

Wheels Accessible Advisory Committee

WAAC

SUBJECT: Establish WAAC Meeting Times and Location for FY 2018/19

FROM: Kadri Klm, Paratransit Planner

DATE: July 11, 2018

Action Required

Establish the WAAC meeting dates/times and confirm the location for fiscal year 2019. Fiscal year 2019 is defined as the period from July 1, 2018 through June 30, 2019.

Background

As stated in the WAAC Bylaws SECTION 3.7(a) "The Committee shall meet quarterly as needed. The Committee shall establish the meeting schedule, meeting time, meeting sites for the regular meetings at the first regular meeting of the fiscal year."

According to the committee bylaws SECTION 3.7. COMMITTEE MEETINGS (f) Accessibility "All meetings shall be conducted in the LAVTA jurisdiction and shall be in a location accessible by public transportation and accessible to persons with disabilities".

In the past, WAAC Committees established a quarterly schedule for regular meetings. Starting in 2010, the frequency of meetings was increased to every other month. Last year, meetings were scheduled for the first Wednesday of every other month from 3:30 pm to 5:00 pm.

Due to the changes to the Wheels bus routes in the Fall of 2016, which were based on the Comprehensive Operational Analysis (COA), the closest bus stop to LAVTA's administrative office, where the WAAC meetings traditionally were held, is a longer distance away (0.5 mile) than the closest bus stop prior to the COA changes.

In response to the feedback on the distance to the Route 14 bus stop the WAAC decided to hold the meetings at alternate fixed route accessible locations, rotating annually at each Tri-Valley City (Livermore, Dublin, and Pleasanton). The meetings in FY16/17 were held at the Pleasanton Senior Center and in FY 17/18 at the Dublin Civic Center/Library. It was proposed at the last WAAC meeting that the committee meetings in FY18/19 be held at the Livermore Community Center at 4444 East Avenue in Livermore.

Discussion

Staff's recommendation is to continue to have WAAC meetings on the first Wednesday of every other month from 3:30 pm to 5 pm.

Meeting dates would be:

- July 11, 2018 (due to the 4th of July holiday)
- September 5, 2018
- November 7, 2018
- January 9, 2019 (second week of January due to the holiday)
- March 6, 2019
- May 1, 2019

Staff is recommending that the meetings in FY18/19 be held at the Livermore Community Center at 4444 East Avenue in Livermore.

Recommendation

Establish the WAAC meeting dates/times and the location for fiscal year 2019.