVTA). The proposed partnership project between Alameda County and LAVTA builds upon prior efforts from BART to expand parking at transit stations and continues the trend to alleviate congestion and encourage increased utilization of transit.

This proposal is a future-thinking project that incorporates new and still developing technology to reduce greenhouse gas emissions. The garage is designed to accommodate the rise of autonomous vehicles and the resulting decrease in parking demand with design features that allow for the transformation of the building to office or other commercial space instead of a complete demolition. The garage will also include electric vehicle charging stations and preferred parking to vanpools to further maximize utilization.

The proposed project is well-qualified for the Transit and Intercity Rail Capital Program by reducing vehicle miles traveled through increasing ridership of existing systems and provide an excellent opportunity for our two agencies to work together to provide improved services to our residents.

Please contact me if you have any additional questions or comments.

AGENDA

ITEM 8

FY2018 Goals, Strategies and Projects

Last Updated – January 2, 2018

MANAGEMENT ACTION PLAN (MAP)

<p>Goal: Service Development</p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> 1. Provide routes and services to meet current and future demand for timely/reliable transit service 2. Increase accessibility to community, services, senior centers, medical facilities and jobs 3. Optimize existing routes/services to increase productivity and response to MTC projects and studies 4. Improve connectivity with regional transit systems and participate in BART to Livermore project 5. Explore innovative fare policies and pricing options 6. Provide routes and services to promote mode shift from personal car to public transit 						
Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Long Range Transit Plan (Agency's 30 Year Plan)	<ul style="list-style-type: none"> Receive draft Long Range Plan from Nelson/Nygaard Present final draft to Board Approval 	DP	Projects/ Services	Apr 2018 May 2018 Jun 2018	→ Staff studying park and ride report, shared mobility and shared autonomous vehicle strategy. Strategic Planning Workshop for Board being planned for spring of 2018.	
Comprehensive Paratransit Assessment	<ul style="list-style-type: none"> Award of Contract Public Outreach Approval of Recommendations 	DP	Projects/ Services	Nov 2016 Jun 2017 Jun 2018	→ Nelson/Nygaard awarded contract. Kick-off meeting held in February. Public meetings held in June. LAVTA Board presentation made in September. Currently developing alternatives. Second round of workshops completed in November. <u>Board presentation in March.</u>	X X
Fare Study	<ul style="list-style-type: none"> Draft Fare Study Public Hearing (proposed changes on fixed route) Board Approval 	DP	Projects/ Services	May 2017 May 2018 Jun 2018	→ Draft Fare Study for fixed route complete. F&A reviewed in May. Decision made to hold study results a few months to see ridership trends on fixed route and paratransit study fare recommendations.	X

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Three Queue Jumps On Dublin Blvd	<ul style="list-style-type: none"> Award contract for queue jump Finish project 	DP	Projects/ Services	Jul 2016 Oct 2017	→ Board awarded contract queue jump project in March. Some delays in project. Currently 75% completed. Queue jumps are operational.	X X
Transit Signal Priority Project in Rapid 10R Corridor	<ul style="list-style-type: none"> Engineering Work Finish Project 	DP	Projects/ Services	Oct 2017 <u>Dec 2018</u>	→ Grant by TVTAC approved. Board approved MOU with Pleasanton. Board approved engineering contract with Kimley Horn. <u>Starting data collection.</u>	
Go Dublin Discount Program	<ul style="list-style-type: none"> Get clearance from FTA Implement Results of Program 	DP	Projects/ Services	Nov 2016 Dec 2016 <u>Mar 2018</u>	→ Program providing approximately <u>1,500</u> rides/month. Mailing to residents occurring in September. Project study expanded to include additional data analysis. <u>Fehr & Peers present final findings in March.</u>	X X
O&M Contract Request for Proposals	<ul style="list-style-type: none"> Develop RFP Award Contract 	DP	Project/ Services	Oct 2017 Mar 2018	→ RFP released. Bids due in <u>January</u> . Board to award in March.	X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Dublin Service Plan	<ul style="list-style-type: none"> • RFP advertised • Contractor Award • Recommendations 	DP	Projects/ Services	Nov 2017 Jan 2018 June 2018	→ Several proposals received. <u>Staff negotiating final contract terms with Nelson/Nygaard.</u>	

Goal: Marketing and Public Awareness

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Continue to build the Wheels brand image, identity and value for customers**
2. Improve the public image and awareness of Wheels
3. Increase two-way communication between Wheels and its customers
- 4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system**
5. Promote Wheels to New Businesses and residents

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Website Upgrades	<ul style="list-style-type: none"> • Place easy to access Commuter Info on homepage 	MKT MGR	Projects/ Services	Nov 2017	→ Better way to BART info landing page and button to be installed on website in November. <u>Working on informative maps and info for this section.</u>	X
LAVTA Rebranding Project	<ul style="list-style-type: none"> • Selection by LAVTA Board of name/rebranding • Public event to unveil rebranding. 	MKT MGR	Projects/ Services	Jun 2016 Feb 2018	→ New design for buses approved. New logo approved. Unveiling event being scheduled for Depot ribbon cutting event.	X

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Individualized Marketing	<ul style="list-style-type: none"> Award Contract Review of results 	MKT MGR	Projects/ Services	Oct 2016 Dec 2017	→ SDG awarded contract. Collateral developed and distributed. Program completed. Post program surveys completed. <u>Project report to LAVTA Board made in December.</u>	X X
N Canyons Parkway Rapid Bus Stop Project	<ul style="list-style-type: none"> Engineering work Improvements to site Relocation of shelters 	DP	Projects/ Services	May 2017 Aug 2017 <u>Jun 2018</u>	→ FTA grant to upgrade stops in this corridor to Rapid style. Engineering work done. Bids came in high. Board rejected all bids. Bid re-advertised. Board awarded project in November. <u>Project to be completed by Jun of 2018.</u>	X
Pleasanton SmartTrips Corridor Rapid Bus Stop Project	<ul style="list-style-type: none"> Engineering work Award of construction contract Finish project 	DP	Projects/ Services	Nov 2017 Apr 2018 Jun 2018	→ ACTC grant received to upgrade stops in this corridor to Rapid style. <u>Board awarded engineering to Kimley Horn in November.</u> Bus shelter type is next step. Project award in April.	
Dublin School Tripper Bus Shelter Project	<ul style="list-style-type: none"> Identify new locations for shelters Install new shelters 	ED	Projects/ Services	Sept 2016 Dec 2017	→ Five locations with high ridership identified. Kimley Horn performing engineering. <u>First shelter installed in December. Other four shelters will require significant site work. Budgeting for next FY.</u>	X
Replace Shelters Past Useful Life That Are On Livermore Routes	<ul style="list-style-type: none"> Identify shelters Install 	ED	Projects/ Services	Nov 2016 Mar 2018	→ Shelters identified. 10 shelters delivered. IFB being advertised currently to begin install in Dec. <u>No bids received. Rebidding IFB.</u>	X

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
-----------------	------------------------	--------------	------------------------	--------------------	---------------	------------------

Goal: Community and Economic Development

Strategies (those highlighted in bold indicate highest Board priority)

1. Integrate transit into local economic development plans
2. Advocate for increased TOD from member agencies and MTC
- 3. Partner with employers in the use of transit to meet TDM goals & requirements**

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
ACTC: Measure BB Transit Student Pass Program	<ul style="list-style-type: none"> Assist ACTC in promoting the student passes Monitor effectiveness of the program and capacity issues 	DP	Projects/ Services	Ongoing Ongoing	→ Four schools in Livermore to have free pass via Clipper for Wheels access. Planning/Marketing Departments working with ACTC and school district to distribute and market Clipper Cards/bus system. Preliminary ridership continues at approximately 200 trips per day.	X
Las Positas College Student, Faculty, Staff Pass Program	<ul style="list-style-type: none"> Marketing campaign on campus Student Vote to retain Transit Pass on campus 	MKT MGR	Projects/ Services	Ongoing Nov 2017	→ Transit pass/marketing efforts ongoing. Students have voted. 90% "yes". 10% "no". <u>Board of Trustees to consider the vote and student fee in February.</u>	X X
Historic Train Depot Relocation at Livermore Transit Center	<ul style="list-style-type: none"> City Award of Project Demo of TC Customers Service Buildings Finish Relocation/Renovation 	DP	Projects/ Services	Jan 2017 Jul 2017 Feb 2018	→ FTA clearance given to demo current building. City Council awarded contract. Temporary facility installed. Demo of LAVTA buildings done. Depot moved onto cement foundation. Project might extend into March or April 2018.	X X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Rehab of Shade Structure and Replacement of Furniture at Livermore Transit Center. Rehab of Custom Shelter adjacent to Livermore TC next to Parking Garage.	<ul style="list-style-type: none"> Bid Project Project Completion 	DP	Projects/ Services	Nov 2017 Jan 2018	→ Bid spec being developed for painting and purchase of furniture. Waiting on architect of Depot Project to provide input on colors.	
<p>Goal: Regional Leadership</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> 1. Advocate for local, regional, state, and federal policies that support mission of Wheels 2. Support staff involvement in leadership roles representing regional, state, and federal forums 3. Promote transit priority initiatives with member agencies 4. Support regional initiatives that support mobility convenience 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Alameda – San Joaquin Regional Rail Working Group	<ul style="list-style-type: none"> AB 758 	ED	Projects/ Services	Oct 2017	→ Approved. Legislation becomes effective January 2018.	X
2018 Legislative Plan	<ul style="list-style-type: none"> Creation of 2018 Legislative Plan and review/approval by the Board and provide support for key legislation. 	ED	Finance/ Admin	Feb 2018	→ New project.	
State Legislation to Approve SAV Project in Dublin	<ul style="list-style-type: none"> Introduce SAV legislation 	ED	Finance/ Admin	Feb 2017	→ Approved. Legislation becomes effective January 2018.	X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
-----------------	------------------------	--------------	------------------------	--------------------	---------------	------------------

Goal: Organizational Effectiveness

Strategies (those highlighted in bold indicate highest Board priority)

1. Promote system wide continuous quality improvement initiatives
2. Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service
- 3. Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity**
4. HR development with focus on employee quality of life and strengthening of technical resources
5. Enhance and improve organizational structures, processes and procedures to increase system effectiveness
6. Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Performance Metrics Improvement	<ul style="list-style-type: none"> Staff setting up aggressive monitoring of key performance metrics: on-time performance, accidents and customer service. 	DP	Projects/ Services	Ongoing	→ Daily and weekly meeting to discuss key metrics at staff level. Presentation on performance of routes provided to the P&S Committee in October.	X

Goal: Financial Management

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions**
2. Explore and develop revenue generating opportunities
3. Maintain fiscally responsible long range capital and operating plans

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
FY17 Comprehensive Annual Financial Report	<ul style="list-style-type: none"> Complete financial audit and all required reporting to Board, local, regional and state agencies. 	DF	Finance/ Admin	Nov 2017	→ Audit ongoing in September. Review of audit at F&A in October. Presentation to LAVTA Board in November. No findings.	X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
-----------------	------------------------	--------------	------------------------	--------------------	---------------	------------------

<i>Other:</i>						
Transit Center Bus Driving Isle Improvement Project	<ul style="list-style-type: none"> Perform demo of asphalt and construction new base and asphalt in driving isle. 	PD	Projects/ Services	Feb 2018	→ Utilizing City pavement contract. Asphalt to be removed and construction completed after the Transit Center cement work is completed. This project to tie in closely with Historic Depot Relocation project. Will be final phase of Depot project.	
SAV Project	<ul style="list-style-type: none"> Acquire funding to begin project Approve legislation to test SAVs. Enter into MOUs for testing. 	ED	Projects/ Services	Oct 2016	→ AQMD awarded LAVTA approx. \$1 million over 3 years in funding in exchange for advertising. LAVTA Board received a presentation on this project and next steps at Feb meeting. AB 1444 approved and effective January 2018. MOU with County Connection approved in November. <u>MOU with Bay Area AQMD approved in December.</u> MOU with GoMentum under negotiation.	X
				Dec 2017		X
				Feb 2018		
Triennial Audit	<ul style="list-style-type: none"> Preparation for audit Audit and report to board 	DF	Finance/ Adm	Ongoing Jul 2018	→Comprehensive audit on LAVTA from FTA to be conducted in July 2018.	

Attachments:

1. Board Statistics November 2017
2. FY18 Upcoming Committee Items

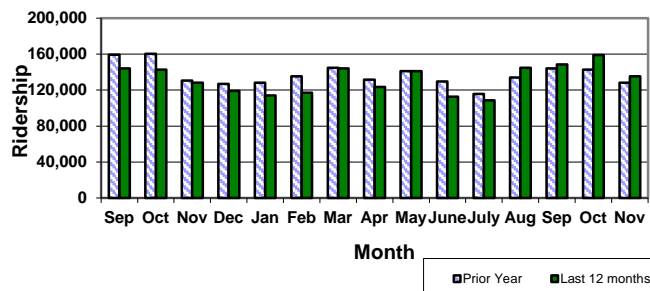
Monthly Summary Statistics for Wheels

November 2017

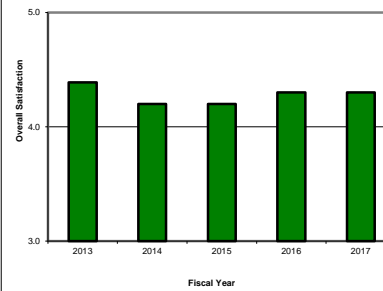
FIXED ROUTE

	November 2017			% change from one year ago		
Total Ridership FY 2018 To Date	696,193			4.7%		
Total Ridership For Month	135,351			5.5%		
Fully Allocated Cost per Passenger	\$8.29			-1.5%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	6,034	1,698	1,235	6.0%	1.6%	-6.5%
Passengers Per Hour	14.1	10.9	8.2	4.1%	-0.7%	-5.3%
	November 2017			% change from last month		
On Time Performance	85.2%			3.9%		

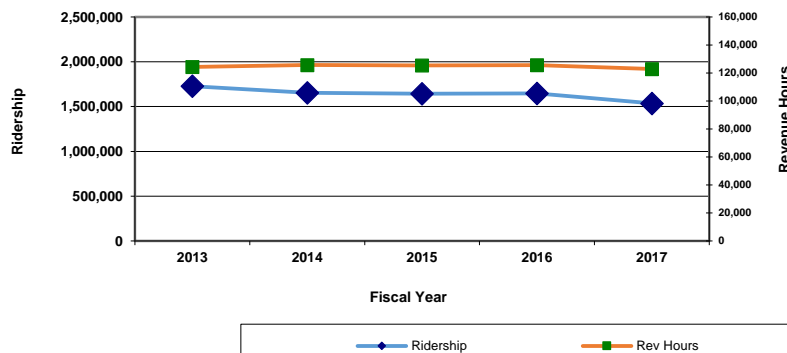
**Monthly Unlinked Boardings and Revenue Hours
Last 24 Months**



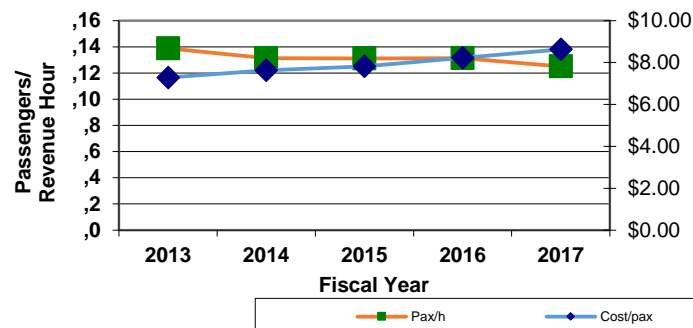
**Historical Customer Service
Survey Results**



**Annual Unlinked Boardings and Revenue Hours
FY2013-2017**



**Full Cost Per Passenger and Passenger Per Hour
FY2013-2017**



Monthly Summary Statistics for Wheels

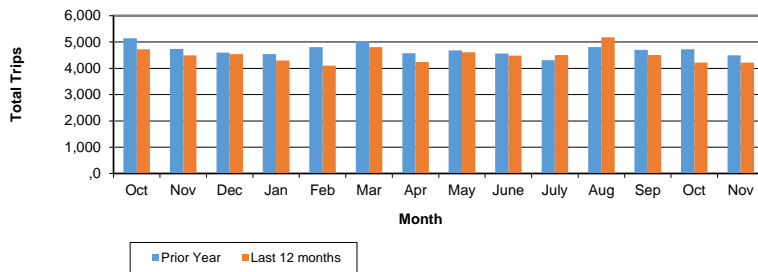
November 2017

PARATRANSIT

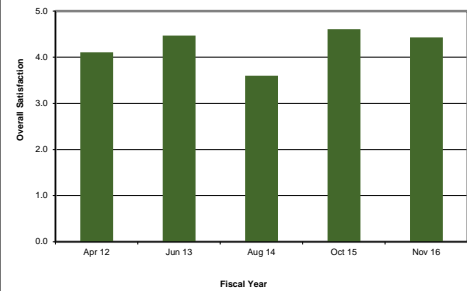
General Statistics	November 2017	% Change from last year	Year to Date
Total Monthly Passengers	4,217	-6.2%	22,888
Average Passengers Per Hour	1.80	-10.0%	10
On Time Performance	92.20	9346.7%	96
Cost per Trip	\$33.16	2.0%	163
Number of Paratransit Applications	30	15.4%	169
Calls Answered in <1 Minute	75.00%	-9.2%	4

Missed Services Summary	November 2017	Year to Date
1st Sanction - Phone Call	4	28
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	1
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

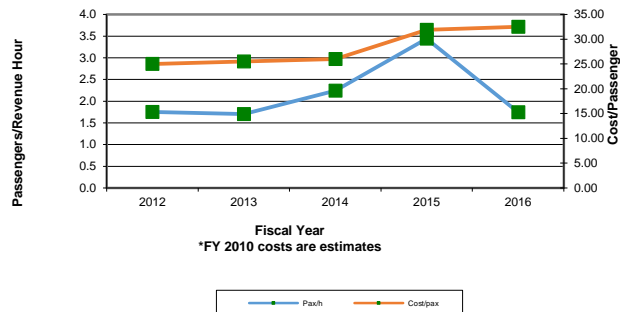
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2011-2015



Monthly Summary Statistics for Wheels

November 2017

SAFETY								
ACCIDENT DATA	November 2017				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	0		0		0		0	
Preventable	0		0		8		1	
Non-Preventable	0		0		5		1	
Physical Damage								
Major	0		0		0		0	
Minor	0		0		13		2	
Bodily Injury								
Yes	0		0		0		0	
No	0		0		13		2	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month	\$562.44							
To Date This Fiscal Year	\$6,613.70							
Budget	\$100,000.00							
% Expended	7%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	November 2017	Year To Date						
Praise			4					
Bus Stop			15					
Incident			2					
Trip Planning	1		10					
Fares/Tickets/Passes			5					
Route/Schedule Planning	6		68					
Marketing/Website			10					
ADA			0					
TOTAL	7		114					
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	5			6				1
Safety		2	1	14				0
Driver/Dispatch Courtesy	1	1	1	12				1
Early	1	1		7				1
Late	2	3	1	30		1	1	0
No Show	1			7		1		1
Incident	1	2		4				1
Driver/Dispatch Training	1			2	4		4	11
Maintenance				0				0
Bypass	5	4	2	35				0
TOTAL	12	13	5	111	4	2	5	15
Valid Complaints								
Per 10,000 riders	0.89							
Per 1,000 riders					0.95			

LAVTA COMMITTEE ITEMS - January 2018 - May 2018

Finance & Administration Committee

January

	Action	Info
Minutes (November)	X	
Legislative Program	X	

February

	Action	Info
Minutes	X	
Treasurers Report	X	

March

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding resolutions 5307	X	

April

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2, Measure B	X	

May

	Action	Info
Minutes	X	
Treasurers Report	X	
Quarterly Budget & Grants Report		X
Annual Org Review	X	
Prelim Budget	X	
FTA Triennial Review (last in '12)	X	

LAVTA COMMITTEE ITEMS - January 2018 - May 2018

Projects & Services Committee

January

	Action	Info
Minutes (November)	X	
DAR Passenger Surveys Results	X	

February

	Action	Info
Minutes	X	
Quarterly Operations		X
Operations and Maintenance Contract Award	X	
Mobility Forward Draft Recommendation	X	
Alameda County Fair Service	X	

March

	Action	Info
Minutes	X	
Go Dublin Evaluation		X

April

	Action	Info
Minutes	X	
Draft Fall Service Changes	X	
Draft Long Range Transit Plan		X

May

	Action	Info
Minutes	X	
Fall Service Changes (effective August)	X	
Quarterly Operations		X