

## LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY



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*Unique Opportunity – Director of Planning and Operations (Livermore, California)*

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How would you like to work for a progressive transit agency in the beautiful California Bay Area? The Livermore Amador Valley Transit Authority is proud to advertise this position of Director of Planning and Operations in Livermore, California.

The Livermore Amador Valley Transit Authority provides bus service for the Tri-Valley area, connecting communities while easing congestion, reducing pollution, and making the region a better place to live. The agency is also actively engaged in regional rail planning and project delivery, providing administrative services to the newly organized Tri-Valley – San Joaquin Valley Regional Rail Authority.

In the Tri-Valley, thousands ride transit daily – with commute volumes from the Tri-Valley to San Francisco, Santa Clara and San Mateo Counties increasing 66% since 2007. With the Tri-Valley growing at a faster rate than the Bay Area as a whole, near-future transportation investments are crucial and will yield significant economic benefits for the entire mega-region.

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## The Organization

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Created by a joint powers agreement in 1985, the Livermore Amador Valley Transit Authority (LAVTA) provides area-wide transit services to the cities of Dublin (population 49,890), Livermore (population 86,870), and Pleasanton (population 69,829) and unincorporated areas of Alameda County. This area is located in eastern Alameda County, which is part of the greater San Francisco Bay Area. The LAVTA Board of Directors consists of two elected officials from each city and one member of the County Board of Supervisors. LAVTA is currently supported by a \$18 million operating budget and 15 full-time employees. The Authority contracts with MV Transit to provide bus operations, with a fleet of nearly 50 buses operating a peak.

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### The Director of Planning and Operations Position

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The Director of Planning and Operations reports to the Executive Director and under his/her direction oversees operations planning, short and long range planning, contract management with both fixed route and paratransit services, reporting to numerous agencies requiring data from the agency (FTA, NTD, APTA, CTA, etc.), capital planning, special projects and facilities.



Of note at the agency is a recent bus system redesign in 2016 that is resulting in increased ridership, a current demonstration project/partnership with transportation network companies Uber and Lyft, a shared autonomous vehicle project in the City of Dublin, and a variety of capital projects that include expanded transit signal



priority/queue jumps for Rapid routes. Additionally, the Authority serves for at least the next 12-months as administration for the newly formed Tri-Valley – San Joaquin Valley Regional Rail Authority charged with planning and constructing a rail connection between ACE and BART rail systems.

The salary range for this exempt position is \$8,916 to \$12,500, DOQ. The agency is enrolled in CalPERs. For more detailed information on the job description visit [www.wheelsbus.com](http://www.wheelsbus.com).

### **Core Responsibilities**

#### *Short/Long Range Planning and Operations and Contract Management*

- Oversee the strategic development of short and long-range transit plans and other related planning efforts;

- Provide contract oversight of Fixed Route and Paratransit Contracts. Current Fixed Route services are provided by MV Transportation and Paratransit services are provided through a brokerage model, with MTM providing the brokerage of trips to several providers;
- Oversee the writing of discretionary grant applications to obtain funding for the agency's services and capital projects;
- Work with departments from each member city and Alameda County to ensure Authority transit services meet the current and future needs of each city and the county.
- Represent the Authority on various planning committees and organizations.

#### *Project Management*

- Oversee the planning, design and implementation of projects, including meeting scope, schedule, budget and quality requirements.
- Plan, develop and manage fleet procurements and other on-going capital equipment and inventory.
- Develop and implement projects and services consistent with LAVTA strategic planning.

#### *Leadership Role*

- Support for the Executive Director and Authority's Board of Directors
- Work collaboratively with the agency's Management Team
- Effectively manage staff in the Planning Department

#### *Facilities and Security Management*

- Plan and oversee the maintenance of the authority's maintenance, administration, operations and satellite facilities;
- Ensure that proper maintenance and preventative maintenance is being performed on all buildings and properties.
- Review need for new security measures and specifications for new/replacement equipment

The position supervises a Senior Planner, a Senior Grant, Project Management and Contract Specialist, a Paratransit Planner, a Senior Fleet and Technology Management Specialist and planning interns.

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## **QUALIFICATIONS**

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**Education and Experience:** Bachelor's/Master's degree(s) in Transportation Planning, Business Administration, Urban Planning, or related field. Three to five years of planning experience and five years of responsible management experience in public transit preferably at the local or regional level.

## Livermore, California

Livermore is a city in Alameda County, California, in the United States. With an estimated 2014 population of 86,870, Livermore is the most populous city in the Tri-Valley. Livermore is located on the eastern edge of California's San Francisco Bay Area.



Livermore was founded by William Mendenhall and named after Robert Livermore, his friend and a local rancher who settled in the area in the 1840s. Livermore is the home of the Lawrence Livermore National Laboratory, for which the chemical element livermorium is named (and thus, placing the city's name in the periodic table). Livermore is also the California site of Sandia National Laboratories, which is headquartered in Albuquerque, New Mexico. Its south side is home to local vineyards. The city has redeveloped its downtown district and is considered part of the Tri-Valley area, comprising Amador, Livermore and San Ramon valleys.

## Geography

The Livermore Valley is located about 30 miles (48 km) east of and behind the first coastal range of foothills that surround the San Francisco Bay Area. The Livermore Valley has an east-west orientation with mountain passes on the west and east connecting the Bay Area and the Central Valley. The passes are used by railroads and highways to connect the two regions. Livermore Valley is about 15 miles (24 km) long (east to west), 10 miles (16 km) wide (north to south), and surrounded by California coastal range mountains and foothills.



## Climate

Livermore has a Mediterranean climate, although it is close to a semi-arid climate because of its relatively low annual precipitation. It features with warm to hot, dry summers and mild to cool, wet winters. Summer daytime temperatures average in the 75 to 85 °F range, but sometimes reach 100 °F. Summer nights, however, are normally much cooler, with lows in the 50 to 60 °F range.

## Culture

Livermore's culture retains some vestiges of the farming, wine growing and ranching traditions that have existed in the valley since the time of Robert Livermore, but now largely reflects a suburban population. Since 1918, Livermore has each June hosted

the Livermore Rodeo, called the "World's Fastest Rodeo", that claims it has more riders per hour than any other event of its type. There are several wine-tasting tours of the Livermore area wineries that occur periodically throughout the summer.

Livermore has a strong blue-collar element, as well as many professionals who work at the Lawrence Livermore National Laboratory and other work sites in the high tech industries in Tri-Valley and within the Bay Area. Recent housing development has included the addition of hundreds of million-dollar homes set among the south side's vineyards, as well as a multimillion-dollar renovation of the downtown area.

Renovations included office buildings, the Livermore Cinemas, the Bankhead Theatre, and a multistory parking structure. The Livermore Civic Center includes a state-of-the-art library that opened in 2004, with a front mosaic by Maria Alquilar.



Livermore has several golf courses located near the city: Las Positas municipal golf course, and the 18 hole Poppy Ridge and Wente Vineyards courses. Livermore Municipal Airport (LVK) is accessible to business jets, serving the entire Tri-Valley area. Each summer Livermore has a farmer's market, which bring farm-fresh produce directly to the consumer.

Arts organizations supported by the city include the Livermore-Amador Symphony, Del Valle Fine Arts, producer of classical music events, and in the valley at large, the Valley Concert Chorale, Livermore Valley Opera, the Valley Dance Theatre, a classical ballet company and the Livermore Art Association. There are over fifty places of worship in Livermore.

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#### *HOW TO APPLY:*

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Submit resume and cover letter to the attention of Michael Tree. Note that this position is open until filled. The next filing deadline is Friday, May 4, 2018. Documents may be submitted via:

**Email:** [mtree@lavta.org](mailto:mtree@lavta.org); or

**Mail:** LAVTA, 1362 Rutan Dr., Suite 100, Livermore, CA 94551; or

**FAX:** 925.443.1375