

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE**  
**WHOLE**

**COMMITTEE MEMBERS**

**JERRY PENTIN – CHAIR**  
**BOB COOMBER**

**JANINE THALBLUM – VICE CHAIR**

**DATE:** Tuesday, August 28, 2018

**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore

**TIME:** 4:00 p.m.

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**AGENDA**

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**4. Minutes of the June 26, 2018 Meeting of the F&A Committee**

**Recommendation:** Approval

**5. Preliminary Treasurer's Report for June 2018 and July 2018**

**Recommendation:** Staff requests that the Finance and Administration Committee forward the Preliminary June 2018 and July 2018 Treasurer's Report to the Board of Directors for approval.

**6. Resolution in Support of Application for FY 18-19 Funding through the State Transit Assistance State of Good Repair Program**

**Recommendation:** Staff recommends the Committee refer Resolution 23-2018 to the Board of Directors in support of an allocation request to Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

## 7. Video Surveillance Systems

**Recommendation:** Staff recommends that the Finance and Administration Committee recommend the Board of Directors authorize the Executive Director to execute an Agreement between LAVTA and Seon Design USA Corp. dba MobileView to replace video surveillance systems on 20 LAVTA-owned buses.

## 8. Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property

**Recommendation:** Staff recommends the Finance & Administration Committee forward a recommendation to the Board of Directors declare as surplus nineteen (19) buses, two (2) road supervisor vehicles and authorize their disposal through a method consistent with LAVTA's Policy for Disposition of Surplus Property.

## 9. One Year Extension to Paratransit Operation Contract to Medical Transportation Management, Inc.

**Recommendation:** Staff recommends the Finance and Administration committee forward to the Board a recommendation to exercise the second option year and extend the paratransit operations agreement from July 1, 2018 through June 30, 2019.

## 10. Livermore Historic Railroad Depot Lease Agreement

**Recommendation:** None – Information only.

## 11. Preview of Upcoming F&A Committee Agenda Items

## 12. Matters Initiated by Committee Members

## 13. Next Meeting Date is Scheduled for: September 25, 2018

## 14. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

<u>/s/ Jennifer Suda</u>	<u>8/24/18</u>
<u>LAVTA Administrative Services Department</u>	<u>Date</u>

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the*

*person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director*

*Livermore Amador Valley Transit Authority*

*1362 Rutan Court, Suite 100*

*Livermore, CA 94551*

*Fax: 925.443.1375*

*Email : [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

## **AGENDA**

### **ITEM 4**



**MINUTES OF THE JUNE 26, 2018**  
**LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. Call to Order and Pledge of Allegiance**

Committee Chair Bob Coomber called the meeting to order at 4:01pm.

**2. Roll Call of Members**

**Members Present**

Bob Coomber, Councilmember, City of Livermore  
Jerry Pentin, Councilmember, City of Pleasanton  
Janine Thalblum, Councilmember, City of Dublin

**3. Meeting Open to Public**

No Comments.

**4. Minutes of the May 29, 2018 Meeting of the F&A Committee**

Minutes are amended to correct Agenda Item 6 to state “Councilmember Jerry Pentin would like to know what makes up the overall budget increase of 12%”.

Approved: Pentin/Thalblum  
Aye: Pentin, Coomber, Thalblum  
No: None  
Abstain: None  
Absent: None

**5. Treasurer’s Report for May 2018**

The Finance and Administration Committee recommended submitting the attached May 2018 Treasurer’s Report to the Board for approval.

Approved: Thalblum/Pentin  
Aye: Pentin, Coomber, Thalblum  
No: None  
Abstain: None  
Absent: None

After the Treasurer’s Report for May 2018, Agenda Items 8 was moved up on the agenda for the convenience of the group in managing the balance of the meeting.

## **8. 2018 Audit of LAVTA's Financial Statements**

Staff introduced Mr. Tim Cue of Maze and Associates, accountancy firm, to audit the financial statements for each fiscal year based on the Statement of Auditing Standards (SAS) No. 114 requirement and SAS No 99, by communicating with the Committee:

- An overview of the planned scope and timing of the audit.
- Representations the auditor is requesting from management.
- Additional guidance on the forms and timing of communication.
- An evaluation of the adequacy of the two-way communication.

This is an information item for review and discussion.

## **6. Proposed Fare Policy Changes**

Staff provided the Finance and Administration Committee a PowerPoint presentation on the proposed fare policy changes. The fare modifications would be the following:

- Eliminate transfers and replace with day pass.
- Eliminate 10-ride tickets and replace with a Youth Clipper Card fare at the same rate of \$1.60.
- Raise monthly senior/disabled pass price to 50% of the full-fare monthly pass. This would be a three year implementation period going up four dollars a year until it reaches 50% of the full fare monthly pass.
- Raise the paratransit fare to be double that of the fixed-route fare to \$4.00. This would be a two year implementation period going up \$0.25 each year to lessen the impact on riders.

For year one LAVTA's ridership impact is a loss of 51,000 rides (-3.1%) and revenue impact is a positive \$280,200 (+14.0%). LAVTA proposes three public hearings in Livermore, Pleasanton, and Dublin for public input. The public can also send public input by mail or email. When LAVTA receives all public input a final recommendation will come to the Board of Directors in October. The fare changes would be effective January 2019.

The item was discussed by the Finance and Administration Committee.

The Finance and Administration Committee forwarded the proposed fare policy changes to the Board for consideration, and recommends that the Board open the public comment period and direct staff to hold three public hearings, one each in Dublin, Pleasanton and Livermore in September 2018.

Approved: Pentin/Thalblum

Aye: Pentin, Coomber, Thalblum

No: None

Abstain: None

Absent: None

**7. LAVTA Annual Salary Band Review**

The Finance and Administration recommended forwarding the attached Resolution 20-2018 adjusting the rates of salary bands for LAVTA employees, to the Board for approval.

Approved: Thalblum/Pentin  
Aye: Pentin, Coomber, Thalblum  
No: None  
Abstain: None  
Absent: None

**9. Approve the Purchase of Six Non-revenue Vehicles**

The Finance and Administration recommended forwarding to the Board: (1) award a contract to Downtown Ford, Inc. through the State of California Contract for a total contract award of \$194,029.15; (2) authorize the Executive Director to sign the contract and issue; and (3) approve a 10% project contingency of \$19,402.92 to be used at the discretion of the Executive Director. Resolution 21-2018.

Approved: Pentin/Thalblum  
Aye: Pentin, Coomber, Thalblum  
No: None  
Abstain: None  
Absent: None

**10. Preview of Upcoming F&A Committee Agenda Items**

**11. Matters Initiated by Committee Members**

None.

**12. Next Meeting Date is Scheduled for: July 24, 2018**

**13. Adjourn**

Meeting adjourned at 4:42pm.

# **AGENDA**

## **ITEM 5**

# STAFF REPORT

SUBJECT: Preliminary Treasurer's Report for June 2018

FROM: Tamara Edwards, Finance and Grants Manager

DATE: August 28, 2018

## Action Requested

Review and approve the LAVTA Treasurer's Report for June 2018.

## Discussion

### *Cash accounts:*

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

### *General checking account activity (105):*

Beginning balance June1, 2018	\$3,291,812.15
Payments made	\$1,818,936.13
Deposits made	\$594,744.80
Ending balance June 30, 2018	\$2,067,620.82

### *Farebox account activity (106):*

Beginning balance June 1, 2018	\$161,812.14
Deposits made	\$117,831.33
Ending balance June 30, 2018	\$279,643.47

### *LAIF investment account activity (135):*

Beginning balance June1, 2018	\$5,656,626.63
Ending balance June 30, 2018	\$5,656,626.63

## *Operating Expenditures Summary:*

As this is the twelfth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 100%. The agency is at 89.62% overall, at this time, however not all of the year end accruals have been entered.

***Operating Revenues Summary:***

While expenses are at 89.62%, revenues are at 87.9%, again not all of the year end accruals have been entered.

**Recommendation**

Staff requests that the Finance and Administration Committee forward the Preliminary June 2018 Treasurer's Report to the Board of Directors for approval.

Attachments:

1. Preliminary June 2018 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
June 30, 2018**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	2,067,621	
106 CASH - FIXED ROUTE ACCOUNT	279,643	
107 Clipper Cash	572,442	
120 ACCOUNTS RECEIVABLE	844,448	
135 INVESTMENTS - LAIF	5,656,627	
150 PREPAID EXPENSES	151,239	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	380,844	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	57,730,810	
<b>TOTAL ASSETS</b>		<b>68,220,455</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	366,380	
211 PRE-PAID REVENUE	1,933,376	
21101 Clipper to be distributed	255,012	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(57)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(790)	
22090 WORKERS' COMPENSATION PAYABLE	1,185	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	886,251	
23104 Deferred Inflow- Pension Related	79,607	
23103 INSURANCE CLAIMS PAYABLE	72,689	
23102 UNEMPLOYMENT RESERVE	8,300	
<b>TOTAL LIABILITIES</b>		<b>3,601,649</b>

**FUND BALANCE:**

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	70,519,984	
30401 SALE OF BUSES & EQUIPMENT	55,390	
FUND BALANCE	(1,144,037)	
<b>TOTAL FUND BALANCE</b>		<b>64,618,807</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>68,220,456</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
June 30, 2018**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,473,687	132,984	1,460,222	13,465	99.1%
4020000	Business Park Revenues	203,170	0	176,397	26,773	86.8%
4020500	Special Contract Fares	399,028	81,942	368,141	30,887	92.3%
4020500	Special Contract Fares - Paratransit	42,000	0	37,781	4,219	90.0%
4010200	Paratransit Passenger Fares	203,000	18,975	167,041	35,959	82.3%
4060100	Concessions	50,972	0	31,697	19,275	62.2%
4060300	Advertising Revenue	90,000	0	95,000	(5,000)	105.6%
4070400	Miscellaneous Revenue-Interest	6,000	(10,904)	(600)	6,600	-10.0%
4070300	Non transportation revenue	56,400	5,864	57,034	(634)	100.0%
4090100	Local Transportation revenue (TFCA RTE B	479,000	0	0	479,000	100.0%
4099100	TDA Article 4.0 - Fixed Route	9,778,570	0	9,778,570	-	100.0%
4099500	TDA Article 4.0-BART	98,995	7,056	98,995	-	100.0%
4099200	TDA Article 4.5 - Paratransit	133,864	0	124,554	9,310	93.0%
4099600	Bridge Toll- RM2, RM1	913,836	0	435,627	478,209	47.7%
4110100	STA Funds-Paratransit	56,773	28,387	52,642	4,131	92.7%
4110500	STA Funds- Fixed Route BART	591,679	147,922	591,679	-	100.0%
4110100	STA Funds-pop	592,225	0	606,418	(14,193)	102.4%
4110100	STA Funds- rev	173,758	0	173,758	-	100.0%
4110100	STA Funds- Lifeline	-	0	0	-	#DIV/0!
4130000	FTA Section 5307 Preventative Maint.	444,777	0	0	444,777	100.0%
4130000	FTA Section 5307 ADA Paratransit	342,169	0	0	342,169	0.0%
4130000	FTA TPI	104,000	0	0	104,000	100.0%
4130000	FTA JARC and NF	-	0	421	(421)	#DIV/0!
4130000	FTA 5311	-	0	0	-	#DIV/0!
4640500	Measure B Gap		0	12,656	(12,656)	100.0%
4640500	Measure B Express Bus	100,000	0	0	100,000	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	905,892	72,983	835,924	69,968	92.3%
4640100	Measure B Paratransit Funds-Paratransit	170,441	13,731	313,448	(143,007)	183.9%
4640200	Measure BB Paratransit Funds-Fixed Route	670,032	53,730	457,352	212,680	68.3%
4640200	Measure BB Paratransit Funds-Paratransit	285,657	22,907	261,566	24,091	91.6%
<b>TOTAL REVENUE</b>		<b>18,365,925</b>	<b>575,577</b>	<b>16,136,321</b>	<b>2,229,604</b>	<b>87.9%</b>



**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
June 30, 2018**

		<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02	Salaries and Wages	\$1,362,014	\$97,417	\$1,355,349	\$6,665	99.51%
502 00	Personnel Benefits	\$942,989	\$143,774	\$793,174	\$149,815	84.11%
503 00	Professional Services	\$936,878	\$74,478	\$736,100	\$200,778	78.57%
503 05	Non-Vehicle Maintenance	\$636,214	\$30,283	\$485,307	\$149,474	76.28%
503 99	Communications	\$9,500	\$1,199	\$2,361	(\$258)	24.85%
504 01	Fuel and Lubricants	\$1,174,700	\$75,574	\$811,707	\$362,993	69.10%
504 03	Non contracted vehicle maintenance	\$19,550	\$0	\$2,895	\$16,655	14.81%
504 99	Office/Operating Supplies	\$28,700	\$4,484	\$62,364	(\$33,664)	217.30%
504 99	Printing	\$54,500	\$976	\$20,993	\$33,507	38.52%
505 00	Utilities	\$276,000	\$20,450	\$274,348	\$1,652	99.40%
506 00	Insurance	\$637,238	\$485	\$472,666	\$164,572	74.17%
507 99	Taxes and Fees	\$302,000	\$7,057	\$87,533	\$214,467	28.98%
508 01	Purchased Transportation Fixed Route	\$9,338,719	\$736,481	\$9,042,552	\$317,603	96.83%
2-508 02	Purchased Transportation Paratransit	\$1,994,500	\$125,865	\$1,623,309	\$371,191	81.39%
508 03	Purchased Transportation WOD	\$75,000	\$0	\$20,016	\$54,984	26.69%
509 00	Miscellaneous	\$434,323	(\$3,070)	\$572,217	(\$137,117)	131.75%
509 02	Professional Development	\$38,100	\$8,501	\$26,307	\$11,793	69.05%
509 08	Advertising	\$95,000	\$7,965	\$61,083	\$33,917	64.30%
<b>TOTAL</b>		<b>\$18,355,925</b>	<b>\$1,331,921</b>	<b>\$16,450,282</b>	<b>\$1,919,027</b>	<b>89.62%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**June 30, 2018**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	70,375	14,625	82.79%
4091794	Bus stop improvements	212,461	0	0	212,461	0.00%
4092394	TDA Bus replacement	2,738,770	0	2,721,926	16,844	99.38%
4090994	TDA IT Upgrades and Replacements	35,000	0	5,071	29,929	14.49%
4090794	TDA Transit Center Improvements	273,493	0	75,000	198,493	27.42%
409??94	TDA (Transit Capital)	100,000	0	14,721	85,279	14.72%
4092094	TDA (Major component rehab)	30,000	0	6,201	23,799	20.67%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
4090894	TDA TPI	66,000	0	6,542	59,458	9.91%
4092194	TDA Rebranding bus wrap	175,000	0	0	175,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	35,008	66,750	34.40%
4090394	TDA Non revenue vehicle replacement	144,800	0	0	144,800	0.00%
4092396	Bridge Tolls Bus Replacement	535,578	0	535,578	0	100.00%
4091701	CTC CIP Shelters	1,600,000	0	0	1,600,000	0.00%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
4111700	PTMISEA Shelters and Stops	117,539	0	0	117,539	0.00%
41124	Prob 1B Security upgrades	36,696	0	0	36,696	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	126,507	0	0	126,507	0.00%
41105	PTMISEA Office improvements	177,390	0	0	177,390	0.00%
41308	TPI	504,564	0	370,756	133,808	73.48%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
41304	FTA BRT	300,000	0	24,214	275,786	8.07%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
41323	FTA Bus replacements	12,312,300	48,212	10,984,542	1,327,758	89.22%
<b>TOTAL REVENUE</b>		<b>21,724,994</b>	<b>48,212</b>	<b>14,849,934</b>	<b>6,875,060</b>	<b>68.35%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**June 30, 2018**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550107	Shop Repairs and replacement	85,000	0	84,020	980	98.85%
5550207	New MOA Facility (Satellite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	512,000	0	0	512,000	0.00%
5550407	BRT	-	0	17,877	(17,877)	#DIV/0!
5550507	Office and Facility Equipment	277,390	0	87,184	190,206	31.43%
5550607	511 Integration	-	0	75,000	(75,000)	#DIV/0!
	TSP upgrade	1,140,000	0	0	1,140,000	0.00%
5550807	Dublin TPI project	570,564	0	376,998	193,566	66.07%
5550907	IT Upgrades and replacement	35,000	0	5,071	29,929	14.49%
5551007	Transit Center Upgrades and Improvements	400,000	0	32,812	367,188	8.20%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	354,582	371,385	128,615	74.28%
5551707	Bus Shelters and Stops	2,230,000	0	48,109	2,181,891	2.16%
5552007	Major component rehab	30,000	0	48,188	(18,188)	160.63%
5552107	Rebranding bus wrap	175,000	0	0	175,000	0.00%
5552307	Bus replacement	15,586,648	0	14,573,592	1,013,056	93.50%
5552407	Security upgrades	36,696	0	0	36,696	0.00%
555??07	Transit Capital	100,000	0	14,384	85,616	14.38%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>21,724,994</b>	<b>354,582</b>	<b>15,734,621</b>	<b>5,990,373</b>	<b>72.43%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>0.00</b>	<b>(306,370)</b>	<b>(884,687)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>0.00</b>	<b>(1,059,294)</b>	<b>(1,185,264)</b>		

Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
July 24, 2018

LIVERMORE/AMADOR VALLEY TRANSIT  
AUTHORITY  
GENERAL MANAGER  
1362 RUTAN COURT, SUITE 100  
LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:  
80-01-002

Tran Type Definitions

June 2018 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	5,670,400.62
Total Withdrawal:	0.00	Ending Balance:	5,670,400.62

REPORT.: Jul 19 18 Thursday  
RUN...: Jul 19 18 Time: 12:42  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Prior Period Report for 06-18 BANK ACCOUNT 105

PAGE: 001  
ID #: PY-CD  
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
06-18	H8396	06/01/18	VER01 (VERIZON WIRELESS)		423.99	.00	423.99	VER01, 900140299, PO #673
	H8397	06/20/18	STA13 (STAPLES CREDIT PLAN)		431.11	.00	431.11	STA13, MAY-18 CC STATEMEN
	H8453	06/01/18	TX156 (YVONNE BRETOI)		200.00	.00	200.00	TX156, PARATAXI REIMBURSE
	H8454	06/01/18	TAX07 (ASMA SYEDA)		85.88	.00	85.88	TAX07, PARATAXI REIMBURSE
	H8455	06/01/18	TAX14 (KAREN ADAMS)		43.05	.00	43.05	TAX14, PARATAXI REIMBURSE
	H8456	06/01/18	TAX76 (MARY ANN HANDZUS)		205.75	.00	205.75	TAX76, PARATAXI REIMBURSE
	H8457	06/01/18	TAX91 (VIVIAN MARIE MILLER)		176.59	.00	176.59	TAX91, PARATAXI REIMBURSE
	H8458	06/01/18	TX143 (KIM BRETOI)		112.20	.00	112.20	TX143, PARATAXI REIMBURSE
	H8459	06/08/18	PER01 (PERS )		3,151.85	.00	3,151.85	PER01, PERS NEW CONTRIBUT
	H8460	06/08/18	PER04 (CALPERS RETIREMENT SYSTEM)		964.75	.00	964.75	PER04, PERS 457 CONTRIBUT
	H8461	06/08/18	PER01 (PERS )		3,094.83	.00	3,094.83	PER01, PERS CLASSIC CONTR
	H8462	06/08/18	EFT01 (ELECTRONIC FUND TRANSFERS)		5,746.33	.00	5,746.33	EFT01, FEDERAL TAXES 5/19
	H8463	06/08/18	EMP01 (EMPLOYMENT DEVEL DEPT)		2,221.93	.00	2,221.93	EMP01, STATE TAXES 5/19-6
	H8464	06/08/18	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		34,439.08	.00	34,439.08	DIR02, PR DIRECT DEPOSIT
	H8465	06/01/18	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, MAY-18 BOD STIPEND
	H8466	06/01/18	HAG01 (SCOTT HAGGERTY)		200.00	.00	200.00	HAG01, MAY-18 BOD STIPEND
	H8467	06/01/18	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, MAY-18 BOD STIPEND
	H8468	06/01/18	PEN01 (JERRY PENTIN)		200.00	.00	200.00	PEN01, MAY-18 BOD STIPEND
	H8469	06/01/18	SPE04 (STEVEN G. SPEDOWFSKI)		300.00	.00	300.00	SPE04, MAY-18 BOD STIPEND
	H8470	06/01/18	COO03 (BOB COOMBER)		100.00	.00	100.00	COO03, MAY-18 BOD STIPEND
	H8471	06/01/18	THA01 (JANINE THALBLUM)		200.00	.00	200.00	THA01, MAY-18 BOD STIPEND
	H8472	06/15/18	SUD01 (JENNIFER SUDA)		18.99	.00	18.99	SUD01, JUN-18 EXPENSE REI
	H8473	06/15/18	YEA01 (JENNIFER YEAMANS)		20.00	.00	20.00	YEA01, MAY-18 TRAVEL REIM
	H8474	06/15/18	MTM01 (MEDICAL TRANSPORTATION MANAG		3,069.50	.00	3,069.50	MTM01, MTM-112109, 5/31-6
	H8475	06/11/18	MTM01 (MEDICAL TRANSPORTATION MANAG		116,125.32	.00	116,125.32	MTM01, APR-18 MONTHLY SER
	H8476	06/11/18	MVT01 (MV TRANSPORTATION, INC.)		56,635.90	.00	56,635.90	MVT01, APR-18 FIXED ROUTE
	H8477	06/15/18	MVT01 (MV TRANSPORTATION, INC.)		347,235.80	.00	347,235.80	MVT01, 83611, JUN-18 1ST
	H8478	06/15/18	NEL01 (NELSON\NYGAARD CONSULTING AS		5,397.50	.00	5,397.50	NEL01, 72327, MAY-18 DUBL
	H8479	06/15/18	NEL01 (NELSON\NYGAARD CONSULTING AS		649.75	.00	649.75	NEL01, 72276, MAY-18 PROF
	H8480	06/01/18	VER01 (VERIZON WIRELESS)		1,336.91	.00	1,336.91	VER01, 9805895531, CELL &
	H8481	06/01/18	VER01 (VERIZON WIRELESS)		1,409.23	.00	1,409.23	VER01, 9807748966, CELL &
	H8482	06/20/18	CAL04 (CALIFORNIA WATER SERVICE)		261.35	.00	261.35	CAL04, 3616555555, TC WAT
	H8483	06/19/18	CAL04 (CALIFORNIA WATER SERVICE)		51.71	.00	51.71	CAL04, 257053118, TC FIRE
	H8484	06/20/18	CAL04 (CALIFORNIA WATER SERVICE)		457.96	.00	457.96	CAL04, 4616555555, TC IRR
	H8485	06/05/18	CAL04 (CALIFORNIA WATER SERVICE)		809.71	.00	809.71	CAL04, 9098655555, MOA WA
	H8486	06/07/18	PAC01 (AT&T )		33.12	.00	33.12	PAC01,ACCT #232-351-6360,
	H8487	06/11/18	PAC01 (AT&T )		352.38	.00	352.38	PAC01,ACCT #436-951-0106,
	H8488	06/04/18	PAC01 (AT&T )		178.24	.00	178.24	PAC01,ACCT #925-243-9029,
	H8489	06/15/18	TX177 (MARILYN LANE)		87.76	.00	87.76	TX177, PARATAXI REIMBURSE
	H8490	06/15/18	TX143 (KIM BRETOI)		74.80	.00	74.80	TX143, PARATAXI REIMBURSE
	H8491	06/15/18	TAX14 (KAREN ADAMS)		87.93	.00	87.93	TAX14, PARATAXI REIMBURSE
	H8492	06/15/18	TAX07 (ASMA SYEDA)		58.04	.00	58.04	TAX07, PARATAXI REIMBURSE
	H8493	06/15/18	TX123 (OLGA PRINZ)		93.71	.00	93.71	TX123, PARATAXI REIMBURSE
	H8494	06/15/18	TX156 (YVONNE BRETOI)		153.00	.00	153.00	TX156, PARATAXI REIMBURSE
	H8495	06/30/18	BAN03 (BANKCARD CENTER)		9,427.81	.00	9,427.81	BAN03, FEB-18 BOW CC STAT
	H8496	06/30/18	BAN03 (BANKCARD CENTER)		4,444.48	.00	4,444.48	BAN03, DEC-17 BOW CC STAT
	H8497	06/22/18	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		38,308.90	.00	38,308.90	DIR02, PR DIRECT DEPOSIT
	H8498	06/20/18	EFT01 (ELECTRONIC FUND TRANSFERS)		7,148.01	.00	7,148.01	EFT01, FEDERAL TAXES 6/2-
	H8499	06/20/18	EMP01 (EMPLOYMENT DEVEL DEPT)		2,629.18	.00	2,629.18	EMP01, STATE TAX 6/2-6/15
	H8500	06/20/18	PER01 (PERS )		3,094.78	.00	3,094.78	PER01, PERS CLASSIC CONTR
	H8501	06/20/18	PER01 (PERS )		3,225.60	.00	3,225.60	PER01, PERS NEW CONTRIBUT
	H8502	06/20/18	PER04 (CALPERS RETIREMENT SYSTEM)		964.89	.00	964.89	PER04, PERS 457 CONTRIBUT
	H8503	06/20/18	VSP01 (VSP )		512.04	.00	512.04	VSP01, JUN-18 VISION INSU
	H8504	06/20/18	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,168.97	.00	2,168.97	DEL05, JUN-18 DENTAL INSU
	H8505	06/20/18	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,168.97	.00	2,168.97	DEL05, JULY-18 DENTAL INS
	H8506	06/20/18	MUT01 (MUTUAL OF OMAHA)		943.97	.00	943.97	MUT01, JUN-18 LIFE & LTD
	H8507	06/20/18	MUT01 (MUTUAL OF OMAHA)		943.97	.00	943.97	MUT01, JULY-18 LIFE & LTD
	H8508	06/20/18	PER03 (CAL PUB EMP RETIRE SYSTM)		35,267.43	.00	35,267.43	PER03, JULY-18 HEALTH INS
	H8509	06/20/18	AME06 (AMERICAN FIDELITY ASSURANCE		446.04	.00	446.04	AME06, MAY-18 SUPPLEMENTA
	H8510	06/20/18	AME06 (AMERICAN FIDELITY ASSURANCE		446.04	.00	446.04	AME06, JUN-18 SUPPLEMENTA
	H8511	06/20/18	AME06 (AMERICAN FIDELITY ASSURANCE		778.34	.00	778.34	AME06, JULY-18 FLEXIBLE S
	H8512	06/20/18	AME06 (AMERICAN FIDELITY ASSURANCE		778.34	.00	778.34	AME06, JUN-18 FLEXIBLE SP
	H8513	06/01/18	MER01 (MERCHANT SERVICES)		109.56	.00	109.56	MER01, MAY-18 TC CC FEES
	H8514	06/01/18	MER01 (MERCHANT SERVICES)		142.75	.00	142.75	MER01, MAY-18 MOA CC FEES
	H8515	05/17/18	CAL04 (CALIFORNIA WATER SERVICE)		179.96	.00	179.96	CAL04, 0198655555, BUS WA
	H8516	06/19/18	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 4755555555, MOA FI
	H8517	06/19/18	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 5755555555, CONTRA
	H8518	06/19/18	CIT07 (CITY OF LIVERMORE - WATER)		39.17	.00	39.17	CIT07, 138431-00, ATLANTI
	H8519	06/19/18	CIT07 (CITY OF LIVERMORE - WATER)		106.09	.00	106.09	CIT07, 139388-00, BUS WAS
	H8520	06/29/18	MVT01 (MV TRANSPORTATION, INC.)		347,235.80	.00	347,235.80	MVT01, 83612, JUN-18 2ND
	H8521	06/29/18	EDW01 (TAMARA EDWARDS)		56.33	.00	56.33	EDW01, JUN-18 EXPENSE REI
	H8522	06/29/18	CAL15 (CALTRONICS BUSINESS SYS)		201.47	.00	201.47	CAL15, 2542207, BIZHUB TH
	H8523	06/15/18	SHE05 (SHELL )		53.29	.00	53.29	SHE05, JUN-18 CC STATEMEN
	H8524	06/29/18	TAX14 (KAREN ADAMS)		52.79	.00	52.79	TAX14, PARATAXI REIMBURSE
	H8525	06/29/18	TAX72 (JUSTIN HART)		200.00	.00	200.00	TAX72, PARATAXI REIMBURSE
	H8526	06/29/18	TX113 (RODGER RAGER)		108.80	.00	108.80	TX113, PARATAXI REIMBURSE
	H8527	06/29/18	TAX67 (CHRISTEL RAGER)		195.50	.00	195.50	TAX67, PARATAXI REIMBURSE
	H8528	06/29/18	TAX91 (VIVIAN MARIE MILLER)		149.81	.00	149.81	TAX91, PARATAXI REIMBURSE
	H8529	06/29/18	TAX07 (ASMA SYEDA)		31.26	.00	31.26	TAX07, PARATAXI REIMBURSE
	H8530	06/30/18	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, JUN-18 BOD STIPEND
	H8531	06/30/18	HAG01 (SCOTT HAGGERTY)		200.00	.00	200.00	HAG01, JUN-18 BOD STIPEND
	H8532	06/30/18	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, JUN-18 BOD STIPEND
	H8533	06/30/18	PEN01 (JERRY PENTIN)		200.00	.00	200.00	PEN01, JUN-18 BOD STIPEND
	H8534	06/30/18	SPE04 (STEVEN G. SPEDOWFSKI)		300.00	.00	300.00	SPE04, JUN-18 BOD STIPEND
	H8535	06/30/18	COO03 (BOB COOMBER)		100.00	.00	100.00	COO03, JUN-18 BOD STIPEND
	H8536	06/30/18	THA01 (JANINE THALBLUM)		200.00	.00	200.00	THA01, JUN-18 BOD STIPEND
	H8537	06/30/18	PAC02 (PACIFIC GAS AND ELECTRIC)		6,886.93	.00	6,886.93	PAC02, 5809326332-3, MOA
	H8538	06/30/18	PAC02 (PACIFIC GAS AND ELECTRIC)		2,170.58	.00	2,170.58	PAC02, 6062256368-6, ATLA
	H8539	06/30/18	PAC02 (PACIFIC GAS AND ELECTRIC)		549.23	.00	549.23	PAC02, 7264840356-5, RAPI
	H8540	06/30/18	STA13 (STAPLES CREDIT PLAN)		261.31	.00	261.31	STA13, JUN-18 CC STATEMEN
	H8541	06/30/18	STA01 (STATE COMPENSATION FUND)		2,141.67	.00	2,141.67	STA01, JULY-18 WORKER'S C

REPORT.: Jul 19 18 Thursday  
RUN....: Jul 19 18 Time: 12:42  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Prior Period Report for 06-18 BANK ACCOUNT 105

PAGE: 002  
ID #: PY-CD  
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
06-18	H8542	06/30/18	VER01 (VERIZON WIRELESS)		1,322.95	.00	1,322.95	VER01, 9809598581, 5/23-6
	H8543	06/30/18	BAN03 (BANKCARD CENTER)		1,938.36	.00	1,938.36	BAN03, JAN-18 BOW CC STAT
	H8544	06/30/18	BAN03 (BANKCARD CENTER)		5,980.96	.00	5,980.96	BAN03, MAR-18 CC STATEMEN
	H8545	06/30/18	BAN03 (BANKCARD CENTER)		8,149.20	.00	8,149.20	BAN03, APR-18 BOW CC STAT
	020657	06/14/18	ATT02 (AT&T )		384.82	.00	384.82	Automatic Generated Check
	020658	06/14/18	AVI01 (AMADOR VALLEY INDUSTRIES)		367.77	.00	367.77	Automatic Generated Check
	020659	06/14/18	BIC01 (BICKMORE & ASSOCIATES INC)		4,400.00	.00	4,400.00	Automatic Generated Check
	020660	06/14/18	CAL13 (CALIFORNIA TRANSIT)		605.11	.00	605.11	Automatic Generated Check
	020661	06/14/18	CUB01 (CUBIC TRANSPORTATION SYSTEMS		1,500.00	.00	1,500.00	Automatic Generated Check
	020662	06/14/18	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	020663	06/14/18	EME01 (EMERALD LANDSCAPE CO INC)		1,226.00	.00	1,226.00	Automatic Generated Check
	020664	06/14/18	GEN05 (GENFARE)		354,582.35	.00	354,582.35	Automatic Generated Check
	020665	06/14/18	HUN01 (HUNTER PARTS & SERVICE INC)		192.22	.00	192.22	Automatic Generated Check
	020666	06/14/18	JTH01 (J. THAYER COMPANY)		143.94	.00	143.94	Automatic Generated Check
	020667	06/14/18	KKI01 (ALPHA MEDIA LLC)		7,000.00	.00	7,000.00	Automatic Generated Check
	020668	06/14/18	KOF01 (KOFF & ASSOCIATES)		3,705.00	.00	3,705.00	Automatic Generated Check
	020669	06/14/18	LIV01 (LIVERMORE SANITATION INC)		2,315.68	.00	2,315.68	Automatic Generated Check
	020670	06/14/18	MET01 (METROPOLITAN TRANSPORT-)		13,341.44	.00	13,341.44	Automatic Generated Check
	020671	06/14/18	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	020672	06/14/18	SCF01 (SC FUELS)		41,178.07	.00	41,178.07	Automatic Generated Check
	020673	06/14/18	SDG01 (STEER DAVIES & GLEAVE INC.)		44,961.00	.00	44,961.00	Automatic Generated Check
	020674	06/14/18	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	020675	06/14/18	TEL01 (TPx COMMUNICATIONS)		1,972.80	.00	1,972.80	Automatic Generated Check
	020676	06/14/18	TIC01 (MICKIE GARCIA)		168.00	.00	168.00	Automatic Generated Check
	020677	06/14/18	TRA12 (TRAPEZE SOFTWARE GROUP)		9,915.00	.00	9,915.00	Automatic Generated Check
	020678	06/14/18	TX112 (DARRELL DION)		97.00	.00	97.00	Automatic Generated Check
	020679	06/14/18	TX133 (SAROJA IYER)		150.71	.00	150.71	Automatic Generated Check
	020680	06/14/18	TX162 (SANDRA LANGLOTZ)		186.38	.00	186.38	Automatic Generated Check
	020681	06/14/18	TX191 (ROSE RAHAILA)		9.78	.00	9.78	Automatic Generated Check
	020682	06/14/18	TX195 (CHARLES CREACY)		30.05	.00	30.05	Automatic Generated Check
	020683	06/14/18	VAL02 (VALLEY PLUMBING HOME)		347.63	.00	347.63	Automatic Generated Check
	020684	06/29/18	AIM01 (AIM TO PLEASE JANITORIAL SER		23,400.00	.00	23,400.00	Automatic Generated Check
	020685	06/29/18	AME02 (APTA )		18,000.00	.00	18,000.00	Automatic Generated Check
	020686	06/29/18	AME03 (AMERICAN PUB TRANSP ASSN)		190.50	.00	190.50	Automatic Generated Check
	020687	06/29/18	CIS01 (CISCO AIR SYSTEMS INC)		1,039.44	.00	1,039.44	Automatic Generated Check
	020688	06/29/18	CIT06 (CITY OF LIVERMORE SEWER)		266.95	.00	266.95	Automatic Generated Check
	020689	06/29/18	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	020690	06/29/18	DAI01 (ALLIANT INSURANCE SERVICE)		21,866.08	.00	21,866.08	Automatic Generated Check
	020691	06/29/18	DIR01 (DIRECT TV)		14.00	.00	14.00	Automatic Generated Check
	020692	06/29/18	FEH01 (FEHR & PEERS)		4,966.50	.00	4,966.50	Automatic Generated Check
	020693	06/29/18	HAN01 (HANSON BRIDGETT MARCUS)		5,328.50	.00	5,328.50	Automatic Generated Check
	020694	06/29/18	IPC01 (IPC (USA) INC)		20,478.07	.00	20,478.07	Automatic Generated Check
	020695	06/29/18	LIV04 (LIVERMORE CHAMBER)		445.00	.00	445.00	Automatic Generated Check
	020696	06/29/18	PER02 (CALPERS RETIREMENT SYSTEM)		129,940.00	.00	129,940.00	Automatic Generated Check
	020697	06/29/18	PLA02 (PLANETERIA MEDIA LLC)		650.00	.00	650.00	Automatic Generated Check
	020698	06/29/18	SCF01 (SC FUELS)		19,547.45	.00	19,547.45	Automatic Generated Check
	020699	06/29/18	SHA02 (SHAMROCK OFFICE SOLUTIONS)		299.24	.00	299.24	Automatic Generated Check
	020700	06/29/18	TX194 (MARIAN TOSTE)		17.85	.00	17.85	Automatic Generated Check
	020701	06/29/18	TX196 (PAULINE VIANO)		34.85	.00	34.85	Automatic Generated Check
	020702	06/29/18	VAL02 (VALLEY PLUMBING HOME)		194.79	.00	194.79	Automatic Generated Check
Total for Bank Account 105 ----->					1,818,936.13	.00	1,818,936.13	
Grand Total of all Bank Accounts ----->					1,818,936.13	.00	1,818,936.13	

REPORT.: Jul 19 18 Thursday  
 RUN....: Jul 19 18 Time: 12:43  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 06-18

PAGE: 001  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-18	AIM01 (AIM TO PLEASE JANITORIAL SE	1045	05/02/18	06/01/18	A	10500.00	AIM01, 1045, APR-18 BUS STOP CLEANING SERVIC
		1046	06/14/18	07/14/18	A	10500.00	AIM01, 1046, MAY-18 BUS STOP CLEANING SERVIC
		32A-APR18	06/14/18	07/14/18	A	200.00	AIM01, APR-18 JANITORIAL ADDITIONAL ATLANTIS
		33-MAY-18	06/14/18	07/14/18	A	2200.00	AIM01, MAY-18 JANITORIAL MONTHLY SERVICE
		Vendor's Total ----->				23400.00	
06-18	AME02 (APTA )	328777	06/11/18	07/11/18	A	18000.00	AME02, 328777, FY19 MEMBERSHIP REF #1033
06-18	AME03 (AMERICAN PUB TRANSP ASSN)	090541	05/30/18	06/29/18	A	190.50	AME03, 090541, PO #6792 DIRECTOR OF PLANNING
06-18	AME06 (AMERICAN FIDELITY ASSURANCE	FSA06-18H	05/04/18	06/03/18	A	778.34	AME06, JUN-18 FLEXIBLE SPENDING ACCOUNT
		FSA07-18H	06/04/18	07/04/18	A	778.34	AME06, JULY-18 FLEXIBLE SPENDING ACCOUNT
		SUPP05-18H	05/16/18	06/15/18	A	446.04	AME06, MAY-18 SUPPLEMENTAL INSURANCE
		SUPP06-18H	06/19/18	07/19/18	A	446.04	AME06, JUN-18 SUPPLEMENTAL INSURANCE
		Vendor's Total ----->				2448.76	
06-18	ATT02 (AT&T )	11493323	06/13/18	07/13/18	A	384.82	ATT02, 11493323, PAYER #9391035694 5/13-6/12
06-18	AVI01 (AMADOR VALLEY INDUSTRIES)	688239	05/31/18	06/30/18	A	367.77	AVI01, 688239, MAY-18 GARBAGE PICK UP SERVIC
06-18	BAN03 (BANKCARD CENTER)	APR-2018H	04/28/18	05/28/18	A	8149.20	BAN03, APR-18 BOW CC STATEMENT
		DEC-2017H	12/28/17	01/27/18	A	4444.48	BAN03, DEC-17 BOW CC STATEMENT
		FEB-2018H	02/28/18	03/30/18	A	9427.81	BAN03, FEB-18 BOW CC STATEMENT
		JAN-2018H	01/28/18	02/27/18	A	1938.36	BAN03, JAN-18 BOW CC STATEMENT
		MAR-2018H	03/28/18	04/27/18	A	5980.96	BAN03, MAR-18 CC STATEMENT
		Vendor's Total ----->				29940.81	
06-18	BIC01 (BICKMORE & ASSOCIATES INC)	BRS-16934	06/12/18	07/12/18	A	4400.00	BIC01, BRS-0016934, PO #6492 GASB75 JULY REP
06-18	BRO03 (KARLA SUE BROWN)	JUN-2018H	06/30/18	07/30/18	A	200.00	BRO03, JUN-18 BOD STIPEND
		MAY-2018H	06/01/18	07/01/18	A	200.00	BRO03, MAY-18 BOD STIPEND
		Vendor's Total ----->				400.00	
06-18	CAL04 (CALIFORNIA WATER SERVICE)	198051718H	05/17/18	06/16/18	A	179.96	CAL04, 0198655555, BUS WASH 4/19-5/16/18
		257053118H	06/19/18	07/19/18	A	51.71	CAL04, 257053118, TC FIRE 6/1-6/30/18
		361060118H	06/01/18	07/01/18	A	261.35	CAL04, 3616555555, TC WATER 5/1-5/31/18
		461060118H	06/20/18	07/20/18	A	457.96	CAL04, 4616555555, TC IRRG. 5/1-5/31/18
		475053118H	06/19/18	07/19/18	A	68.95	CAL04, 4755555555, MOA FIRE 6/1-6/30/18
		575053118H	05/31/18	06/30/18	A	68.95	CAL04, 5755555555, CONTRACTOR FIRE 6/1-6/30/
		909051718H	06/05/18	07/05/18	A	809.71	CAL04, 9098655555, MOA WATER 4/19-5/16/18
		Vendor's Total ----->				1898.59	
06-18	CAL13 (CALIFORNIA TRANSIT)	312018MAY	06/06/18	07/06/18	A	605.11	CAL13, 31-2018-MAY, MAY-18 INSURANCE CLAIMS
06-18	CAL15 (CALTRONICS BUSINESS SYS)	2542207H	06/19/18	07/19/18	A	201.47	CAL15, 2542207, BIZHUB THRU 6/15/18
06-18	CIS01 (CISCO AIR SYSTEMS INC)	125043-1	06/19/18	07/19/18	A	283.84	CIS01, 125043-1, PO #6762 REPLACE DRYER FLOA
		125122-1	06/20/18	07/20/18	A	755.60	CIS01, 125122-1, PO #6802 COMPRESSOR #1 SWIT
		Vendor's Total ----->				1039.44	
06-18	CIT06 (CITY OF LIVERMORE SEWER)	BW061918	06/19/18	07/19/18	A	29.67	CIT06, 138143-00, BUS WASH 5/15-6/19/18
		TC061218	06/12/18	07/12/18	A	94.77	CIT06, 133389-00, TRANSIT CENTER 5/8-6/12/18
		MOA061918	06/19/18	07/19/18	A	142.51	CIT06, 133294-00, MOA SEWER 5/15-6/19/18
		Vendor's Total ----->				266.95	
06-18	CIT07 (CITY OF LIVERMORE - WATER)	388060518H	06/05/18	07/05/18	A	106.09	CIT07, 139388-00, BUS WASH 5/1-6/5/18
		431060518H	06/19/18	07/19/18	A	39.17	CIT07, 138431-00, ATLANTIS IRRG. 5/1-6/5/18
		Vendor's Total ----->				145.26	
06-18	COO03 (BOB COOMBER)	JUN-2018H	06/30/18	07/30/18	A	100.00	COO03, JUN-18 BOD STIPEND
		MAY-2018H	06/01/18	07/01/18	A	100.00	COO03, MAY-18 BOD STIPEND
		Vendor's Total ----->				200.00	
06-18	COR01 (CORBIN WILLITS SYSTEMS)	B806151	06/15/18	07/15/18	A	239.45	COR01, B806151, JUN-18 SERVICE

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-18	CUB01 (CUBIC TRANSPORTATION SYSTEM)	368004651	06/11/18	07/11/18	A	1500.00	CUB01, 36800465-1, PO #6786 PRELOAD ECO PASS
06-18	DAI01 (ALLIANT INSURANCE SERVICE)	2048647	05/29/18	06/28/18	A	21866.08	DAI01, 2048647, FY19 ALL RISK LIABILITY INSU
06-18	DAY02 (DAY & NIGHT PEST CONTROL)	134101	05/29/18	06/28/18	A	218.00	DAY02, 134101, 5/24/18 RUTAN SERVICE
06-18	DEL05 (ALLIED ADMIN/DELTA DENTAL)	JUN-2018H	05/25/18	06/24/18	A	2168.97	DEL05, JUN-18 DENTAL INSURANCE
		JULY-2018H	06/25/18	07/25/18	A	2168.97	DEL05, JULY-18 DENTAL INSURANCE
		Vendor's Total ----->				4337.94	
06-18	DIR01 (DIRECT TV)	405290808	06/11/18	07/11/18	A	14.00	DIR01, 34405290808, JUN-18 SERVICE
06-18	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20180601H	06/08/18	07/08/18	A	34439.08	DIR02, PR DIRECT DEPOSIT 5/19-6/1/18
		20180615H	06/22/18	07/22/18	A	38308.90	DIR02, PR DIRECT DEPOSIT 6/2-6/15/18
		Vendor's Total ----->				72747.98	
06-18	EDW01 (TAMARA EDWARDS)	JUN-2018H	06/27/18	07/27/18	A	56.33	EDW01, JUN-18 EXPENSE REIMBURSE
06-18	EFT01 (ELECTRONIC FUND TRASFERS)	20180601H	06/08/18	07/08/18	A	5746.33	EFT01, FEDERAL TAXES 5/19-6/1/18
		20180615H	06/20/18	07/20/18	A	7148.01	EFT01, FEDERAL TAXES 6/2-6/15/18
		Vendor's Total ----->				12894.34	
06-18	EME01 (EMERALD LANDSCAPE CO INC)	313837	06/01/18	07/01/18	A	1226.00	EME01, 313837, JUN-18 LANDSCAPING SERVICES
06-18	EMP01 (EMPLOYMENT DEVEL DEPT)	20180601H	06/08/18	07/08/18	A	2221.93	EMP01, STATE TAXES 5/19-6/1/18
		20180615H	06/20/18	07/20/18	A	2629.18	EMP01, STATE TAX 6/2-6/15/18
		Vendor's Total ----->				4851.11	
06-18	FEH01 (FEHR & PEERS)	123088	06/12/18	07/12/18	A	4966.50	FEH01, 123088, RFP 2017-15 GO DUBLIN 4/28-5/
06-18	GEN05 (GENFARE)	90134769	05/30/18	06/29/18	A	95.00	GEN05, 90134769, PO #6543 FAST FARE TEST-FRE
		90134778	05/31/18	06/30/18	A	348638.60	GEN05, 90134778, PO #6637 FAREBOX REPLACE:EQ
		90134853	06/06/18	07/06/18	A	5848.75	GEN05, 90134853, PO #6637 FAREBOX REPLACE:LI
		Vendor's Total ----->				354582.35	
06-18	HAG01 (SCOTT HAGGERTY)	JUN-2018H	06/30/18	07/30/18	A	200.00	HAG01, JUN-18 BOD STIPEND
		MAY-2018H	06/01/18	07/01/18	A	200.00	HAG01, MAY-18 BOD STIPEND
		Vendor's Total ----->				400.00	
06-18	HAN01 (HANSON BRIDGETT MARCUS)	1215071	05/31/18	06/30/18	A	225.00	HAN01, 1215071, APR-18 CONTRACT LEGAL FEES
		1215072	05/31/18	06/30/18	A	579.50	HAN01, 1215072, APR-18 LABOR & PERSONNEL LEG
		1215073	05/31/18	06/30/18	A	4524.00	HAN01, 1215073, APR-18 ADMIN LEGAL FEES
		Vendor's Total ----->				5328.50	
06-18	HAU01 (DAVID HAUBERT)	JUN-2018H	06/30/18	07/30/18	A	100.00	HAU01, JUN-18 BOD STIPEND
		MAY-2018H	06/01/18	07/01/18	A	200.00	HAU01, MAY-18 BOD STIPEND
		Vendor's Total ----->				300.00	
06-18	HUN01 (HUNTER PARTS & SERVICE INC)	T147816	05/14/18	06/13/18	A	192.22	HUN01, T147816, PO #6743 CABLE EXT-ALIGNMENT
06-18	IPC01 (IPC (USA) INC)	201937089	06/14/18	07/14/18	A	20478.07	IPC01, 201937089, 6/14/18 FUEL DELIVERY
06-18	JTH01 (J. THAYER COMPANY)	1256650-0	06/08/18	07/08/18	A	143.94	JTH01, 1256650-0, 6/8/18 PRINTING PAPER
06-18	KKI01 (ALPHA MEDIA LLC)	180590065	05/31/18	06/30/18	A	7000.00	KKI01, CC-1180590065, 5/14-5/27/18 RADIO ADS
06-18	KOF01 (KOFF & ASSOCIATES)	4532	06/06/18	07/06/18	A	3705.00	KOF01, 4532, PO #6688 COMP STUDY 2018 PAYMEN
06-18	LIV04 (LIVERMORE CHAMBER)	13523	06/28/18	07/28/18	A	445.00	LIV04, 13523, PO #6781 FY19 MEMBER FEE-MICHA
06-18	LIV10 (LIVERMORE SANITATION INC)	1011048	05/31/18	06/30/18	A	2315.68	LIV10, 1011048, MAY-18 GARBAGE SERVICE



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06-18	MER01 (MERCHANT SERVICES)	TC053118H	06/01/18	07/01/18	A	109.56	MER01, MAY-18 TC CC FEES
		MOA053118H	06/01/18	07/01/18	A	142.75	MER01, MAY-18 MOA CC FEES
		Vendor's Total ----->				252.31	
06-18	MET01 (METROPOLITAN TRANSPORT-)	AR017356	05/31/18	06/30/18	A	13341.44	MET01, AR017356, APR-18 CLIPPER FEES
06-18	MTM01 (MEDICAL TRANSPORTATION MANA	APR-2018 H	05/09/18	06/08/18	A	116125.32	MTM01, APR-18 MONTHLY SERVICES
		MTM112109H	06/13/18	07/13/18	A	3069.50	MTM01, MTM-112109, 5/31-6/12/18
		Vendor's Total ----->				119194.82	
06-18	MUT01 (MUTUAL OF OMAHA)	JUN-2018H	05/15/18	06/14/18	A	943.97	MUT01, JUN-18 LIFE & LTD INSURANCE
		JULY-2018H	06/13/18	07/13/18	A	943.97	MUT01, JULY-18 LIFE & LTD INSURANCE
		Vendor's Total ----->				1887.94	
06-18	MVT01 (MV TRANSPORTATION, INC.)	83611H	06/04/18	07/04/18	A	347235.80	MVT01, 83611, JUN-18 1ST INSTALL PAYMENT
		83612H	06/04/18	07/04/18	A	347235.80	MVT01, 83612, JUN-18 2ND INSTALL PAYMENT
		APR-2018H	05/04/18	06/03/18	A	56635.90	MVT01, APR-18 FIXED ROUTE SERVICES
		Vendor's Total ----->				751107.50	
06-18	NEL01 (NELSON\NYGAARD CONSULTING A	72276H	05/29/18	06/28/18	A	649.75	NEL01, 72276, MAY-18 PROFESSIONAL SERVICES
		72327H	06/07/18	07/07/18	A	5397.50	NEL01, 72327, MAY-18 DUBLIN TRANSIT SERVICE
		Vendor's Total ----->				6047.25	
06-18	PAC01 (AT&T )	ATT050718H	05/07/18	06/06/18	A	33.12	PAC01,ACCT #232-351-6360, CONTRACTOR FIRE 5/
		ATT051118H	05/11/18	06/10/18	A	352.38	PAC01,ACCT #436-951-0106, ATLANTIS T1 5/11-6
		ATT051318H	05/13/18	06/12/18	A	178.24	PAC01,ACCT #925-243-9029, ATLANTIS ALARM 5/1
		Vendor's Total ----->				563.74	
06-18	PAC02 (PACIFIC GAS AND ELECTRIC)	580053118H	05/31/18	06/30/18	A	6886.93	PAC02, 5809326332-3, MOA ELECTRIC 5/1-5/30/1
		606053018H	05/30/18	06/29/18	A	2170.58	PAC02, 6062256368-6, ATLANTIS 4/28-5/29/18
		726052118H	05/21/18	06/20/18	A	549.23	PAC02, 7264840356-5, RAPID BUS STOPS 4/20-5/
		Vendor's Total ----->				9606.74	
06-18	PAC11 (PACIFIC ENVIROMENTAL SERV)	1385	06/06/18	07/06/18	A	120.00	PAC11, 1385, MAY-18 RUTAN MONTHLY SERVICE
		1386	06/06/18	07/06/18	A	120.00	PAC11, 1386, MAY-18 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
06-18	PEN01 (JERRY PENTIN)	JUN-2018H	06/30/18	07/30/18	A	200.00	PEN01, JUN-18 BOD STIPEND
		MAY-2018H	06/01/18	07/01/18	A	200.00	PEN01, MAY-18 BOD STIPEND
		Vendor's Total ----->				400.00	
06-18	PER01 (PERS )	20180601CH	06/08/18	07/08/18	A	3094.83	PER01, PERS CLASSIC CONTRIBUTIONS 5/19-6/1/1
		20180601NH	06/08/18	07/08/18	A	3151.85	PER01, PERS NEW CONTRIBUTIONS 5/19-6/1/18
		20180615CH	06/20/18	07/20/18	A	3094.78	PER01, PERS CLASSIC CONTRIBUTIONS 6/2-6/15/1
		20180615NH	06/20/18	07/20/18	A	3225.60	PER01, PERS NEW CONTRIBUTIONS 6/2-6/15/18
		Vendor's Total ----->				12567.06	
06-18	PER02 (CALPERS RETIREMENT SYSTEM)	FY18 OPEB	06/28/18	07/28/18	A	129940.00	PER02, FY18 PREFUND OPEB ARC CONTRIBUTION #1
06-18	PER03 (CAL PUB EMP RETIRE SYSTM)	JULY-2018H	06/14/18	07/14/18	A	35267.43	PER03, JULY-18 HEALTH INSURANCE
06-18	PER04 (CALPERS RETIREMENT SYSTEM)	20180601H	06/08/18	07/08/18	A	964.75	PER04, PERS 457 CONTRIBUTIONS 5/19-6/1/18
		20180615H	06/20/18	07/20/18	A	964.89	PER04, PERS 457 CONTRIBUTIONS 6/2-6/15/18
		Vendor's Total ----->				1929.64	
06-18	PLA02 (PLANETERIA MEDIA LLC)	15567	04/15/18	05/15/18	A	325.00	PLA02, 15567, PO #6567 WEB HOSTING APR-18
		15670	06/15/18	07/15/18	A	325.00	PLA02, 15670, PO #6567 WEB HOSTING JUN-18
		Vendor's Total ----->				650.00	
06-18	SCF01 (SC FUELS)	3598839	05/31/18	06/30/18	A	20897.43	SCF01, 3598839, 5/31/18 FUEL DELIVERY
		3607933	06/08/18	07/08/18	A	20280.64	SCF01, 3607933, 6/8/18 FUEL DELIVERY
		3623854	06/26/18	07/26/18	A	19547.45	SCF01, 3623854, 6/26/18 FUEL DELIVERY
		Vendor's Total ----->				60725.52	

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-18	SDG01 (STEER DAVIES & GLEAVE INC.)	5623196	06/07/18	07/07/18	A	44961.00	SDG01, 5623196, 2016-16 INDIVIDUALIZED MARKE
06-18	SHA02 (SHAMROCK OFFICE SOLUTIONS)	347811	06/15/18	07/15/18	A	299.24	SHA02, 347811, PO #6796 TC REPLACEMENT DRUM
06-18	SHE05 (SHELL )	JUN-2018H	06/05/18	07/05/18	A	53.29	SHE05, JUN-18 CC STATEMENT
06-18	SOL01 (SOLUTIONS FOR TRANSIT)	18-0605LA	06/05/18	07/05/18	A	2083.33	SOL01, MAY-18 CLIPPER ANALYSIS
06-18	SPE04 (STEVEN G. SPEDOWFSKI)	JUN-2018H	06/30/18	07/30/18	A	300.00	SPE04, JUN-18 BOD STIPEND
		MAY-2018H	06/01/18	07/01/18	A	300.00	SPE04, MAY-18 BOD STIPEND
		Vendor's Total ----->				600.00	
06-18	STA01 (STATE COMPENSATION FUND)	JULY-2018H	06/21/18	07/21/18	A	2141.67	STA01, JULY-18 WORKER'S COMP PREMIUM
06-18	STA13 (STAPLES CREDIT PLAN)	JUN-2018H	06/08/18	07/08/18	A	261.31	STA13, JUN-18 CC STATEMENT
		MAY-2018H	06/08/18	07/08/18	A	431.11	STA13, MAY-18 CC STATEMENT
		Vendor's Total ----->				692.42	
06-18	SUD01 (JENNIFER SUDA)	JUN-2018H	06/15/18	07/15/18	A	18.99	SUD01, JUN-18 EXPENSE REIMBURSE
06-18	TAX07 (ASMA SYEDA)	0514-0518H	06/01/18	07/01/18	A	85.88	TAX07, PARATAXI REIMBURSE 5/14-5/18/18
		0528-0603H	06/15/18	07/15/18	A	58.04	TAX07, PARATAXI REIMBURSE 5/28-6/3/18
		0612-0614H	06/28/18	07/28/18	A	31.26	TAX07, PARATAXI REIMBURSE 6/12-6/14/18
		Vendor's Total ----->				175.18	
06-18	TAX14 (KAREN ADAMS)	0504-0518H	06/01/18	07/01/18	A	43.05	TAX14, PARATAXI REIMBURSE 5/4-5/18/18
		0511-0604H	06/15/18	07/15/18	A	87.93	TAX14, PARATAXI REIMBURSE 5/11-6/4/18
		0608-0615H	06/28/18	07/28/18	A	52.79	TAX14, PARATAXI REIMBURSE 6/8-6/15/18
		Vendor's Total ----->				183.77	
06-18	TAX67 (CHRISTEL RAGER)	0502-0531H	06/28/18	07/28/18	A	195.50	TAX67, PARATAXI REIMBURSE 5/2-5/31/18
06-18	TAX72 (JUSTIN HART)	0501-0528H	06/28/18	07/28/18	A	200.00	TAX72, PARATAXI REIMBURSE 5/1-5/28/18
06-18	TAX76 (MARY ANN HANDZUS)	0320-0516H	06/01/18	07/01/18	A	205.75	TAX76, PARATAXI REIMBURSE 3/20-5/16/18
06-18	TAX91 (VIVIAN MARIE MILLER)	0402-0510H	06/01/18	07/01/18	A	176.59	TAX91, PARATAXI REIMBURSE 4/2-5/10/18
		0515-0607H	06/28/18	07/28/18	A	149.81	TAX91, PARATAXI REIMBURSE 5/15-6/7/18
		Vendor's Total ----->				326.40	
06-18	TEL01 (TPx COMMUNICATIONS)	103927086	05/31/18	06/30/18	A	1972.80	TEL01, 103927086-0, 6/1-6/30/18 SERVICE
06-18	THA01 (JANINE THALBLUM)	JUN-2018H	06/30/18	07/30/18	A	200.00	THA01, JUN-18 BOD STIPEND
		MAY-2018H	06/01/18	07/01/18	A	200.00	THA01, MAY-18 BOD STIPEND
		Vendor's Total ----->				400.00	
06-18	TIC01 (MICKIE GARCIA)	6-14-18DA	06/14/18	07/14/18	A	168.00	TIC01, 6/14/18 DAR TICKETS REFUND-48 QTY
06-18	TRA12 (TRAPEZE SOFTWARE GROUP)	TPMAG4190	05/28/18	06/27/18	A	9915.00	TRA12, TPMAG04190, PO #5585 FY19 GTFS STATIC
06-18	TX112 (DARRELL DION)	0203-0416	06/14/18	07/14/18	A	97.00	TX112, PARATAXI REIMBURSE 2/3-4/16/18
06-18	TX113 (RODGER RAGER)	0514-0523H	06/28/18	07/28/18	A	108.80	TX113, PARATAXI REIMBURSE 5/14-5/23/18
06-18	TX123 (OLGA PRINZ)	0406-0527H	06/15/18	07/15/18	A	93.71	TX123, PARATAXI REIMBURSE 4/6-5/27/18
06-18	TX133 (SAROJA IYER)	0501-0531	06/14/18	07/14/18	A	150.71	TX133, PARATAXI REIMBURSE 5/1-5/31/18
06-18	TX143 (KIM BRETOI)	0302-0329H	06/01/18	07/01/18	A	112.20	TX143, PARATAXI REIMBURSE 3/2-3/29/18
		0406-0426H	06/15/18	07/15/18	A	74.80	TX143, PARATAXI REIMBURSE 4/6-4/26/18
		Vendor's Total ----->				187.00	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-18	TX156 (YVONNE BRETOI)	0305-0321H 0403-0430H	06/01/18 06/15/18	07/01/18 07/15/18	A A	200.00 153.00	TX156, PARATAXI REIMBURSE 3/5-3/21/18 TX156, PARATAXI REIMBURSE 4/3-4/30/18
		Vendor's Total ----->				353.00	
06-18	TX162 (SANDRA LANGLOTZ)	0420-0526	06/14/18	07/14/18	A	186.38	TX162, PARATAXI REIMBURSE 4/20-5/26/18
06-18	TX177 (MARILYN LANE)	0512-0531H	06/15/18	07/15/18	A	87.76	TX177, PARATAXI REIMBURSE 5/12-5/31/18
06-18	TX191 (ROSE RAHAILA)	5-26-18	06/14/18	07/14/18	A	9.78	TX191, PARATAXI REIMBURSE 5/26/18
06-18	TX194 (MARIAN TOSTE)	6-8-18	06/28/18	07/28/18	A	17.85	TX194, PARATAXI REIMBURSE 6/8/18
06-18	TX195 (CHARLES CREACY)	0402-0530	06/14/18	07/14/18	A	30.05	TX195, PARATAXI REIMBURSE 4/2-5/30/18
06-18	TX196 (PAULINE VIANO)	0319-0423	06/28/18	07/28/18	A	34.85	TX196, PARATAXI REIMBURSE 3/19-4/23/18
06-18	VAL02 (VALLEY PLUMBING HOME)	125710 126822	04/10/18 06/11/18	05/10/18 07/11/18	A A	347.63 194.79	VAL02, 125710, PO #6764 BUS WASH DRAIN ISSUE VAL02, 126822, PO #6791 ATLANTIS LEAK REPAIR
		Vendor's Total ----->				542.42	
06-18	VER01 (VERIZON WIRELESS)	805895531H 807748966H 809598581H 900140299H	04/22/18 05/22/18 06/22/18 05/24/18	05/22/18 06/21/18 07/22/18 06/23/18	A A A A	1336.91 1409.23 1322.95 423.99	VER01, 9805895531, CELL & WIFI 4/23-4/22/18 VER01, 9807748966, CELL & WIFI 4/23-5/22/18 VER01, 9809598581, 5/23-6/22/18 CELL & WIFI VER01, 900140299, PO #6734 FACILITIES MAINT-
		Vendor's Total ----->				4493.08	
06-18	VSP01 (VSP )	JUN-2018H	05/18/18	06/17/18	A	512.04	VSP01, JUN-18 VISION INSURANCE
06-18	YEA01 (JENNIFER YEAMANS)	MAY-2018H	06/15/18	07/15/18	A	20.00	YEA01, MAY-18 TRAVEL REIMBURSE
Total of Purchases ->						1818936.13	=====

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Preliminary Treasurer's Report for July 2018

FROM: Tamara Edwards, Finance and Grants Manager

DATE: August 28, 2018

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**Action Requested**

Review and approve the LAVTA Treasurer's Report for July 2018.

**Discussion**

***Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance July 1, 2018	\$2,067,620.82
Payments made	\$2,203,620.31
Deposits made	\$1,785,660.51
Transfer from Farebox account	\$200,000.00
Ending balance July 31, 2018	\$1,849,661.02

***Farebox account activity (106):***

Beginning balance July 1, 2018	\$279,643.47
Deposits made	\$86,519.90
Transfer to General Checking	\$200,000.00
Ending balance July 31, 2018	\$166,163.37

***LAIF investment account activity (135):***

Beginning balance July 1, 2018	\$5,656,626.63
Q4 FY18 interest	\$23,839.96
Ending balance July 31, 2018	\$5,680,414.56

***Operating Expenditures Summary:***

As this is the first month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 8.3%. The agency is at 10.56% overall, at this time, however in July we pre-pay benefits and liability so our expenses are consistent with expectations.

***Operating Revenues Summary:***

While expenses are at 10.56%, revenues are at .6%, which is expected and the agency has sufficient cash that is scheduled to be returned to the LTF in September.

**Recommendation**

Staff requests that the Finance and Administration Committee forward the Preliminary July 2018 Treasurer's Report to the Board of Directors for approval.

**Attachments:**

1. July 2018 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
July 31, 2018**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	1,849,661	
106 CASH - FIXED ROUTE ACCOUNT	166,163	
107 Clipper Cash	768,701	
120 ACCOUNTS RECEIVABLE	(622,766)	
135 INVESTMENTS - LAIF	5,680,415	
150 PREPAID EXPENSES	(101,689)	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	380,844	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	57,730,810	
<b>TOTAL ASSETS</b>		<b>66,388,921</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	(120,040)	
211 PRE-PAID REVENUE	2,249,650	
21101 Clipper to be distributed	434,991	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(57)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(522)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	434	
22090 WORKERS' COMPENSATION PAYABLE	2,880	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	886,251	
23104 Deferred Inflow- Pension Related	79,607	
23103 INSURANCE CLAIMS PAYABLE	70,292	
23102 UNEMPLOYMENT RESERVE	8,300	
<b>TOTAL LIABILITIES</b>		<b>3,611,811</b>

**FUND BALANCE:**

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	70,519,984	
30401 SALE OF BUSES & EQUIPMENT	55,390	
FUND BALANCE	(2,985,733)	
<b>TOTAL FUND BALANCE</b>		<b>62,777,110</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>66,388,921</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
July 31, 2018**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,411,344	104,380	104,380	1,306,964	7.4%
4020000	Business Park Revenues	208,249	0	0	208,249	0.0%
4020500	Special Contract Fares	529,223	0	0	529,223	0.0%
4020500	Special Contract Fares - Paratransit	54,000	0	0	54,000	0.0%
4010200	Paratransit Passenger Fares	203,000	13,041	13,041	189,959	6.4%
4060100	Concessions	54,110	0	0	54,110	0.0%
4060300	Advertising Revenue	95,000	0	0	95,000	0.0%
4070400	Miscellaneous Revenue-Interest	7,000	0	0	7,000	0.0%
4070300	Non transportation revenue	56,400	0	0	56,400	0.0%
4090100	Local Transportation revenue	333,000	0	0	333,000	0.0%
4099100	TDA Article 4.0 - Fixed Route	10,481,586	0	0	10,481,586	0.0%
4099500	TDA Article 4.0-BART	101,489	0	0	101,489	0.0%
4099200	TDA Article 4.5 - Paratransit	141,539	0	0	141,539	0.0%
4099600	Bridge Toll- RM2, RM1	778,436	0	0	778,436	0.0%
4110100	STA Funds-Paratransit	88,104	0	0	88,104	0.0%
4110500	STA Funds- Fixed Route BART	593,690	0	0	593,690	0.0%
4110100	STA Funds-pop	1,077,176	0	0	1,077,176	0.0%
4110100	STA Funds- rev	250,382	0	0	250,382	0.0%
4110100	STA Funds- Lifeline	205,118	0	0	205,118	0.0%
4110100	STA Funds- SJ county	100,000	0	0	100,000	0.0%
4110100	Caltrans rail planning grant	750,000	0	0	750,000	0.0%
4130000	FTA Section 5307 Preventative Maint.	444,777	0	0	444,777	100.0%
4130000	FTA Section 5307 ADA Paratransit	348,687	0	0	348,687	0.0%
4130000	FTA TPI	-	0	0	-	100.0%
4130000	FTA JARC and NF	-	0	0	-	#DIV/0!
4130000	FTA 5310	33,000	0	0	33,000	0.0%
4640500	Measure B Gap	17,932	0	0	17,932	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	976,564	0	0	976,564	0.0%
4640100	Measure B Paratransit Funds-Paratransit	181,949	0	0	181,949	0.0%
4640200	Measure BB Paratransit Funds-Fixed Route	722,304	0	0	722,304	0.0%
4640200	Measure BB Paratransit Funds-Paratransit	17,932	0	0	329,937	0.0%
<b>TOTAL REVENUE</b>		<b>20,261,991</b>	<b>117,421</b>	<b>117,421</b>	<b>20,456,575</b>	<b>0.6%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
July 31, 2018**

		<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02	Salaries and Wages	\$1,362,014	\$114,980	\$114,980	\$1,247,034	8.44%
502 00	Personnel Benefits	\$942,989	\$105,363	\$105,363	\$837,626	11.17%
503 00	Professional Services	\$936,878	\$9,288	\$9,288	\$927,590	0.99%
503 05	Non-Vehicle Maintenance	\$636,214	\$181,032	\$181,032	\$455,182	28.45%
503 99	Communications	\$9,500	(\$0)	(\$0)	\$9,500	0.00%
504 01	Fuel and Lubricants	\$1,174,700	\$56,527	\$56,527	\$1,118,173	4.81%
504 03	Non contracted vehicle maintenance	\$19,550	\$0	\$0	\$19,550	0.00%
504 99	Office/Operating Supplies	\$28,700	\$361	\$361	\$28,339	1.26%
504 99	Printing	\$54,500	\$6,558	\$6,558	\$47,942	12.03%
505 00	Utilities	\$276,000	\$2,577	\$2,577	\$273,423	0.93%
506 00	Insurance	\$637,238	\$504,338	\$504,338	\$132,900	79.14%
507 99	Taxes and Fees	\$302,000	\$5,225	\$5,225	\$296,775	1.73%
508 01	Purchased Transportation Fixed Route	\$9,338,719	\$817,274	\$817,274	\$8,521,742	8.75%
2-508 02	Purchased Transportation Paratransit	\$1,994,500	\$128,725	\$128,725	\$1,865,775	6.45%
508 03	Purchased Transportation WOD	\$75,000	\$0	\$0	\$75,000	0.00%
509 00	Miscellaneous	\$434,323	\$5,402	\$5,402	\$428,921	1.24%
509 02	Professional Development	\$38,100	\$0	\$0	\$38,100	0.00%
509 08	Advertising	\$95,000	\$0	\$0	\$95,000	0.00%
<b>TOTAL</b>		<b>\$18,355,925</b>	<b>\$1,937,651</b>	<b>\$1,937,651</b>	<b>\$16,418,571</b>	<b>10.56%</b>



**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**July 31, 2018**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	0	85,000	0.00%
4091794	Bus stop improvements	212,461	0	0	212,461	0.00%
4092394	TDA Bus replacement	2,738,770	0	0	2,738,770	0.00%
4090994	TDA IT Upgrades and Replacements	35,000	0	0	35,000	0.00%
4090794	TDA Transit Center Improvements	273,493	0	0	273,493	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	30,000	0	0	30,000	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
4090894	TDA TPI	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	175,000	0	0	175,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	144,800	0	0	144,800	0.00%
4092396	Bridge Tolls Bus Replacement	535,578	0	0	535,578	0.00%
4091701	CTC CIP Shelters	1,600,000	0	0	1,600,000	0.00%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
4111700	PTMISEA Shelters and Stops	117,539	0	0	117,539	0.00%
41124	Prob 1B Security upgrades	36,696	0	0	36,696	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	126,507	0	0	126,507	0.00%
41105	PTMISEA Office improvements	177,390	0	0	177,390	0.00%
41308	TPI	504,564	0	0	504,564	0.00%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
41304	FTA BRT	300,000	0	0	300,000	0.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
41323	FTA Bus replacements	12,312,300	0	0	12,312,300	0.00%
<b>TOTAL REVENUE</b>		<b>21,724,994</b>	<b>-</b>	<b>-</b>	<b>21,724,994</b>	<b>0.00%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**July 31, 2018**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550107	Shop Repairs and replacement	85,000	0	0	85,000	0.00%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	512,000	0	0	512,000	0.00%
5550407	BRT	-	0	0	0	#DIV/0!
5550507	Office and Facility Equipment	277,390	0	0	277,390	0.00%
5550607	511 Integration	-	0	0	0	#DIV/0!
	TSP upgrade	1,140,000	0	0	1,140,000	0.00%
5550807	Dublin TPI project	570,564	0	0	570,564	0.00%
5550907	IT Upgrades and replacement	35,000	12,591	12,591	22,409	35.97%
5551007	Transit Center Upgrades and Improvements	400,000	0	0	400,000	0.00%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	0	0	500,000	0.00%
5551707	Bus Shelters and Stops	2,230,000	0	0	2,230,000	0.00%
5552007	Major component rehab	30,000	9,173	9,173	20,827	30.58%
5552107	Rebranding bus wrap	175,000	0	0	175,000	0.00%
5552307	Bus replacement	15,586,648	0	0	15,586,648	0.00%
5552407	Security upgrades	36,696	0	0	36,696	0.00%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>21,724,994</b>	<b>21,764</b>	<b>21,764</b>	<b>21,703,230</b>	<b>0.10%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>0.00</b>	<b>(21,764)</b>	<b>(21,764)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>1,896,066.00</b>	<b>(1,841,697)</b>	<b>(1,841,697)</b>		

Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)

August 02, 2018

LIVERMORE/AMADOR VALLEY TRANSIT  
AUTHORITY  
GENERAL MANAGER  
1362 RUTAN COURT, SUITE 100  
LIVERMORE, CA 94550

PMIA Average Monthly Yields

**Account Number:**

80-01-002

// [Tran Type Definitions](#)

July 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
7/13/2018	7/12/2018	QRD	1578872	SYSTEM	23,787.93

Account Summary

Total Deposit:	23,787.93	Beginning Balance:	5,670,400.62
Total Withdrawal:	0.00	Ending Balance:	5,694,188.55

REPORT.: Aug 14 18 Tuesday  
RUN....: Aug 14 18 Time: 12:43  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Report for 07-18 BANK ACCOUNT 105

PAGE: 001  
ID #: PY-CD  
CTL#: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
07-18	H8546	07/13/18	TAX14 (KAREN ADAMS)		36.98	.00	36.98	TAX14, PARATAXI REIMBURSE
	H8547	07/13/18	TAX72 (JUSTIN HART)		189.55	.00	189.55	TAX72, PARATAXI REIMBURSE
	H8548	07/13/18	TAX67 (CHRISTEL RAGER)		163.20	.00	163.20	TAX67, PARATAXI REIMBURSE
	H8549	07/13/18	TX113 (RODGER RAGER)		74.80	.00	74.80	TX113, PARATAXI REIMBURSE
	H8550	07/13/18	TX123 (OLGA PRINZ)		72.46	.00	72.46	TX123, PARATAXI REIMBURSE
	H8551	07/13/18	TX177 (MARILYN LANE)		81.60	.00	81.60	TX177, PARATAXI REIMBURSE
	H8552	07/13/18	TAX07 (ASMA SYEDA)		22.74	.00	22.74	TAX07, PARATAXI REIMBURSE
	H8553	07/13/18	TX161 (JYOTSNA MEHTA)		81.60	.00	81.60	TX161, PARATAXI REIMBURSE
	H8554	07/01/18	STA05 (STATE BOARD OF EQUAL)		901.11	.00	901.11	STA05, 2ND QTR 2018-EXEMP
	H8555	07/01/18	STA04 (STATE BOARD OF )		1,664.44	.00	1,664.44	STA04, 2ND QTR 2018-STORA
	H8556	07/02/18	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		6,373.02	.00	6,373.02	DIR02, PR DIRECT DEPOSIT-
	H8557	07/03/18	EFT01 (ELECTRONIC FUND TRANFERS)		2,282.25	.00	2,282.25	EFT01, FEDERAL TAXES-ADMI
	H8558	07/03/18	EMP01 (EMPLOYMENT DEVEL DEPT)		643.24	.00	643.24	EMP01, STATE TAXES-FY18 A
	H8559	07/06/18	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		36,752.65	.00	36,752.65	DIR02, PR DIRECT DEPOSIT
	H8560	07/06/18	EMP01 (EMPLOYMENT DEVEL DEPT)		2,420.61	.00	2,420.61	EMP01, STATE TAXES 6/16-6
	H8561	07/06/18	EFT01 (ELECTRONIC FUND TRANFERS)		6,323.34	.00	6,323.34	EFT01, FEDERAL TAXES 6/16
	H8562	07/06/18	PER04 (CALPERS RETIREMENT SYSTEM)		964.75	.00	964.75	PER04, PERS 457 CONTRIBUT
	H8563	07/06/18	PER01 (PERS )		3,094.72	.00	3,094.72	PER01, PERS CLASSIC CONTR
	H8564	07/06/18	PER01 (PERS )		3,509.23	.00	3,509.23	PER01, PERS NEW CONTRIBUT
	H8565	07/13/18	OAK01 (OAKS BUSINESS PK OWNERS)		3,237.00	.00	3,237.00	OAK01, 3RD QTR BUSINESS P
	H8566	07/13/18	PER01 (PERS )		50,920.00	.00	50,920.00	PER01, FY18 UNFUNDED ACCR
	H8567	07/13/18	PER01 (PERS )		1,142.00	.00	1,142.00	PER01, FY18 UNFUNDED ACCR
	H8568	07/13/18	STE04 (JONATHAN STEKETEE)		12,450.00	.00	12,450.00	STE04, JUN-18 MOVING/RELO
	H8569	07/13/18	MCC01 (TONY McCAULAY)		599.37	.00	599.37	MCC01, JUN-18 SAV KICKOFF
	H8570	07/13/18	MTM01 (MEDICAL TRANSPORTATION MANAG		7,770.00	.00	7,770.00	MTM01, MTM-112110, 6/13-7
	H8571	07/10/18	MTM01 (MEDICAL TRANSPORTATION MANAG		124,419.10	.00	124,419.10	MTM01, MAY-18 MONTHLY SER
	H8572	07/15/18	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 84256, JULY-18 1ST
	H8573	07/10/18	MVT01 (MV TRANSPORTATION, INC.)		87,285.62	.00	87,285.62	MVT01, MAY-18 MONTHLY FIX
	H8574	07/01/18	PAC02 (PACIFIC GAS AND ELECTRIC)		601.13	.00	601.13	PAC02, 9007202117-4, MOA
	H8575	07/01/18	PAC02 (PACIFIC GAS AND ELECTRIC)		128.96	.00	128.96	PAC02, 7649646868-7, DOOL
	H8576	07/31/18	PAC02 (PACIFIC GAS AND ELECTRIC)		6,756.95	.00	6,756.95	PAC02, 5809326332-3, MOA
	H8577	07/01/18	PAC02 (PACIFIC GAS AND ELECTRIC)		495.01	.00	495.01	PAC02, 7264840356-5, RAPI
	H8578	07/31/18	PAC02 (PACIFIC GAS AND ELECTRIC)		1,808.27	.00	1,808.27	PAC02, 6062256368-6, ATLA
	H8579	07/13/18	CIT07 (CITY OF LIVERMORE - WATER)		23.36	.00	23.36	CIT07, 139399-00, ATLANTI
	H8580	07/13/18	CIT07 (CITY OF LIVERMORE - WATER)		23.36	.00	23.36	CIT07, 139361-00, ATLANTI
	H8581	07/13/18	CIT07 (CITY OF LIVERMORE - WATER)		151.62	.00	151.62	CIT07, 138430-01, ATLANTI
	H8582	07/13/18	CIT07 (CITY OF LIVERMORE - WATER)		13.49	.00	13.49	CIT07, 138432-00, ATLANTI
	H8583	07/20/18	PER01 (PERS )		3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR
	H8584	07/20/18	PER01 (PERS )		3,991.27	.00	3,991.27	PER01, PERS NEW CONTRIBUT
	H8585	07/20/18	PER04 (CALPERS RETIREMENT SYSTEM)		967.81	.00	967.81	PER04, PERS 457 CONTRIBUT
	H8586	07/20/18	EFT01 (ELECTRONIC FUND TRANFERS)		7,957.68	.00	7,957.68	EFT01, FEDERAL TAXES 6/30
	H8587	07/20/18	EMP01 (EMPLOYMENT DEVEL DEPT)		3,050.75	.00	3,050.75	EMP01, STATE TAXES 6/30-7
	H8588	07/20/18	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		41,927.16	.00	41,927.16	DIR02, PR DIRECT DEPOSIT
	H8589	07/27/18	CIT07 (CITY OF LIVERMORE - WATER)		116.65	.00	116.65	CIT07, 139388-00, BUS WAS
	H8590	07/27/18	CIT07 (CITY OF LIVERMORE - WATER)		39.17	.00	39.17	CIT07, 138431-00, ATLANTI
	H8591	07/11/18	PAC01 (AT&T )		352.38	.00	352.38	PAC01,ACCT #436-951-0106,
	H8592	06/13/18	PAC01 (AT&T )		178.24	.00	178.24	PAC01,ACCT #925-243-9029,
	H8593	07/13/18	PAC01 (AT&T )		33.12	.00	33.12	PAC01,ACCT #232-351-6260,
	H8594	07/31/18	CAL04 (CALIFORNIA WATER SERVICE)		825.46	.00	825.46	CAL04, 9098655555, MOA WA
	H8595	07/31/18	CAL04 (CALIFORNIA WATER SERVICE)		423.94	.00	423.94	CAL04, 3616555555, TC WAT
	H8596	07/31/18	CAL04 (CALIFORNIA WATER SERVICE)		51.71	.00	51.71	CAL04, 2575555555, TC FIR
	H8597	07/31/18	CAL04 (CALIFORNIA WATER SERVICE)		1,129.31	.00	1,129.31	CAL04, 4616555555, TC IRR
	H8598	07/31/18	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 4755555555, MOA FI
	H8599	07/31/18	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 5755555555, CONTRA
	H8600	07/31/18	CAL04 (CALIFORNIA WATER SERVICE)		604.82	.00	604.82	CAL04, 0198655555, BUS WA
	H8601	07/31/18	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 84257, JULY-18 2ND
	H8602	07/27/18	NEL01 (NELSON\NYGAARD CONSULTING AS		5,299.72	.00	5,299.72	NEL01, 72694, JUN-18 DUBL
	H8603	07/27/18	SHE05 (SHELL )		59.93	.00	59.93	SHE05, JULY-18 CC STATEME
	H8604	07/27/18	STA13 (STAPLES CREDIT PLAN)		103.77	.00	103.77	STA13, JULY-18 CC STATEME
	H8605	07/27/18	CAL15 (CALTRONICS BUSINESS SYS)		247.52	.00	247.52	CAL15, 2559650, BIZHUB TH
	H8606	07/27/18	TAX91 (VIVIAN MARIE MILLER)		167.69	.00	167.69	TAX91, PARATAXI REIMBURSE
	H8607	07/27/18	TAX07 (ASMA SYEDA)		58.68	.00	58.68	TAX07, PARATAXI REIMBURSE
	H8608	07/27/18	TAX99 (SAEED TIRMIZI)		132.81	.00	132.81	TAX99, PARATAXI REIMBURSE
	H8609	07/27/18	TAX32 (SUE TSANG)		200.00	.00	200.00	TAX32, PARATAXI REIMBURSE
	H8610	07/27/18	TX143 (KIM BRETOI)		118.15	.00	118.15	TX143, PARATAXI REIMBURSE
	H8611	07/27/18	TAX96 (THOMAS R. LEONARD)		20.00	.00	20.00	TAX96, PARATAXI REIMBURSE
	H8612	07/27/18	TX156 (YVONNE BRETOI)		59.50	.00	59.50	TX156, PARATAXI REIMBURSE
	H8613	07/27/18	TAX76 (MARY ANN HANDZUS)		178.50	.00	178.50	TAX76, PARATAXI REIMBURSE
	H8614	07/13/18	PER01 (PERS )		478.40	.00	478.40	PER01, FY18 1958 SURVIVOR
	H8615	07/13/18	PER01 (PERS )		436.80	.00	436.80	PER01, FY18 1959 SURVIVOR
	H8616	07/27/18	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,168.97	.00	2,168.97	DEL05, AUG-18 DENTAL INSU
	H8617	07/31/18	VSP01 (VSP )		512.04	.00	512.04	VSP01, JULY-18 VISION INS
	H8618	07/01/18	MER01 (MERCHANT SERVICES)		134.24	.00	134.24	MER01, JUN-18 MOA CC FEES
	H8619	07/01/18	MER01 (MERCHANT SERVICES)		128.06	.00	128.06	MER01, JUN-18 TC CC FEES
	H8620	07/31/18	PAC02 (PACIFIC GAS AND ELECTRIC)		202.67	.00	202.67	PAC02, 9007202117-4, MOA
	020703	07/13/18	ACT01 (AC TRANSIT DISTRICT)		1,175.46	.00	1,175.46	Automatic Generated Check
	020704	07/13/18	AIM01 (AIM TO PLEASE JANITORIAL SER		2,820.06	.00	2,820.06	Automatic Generated Check
	020705	07/13/18	ATT03 (AT&T )		920.64	.00	920.64	Automatic Generated Check
	020706	07/13/18	AVI01 (AMADOR VALLEY INDUSTRIES)		367.77	.00	367.77	Automatic Generated Check
	020707	07/13/18	BAY08 (BAY CITY ELECTRIC WORKS)		269.67	.00	269.67	Automatic Generated Check
	020708	07/13/18	CAL12 (CALTIP INSURANCE)		575,272.00	.00	575,272.00	Automatic Generated Check
	020709	07/13/18	CAL13 (CALIFORNIA TRANSIT)		2,396.83	.00	2,396.83	Automatic Generated Check
	020710	07/13/18	DAI01 (ALLIANT INSURANCE SERVICE)		3,078.46	.00	3,078.46	Automatic Generated Check
	020711	07/13/18	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	020712	07/13/18	EME01 (EMERALD LANDSCAPE CO INC)		1,226.00	.00	1,226.00	Automatic Generated Check
	020713	07/13/18	FEH01 (FEHR & PEERS)		4,987.50	.00	4,987.50	Automatic Generated Check
	020714	07/13/18	KIM02 (KIMLEY-HORN AND ASSOC,INC)		437.35	.00	437.35	Automatic Generated Check
	020715	07/13/18	KKI01 (ALPHA MEDIA LLC)		7,000.00	.00	7,000.00	Automatic Generated Check
	020716	07/13/18	LIV10 (LIVERMORE SANITATION INC)		2,315.68	.00	2,315.68	Automatic Generated Check
	020717	07/13/18	MET01 (METROPOLITAN TRANSPORT-)		13,996.95	.00	13,996.95	Automatic Generated Check
	020718	07/13/18	PAC11 (PACIFIC ENVIRONMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check

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 Month End Cash Disbursements Report  
 Report for 07-18 BANK ACCOUNT 105

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
07-18	020719	07/13/18	PAC16 (PACIFIC COAST TRANE)		1,482.68	.00	1,482.68	Automatic Generated Check
	020720	07/13/18	PLE05 (PLEASANTON, CITY OF)		1,973.56	.00	1,973.56	Automatic Generated Check
	020721	07/13/18	PRE03 (PREMIER SECURITY SOLNS CO)		383.95	.00	383.95	Automatic Generated Check
	020722	07/13/18	SCF01 (SC FUELS)		40,060.83	.00	40,060.83	Automatic Generated Check
	020723	07/13/18	SHAO2 (SHAMROCK OFFICE SOLUTIONS)		39.19	.00	39.19	Automatic Generated Check
	020724	07/13/18	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	020725	07/13/18	TAX71 (MARY RARIDON)		40.80	.00	40.80	Automatic Generated Check
	020726	07/13/18	TEL01 (TPx COMMUNICATIONS)		1,971.72	.00	1,971.72	Automatic Generated Check
	020727	07/13/18	TIC01 (DANIEL BROUGHTON)		122.50	.00	122.50	Automatic Generated Check
	020727	07/17/18	TIC01 (DANIEL BROUGHTON)		(122.50)	.00	(122.50)	Ck# 020727 Reversed
	020728	07/13/18	TIC06 (MADHUSUDHAN REDDY GAYAM)		19.00	.00	19.00	Automatic Generated Check
	020729	07/13/18	TX128 (KATHY HANDEL)		32.94	.00	32.94	Automatic Generated Check
	020730	07/13/18	TX129 (CATHERINE OGLE)		25.50	.00	25.50	Automatic Generated Check
	020731	07/13/18	TX133 (SAROJA IYER)		80.75	.00	80.75	Automatic Generated Check
	020732	07/13/18	TX183 (KEVIN PEHRSON)		31.45	.00	31.45	Automatic Generated Check
	020733	07/13/18	TX197 (JULIANNA ROSEMARK)		80.00	.00	80.00	Automatic Generated Check
	020734	07/13/18	XIO01 (XIOTECH CORPORATION)		2,376.00	.00	2,376.00	Automatic Generated Check
	020735	07/17/18	TIC01 (DANIEL BROUGHTON)		122.50	.00	122.50	Ck# 020735->020727 Repla
	020736	07/27/18	AEC01 (AECOM TECHNICAL SERVICES INC		171,933.96	.00	171,933.96	Automatic Generated Check
	020737	07/27/18	ATT02 (AT&T )		383.70	.00	383.70	Automatic Generated Check
	020738	07/27/18	CIT06 (CITY OF LIVERMORE SEWER)		359.02	.00	359.02	Automatic Generated Check
	020739	07/27/18	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	020740	07/27/18	CWI01 (CUMMINS WEST, INC- SAN LEAND		9,172.51	.00	9,172.51	Automatic Generated Check
	020741	07/27/18	DIR01 (DIRECT TV)		14.00	.00	14.00	Automatic Generated Check
	020742	07/27/18	EDM01 (ELECTRONIC DATA MAGNETICS IN		6,558.00	.00	6,558.00	Automatic Generated Check
	020743	07/27/18	FEH01 (FEHR & PEERS)		15,355.00	.00	15,355.00	Automatic Generated Check
	020744	07/27/18	HAN01 (HANSON BRIDGETT MARCUS)		6,716.50	.00	6,716.50	Automatic Generated Check
	020745	07/27/18	JTH01 (J. THAYER COMPANY)		95.95	.00	95.95	Automatic Generated Check
	020746	07/27/18	MAZ01 (MAZE & ASSOCIATES)		7,738.00	.00	7,738.00	Automatic Generated Check
	020747	07/27/18	MLW01 (MACLEOD WATTS INC.)		1,550.00	.00	1,550.00	Automatic Generated Check
	020748	07/27/18	OFF01 (OFFICE DEPOT)		157.76	.00	157.76	Automatic Generated Check
	020749	07/27/18	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	020750	07/27/18	PLE05 (PLEASANTON, CITY OF)		507.00	.00	507.00	Automatic Generated Check
	020751	07/27/18	SCF01 (SC FUELS)		20,083.95	.00	20,083.95	Automatic Generated Check
	020752	07/27/18	TIC01 (DANIEL BROUGHTON)		59.50	.00	59.50	Automatic Generated Check
	020753	07/27/18	TOL06 (TOLAR MFR CO INC)		13,407.93	.00	13,407.93	Automatic Generated Check
	020755	07/27/18	TRA12 (TRAPEZE SOFTWARE GROUP)		10,215.08	.00	10,215.08	Automatic Generated Check
	020756	07/27/18	TX136 (VIRGINIA REID)		77.78	.00	77.78	Automatic Generated Check
	020757	07/27/18	TX198 (TIMOTHY RUPPRECHT)		60.00	.00	60.00	Automatic Generated Check
	020758	07/27/18	VAN01 (FBD VANGUARD CONSTRUCTION IN		68,810.00	.00	68,810.00	Automatic Generated Check

Total for Bank Account 105 -----> 2,198,079.36 .00 2,198,079.36

Grand Total of all Bank Accounts -----> 2,198,079.36 .00 2,198,079.36

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 Report for 07-18

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
07-18	ACT01 (AC TRANSIT DISTRICT)	LOC0731	06/27/18	07/27/18	A	1175.46	ACT01, LOC0000731, FY19 RTC PROGRAM 3RD QTR
07-18	AEC01 (AECOM TECHNICAL SERVICES)	IN200076325	06/26/18	07/26/18	A	171933.96	AEC01, 200076325, 4/14-5/11/18 ALTAMONT RAIL
07-18	AIM01 (AIM TO PLEASE JANITORIAL SE34-JUN-18)		07/01/18	07/31/18	A	2820.06	AIM01, JUN-18 JANITORIAL MONTHLY SERVICE
07-18	ATT02 (AT&T )	11630597	07/13/18	08/12/18	A	383.70	ATT02, PAYER #9391035694 6/13-7/12/18
07-18	ATT03 (AT&T )	777411400	06/19/18	07/19/18	A	920.64	ATT03, 7777411400, JUN-18 INTERNET PRI
07-18	AVI01 (AMADOR VALLEY INDUSTRIES)	689239	06/30/18	07/30/18	A	367.77	AVI01, 689239, JUN-18 GARBAGE PICK UP SERVIC
07-18	BAY08 (BAY CITY ELECTRIC WORKS)	W168052	06/22/18	07/22/18	A	269.67	BAY08, W168052, JUN-18 GENERATOR PREVENT MAI
07-18	CAL04 (CALIFORNIA WATER SERVICE)	198061918H	06/19/18	07/19/18	A	604.82	CAL04, 0198655555, BUS WASH 5/17-6/18/18
		257062818H	06/28/18	07/28/18	A	51.71	CAL04, 2575555555, TC FIRE 7/1-7/31/18
		361062918H	06/29/18	07/29/18	A	423.94	CAL04, 3616555555, TC WATER 6/1-6/28/18
		461070218H	07/02/18	08/01/18	A	1129.31	CAL04, 4616555555, TC IRRG 6/1-6/28/18
		475062818H	06/28/18	07/28/18	A	68.95	CAL04, 4755555555, MOA FIRE 7/1-7/31/18
		575062818H	06/28/18	07/28/18	A	68.95	CAL04, 5755555555, CONTRACTOR FIRE 7/1-7/31/
		909061918H	06/19/18	07/19/18	A	825.46	CAL04, 9098655555, MOA WATER 5/17-6/18/18
	Vendor's Total ----->					3173.14	
07-18	CAL12 (CALTIP INSURANCE)	CAL18-19	07/01/18	07/31/18	A	575272.00	CAL12, CAL 2019-0014, FY19 LIABILITY INSURAN
07-18	CAL13 (CALIFORNIA TRANSIT)	312018JUN	06/30/18	07/30/18	A	2396.83	CAL13, 31-2018-JUN, JUN-18 INSURANCE CLAIMS
07-18	CAL15 (CALTRONICS BUSINESS SYS)	2559650H	07/16/18	08/15/18	A	247.52	CAL15, 2559650, BIZHUB THRU 7/15/18
07-18	CIT06 (CITY OF LIVERMORE SEWER)	BW071718	07/17/18	08/16/18	A	29.67	CIT06, 138143-00, BUS WASH 6/19-7/17/18
		TC071018	07/10/18	08/09/18	A	180.02	CIT06, 133389-00, TRANSIT CENTER 6/12-7/10/1
		MOA071718	07/17/18	08/16/18	A	149.33	CIT06, 133294-00, MOA SEWER 6/19-7/17/18
	Vendor's Total ----->					359.02	
07-18	CIT07 (CITY OF LIVERMORE - WATER)	361061918H	06/19/18	07/19/18	A	23.36	CIT07, 139361-00, ATLANTIS SEWER 5/15-6/19/1
		388070318H	07/03/18	08/02/18	A	116.65	CIT07, 139388-00, BUS WASH 6/5-7/3/18
		399061918H	06/19/18	07/19/18	A	23.36	CIT07, 139399-00, ATLANTIS SEWER 5/15-6/19/1
		430061918H	06/19/18	07/19/18	A	151.62	CIT07, 138430-01, ATLANTIS INDOOR 5/15-6/19/
		431070318H	07/03/18	08/02/18	A	39.17	CIT07, 138431-00, ATLANTIS IRRG. 6/5-7/3/18
		432061918H	06/19/18	07/19/18	A	13.49	CIT07, 138432-00, ATLANTIS FIRE 5/15-6/19/18
	Vendor's Total ----->					367.65	
07-18	COR01 (CORBIN WILLITS SYSTEMS)	B807151	07/15/18	08/14/18	A	239.45	COR01, B807151, JULY-18 SERVICE
07-18	CWI01 (CUMMINS WEST, INC-- SAN LEAN)	021-32800	07/26/18	08/25/18	A	4581.93	CWI01, 021-32800, PO #6851 BUS 906 DPIM MOD
		021-32801	07/26/18	08/25/18	A	4590.58	CWI01, 021-32801, PO #6850 BUS 914 DPIM MOD
	Vendor's Total ----->					9172.51	
07-18	DAI01 (ALLIANT INSURANCE SERVICE)	871273	06/29/18	07/29/18	A	3078.46	DAI01, 871273, FY19 POLLUTION LIABILITY INSU
07-18	DAY02 (DAY & NIGHT PEST CONTROL)	134741	06/26/18	07/26/18	A	218.00	DAY02, 134741, 6/22/18 RUTAN SERVICE
07-18	DEL05 (ALLIED ADMIN/DELTA DENTAL)	AUG-2018H	07/06/18	08/05/18	A	2168.97	DEL05, AUG-18 DENTAL INSURANCE
07-18	DIR01 (DIRECT TV)	624483038	07/11/18	08/10/18	A	14.00	DIR01, 34624483038, JULY-18 SERVICE
07-18	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20180629H	07/06/18	08/05/18	A	36752.65	DIR02, PR DIRECT DEPOSIT 6/16-6/29/18
		20180702H	07/02/18	08/01/18	A	6373.02	DIR02, PR DIRECT DEPOSIT-ADMIN LEAVE BUYOUT
		20180713H	07/20/18	08/19/18	A	41927.16	DIR02, PR DIRECT DEPOSIT 6/30-7/13/18
	Vendor's Total ----->					85052.83	
07-18	EDM01 (ELECTRONIC DATA MAGNETICS I	47507	07/13/18	08/12/18	A	6558.00	EDM01, 47507, PO #6805 TRANSFER STOCK FOR FA
07-18	EFT01 (ELECTRONIC FUND TRANFERS)	20180629H	07/06/18	08/05/18	A	6323.34	EFT01, FEDERAL TAXES 6/16-6/29/18

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
07-18	EFT01 (ELECTRONIC FUND TRANSFERS)	20180702H	07/03/18	08/02/18	A	2282.25	EFT01, FEDERAL TAXES-ADMIN LEAVE BUYOUT FY18
		20180713H	07/20/18	08/19/18	A	7957.68	EFT01, FEDERAL TAXES 6/30-7/13/18
		Vendor's Total ----->				16563.27	
07-18	EME01 (EMERALD LANDSCAPE CO INC)	315370	07/01/18	07/31/18	A	1226.00	EME01, 315370, JULY-18 LANDSCAPING SERVICES
07-18	EMP01 (EMPLOYMENT DEVEL DEPT)	20180629H	07/06/18	08/05/18	A	2420.61	EMP01, STATE TAXES 6/16-6/29/18
		20180702H	07/03/18	08/02/18	A	643.24	EMP01, STATE TAXES-FY18 ADMIN LEAVE BUYOUT
		20180713H	07/20/18	08/19/18	A	3050.75	EMP01, STATE TAXES 6/30-7/13/18
		Vendor's Total ----->				6114.60	
07-18	FEH01 (FEHR & PEERS)	122255	05/09/18	06/08/18	A	4987.50	FEH01, 122255, RFP 2017-15 GO DUBLIN 3/31-4/
		123808	07/16/18	08/15/18	A	15355.00	FEH01, 123808, RFP 2017-15 GO DUBLIN 5/26-6/
		Vendor's Total ----->				20342.50	
07-18	HAN01 (HANSON BRIDGETT MARCUS)	1217072	06/29/18	07/29/18	A	2084.50	HAN01, 1217072, MAY-18 CONTRACT LEGAL FEES
		1217073	06/29/18	07/29/18	A	4632.00	HAN01, 1217073, MAY-18 ADMIN LEGAL FEES
		Vendor's Total ----->				6716.50	
07-18	JTH01 (J. THAYER COMPANY)	1265621-0	07/16/18	08/15/18	A	95.95	JTH01, 1265621-0, 7/16/18 PRINTING PAPER
07-18	KIM02 (KIMLEY-HORN AND ASSOC, INC)	11023500	03/31/18	04/30/18	A	437.35	KIM02, 11023500, PO #6172 LAVTA BUS STOP IMP
07-18	KKI01 (ALPHA MEDIA LLC)	180690586	06/24/18	07/24/18	A	7000.00	KKI01, CC-1180690586, 6/11-6/24/18 RADIO ADS
07-18	LIV10 (LIVERMORE SANITATION INC)	1013200	06/30/18	07/30/18	A	2315.68	LIV10, 1013200, JUN-18 GARBAGE SERVICE
07-18	MAZ01 (MAZE & ASSOCIATES)	29455	06/30/18	07/30/18	A	7738.00	MAZ01, 29455, FY18 AUDIT WORK JUN-18
07-18	MCC01 (TONY McCAULAY)	SAV-EXP18H	07/10/18	08/09/18	A	599.37	MCC01, JUN-18 SAV KICKOFF EVENT REIMBURSE
07-18	MER01 (MERCHANT SERVICES)	TC063018H	07/01/18	07/31/18	A	128.06	MER01, JUN-18 TC CC FEES
		MOA063018H	07/01/18	07/31/18	A	134.24	MER01, JUN-18 MOA CC FEES
		Vendor's Total ----->				262.30	
07-18	MET01 (METROPOLITAN TRANSPORT-)	AR017710	06/30/18	07/30/18	A	13996.95	MET01, AR017710, MAY-18 CLIPPER FEES
07-18	MLW01 (MACLEOD WATTS INC.)	180717-LA	07/17/18	08/16/18	A	1550.00	MLW01, 180717-LAVTA, PO #6492 GASB 75 JULY-1
07-18	MTM01 (MEDICAL TRANSPORTATION MANA MAY-2018H)	MTM112110H	06/10/18	07/10/18	A	124419.10	MTM01, MAY-18 MONTHLY SERVICES
			07/04/18	08/03/18	A	7770.00	MTM01, MTM-112110, 6/13-7/3/18
		Vendor's Total ----->				132189.10	
07-18	MVT01 (MV TRANSPORTATION, INC.)	84256H	07/05/18	08/04/18	A	378720.32	MVT01, 84256, JULY-18 1ST INSTALL PAYMENT
		84257H	07/05/18	08/04/18	A	378720.32	MVT01, 84257, JULY-18 2ND INSTALL PAYMENT
		MAY-2018H	06/10/18	07/10/18	A	87285.62	MVT01, MAY-18 MONTHLY FIXED ROUTE SERVICES
		Vendor's Total ----->				844726.26	
07-18	NEL01 (NELSON\NYGAARD CONSULTING A	72694H	07/21/18	08/20/18	A	5299.72	NEL01, 72694, JUN-18 DUBLIN TRANSIT SERVICE
07-18	OAK01 (OAKS BUSINESS PK OWNERS)	3RDQTR-18H	07/01/18	07/31/18	A	3237.00	OAK01, 3RD QTR BUSINESS PARK DUES 2018-FY19
07-18	OFF01 (OFFICE DEPOT)	036911001	07/16/18	08/15/18	A	157.76	OFF01, 165036911001, 7/16/18 OFFICE SUPPLIES
07-18	PAC01 (AT&T )	ATT060718H	06/07/18	07/07/18	A	33.12	PAC01, ACCT #232-351-6260, CONTRACTOR FIRE 6/
		ATT061118H	06/11/18	07/11/18	A	352.38	PAC01, ACCT #436-951-0106, ATLANTIS T1 6/11-7
		ATT061318H	06/13/18	07/13/18	A	178.24	PAC01, ACCT #925-243-9029, ATLANTIS ALARM 6/1
		Vendor's Total ----->				563.74	
07-18	PAC02 (PACIFIC GAS AND ELECTRIC)	580062918H	06/29/18	07/29/18	A	6756.95	PAC02, 5809326332-3, MOA ELECTRIC 5/31-6/28/
		606062818H	06/28/18	07/28/18	A	1808.27	PAC02, 6062256368-6, ATLANTIS 5/30-6/27/18
		726062018H	06/20/18	07/20/18	A	495.01	PAC02, 7264840356-5, RAPID BUS STOPS 5/21-6/

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
07-18	PAC02 (PACIFIC GAS AND ELECTRIC)	764061218H	06/12/18	07/12/18	A	128.96	PAC02, 7649646868-7, DOOLAN TWR 5/11-6/11/18
		900061318H	06/13/18	07/13/18	A	601.13	PAC02, 9007202117-4, MOA GAS 5/12-6/12/18
		900071318H	07/13/18	08/12/18	A	202.67	PAC02, 9007202117-4, MOA GAS 6/13-7/12/18
		Vendor's Total ----->				9992.99	
07-18	PAC11 (PACIFIC ENVIROMENTAL SERV)	1420	07/03/18	08/02/18	A	120.00	PAC11, 1420, JUN-18 RUTAN MONTHLY SERVICE
		1421	07/03/18	08/02/18	A	120.00	PAC11, 1421, JUN-18 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
07-18	PAC16 (PACIFIC COAST TRANE)	S91184	06/21/18	07/21/18	A	1482.68	PAC16, S91184, PO #6812 HVAC COMPRESSOR SERV
07-18	PER01 (PERS )	FY2018CH	07/01/18	07/31/18	A	50920.00	PER01, FY18 UNFUNDED ACCRUED LIABILITY-CLASS
		FY2018-NH	07/01/18	07/31/18	A	1142.00	PER01, FY18 UNFUNDED ACCRUED LIABILITY-NEW P
		20180629CH	07/06/18	08/05/18	A	3094.72	PER01, PERS CLASSIC CONTRIBUTION 6/16-6/29/1
		20180629NH	07/06/18	08/05/18	A	3509.23	PER01, PERS NEW CONTRIBUTIONS 6/16-6/29/18
		20180713CH	07/20/18	08/19/18	A	3319.71	PER01, PERS CLASSIC CONTRIBUTION 6/30-7/13/1
		20180713NH	07/20/18	08/19/18	A	3991.27	PER01, PERS NEW CONTRIBUTIONS 6/30-7/13/18
		FY181959CH	06/14/18	07/14/18	A	436.80	PER01, FY18 1959 SURVIVOR BENEFIT-CLASSIC PL
		FY181959NH	06/14/18	07/14/18	A	478.40	PER01, FY18 1958 SURVIVOR BENEFIT-NEW PLAN
		Vendor's Total ----->				66892.13	
07-18	PER04 (CALPERS RETIREMENT SYSTEM)	20180629H	07/06/18	08/05/18	A	964.75	PER04, PERS 457 CONTRIBUTIONS 6/16-6/29/18
		20180713H	07/20/18	08/19/18	A	967.81	PER04, PERS 457 CONTRIBUTIONS 6/30-7/13/18
		Vendor's Total ----->				1932.56	
07-18	PLA02 (PLANETERIA MEDIA LLC)	15760	07/15/18	08/14/18	A	325.00	PLA02, 15760, PO #6567 WEB HOSTING JULY-18
07-18	PLE05 (PLEASANTON, CITY OF)	857	06/19/18	07/19/18	A	1973.56	PLE05, 857, MAY-18 PARATRANSIT ASSESSMENT BI
		881	07/09/18	08/08/18	A	507.00	PLE05, 881, JUN-18 PARATRANSIT ASSESSMENT BI
		Vendor's Total ----->				2480.56	
07-18	PRE03 (PREMIER SECURITY SOLNS CO)	1806-203	06/28/18	07/28/18	A	383.95	PRE03, 1806-203, PO #6815 ATLANTIS ALARM SYS
07-18	SCF01 (SC FUELS)	3631215	07/03/18	08/02/18	A	19985.23	SCF01, 3631215, 7/3/18 FUEL DELIVERY
		3635975	07/06/18	08/05/18	A	20075.60	SCF01, 3635975, 7/6/18 FUEL DELIVERY
		3650580	07/26/18	08/25/18	A	20083.95	SCF01, 3650580, 7/25/18 FUEL DELIVERY
		Vendor's Total ----->				60144.78	
07-18	SHAO2 (SHAMROCK OFFICE SOLUTIONS)	349592	06/26/18	07/26/18	A	39.19	SHAO2, 349592, FRONT DESK PRINTER 5/30-6/29/
07-18	SHE05 (SHELL )	JULY-2018H	07/06/18	08/05/18	A	59.93	SHE05, JULY-18 CC STATEMENT
07-18	SOL01 (SOLUTIONS FOR TRANSIT)	18-0705LA	07/05/18	08/04/18	A	2083.33	SOL01, 18-0705LAVTA, JUN-18 CLIPPER ANALYSIS
07-18	STA04 (STATE BOARD OF )	QTR2-2018H	06/30/18	07/30/18	A	1664.44	STA04, 2ND QTR 2018-STORAGE TANK MAINT FEE
07-18	STA05 (STATE BOARD OF EQUAL)	QTR2-2018H	06/30/18	07/30/18	A	901.11	STA05, 2ND QTR 2018-EXEMPT OPERATOR DIESEL T
07-18	STA13 (STAPLES CREDIT PLAN)	JULY-2018H	07/09/18	08/08/18	A	103.77	STA13, JULY-18 CC STATEMENT
07-18	STE04 (JONATHAN STEKETEE)	MOVEEXP18H	06/25/18	07/25/18	A	12450.00	STE04, JUN-18 MOVING/RELOCATION REIMBURSE
07-18	TAX07 (ASMA SYEDA)	06-20-18H	07/13/18	08/12/18	A	22.74	TAX07, PARATAXI REIMBURSE 6/20/18
		0708-0715H	07/27/18	08/26/18	A	58.68	TAX07, PARATAXI REIMBURSE 7/8-7/15/18
		Vendor's Total ----->				81.42	
07-18	TAX14 (KAREN ADAMS)	06-29-18H	07/13/18	08/12/18	A	36.98	TAX14, PARATAXI REIMBURSE 6/29/18
07-18	TAX32 (SUE TSANG)	0412-0427H	07/27/18	08/26/18	A	200.00	TAX32, PARATAXI REIMBURSE 4/12-4/27/18
07-18	TAX67 (CHRISTEL RAGER)	0602-0622H	07/13/18	08/12/18	A	163.20	TAX67, PARATAXI REIMBURSE 6/2-6/22/18
07-18	TAX71 (MARY RARIDON)	0614-0621	07/13/18	08/12/18	A	40.80	TAX71, PARATAXI REIMBURSE 6/14-6/21/18



REPORT.: Aug 14 18 Tuesday  
 RUN....: Aug 14 18 Time: 12:42  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Report for 07-18

PAGE: 004  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
07-18	TAX72 (JUSTIN HART)	0601-0630H	07/13/18	08/12/18	A	189.55	TAX72, PARATAXI REIMBURSE 6/1-6/30/18
07-18	TAX76 (MARY ANN HANDZUS)	0502-0713H	07/27/18	08/26/18	A	178.50	TAX76, PARATAXI REIMBURSE 5/2-7/13/18
07-18	TAX91 (VIVIAN MARIE MILLER)	0601-0704H	07/27/18	08/26/18	A	167.69	TAX91, PARATAXI REIMBURSE 6/1-7/4/18
07-18	TAX96 (THOMAS R. LEONARD)	7-18-18H	07/27/18	08/26/18	A	20.00	TAX96, PARATAXI REIMBURSE 7/18/18
07-18	TAX99 (SAEED TIRMIZI)	0508-0629H	07/27/18	08/26/18	A	132.81	TAX99, PARATAXI REIMBURSE 5/8-6/29/18
07-18	TEL01 (TPx COMMUNICATIONS)	105008880	06/30/18	07/30/18	A	1971.72	TEL01, 105008880-0, 7/1-7/31/18 SERVICE
07-18	TIC01 (DANIEL BROUGHTON)	7-11-18DA 7-11-18DAu 7-11-18DAy 7-26-18DA	07/13/18 07/17/18 07/17/18 07/26/18	08/12/18 / / / / 08/25/18	A  A	122.50 122.50 122.50 59.50	TIC01, 7/11/18 DAR TICKETS REFUND-35QTY 122.50-Ck# 020727 Reversed 122.50 Ck# 020735->020727 Replacement 59.50 TIC01, 7/26/18 DAR TICKET REFUND-17 QTY
		Vendor's Total ----->				182.00	
07-18	TIC06 (MADHUSUDHAN REDDY GAYAM)	7-12-18BF	07/13/18	08/12/18	A	19.00	TIC06, BUS FARE OVERPAY REFUND 7/3/18
07-18	TOL06 (TOLAR MFR CO INC)	12630 12636	06/29/18 07/12/18	07/29/18 08/11/18	A A	9103.01 4304.92	TOL06, 12630, PO #6705 SF OUTLETS FURNITURE TOL06, 12636, PO #6760 MISC PARTS-BUS SHELTE
		Vendor's Total ----->				13407.93	
07-18	TRA12 (TRAPEZE SOFTWARE GROUP)	AMSER0958	07/20/18	08/19/18	A	10215.08	TRA12, AMSER000958, PO #6732 TRAPEZE TMRNC S
07-18	TX113 (RODGER RAGER)	0624-0627H	07/13/18	08/12/18	A	74.80	TX113, PARATAXI REIMBURSE 6/24-6/27/18
07-18	TX123 (OLGA PRINZ)	0607-0619H	07/13/18	08/12/18	A	72.46	TX123, PARATAXI REIMBURSE 6/7-6/19/18
07-18	TX128 (KATHY HANDEL)	0529-0613	07/13/18	08/12/18	A	32.94	TX128, PARATAXI REIMBURSE 5/29-6/13/18
07-18	TX129 (CATHERINE OGLE)	0413-0522	07/13/18	08/12/18	A	25.50	TX129, PARATAXI REIMBURSE 4/13-5/22/18
07-18	TX133 (SAROJA IYER)	0606-0626	07/13/18	08/12/18	A	80.75	TX133, PARATAXI REIMBURSE 6/6-6/26/18
07-18	TX136 (VIRGINIA REID)	0504-0608	07/26/18	08/25/18	A	77.78	TX136, PARATAXI REIMBURSE 5/4-6/8/18
07-18	TX143 (KIM BRETOI)	0510-0528H	07/27/18	08/26/18	A	118.15	TX143, PARATAXI REIMBURSE 5/10-5/28/18
07-18	TX156 (YVONNE BRETOI)	0510-0529H	07/27/18	08/26/18	A	59.50	TX156, PARATAXI REIMBURSE 5/10-5/29/18
07-18	TX161 (JYOTSNA MEHTA)	0515-0612H	07/13/18	08/12/18	A	81.60	TX161, PARATAXI REIMBURSE 5/15-6/12/18
07-18	TX177 (MARILYN LANE)	0609-0627H	07/13/18	08/12/18	A	81.60	TX177, PARATAXI REIMBURSE 6/9-6/27/18
07-18	TX183 (KEVIN PEHRSON)	0520-0623	07/13/18	08/12/18	A	31.45	TX183, PARATAXI REIMBURSE 5/20-6/23/18
07-18	TX197 (JULIANNA ROSEMARK)	0612-0703	07/13/18	08/12/18	A	80.00	TX197, PARATAXI REIMBURSE 6/12-7/3/18
07-18	TX198 (TIMOTHY RUPPRECHT)	0620-0627	07/26/18	08/25/18	A	60.00	TX198, PARATAXI REIMBURSE 6/20-6/27/18
07-18	VAN01 (FBD VANGUARD CONSTRUCTION)	I2017-17#1	06/30/18	07/30/18	A	68810.00	VAN01, RFP 2017-17 SHELTER DEMO & REMOVAL
07-18	VSP01 (VSP )	JULY-2018H	06/20/18	07/20/18	A	512.04	VSP01, JULY-18 VISION INSURANCE
07-18	XIO01 (XIOTECH CORPORATION)	284469	07/10/18	08/09/18	A	2376.00	XIO01, 284469, PO #6561 X-IO MAINT SUPPORT-6

Total of Purchases -> 2198079.36  
 =====

## **AGENDA**

### **ITEM 6**

## STAFF REPORT

**SUBJECT:** Resolution in Support of Application for FY 18-19 Funding through the State Transit Assistance State of Good Repair Program

**FROM:** Jennifer Yeamans, Senior Grants, Project Management & Contract Specialist

**DATE:** August 28, 2018

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### **Action Requested**

Staff requests the Committee refer Resolution 23-2018 in support of an FY 18-19 allocation request to Caltrans for the State Transit Assistance State of Good Repair (SGR) Program to the Board of Directors for approval.

### **Background**

Senate Bill 1, also known as the Road Repair and Accountability Act of 2017, augmented the existing State Transit Assistance program with a new State of Good Repair (SGR) program funded from a portion of a new Transportation Improvement Fee on vehicle registrations due on or after January 1, 2018. Funds are distributed by formula on a population basis in the region to the Metropolitan Transportation Commission, and on a revenue basis directly to eligible transit operators for transit maintenance, rehabilitation, and capital projects. The State Controller's Office estimates that \$55,640 in revenue-based SGR funds will be available for allocation to LAVTA in FY 2018-19.

Attachment 1 is a Board resolution which would authorize the Executive Director to request allocations for specific projects and execute the necessary Certifications and Assurances with Caltrans. The resolution is a requirement of the State of Good Repair Program Guidelines issued by Caltrans in December 2017.

The program guidelines state that transit agencies receiving funds from the SGR program must submit expenditure proposals listing projects that maintain the public transit system in a state of good repair, which are:

- Transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation or modernization of the existing vehicles or facilities.
- The design, acquisition and construction of new vehicles or facilities that improve existing transit services.
- Transit services that complement local efforts for repair and improvement of local transportation infrastructure.

Prior to receiving an apportionment of SGR funds in a given fiscal year, recipients must submit a list of projects proposed to be funded to Caltrans. Project proposals must include a description and location of the project, a proposed schedule for the project's completion, and an estimated useful life of the improvement. Recipient agencies are required to submit an Annual Expenditure Report on all activities completed with those funds to Caltrans. Recipient agencies must also report the SGR revenues and expenditures in their annual Transportation Development Act Audit.

### **Discussion**

As with the prior year's FY 2017-18 allocation, staff proposes to use the FY 2018-19 SGR allocation to augment the agency's ongoing work on bus stops and shelters throughout LAVTA's service area. Many passenger shelters and amenities in LAVTA's service area are past their useful life and in need of rehabilitation and/or replacement.

In order to receive full allocations from the State Controller's Office for FY 2018-19, agencies are required to submit their project lists to Caltrans by September 1, 2018. Caltrans will accept Board-approved resolutions of support for such projects and authorizing execution of the Certifications and Assurances until September 30, 2018.

### **Fiscal Impact**

The FY 2018-19 SGR allocation is in addition to the FY 2017-18 SGR allocation which was included in the agency's FY 2018-19 budget for Bus Shelters, Signs, and Stops. Exclusive of Measure B grant funds budgeted specifically to the Pleasanton BRT Enhancement project, the proposed project budget is as follows:

<b>FY 2018-19 Bus Shelters, Signs, and Stops</b>	
<b>Fund Source</b>	<b>Amount</b>
TDA 4.0	\$464,415
Prop. 1B PTMISEA	\$80,585
STA SGR FY 17-18	\$55,640
STA SGR FY 18-19	\$55,640
Total Budget	\$656,280

### **Recommendation**

Staff recommends the Committee refer Resolution 23-2018 to the Board of Directors in support of an allocation request to Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

Attachments:

1. Resolution 23-2018

**RESOLUTION NO. 23-2018**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZING THE  
EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR THE  
CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

**WHEREAS**, the Livermore Amador Valley Transit Authority is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Livermore Amador Valley Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Livermore Amador Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit projects; and

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

**PASSED AND ADOPTED** by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 10th day of September 2018.

BY \_\_\_\_\_  
Scott Haggerty, Chair

ATTEST \_\_\_\_\_  
Michael Tree, Executive Director

# **AGENDA**

## **ITEM 7**

## STAFF REPORT

SUBJECT: Video Surveillance Systems

FROM: David Massa, Senior Fleet & Technology Management Specialist

DATE: August 28, 2018

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### Action Requested

Staff requests that the Finance and Administration Committee recommend that the LAVTA Board of Directors approve the award of an Agreement between LAVTA and Seon Design USA Corp. dba MobileView to remove and replace the old MobileView MV3 video surveillance system on 20 of the agency's older buses and replace it with the modern 7001H system, and that the Board authorize the LAVTA Executive Director to finalize all details execute said Agreement between LAVTA and Seon Design USA Corp. dba MobileView.

### Background

LAVTA has utilized the MobileView video surveillance system, since 2002, and in particular MobileView's MV3 DVR System in 2011 and older LAVTA buses. Up until 2016, with every bus procurement, the agency has recycled the DVR's and cameras from retired buses into the new buses. However, this model DVR and video surveillance system as a whole has now become technologically obsolete and is no longer supported by the manufacturer. A newer video surveillance system model, 7001H, was purchased with the 2016 and 2017 bus procurements. Following those procurements, LAVTA now has 20 remaining buses with the outdated video surveillance system on them.

### Discussion

Because the manufacturer no longer supports the MV3 model of video surveillance system, it has become very difficult to obtain parts for repair of these critical agency assets. Replacing the obsolete video surveillance system will maintain a standardized fleet surveillance system. Additional benefits of replacing the obsolete video surveillance system with the 7001H system include:

- Integration with the agency's wireless video download system
- The ability to quickly respond to customer concerns by enabling the ability to schedule downloads prior to the bus returning to the yard.
- Extend the amount of time that video is stored on the DVR by increasing the hard drive capacity. This will assist should there be an untimely customer concern investigation.
- HD Video quality
- The ability to obtain spare parts

Staff recommends utilizing a sole-source procurement for the 7001H video surveillance system in order to maintain the consistency of the video surveillance system on the LAVTA fleet. A cost analysis was conducted by staff and staff determined that the price received from Seon Design USA Corp. dba MobileView for the video surveillance system and necessary interfaces is both reasonable and fair.

**Fiscal Impact**

This project was included in the FY 2019 budget. Local TDA funds will provide 100% of the revenue to pay for this project. The project budget is \$195,552.98 and consists of the contract award amount of \$177,775.44 for all materials necessary, labor to install, shipping and tax and a 10% project contingency of \$17,777.54.

**Next Steps**

Upon execution of the agreement with Seon Design USA Corp. dba MobileView, LAVTA will issue a purchase order for the equipment and installation of 20 7001 Video Surveillance systems.

**Recommendation**

Staff recommends that the Finance and Administration Committee recommend the Board of Directors authorize the Executive Director to execute an Agreement between LAVTA and Seon Design USA Corp. dba MobileView to replace video surveillance systems on 20 LAVTA-owned buses.

**Attachments**

1. Resolution 24-2018



**RESOLUTION NO. 24-2018**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT  
FOR THE PURCHASE OF TWENTY MOBILEVIEW MODEL 7001H VIDEO  
SURVEILLANCE SYSTEMS WITH SEON DESIGN USA CORP. DBA  
MOBILEVIEW**

**WHEREAS** the Livermore Amador Valley Transit Authority has identified a need to replace obsolete Video Surveillance Systems on twenty 2007, 2009 and 2011 model-year buses; and

**WHEREAS** LAVTA has utilized MobileView as its video surveillance system since 2002 and a crucial part of this system is the DVR and camera systems located on each bus; and

**WHEREAS** the MobileView model “MV3” LAVTA has utilized since 2002 is now obsolete; and

**WHEREAS** LAVTA’s 2016 and 2017 model-year buses were equipped with MobileView MV3’s successor product known as 7001H; and

**WHEREAS** acquiring additional MobileView model 7001H video surveillance systems from Seon Design USA Corp. dba MobileView on a sole-source basis to maintain consistency across LAVTA’s fleet has been deemed permissible under FTA third-party contracting guidance by LAVTA’s Legal Counsel; and

**WHEREAS**, this project was included in the FY 2019 budget that was approved by the Board of Directors of the Livermore Amador Valley Transit Authority;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Livermore Amador Valley Transit Authority that the Executive Director is authorized to execute a contract with Seon Design USA Corp. dba MobileView, for a not-to-exceed amount of \$177,775.44; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board of Directors authorizes the Executive Director to expend a 10% contingency amount not to exceed \$17,777.54.

**PASSED AND ADOPTED** by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 10th day of September 2018.

BY \_\_\_\_\_  
Scott Haggerty, Chair

ATTEST \_\_\_\_\_  
Michael Tree, Executive Director

## **AGENDA**

### **ITEM 8**

## STAFF REPORT

**SUBJECT:** Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property

**FROM:** David Massa, Senior Fleet & Technology Management Specialist

**DATE:** August 28, 2018

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### **Action Requested**

Forward a recommendation to the Board of Directors to declare the attached list of vehicles as surplus property, and authorize the Executive Director to determine the best method of disposition.

### **Background**

LAVTA has nineteen (19), 2003 fixed route buses and two (2) road supervisor vehicles that are all fully depreciated. The buses have been replaced and are no longer needed for provision of fixed route service. Both road supervisor vehicles are past their useful life and in need of transmission replacement. The replacements for these road supervisor vehicles have been ordered.

### **Discussion**

LAVTA's "Policy for Disposition of Surplus Property" requires that the Board of Directors declare any property with an original acquisition cost of \$25,000 and any rolling stock, regardless of acquisition cost, as surplus and specify the method of disposition.

The Policy for Disposition of Surplus Property identifies five methods for disposing of property:

1. Sealed Bid
2. Negotiated Sales
3. Trade-In
4. Donation
5. Scrap

Staff recommends selling the vehicles through negotiated sales or sealed bid, specifically the auction site that has proved successful in the past, and if no sales result, to look into the option of scrapping the vehicles.

### **Next Steps**

After the vehicles have been declared surplus, staff will begin the process for disposal of the vehicles.

**Recommendation**

Staff recommends the Finance & Administration Committee forward a recommendation to the Board of Directors declare as surplus nineteen (19) buses, two (2) road supervisor vehicles and authorize their disposal through a method consistent with LAVTA's Policy for Disposition of Surplus Property.

Attachments:

1. Surplus Vehicles August 2018

	2018 Retirement	Make	Size	Model	Year	Condition	Mileage
1	0301	Gillig	29 Ft	Low Floor	2003	Fair	468,032.00
2	0302	Gillig	29 Ft	Low Floor	2003	Fair	466,985.00
3	0303	Gillig	29 Ft	Low Floor	2003	Fair	491,440.00
4	0304	Gillig	29 Ft	Low Floor	2003	Fair	477,963.00
5	0305	Gillig	29 Ft	Low Floor	2003	Fair	485,389.00
6	0306	Gillig	29 Ft	Low Floor	2003	Fair	410,271.00
7	0308	Gillig	29 Ft	Low Floor	2003	Fair	510,541.00
8	0310	Gillig	29 Ft	Low Floor	2003	Fair	475,289.00
9	0314	Gillig	40 Ft	Low Floor	2003	Fair	577,721.00
10	0315	Gillig	40 Ft	Low Floor	2003	Fair	410,873.00
11	0316	Gillig	40 Ft	Low Floor	2003	Fair	568,344.00
12	0318	Gillig	40 Ft	Low Floor	2003	Fair	590,304.00
13	0319	Gillig	40 Ft	Low Floor	2003	Fair	458,408.00
14	0323	Gillig	40 Ft	Low Floor	2003	Fair	603,434.00
15	0324	Gillig	40 Ft	Low Floor	2003	Fair	556,536.00
16	0327	Gillig	40 Ft	Low Floor	2003	Fair	521,142.00
17	0330	Gillig	40 Ft	Low Floor	2003	Fair	572,674.00
18	0331	Gillig	40 Ft	Low Floor	2003	Fair	547,771.00
19	0334	Gillig	40 Ft	Low Floor	2003	Fair	548,385.00
20	6405	Chrysler		Town and Country	2007	Fair	229,417.00
21	6406	Chevrolet		Uplander	2008	Fair	150,435.00

## **AGENDA**

### **ITEM 9**

## STAFF REPORT

SUBJECT: One Year Extension to Paratransit Operation Contract to Medical Transportation Management, Inc.

FROM: Michael Tree, Executive Director

DATE: August 28, 2018

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### **Action Requested**

Staff requests that the Finance and Administration committee recommend that the Board of Directors exercises the option to extend the second option year of the contract with Medical Transportation Management, Inc. (MTM) through FY2019.

### **Background**

In February 2014, the Board of Directors awarded a contract to MTM to provide ADA paratransit services through a paratransit brokerage model for the Agency. The agreement was awarded for a base term of March 7, 2014 to June 30, 2017 with the right to extend the agreement for four one-year periods. The contract was extended for one additional year in 2017 and is recommended for extension of the second option year through June 30, 2019. The terms specify that the extension price will incorporate a 2% per trip price increase for each extension year.

### **Discussion**

MTM has provided high quality paratransit services since starting the LAVTA contract in March 2014. Since they started, MTM has operated more like a partner than a contractor. The team provided a smooth start-up and transition, and even with several initial operational kinks, the team was committed to delivering a high quality product. The local and regional MTM team has helped LAVTA tackle several challenging issues over the years. These issues, including incorporating paratransit assessments and interviews into the application process, addressing inconsistent data, and helping to find creative ways to manage the growing ridership challenge, are even more important as they impact the Tri-Valley's most sensitive populations. The local team is dedicated, hardworking, and has incredible customer service. LAVTA's Dial-A-Ride service has and continues to receive high marks for the past three years, and customer complaints are down.



**Recommendation**

Staff recommends the Finance and Administration committee forward to the Board a recommendation to exercise the second option year and extend the paratransit operations agreement from July 1, 2018 through June 30, 2019.

**Attachment**

1. Letter to MTM Exercising Agreement Option
2. Resolution 25-2018

September 10, 2018

Alaina Macia  
Medical Transportation Management, Inc.  
16 Hawk Ridge Drive  
Lake St. Louis, MO 63367

Dear Alaina

On March 7, 2014 LAVTA entered into an Agreement with Medical Transportation Management, Inc. (MTM) for the provision of paratransit services. In accordance with this Agreement, the initial period of the contract began on May 1, 2014 and ends June 30, 2017, and LAVTA has sole discretion to extend the contract for four (4) one-year periods. This letter confirms LAVTA's intention to exercise the option to extend this contract for the period of July 1, 2018 through June 30, 2019.

In addition, in accordance with Section 4 of this Agreement, this letter also confirms the 2% increase in the per trip rate for FY19. Commencing July 1, 2018 through June 30, 2019 (FY 2018-19) LAVTA agrees to pay the Contractor for performance of the service set forth in this Agreement will adjust as follows:

Tier	Trips Per Month	Per Trip Rate
1	Up to 4,199	\$33.82
2	4,200-4,699	\$33.00
3	4,700+	\$31.91

MTM has provided quality paratransit services for LAVTA since the beginning of this contract. We look forward to another successful year of providing excellent service throughout the Tri-Valley.

It is a pleasure working with you.

Sincerely,

Michael Tree  
Executive Director

**RESOLUTION NO. 25-2018**

**A RESOLUTION OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
APPROVING AN EXTENSION OF THE PARATRANSIT OPERATIONS AND  
MAINTENANCE CONTRACT WITH MEDICAL TRANSPORTATION  
MANAGEMENT, INC. (MTM) FOR THE FIRST OPTION YEAR**

**WHEREAS**, the Livermore Amador Valley Transit Authority (LAVTA) entered into a contract for Operations and Maintenance (O&M) for its paratransit services with Medical Transportation Management Inc. (MTM), of Lake St. Louis, Missouri; and

**WHEREAS**, the contract base term, from May 1, 2014 to June 30, 2017, will be expiring at the end of June 2017; and

**WHEREAS**, the contract includes four one-year option terms that can be exercised increments at the sole discretion of LAVTA, from July 1, 2017 to June 30, 2021; and

**WHEREAS**, MTM has been providing quality paratransit transportation service for the three years to the most fragile residents and travelers of the Tri-Valley; has worked hard to improve customer service; and has shown a major commitment to the quality provision of ADA paratransit services; and

**WHEREAS**, LAVTA finds it in its best interests to exercise its option to extend the paratransit O&M contract to MTM for the second option year from July 1, 2018 to June 30, 2019.

**NOW, THEREFORE, BE IT RESOLVED:** That the Board of Directors of the Livermore Amador Valley Transit Authority, approves an extension of the paratransit O&M contract with Medical Transportation Management, Inc. of Lake St. Louis, Missouri for the second option year from July 1, 2018 to June 30, 2019 and directs the Executive Director and Legal Counsel to negotiate a contract extension pursuant to terms and conditions which are consistent with the RFP and the proposer's original and subsequent submittals.

**BE IT FURTHER RESOLVED:** That the Executive Director shall annually estimate the amount of service to be provided in the upcoming fiscal year, negotiate the terms and conditions for that amount of service with Medical Transportation Management, Inc., and present the resulting O&M costs for paratransit services in the annual Budget for the Board's review and approval.

**PASSED AND ADOPTED** by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 10th day of September, 2018.

BY \_\_\_\_\_  
Scott Haggerty, Chair

ATTEST \_\_\_\_\_  
Michael Tree, Executive Director

## **AGENDA**

### **ITEM 10**

## STAFF REPORT

SUBJECT: Livermore Historic Railroad Depot Lease Agreement

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: August 28, 2018

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### Action Requested

Receive an informational update on terms of the agreement LAVTA is negotiating with the City of Livermore to lease a portion of the City's historic Railroad Depot for long-term use as LAVTA's ticketing office. Staff anticipates bringing the final draft agreement to the September 10 Board of Directors meeting for approval.

### Background

In November 2015, LAVTA and the City of Livermore entered into an agreement to sell a subdivided portion of LAVTA-owned property at the Livermore Transit Center to the City to prepare such property to receive the historic Livermore Railroad Depot building previously located at 20-22 L Street in Livermore. This agreement, shown as Attachment 1, also established terms of the Depot building lease once the relocation and renovation of the historic Depot was complete. The City has since used \$2.5 million in federal grant funds to relocate the historic Depot and has performed certain Reconfiguration Work in order to return the building to its original use as a ticketing office with the intent of leasing the Reconfigured space back to LAVTA for such use according to the agreement.

In January 2017, LAVTA's agreement with the City was amended to provide for additional terms, including additional funding provided by LAVTA for the design and construction of a ticketing wall inside the Depot not contemplated with the original Agreement was executed. This amendment is included as Attachment 2.

Construction at the Depot site was substantially completed in August 2018, and the building has been certified for occupancy. Other minor site improvements including concrete and asphalt resurfacing work is still under way and expected to be completed soon in advance of a future Grand Opening event.

### Discussion

The terms of LAVTA's and the City's November 2015 agreement concerning the historic Depot provided for several key terms that are currently reflected in the City's proposed fifty-year lease agreement:

- Due to the historic nature of the Depot, the City has exclusive authority to maintain or authorize alterations to the exterior and structural components of the building.

- LAVTA is required to maintain and clean the Leased Premises, including the ticket office, the staff restroom, the public restroom, and the driver's restroom. LAVTA is required to clean the museum/waiting area of the Leased Premises, but City will be responsible for maintenance of this area and replacement of any lost or stolen items.
- LAVTA is required to pay for utilities (water and electric), including irrigation of landscaping improvements, which includes three new oak trees.
- City is required to provide for maintenance of all other aspects of the subdivided parcel, including all exterior landscaping and interior areas of the building not included as LAVTA's Leased Premises (these include features such as the community room and the upstairs office, currently unfinished).
- Should the City lease other parts of the building to other tenants in the future, LAVTA will share certain common costs with any future tenants (these are costs not otherwise assigned exclusively to LAVTA or the City, e.g. joint maintenance of the security system and sharing of utilities).

LAVTA staff is currently assessing the anticipated costs associated with cleaning and maintaining the new ticket office and restrooms compared with the previous facility that was demolished to make way for the Historic Depot relocation. Staff will bring an update on these anticipated costs to the August 28 Finance & Administration Committee meeting.

### **Fiscal Impact**

The City's proposed lease terms provide for an annual payment of \$1 per year for the fifty-year term of the lease. Staff will bring a more detailed estimate of any expected incremental maintenance costs anticipated over the life of the proposed agreement to the August 28 Finance & Administration Committee meeting for further consideration by Board of Directors at their September 10 meeting.

### **Recommendation**

None – Information only.

### **Attachments:**

1. November 2015 Agreement for Right of Entry, Lease and Sale of Land, and Terms of Depot Building Lease
2. First Amendment to the November 2015 Lease Agreement Between City of Livermore and LAVTA Concerning Historic Depot

**IN THE CITY COUNCIL OF THE CITY OF LIVERMORE, CALIFORNIA**  
**A RESOLUTION AUTHORIZING SIGNING OF AGREEMENT FOR RIGHT OF ENTRY,  
LEASE AND SALE OF LAND, AND TERMS OF DEPOT BUILDING LEASE; AND  
ENVIRONMENTAL FINDINGS**

**(Railroad Depot Relocation, Project No. 580-001)**

The City of Livermore has successfully secured a commitment for \$2.5 million of federal grant funds from the Metropolitan Transportation Commission for construction activities associated with the relocation and rehabilitation of the historic Southern Pacific Railroad Depot located on 20-22 L Street in the city of Livermore ("Depot").

The grant funds will be used to rehabilitate the Depot and relocate it to the Livermore Amador Valley Transportation Authority ("LAVTA") bus transit facility located at 2500 Railroad Court in the city ("LAVTA Transit Facility"). In the past, the LAVTA Transit Facility property was owned by the City and transferred to LAVTA for the sum of \$1 to be used for transit-related purposes.

In order to secure the grant funds, the City is required to demonstrate a property interest in the LAVTA Transit Facility property to facilitate the relocated Depot. LAVTA also desires to utilize a portion of the Depot building as a replacement for its existing ticketing office at the LAVTA Transit Facility.

LAVTA, therefore, has offered to enter into the Agreement attached hereto as Exhibit A ("Agreement"), which achieves the following main purposes:

- (1) LAVTA will grant the City a right of entry onto the LAVTA Transit Facility to undertake work necessary to accept the Depot building in the future;
- (2) The City will lease from LAVTA a parcel of land located at the LAVTA Transit Facility on which to locate the Depot building. At the same time, LAVTA will apply to the City to subdivide the leased parcel of land and sell it to the City for \$1; and
- (3) LAVTA and the City agree that LAVTA will enter into a future lease of a portion of the Depot building as LAVTA's ticketing offices.

Existing improvements at the LAVTA Transit Facility will need to be reconfigured to accommodate the Depot. These improvements were constructed with grant funds issued to LAVTA by the Federal Transit Administration ("FTA"), and the FTA may require reimbursement for any residual equity the FTA holds in the LAVTA improvements. City and LAVTA staff are working with the FTA to achieve a no-cost resolution of the FTA equity issue and currently estimate the value of FTA's impacted equity interest to be approximately \$27,000.00. The Agreement states that if a no-cost solution to the FTA equity interest is not achieved, the City will be responsible for payment to the FTA. The Agreement, at paragraph 3, however, provides that the City can choose not to proceed with the Agreement if the cost of the FTA equity interest is not acceptable to the City Council.

The Agreement encompasses the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical



equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time the Agreement is to be entered into and consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced.

On June 25, 2014, the California Department of Transportation issued a determination Act that the Depot relocation and rehabilitation project is categorically exempt pursuant to the National Environmental Policy Act ("NEPA").

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Livermore approves the Agreement for (1) Right of Entry; (2) Lease and Sale of Land; and (3) Terms of Depot Building Lease, between the City and LAVTA, attached hereto as Exhibit A, and authorizes the City Manager to sign it on behalf of the City of Livermore.

**BE IT FURTHER RESOLVED** by the City Council of the City of Livermore that the projects authorized by the Agreement are categorically exempt from the requirements of CEQA (a) as the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time the Agreement has been approved by each agency (14 CFR 15301); and (b) consist of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced (14 CFR 15301).

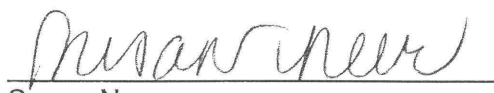
**BE IT FURTHER RESOLVED** by the City Council of the City of Livermore that the depot relocation and rehabilitation project addressed by the Agreement is categorically exempt pursuant to National Environmental Policy Act ("NEPA"), 23 USC 325 as having no significant impacts on the environment as defined by NEPA and presenting no unusual circumstances as described in 23 CFR 771.117(b), as having been determined by the California Department of Transportation.

On motion of Vice Mayor Turner, seconded by Council Member Woerner, the foregoing resolution was passed and adopted on November 23, 2015, by the following vote:

AYES: Council Members Gary, Spedowski, Woerner, Vice Mayor Turner, Mayor Marchand  
NOES: None  
ABSENT: None  
ABSTAIN: None

ATTEST:

APPROVED AS TO FORM:

  
Susan Neer  
City Clerk

  
Robert Mahlowitz  
Assistant City Attorney

Dated: November 24, 2015

15-399

DUPLICATE ORIGINAL

275-214

[Rev. 09/20/13]

PLEASE COMPLETE THIS INFORMATION

RECORDING REQUESTED BY:

City of Livermore

**WHEN RECORDED MAIL TO:**

NAME: City of Livermore City Clerk

ADDRESS: 1052 S. Livermore Ave

CITY/STATE/ZIP: Livermore, CA 94550



2016117939

05/10/2016 11:33 AM

OFFICIAL RECORDS OF ALAMEDA COUNTY  
STEVE MANNING  
RECORDING FEE: 0.00



20 PGS

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08

THIS SPACE FOR RECORDER'S USE ONLY

Exempt from documentary transfer tax: California  
Revenue and Taxation Code, § 11922

**DOCUMENT TITLE**

- Agreement for (1) Right of Entry;  
(2) Lease and Sale of Land; and  
(3) Terms of Depot Building Lease (APN: 098-026001303)

THIS PAGE ADDED TO PROVIDE ADEQUATE SPACE FOR RECORDING INFORMATION (Govt. Code 27361.6)  
(additional recording fee applies)

Recording Requested by

AND WHEN RECORDED MAIL TO:

City Clerk  
City of Livermore  
1052 South Livermore Avenue  
Livermore, CA 94550

15-398

**AGREEMENT FOR  
(1) RIGHT OF ENTRY;  
(2) LEASE AND SALE OF LAND; AND  
(3) TERMS OF DEPOT BUILDING LEASE**

**ALAMEDA COUNTY APN: 098-026001303**

This Agreement for (1) Right of Entry; (2) Lease and Sale of Land; and (3) Terms of Depot Building Lease ("**Agreement**") is entered into between the City of Livermore, a municipal corporation ("**City**") and the Livermore Amador Valley Transportation Authority, a Joint Powers Authority formed by the County of Alameda, the City of Dublin, the City of Livermore, and the City of Pleasanton ("**LAVTA**"), with reference to the following:

**RECITALS**

A. LAVTA is the owner of the real property located at 2500 Railroad Court in Livermore, California, APN: 098-026001303, described in the legal description attached as Exhibit 1, and depicted on the Assessor's Map attached as Exhibit 2. The same real property is also shown as the parcel outlined at Exhibit "A" (Land Subject to City Lease and Subdivision), attached hereto and incorporated herein by reference ("Property.") LAVTA operates a bus transit facility on the Property. The Property was conveyed by the City to LAVTA in 1994 for the sum of One Dollar.

B. City is the owner of the historic Livermore Railroad Depot building located on 20-22 L Street in the City of Livermore ("**Depot.**")

C. City and LAVTA desire to relocate the Depot to a site on the Property to allow LAVTA to utilize a portion of the Depot as the ticketing office for the LAVTA transit facility located on the Property.

D. The City must obtain a property interest in the Property to utilize federal funding to permanently relocate the Depot to the Property. By entering into this Agreement, therefore, LAVTA confers upon the City a Right of Entry upon the Property and a Lease and Sale of a specific portion of the Property so that the City possesses the legal right to relocate the Depot and undertake all construction work needed to allow LAVTA to continue providing transit operations at the Property with the Depot in place.

E. Because the Depot is a historic structure, its historic nature is best preserved by unifying title to the building with the land upon which it is located. LAVTA, therefore, will subdivide the Property to allow the portion of the Property on which the Depot sits to be sold to the City. The City will bear the cost of obtaining subdivision approval, if necessary;

City of Livermore/LAVTA Right of Entry, Lease and Sale of Land, Depot Lease Terms

F. Once the Depot is located on the Property, LAVTA will lease a portion of the Depot from the City so that LAVTA may use it as its ticketing office;

G. Due to the historic nature of the Depot, at all times, the City will retain exclusive authority and responsibility to maintain the exterior shell and structural components of the Depot; and

H. The City and LAVTA understand that the City has been allocated Federal grant funds to pay for the costs associated with the relocation and rehabilitation of the Depot including site improvements as shown on Exhibit "B" to this Agreement (Reconfiguration Work), and that a Federal (E76) grant commitment sufficient to pay for those costs is an absolute condition precedent to all aspects of this Agreement other than the City's Right of Entry to undertake planning for Reconfiguration Work (defined below).

## I. RIGHT OF ENTRY

1. Reconfiguration Work. To enable the Depot to be moved to the Property and a portion of the Depot building to be used by LAVTA as its ticketing office, the current Property must be reconfigured as shown on Exhibit "B" (Reconfiguration Work), incorporated as part of this Agreement by this reference. This work shall be referred to throughout this Agreement as the "**Reconfiguration Work**," and includes the following:

a. Changes to current structures, utilities, parking, vehicle access routes and LAVTA signage on the Property, associated with the current LAVTA transit center, needed to accommodate the Depot building in a final form equivalent to the 65 percent plan set dated September 16, 2015, entitled, "Livermore Railroad Depot Relocation and Rehabilitation City Project No. 580001." ("**September 2015 Plans.**") The City designed and prepared the September 2015 Plans in consultation with LAVTA. LAVTA agrees not to request additional changes to the Reconfiguration Work from what is depicted on the September 2015 Plans, which would result in increased costs. The City agrees to include the following LAVTA requested add alternates to the September 2015 Plans: Modifications to the eastern shade structure to enhance its character with the historic Depot, and upgrading of the site lighting to a historical architectural style if these add alternates are within the project budget. LAVTA agrees to provide sufficient funds for the purchase of and the installation of its security cameras;

b. Preparing LAVTA's ticketing office inside the Depot building that will be relocated to the Property. The City, in consultation with LAVTA, has designed plans for the interior layout of space to be utilized as LAVTA's ticketing office within the Depot building as shown on the September 2015 Plans. The restrooms in the Depot building will be constructed of a material that is easily maintained and shall feature a floor drain in each restroom. Obtaining all permits necessary to undertake and complete the Reconfiguration Work which the City shall obtain and for which LAVTA shall cooperate in providing information necessary for the City to obtain any permits; and

c. Providing a temporary structure to house LAVTA staff who provide ticket office services to the public. Such structure shall contain internal restroom facilities for use by LAVTA staff.

2. City Responsibility for Reconfiguration Work. City shall undertake, contract for, and pay for the Reconfiguration Work as provided in this Agreement in an amount not to exceed the costs stated at Paragraph 10 below.

3. Existing Federal Transit Administration Grant. The City shall assist LAVTA with the Federal Transit Administration (FTA) regarding reimbursement for any residual equity that FTA has in the existing improvements at the LAVTA Transit Center that will be affected by the Reconfiguration Work. The parties currently estimate that the residual FTA equity impacted by the Reconfiguration Work is valued at approximately \$27,000.00. The City and LAVTA will work to obtain FTA's agreement to a no-cost resolution of this FTA equity. Under no circumstance shall LAVTA be required to bear any cost required by the FTA due to any Reconfiguration Work. Should the City award the contract to construct the Reconfiguration Work, if the City and LAVTA have not obtained a no-cost FTA equity approval, City shall bear the entire cost of the FTA equity.
4. Right of Entry. LAVTA confers upon the City's the right to enter upon the Property to do the Reconfiguration Work, which right shall be defined as the "**Right of Entry.**" LAVTA agrees the Right of Entry allows the City to immediately enter in, over, under, and upon the Property to undertake the Reconfiguration Work. City shall exercise the Right of Entry in a manner that ensures LAVTA's bus operations continue on schedule. In the event that construction activities unreasonably impact such operations, City and LAVTA shall agree to an approach to modify bus operations to allow the Reconfiguration Work to proceed.
5. Non-Exclusive Right. The City's Right of Entry to use the Property shall not create a right to the exclusive use of the Property.
6. Term of Right of Entry. The City's Right of Entry shall commence on the date both parties have executed this Agreement ("**ROE Effective Date**") and shall terminate upon the date the City and LAVTA agree the Reconfiguration Work is complete, or after three years, whichever comes first.
7. LAVTA Consideration. LAVTA confers this Right of Entry upon the City in exchange for the City's promise to design, construct and pay for the Reconfiguration Work which will enable LAVTA to lease a portion of the Depot and utilize it as LAVTA's on-site ticketing office.
8. City Consideration. The City agrees to undertake and pay for the Reconfiguration Work utilizing federal grant funds because it will enable LAVTA to lease and utilize a portion of the Depot as LAVTA's on-site ticketing office. This confers a benefit to the public and upon the City because it will create a more inviting transit facility which will enhance the use of public transit in and around the City. It will also serve to feature the Depot and enhance the historic status of the Depot by returning the Depot to a transit-related use.
9. Commencement of Reconfiguration Work. Immediately upon the ROE Effective Date, City may commence preparatory construction for the Reconfiguration Work on the Property, and may commence all such construction upon LAVTA's approval of final plans and issuance of the City's Federal (E76) grant funding for the project. LAVTA will work with the City to establish a timeline and plans for the Reconfiguration Work which ensures the City is able to award the project within six months of the Effective Date of this Agreement so that the construction work will be awarded within the deadlines required by the City's E76 federal grant.
10. Not to Exceed Amount. The total cost to the City of all Reconfiguration Work, including inspection, material testing, contract administration, construction management, construction, and a 10% construction contingency and shall not exceed the lesser of \$2,500,000.00 or the amount of the Federal (E76) grant commitment made for the work related to this Agreement, without the prior written consent of the City Council ("**Not to Exceed Amount.**") The City agrees to include a list of additional/alternate work to be included in the Reconfiguration Work if the total project costs

including those alternate bid prices remain within the Not to Exceed budget. At any point, should the cost of the Reconfiguration Work be projected to, or actually be, greater than the Not to Exceed Amount, City and LAVTA will meet and confer to identify ways to alter the Reconfiguration Work to conform to the Not to Exceed Amount. LAVTA has no obligation to fund the Reconfiguration Work.

11. Completion of Reconfiguration Work. After the Reconfiguration Work is complete, all title, ownership and interest in the Reconfiguration Work located on LAVTA property not leased or sold to the City shall remain exclusively with LAVTA. Any Reconfiguration Work undertaken on the leased portion of the Property (defined below as the "Leased Parcel") shall remain exclusively with the City. The Reconfiguration Work shall be complete after LAVTA has confirmed in writing that the City has completed the Reconfiguration Work, which confirmation shall not be unreasonably withheld.

12. LAVTA Obligation to Maintain. After the Reconfiguration Work is complete, LAVTA, and not the City, shall be responsible for maintenance and maintenance costs of the Reconfiguration Work located on LAVTA property not leased or sold to the City. The City shall forever be responsible for maintenance and maintenance costs of Reconfiguration Work on the Leased Parcel of the Property (defined below), excluding the LAVTA ticketing office tenant improvements in the Depot building, subject to maintenance contributions of Depot tenants to be provided for in Depot tenant leases. City shall provide LAVTA with the warranty information for any fixtures installed outside of the Leased Parcel, as defined below.

13. Indemnification for Reconfiguration Work. The City shall indemnify, defend, protect, and save LAVTA its member entities (other than the City), directors, officers, employees and harmless from and against all claims, damages, losses, and expenses, including attorney fees, arising out of the performance of the Reconfiguration Work, caused in whole or in part by any negligent act or omission of the City, its officers, officials, employees and agents, and anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, and willful misconduct of the City. City shall require its contractor performing the Reconfiguration Work to indemnify LAVTA to the same extent as it does the City and to name LAVTA, its member entities (other than the City), directors, officers, employees and agents as additional insureds on the policies required of the contractor in its contract with the City.

## II. LEASE AND SALE OF LAND

### A. City Lease of Land

14. Lease to City. LAVTA hereby leases to City that 8805 square foot portion of the Property shown at Exhibit "A," labelled as, "Subdivision of Property." ("**Leased Parcel**").

15. Effective Date and Term. The term of the City's Lease of the Leased Parcel begins on the date this Agreement has been executed by both City and LAVTA ("**LP Effective Date.**") and ends upon LAVTA's sale of the Leased Parcel to City pursuant to the terms of this Agreement. In the event sale of the Leased Parcel does not occur within 50 years of the LP Effective Date, the lease of the Leased Parcel shall terminate.

16. Use of the Leased Parcel. Upon the LP Effective Date, the City is entitled to do the following upon the Leased Parcel:

- a. Undertake all Reconfiguration Work without further approval required by LAVTA;
  - b. All work necessary to relocate the Depot building to the Leased Parcel;
  - c. Relocate the Depot building to the Leased Parcel and perform renovation or rehabilitation work upon the Depot building;
  - d. Maintain the Leased Parcel during the term of the lease; and
  - e. Lease spaces within the relocated Depot building to LAVTA for operation of a bus ticketing office according to the terms of this Agreement and to other entities for other operations chosen solely by the City.
17. Rent. City shall pay LAVTA \$1 per year as rent for the Leased Parcel due within 30 days of the LP Effective Date and within 30-days of each annual anniversary thereafter.
18. Condition of Property. LAVTA obtained the Property from the City and has utilized the Property solely as a bus transit facility. LAVTA shall not be responsible for any condition on the Property that predated LAVTA's acquisition of the Property.
19. Lease Termination without Sale. If the lease of the Leased Parcel terminates at any time before transfer of title to the Leased Property to the City, the City shall remove the Depot building and all fixtures from the Leased Property with the cost to be borne by the City.
20. Access to Leased Parcel. Because the Leased Parcel is wholly located within the Property without direct access to roadways, LAVTA agrees that the City and all tenants of the Depot building shall have the right of pedestrian and vehicular access to the Leased Parcel, for uses related to their tenancy, across existing routes of such access as those may exist on the Property from time to time and that LAVTA will ensure that such access exists at all times.
21. Parking. Eighteen parking spaces exist at the Property. Six parking spaces at the Property shall be available for the non-LAVTA Depot building tenants or the guests of such tenants with no charge imposed by LAVTA; LAVTA is entitled to administer the remaining spaces at its sole discretion. LAVTA may reconfigure or relocate the parking spaces within the Property, provided that six spaces are continuously available for the non-LAVTA Depot building tenants.
22. Signs. The City shall be entitled to install signage on the Leased Parcel and on the Depot in conformance with existing City sign standards applicable to the Property.
23. Taxes. During the term of the Lease of the Leased Parcel, City shall pay or cause to be paid, prior to delinquency, any and all taxes owed on the Leased Premises and for City operations on the Leased Premises.
24. Utilities, Trash and Refuse. City shall pay, or cause to be paid, all charges, fees, deposits, and other amounts for gas, electricity, water, sewer, waste disposal services, garbage disposal, telephone, cable television, and all other public utilities ("**Utility Charges**") stemming solely from City operations on the Leased Parcel. Tenants of the Depot building, including LAVTA, shall be responsible for Utility Charges with respect to their own operations on the Lease Parcel. Any costs for shared Utility Charges, if applicable, will be paid on a pro rata basis among the City and all occupants of the Leased Parcel.
25. Hold Harmless. City agrees to, and shall defend, indemnify and hold LAVTA, its officials,

directors, employees, volunteers, and agents harmless from and against any or all loss, liability, expense, claim, cost, suits, and damages of every kind, nature and description, including reasonable attorney and expert fees, for or on account of damage to property or injury to persons arising from anything done or performed, or omitted to be done or performed, on the Leased Parcel by City, or any activity carried on by City, its officers, directors, employees, agents, sublessees, service providers, patrons, or volunteers on the Leased Parcel. This Hold Harmless section does not apply to harm arising out of LAVTA's operations in the Depot building.

26. Insurance. City shall procure and maintain, upon relocation of the Depot to the Leased Parcel, and for the duration of the Lease insurance against claims for injuries to persons or damage to property which may arise from, or in connection with the City's operation, use of the Leased Premises or this Lease.

#### **B. Terms of Sale of the Leased Parcel to City**

27. Subdivision of the Property. LAVTA authorizes and directs its Executive Director to immediately, and no later than five calendar days after the Effective Date of this Agreement, apply to the City to subdivide the Property as shown on Exhibit "A" or take such other action as may be required so that the Leased Parcel becomes a separate legal parcel from the original Property. The City shall prepare, process, and pay for the process required for the subdivision of the Property.

28. Transfer of the Leased Parcel to City. Within 40 days of the date the City subdivides the Leased Parcel from the Property, LAVTA agrees it will execute documents transferring to the City ownership of the Leased Parcel and conveying access easements in exchange for the sum of \$1. The City's lease of the Leased Premises shall be extinguished upon the City's assumption of title to the Leased Parcel. Before the City acquires the Leased Parcel, it shall comply with the provisions of Chapter 2.72.010 of its Municipal Code which implements the requirements of California Government Code, section 65402, by requiring the acquisition to be reported upon by the City's planning commission as to conformity with the City's general plan.

29. Easements. Because the Leased Parcel is wholly located within the Property without direct access to roadways, the transfer of the Leased Parcel to the City shall include a recorded easement for vehicular and pedestrian ingress/egress over and above the remaining LAVTA Property in favor of the City. The transfer of title shall include recorded grants of (a) a parking easement in favor of the City on the remaining LAVTA Property designated as a right to six of the 18 parking spaces for fee-free use by non-LAVTA Depot tenants and their visitors; and (b) if needed, an easement in favor of LAVTA granting LAVTA air rights to allow LAVTA's existing shade structure located on the LAVTA Property to extend over and above a portion of the Leased Parcel.

30. LAVTA Lease of Depot Space. If LAVTA has leased space within the Depot building prior to the date the City assumes ownership of the Leased Parcel, such lease shall remain in force and be unaffected by the change in ownership of the Leased Parcel.

### **III. TERMS OF DEPOT BUILDING LEASE**

31. LAVTA Lease of the Depot Building. Upon City's relocation of the Depot to the Leased Parcel, City and LAVTA will enter into a lease agreement (the "**Lease Agreement**") whereby LAVTA will lease the portion of the Depot building shown at Exhibit "C" (LAVTA Lease of Depot Building Space) for use as its ticketing office.



32. Terms of LAVTA's Depot Lease. The Lease Agreement between the City and LAVTA for LAVTA's use of a portion of the Depot building will provide for the following, among others requirements, in a form to be agreed by the parties:

a. LAVTA will be entitled to use a portion of the Depot building as a ticketing office for its own operations and for no other purpose.

b. Because the Depot has historic significance, LAVTA will not make any modifications to the Depot without the prior written approval of the City Manager.

c. LAVTA shall pay the City \$1 per year in rent for use of the Depot.

d. The term of the Lease Agreement shall be 50 years or until LAVTA's leased portion of the Depot building shall be utilized for any non-transit-related purpose, whichever comes first.

e. Within its leased space in the Depot, LAVTA shall operate a single bathroom available to any member of the public when the ticketing office is open and shall ensure it is clean, maintained, and functioning. LAVTA will also ensure this bathroom is available to the City for City-affiliated events at the Depot at times when the LAVTA ticketing office is closed.

f. LAVTA shall authorize the City, or City-designee, to operate a museum in the waiting room/lobby areas of LAVTA's ticketing office so long as the museum operations do not interfere with LAVTA's operations. LAVTA will provide janitorial services in the museum/waiting room area, but will not be responsible for the maintenance or replacement of damaged or lost museum items except for damage caused by an intentional act, as opposed to a negligent act, by a LAVTA employee or worker.

g. LAVTA shall provide 24-hour access from the waiting room/lobby area of the Depot building to the City and City tenants of the Depot building to provide access to the second floor.

h. LAVTA will agree to allow the City to enter all parts of the Depot at all reasonable times for the purpose of inspecting and maintenance to determine whether the historic integrity of the building is not at risk.

i. Other than LAVTA leased space within the building, the City will bear the cost and responsibility to maintain the Depot building. The common costs to maintain the Depot building and Leased Parcel shall be shared by all occupants of the Depot building, however, LAVTA's monthly share of such maintenance costs shall be capped at the average monthly maintenance expense LAVTA has expended on its current ticket office structure over the two years preceding the effective date of this Agreement, which amount shall increase annually based on the Consumer Price Index, All Urban Consumers/All Items for the San Francisco/Oakland/San Jose area. The City shall ensure that the landscaping and hardscaping of the Leased Parcel/City-owned portion of the Property is maintained to the same standard that the City maintains similar types of public landscaping and hardscape..

j. The Lease Agreement will include the following Hold Harmless language:

"LAVTA agrees to, and shall defend, indemnify and hold the City, its officials, directors, employees, volunteers, and agents harmless from and against any or

all loss, liability, expense, claim, cost, suits, and damages of every kind, nature and description, including reasonable attorney and expert fees, for or on account of damage to property or injury to persons arising from anything done or performed, or omitted to be done or performed, on the Leased Premises by LAVTA, or any activity carried on by LAVTA, LAVTA's officers, directors, employees, agents, subleasess, service providers, patrons or volunteers. Approval of the insurance required by this Lease does not relieve the LAVTA from liability under this hold harmless clause."

k. The Lease Agreement will include the following insurance requirement language:

"LAVTA shall procure and maintain, upon securing the building permit for any tenant improvements, and for the duration of the Lease insurance against claims for injuries to persons or damage to property which may arise from, or in connection with LAVTA's operation, use of the Leased Premises or this Lease, which shall be acceptable to the City's Risk Manager. The cost of such insurance shall be borne by LAVTA."

l. City shall purchase and maintain fire insurance for the replacement value of the Depot building.

m. Upon the termination of the Lease Agreement for any reason, title to any permanent, physically attached improvements and fixed installed equipment shall be transferred to the City.

n. LAVTA shall not vacate or abandon the Leased Premises at any time during the term of this Lease, for a period of more than four (4) days, and any violation of this condition shall be considered a default of the Lease Agreement providing the City the right to immediately terminate the Lease and take possession of the Leased Premises. Violation of this provision shall also entitle the City to immediately access the Leased Premises to ensure its security, whether or not the City terminates the Lease Agreement.

o. The Lease Agreement, or any part thereof, shall not be assigned or transferred by LAVTA, by process or operation of law or in any other manner, without the prior written approval of the City Council of the City of Livermore, which approval shall not be unreasonably withheld. No assignee for the benefit of LAVTA's creditors, and no trustee, receiver or referee in bankruptcy shall acquire any rights under this Lease by virtue of this requirement. Any assignment, encumbrance, or sublease without City's consent shall be voidable and, at City's election, shall constitute a default.

p. LAVTA shall not have the right to sublease any portion of the Leased Premises without the City's written consent, which shall not be unreasonably withheld; provided however, that the term of any sublease shall not extend beyond the term of this Lease; any and all subleases shall be expressly made subject to all of the terms, covenants, and conditions of this Lease, including, without limitation, requirements that the Leased Premises be used as a transit-related operation.

q. When entering into a lease of Depot space not leased to LAVTA, the City shall only rent to a tenant whose proposed use complies with the City's applicable land use regulations for the Property on the Effective Date of this Agreement and not to any Adult Business regulated by Chapter 5.08 of the City of Livermore Municipal Code on the Effective Date of this Agreement.

The City shall consult with LAVTA before entering into a lease of Depot space. The City shall endeavor to lease Depot space to tenants whose use is compatible with, and not detrimental to, the operations of LAVTA. Likewise, should LAVTA ever seek to sublease any portion of the Leased Premises, it will require that any proposed tenant's operations be compatible with the then-current occupants of the Depot and not be detrimental to the Depot building.

#### **IV. GENERAL PROVISIONS**

The following provisions stated at paragraphs 33 and following shall apply to all components of this Agreement.

33. Effective Date. The Effective Date of this entire Agreement is the date it has been executed by both parties.

34. Agreement Term. The term of the common provisions associated with the City's Right of Entry, City's lease of the Leased Parcel, LAVTA's agreement to sell the Leased Parcel, or LAVTA's lease of the Depot shall be the latest date any of those agreements is set to terminate.

35. LAVTA Approvals. Any written approval required of LAVTA by this Agreement may be provided by its Executive Director.

36. City Approvals. Unless otherwise stated, any written approval required by the City by this Agreement may be provided by its City Manager.

37. CEQA. Both the City and LAVTA have considered the requirements of the California Environmental Quality Act before entering into this Agreement. The projects authorized by this Agreement are categorically exempt from the requirements of CEQA (a) as the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time the Agreement has been approved by each agency (14 CFR § 15301); and (b) consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced (14 CFR § 15301).

38. Amendment. The provisions of this Agreement may be modified at any time by written agreement of the parties.

39. Succession. Subject to the provisions in this Agreement shall inure to the benefit of, and be binding upon, the heir's executors, administrators, successors and assigns of the respective parties.

40. Exhibits. All exhibits referred to in and attached to this Agreement are incorporated in the Agreement by reference.

41. Counterparts. This Agreement may be executed in any number of counterparts with the same effect as if the parties had all signed the same document.

42. Notices. Any notice under this Agreement shall be in writing. A written notice or other document shall be deemed to have been duly given on the date of personal service or on the fifth (5th) business day after mailing, if the document is mailed by registered or certified mail

addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee:

City: City Manager  
City of Livermore  
1052 South Livermore Avenue  
Livermore, CA 94550  
Copy to: Eric Uranga, Community and Economic Development Deputy Director  
Lessee: General Manager  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551

43. Entire Agreement. This document constitutes the entire agreement between the parties.
44. Termination. This Agreement may only be terminated by mutual consent, or for cause.
45. Governing Law. This Agreement shall be interpreted, construed, and enforced in accordance with the laws of the State of California as applied to contracts that are made and performed entirely in California.

Exhibits:

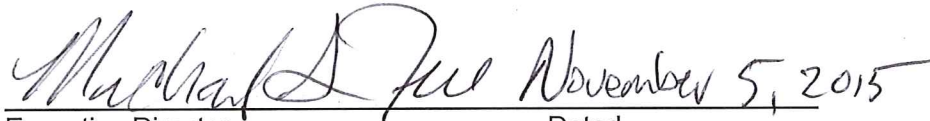
Exhibit A: Land Subject to City Lease and Subdivision

Exhibit B: Reconfiguration Work

Exhibit C: LAVTA Lease of Depot Building Space

**SIGNATURES OF THE PARTIES TO BE CERTIFIED OR NOTARIZED**

**Livermore Amador Valley Transit Authority**

  
Executive Director                      Dated

**City of Livermore**

 November 24, 2015  
City Manager                      Dated

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

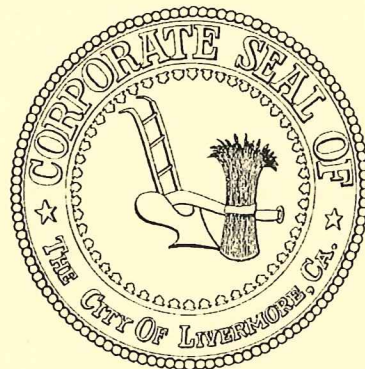
STATE OF CALIFORNIA } SS.  
COUNTY OF ALAMEDA }

On November 24, 2015 before me, SUSAN NEER, CITY CLERK,

personally appeared Marc Roberts, City Manager,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature Susan Neer



## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Alameda)

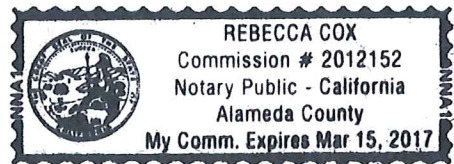
On November 5, 2015 before me, Rebecca Cox, Notary Public  
(insert name and title of the officer)

personally appeared Michael S. Tree,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~  
subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in  
his/~~her/their~~ authorized capacity(~~ies~~), and that by his/~~her/their~~ signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

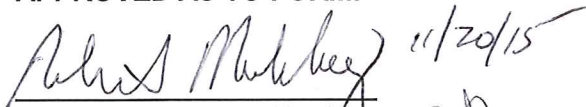
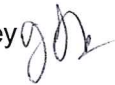
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Rebecca Cox (Seal)



APPROVED AS TO FORM:

 11/20/15  
Assistant Livermore City Attorney 

  
Counsel for LAVTA

# Exhibit 1

Page 1 of 2

95112581

Order No. 606822

## LEGAL DESCRIPTION

The land referred to in this Report is situated in the State of California, City of Livermore, County of Alameda, and is described as follows:

### PARCEL 1:

Beginning at a point distant 175 feet Northwesterly at right angles with the Northwesterly line of 1st or Front Street, formerly called County Road leading from Laddsville to Livermore, from a point distant thereon 146.6 feet Northeasterly from the intersection thereof with the North line of Central Pacific Railway formerly the Western Pacific Railroad right of way, as said right of way and County Road are shown on a map attached to Partition Deed between Sarah Ladd, et al, recorded October 28, 1882 in Book 244 of Deeds, page 124, said point of beginning being the most Northerly corner of tract conveyed to Owen Rogers, recorded June 30, 1922 in Book 304 OR, page 422; thence Southwesterly along the Northwestern boundary line of said land conveyed to Owen Rogers and parallel with said Northwestern line of 1st or Front Street, 80 feet, more or less to the Southwestern boundary line of tract conveyed to J.S. Alemany, recorded January 19, 1881 in Book 217 of Deeds, page 385; thence North 46° 02' West along last said boundary line and along the Southwesterly boundary line of tract conveyed to J.S. Alemany, recorded March 31, 1883 in Book 249 of Deeds, page 398, 290.3 feet, more or less, to the most Western corner of last said tract; thence along the Northwestern line of last said tract, North 43° 58' East 109.59 feet, more or less, to the West corner of strip of land condemned by Decree for the use of Western Pacific Railway Company for a right of way for railroad in Book 1432 of Deeds, page 201; thence along said land so condemned, North 72° 6' East 101.91 feet to the Northeasterly boundary line of tract conveyed to J.S. Alemany, recorded December 31, 1883 in Book 258 of Deeds, page 421; thence leaving said right of way South 46° 20' East 221.19 feet, more or less, to the Eastern corner of land so conveyed to J.S. Alemany; thence South 43° 58' West 1. . . feet, more or less, to the point of intersection with the direct production Northwesterly of the Northeast boundary line of land conveyed to Owen Rogers aforesaid; thence Southeasterly in a direct line 25 feet, more or less, to the beginning.

Being portion of Plot "D" and a parcel adjoining said Plot on the Southeast. Map of the Estate of Sarah Ladd, as partitioned by J. H. Taylor, et al, in Book 244 of Deeds, page 124.

### PARCEL 2:

Commencing on the Northeastern line of North I Street, distant 300 feet Northwesterly from the Northwestern line of Railroad Avenue; thence North 69° 36' 06" East 277.62 feet to the beginning of the parcel to be

EXHIBIT "A"-Page 1





# Exhibit 1

Page 2 of 2

95112581

Order No. 606822

## LEGAL DESCRIPTION (CONTINUED)

described; thence continuing along said last mentioned course 111 feet; thence South 43° 58' West 109.59 feet, more or less; thence North 33° 16' 49" West 50.4 feet, more or less, to the actual point of beginning.

Being a portion of Block D, according to the "Map of the Estate of A.S. Ladd", recorded October 31, 1882, in Book 244 of Deeds, at page 124, in the office of the County Recorder of Alameda County. (Being also a portion of Section 9, Township 3 South, Range 2 East, Mount Diablo Base and Meridian).

Said property is also shown on reference maps in the office of the Assessor of Alameda County in Map Book 98, page or block 260, Parcel 12.

### PARCEL 3:

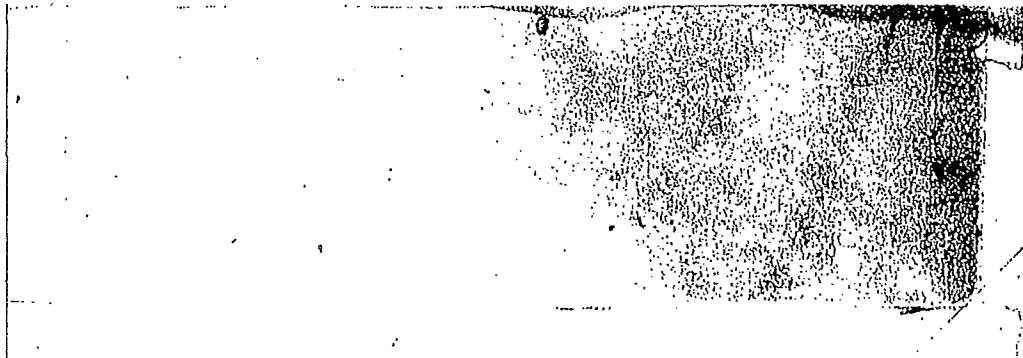
Portion of Section 9, Township 3 South, Range 2 East, Mount Diablo Base and Meridian, described as follows:

Beginning on the Southeastern line of Plot D, as per map of the Estate of A.S. Ladd; at most Eastern corner of the land conveyed to J.S. Alemany by Deed recorded January 28, 1884, Book 258 of Deeds, page 421; thence along the Southeastern line of Plot D and along the Southeastern line of Plot C, per map, North 43° 38' East 240 feet, more or less, to the Northeastern line of the parcel secondly described in the deed to Peter Moy, recorded December 28, 1883, Book 263 of Deeds, page 37; along last named line North 25° 42' West 96.75 feet to the Southeasterly line of right of way of Western Pacific Railway Company, 80 feet wide; thence along last named line, Southwesterly on a curve to the left with a radius of 2825 feet, distant of 75.30 feet; continuing along the last named line tangent with the last named course, South 69° 35' West 221.53 feet to the Northeastern line of land conveyed to Alemany; along last named line South 46° 02' East 221.34 feet to the point of beginning.

Excepting from Parcels 1, 2 and 3 that portion thereof as conveyed to Southern Pacific Transportation Company by Deed recorded February 16, 1979, Series No. 79-30431, Alameda County Records.

Assessors Parcel No. 098-0260-013-03

EXHIBIT "A"-Page 2



# Exhibit 2

## ASSESSOR'S MAP 98

Code Area Nos. 16-001  
16-023

260

Scale: 1" = 100'

(A) MAP OF THE ESTATE OF A. S. LADD, (Bk. 244d, Pg. 124)

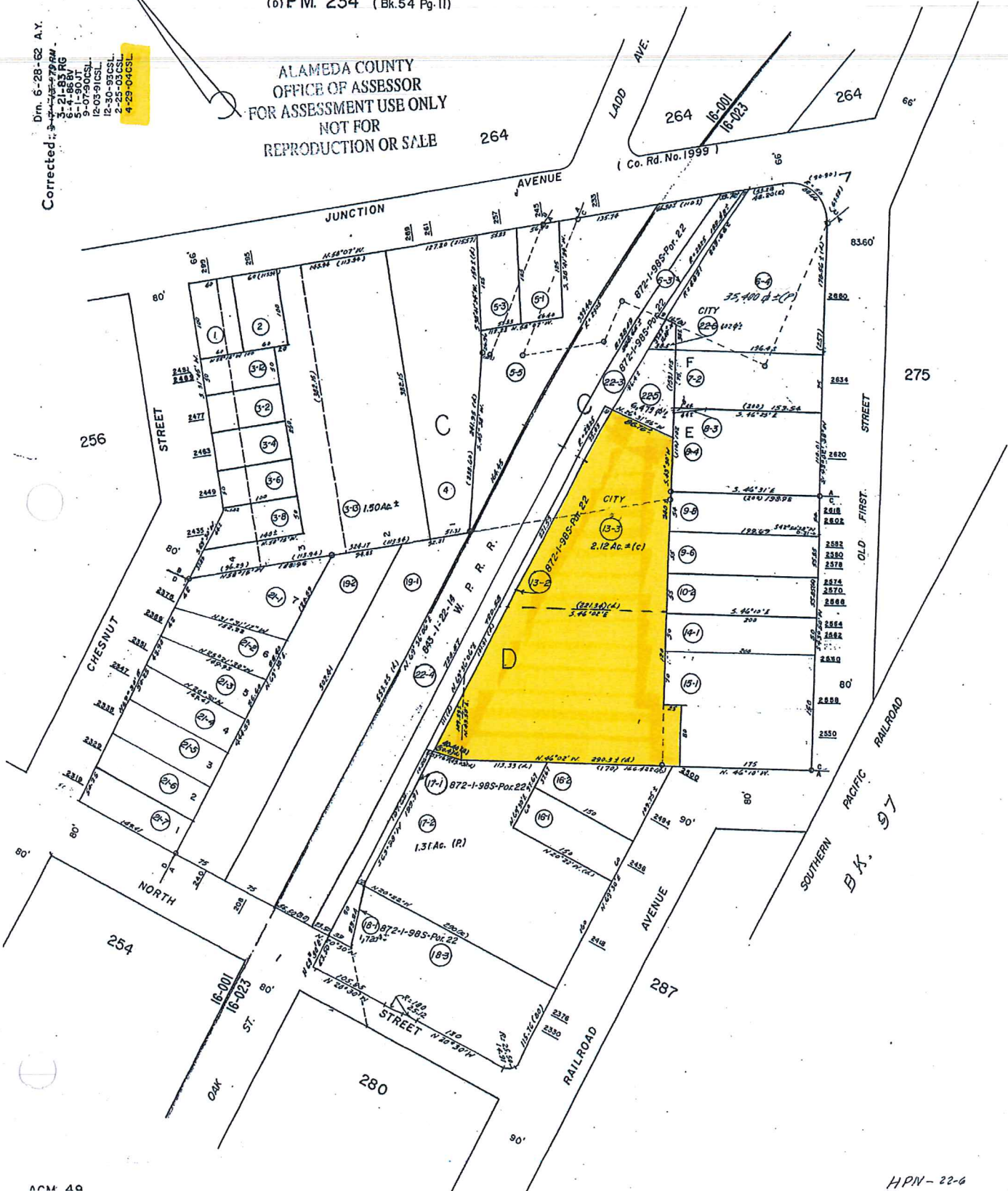
(B) Subdivision Map of Plot C- Ladd Estate (Bk. 4 Pg. 26)

(C) Portion of Sec. 9, T3S, R2E.

(D) P.M. 234 (Bk. 54 Pg. 11)

ALAMEDA COUNTY  
OFFICE OF ASSESSOR  
FOR ASSESSMENT USE ONLY  
NOT FOR  
REPRODUCTION OR SALE

Dim. 6-28-62 A.Y.  
Corrected: 3-2-63  
1-21-63  
5-1-63  
5-1-63  
12-30-63  
12-30-63  
2-25-63  
4-23-63





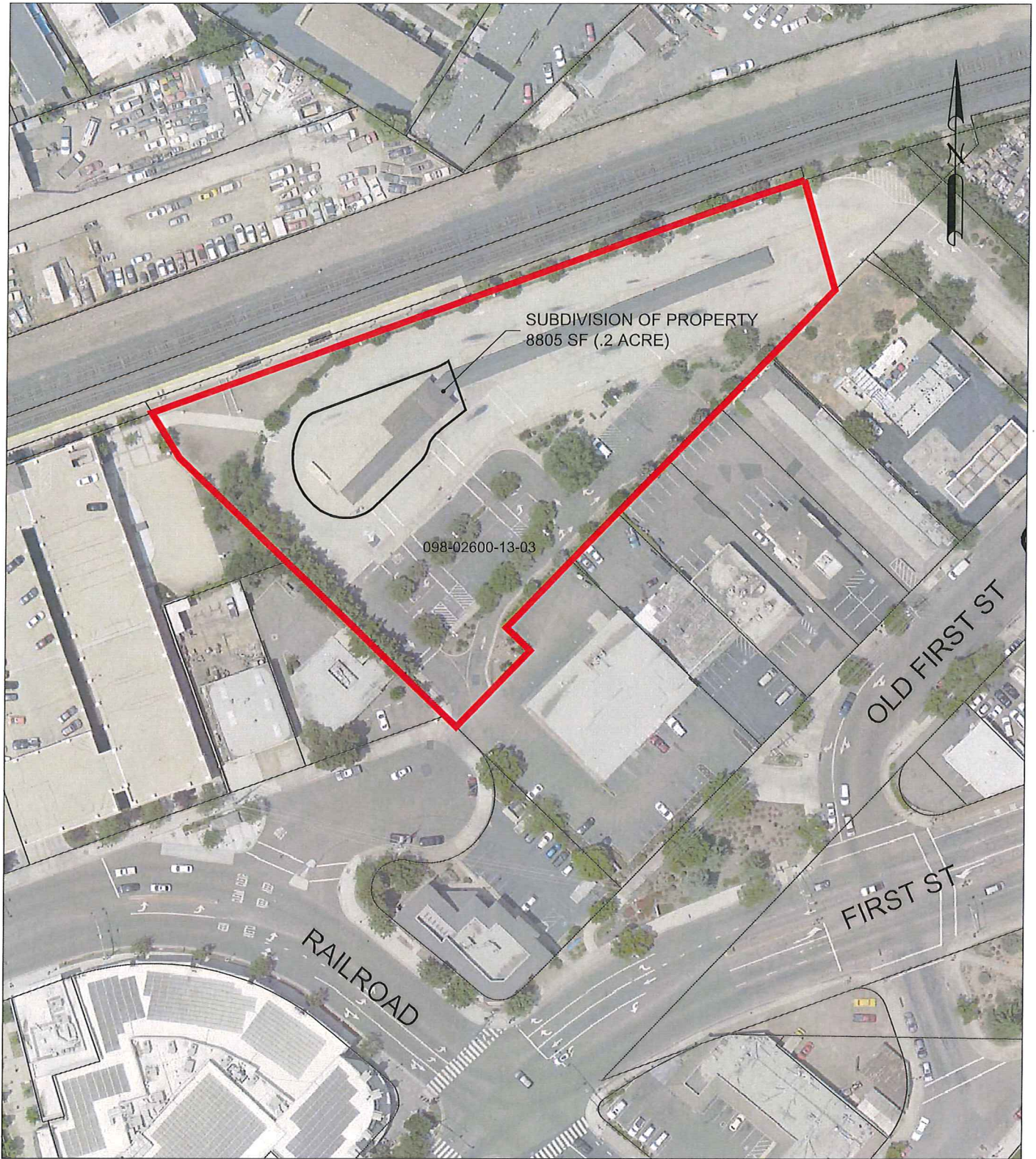
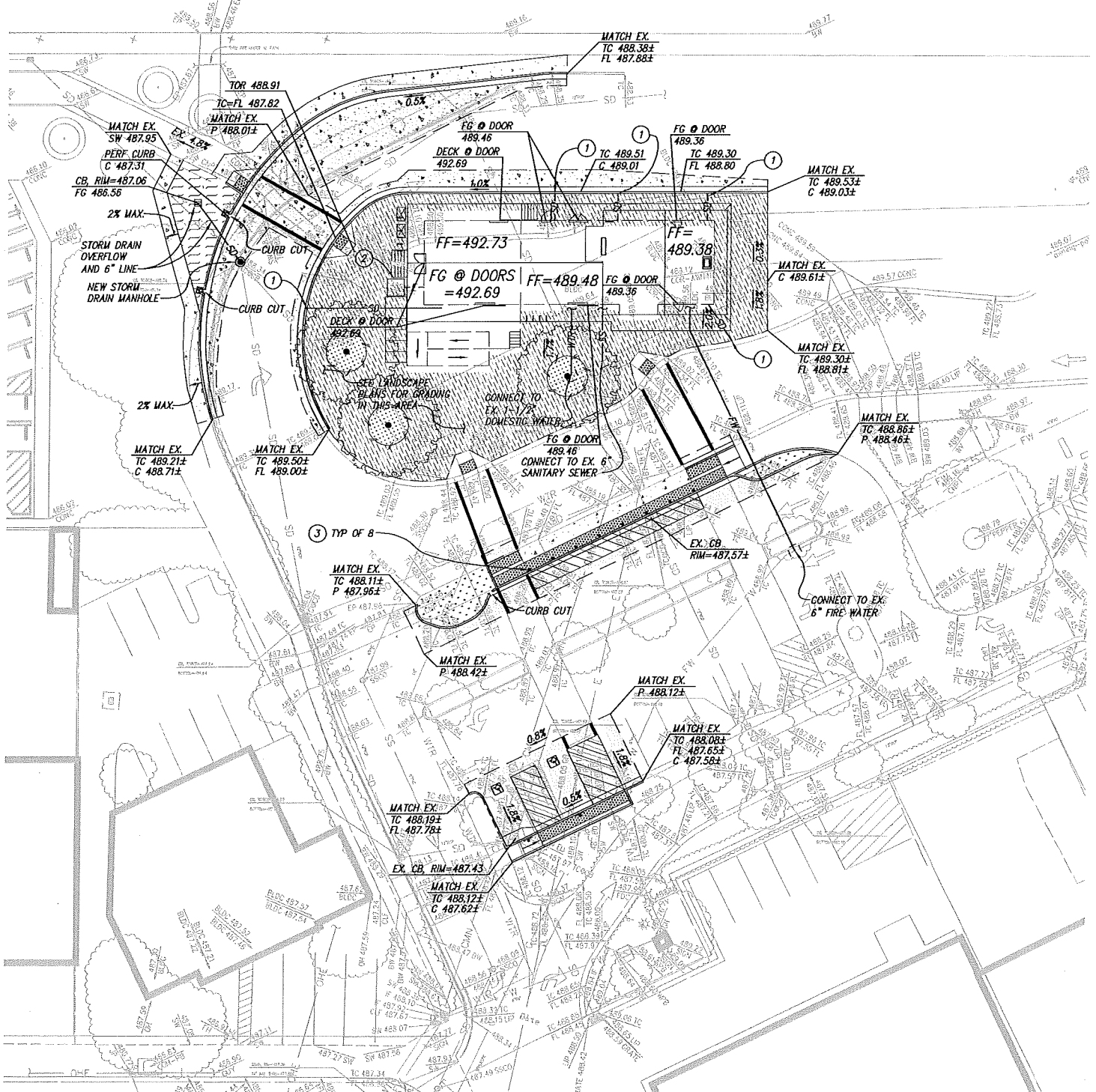


EXHIBIT A

CITY OF  
**LIVERMORE**  
CALIFORNIA  
COMMUNITY DEVELOPMENT DEPARTMENT - ENGINEERING DIVISION  
City Project No. 580001

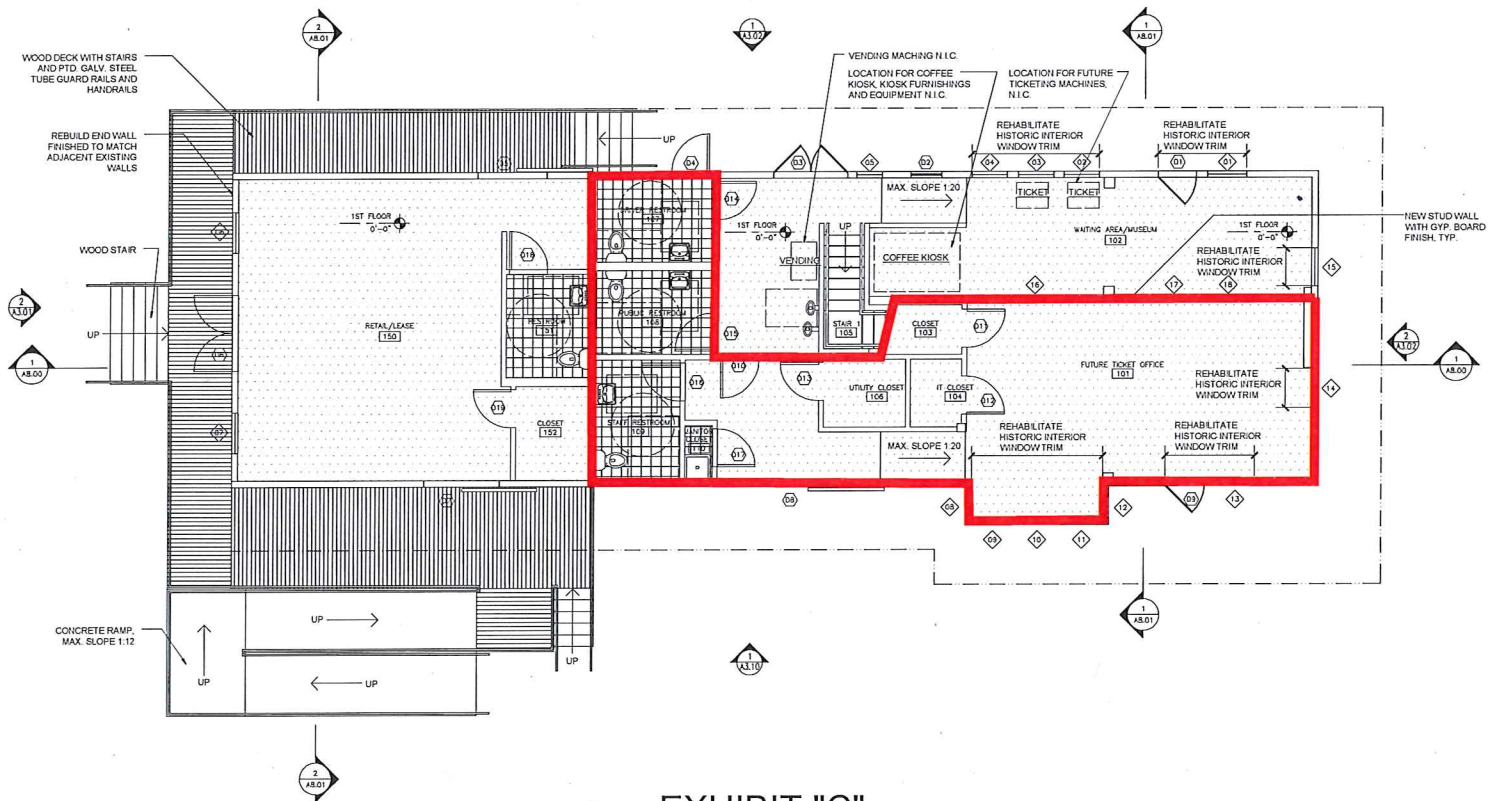


**EXHIBIT "B"**  
**RECONFIGURATION WORK**

9/21/15



CITY OF  
**LIVERMORE**  
 CALIFORNIA  
 COMMUNITY DEVELOPMENT DEPARTMENT - ENGINEERING DIVISION  
 City Project No. 580001





LOG #CC0015-398

**City Clerk's Office**  
1052 South Livermore Avenue  
Livermore, CA 94550-4899  
Phone: 925.960.4200 Fax: 925.960.4205

RECEIVED  
JUN 09 2016  
Livermore Amador Valley  
Transit Authority

**DOCUMENT TRANSMITTAL FORM**

Date: June 7, 2016

To: Michael Tree, Director  
LAVTA  
1362 Rutan Court, Suite 100  
Livermore, CA 94551

cc: R. Ehlert  
C. Mahler

**PLEASE READ THE FOLLOWING:**

X

Duplicate original of recorded document and resolution are enclosed for your records

<b>Date of Document:</b>	November 24, 2015
<b>Type of Document:</b>	Agreement for Right of Entry; Lease and Sale of Land; and Terms of Depot Building Lease (APN: 098-026001303)
<b>Parties:</b>	City of Livermore and Livermore Amador Valley Transportation Authority (LAVTA)

By: Susan Neer, City Clerk  
Jean Bell  
925.960.4200

Recording Requested by

AND WHEN RECORDED MAIL TO:



2017053158

03/01/2017 04:02 PM

OFFICIAL RECORDS OF ALAMEDA COUNTY  
STEVE MANNING  
RECORDING FEE: 0.00

10 PGS

City Clerk

City of Livermore

1052 South Livermore Avenue

Livermore, CA 94550

No Fee for recording  
pursuant to Government  
Code Section 2738316  
20

17-034

*R+T Code  
11 922  
Govt Agency  
acquiring  
title.*

**FIRST AMENDMENT TO THE NOVEMBER 24, 2015 LEASE AGREEMENT  
BETWEEN CITY OF LIVERMORE AND LAVTA CONCERNING HISTORIC DEPOT**

**ALAMEDA COUNTY APN: 098-026001303**

This First Amendment to the November 24, 2015 Agreement for (1) Right of Entry; (2) Lease and Sale of Land; and (3) Terms of Depot Building Lease, **Alameda County California Recorder Number 2016117939 ("Agreement")**, is entered into between the City of Livermore, a municipal corporation ("**City**") and the Livermore Amador Valley Transportation Authority, a Joint Powers Authority formed by the County of Alameda, the City of Dublin, the City of Livermore, and the City of Pleasanton ("**LAVTA**"), with reference to the following:

**RECITALS**

A. On November 24, 2015, the City and LAVTA entered into an agreement concerning the real property located at 2500 Railroad Court in Livermore, California, APN: 098-026001303, described in the legal description attached to the Agreement as Exhibit 1, and depicted on the Assessor's Map attached to the Agreement as Exhibit 2. The Agreement provides terms pursuant to which the City may enter onto the Property to prepare the Property to receive the historic Livermore Railroad Depot building currently located on 20-22 L Street in the City of Livermore ("**Depot**."). The Agreement also provides the terms pursuant to which the City will undertake Reconfiguration Work to the Depot and Property so that LAVTA may lease the Depot and use it as a ticketing office, as well as terms pursuant to which LAVTA will sell the City the land located underneath the re-located Depot.

B. The Agreement addressed the remaining equity interest of the Federal Transit Administration (FTA) in existing LAVTA improvements located at the Property, which will be lost as part of the Reconfiguration Work. At the time the Agreement was executed, the value of the FTA equity interest was not known. That value has now been established and this First Amendment is being entered into to revise the Agreement now that the value is certain.

C. After the Agreement was executed, LAVTA determined that it desired changes to the Reconfiguration Work to create a ticketing wall in the Depot. This First Amendment provides the terms pursuant to which LAVTA will contribute an amount not to exceed \$75,000 to the City to pay for the costs of designing and constructing the ticketing wall.

D. After the Agreement was executed, LAVTA identified the need for security cameras to be incorporated into the project to renovate and utilize the Depot as a ticketing office and this First Amendment is being entered into to provide terms for the additional security cameras.

E. Also, after the Agreement was executed, LAVTA identified the need for repair of the entry driveway of its transit facility. The City will replace approximately 3,200 Square Feet of driveway and LAVTA will repay the City an amount not to exceed \$125,000 for the cost of the replacement.

F. In all other respects, the Agreement remains in full force and effect.

## **AGREEMENT**

1. **Existing FTA Grant Obligations.** Paragraph 3 of the Agreement, "Existing Federal Transit Administration Grant," is deleted and replaced with the following paragraph:

3. Existing Federal Transit Administration Grant. The Reconfiguration Work at the Property will impact existing improvements at the LAVTA Transit Center in which the Federal Transit Administration (FTA) retains a residual equity interest in the amount of \$48,212.00, as a result of a prior grant the FTA issued to LAVTA. ("Residual Equity Interest.") To move forward with the Renovation Work, these existing improvements will need to be removed and the Residual Equity Interest will need to be reimbursed to the FTA. The City agrees to provide \$48,212.00 to LAVTA for the Residual Equity Interest. LAVTA will then apply these funds towards a subsequent FTA grant-funded project to implement electric vehicle technology, which LAVTA represents is acceptable to the FTA as a means of satisfying the Residual Equity Interest.

2. **Additional Interior Ticketing Wall.** The following amendments to the Agreement are made address LAVTA's desire for construction of an interior ticketing wall in the Depot:

(a) Paragraph 1 of the Agreement, "Reconfiguration Work," is amended to add subparagraph d, which states as follows:

d. City will design and construct an interior ticketing wall located in the Depot, adding millwork and beadboard, for LAVTA's use as shown attached as Exhibit 1-A ("Ticket Wall Work.") LAVTA will reimburse the City \$75,000 for the professional design and construction work needed to add this item to the Reconfiguration Work, which LAVTA shall pay to the City by the end of July 2017.

(b) Paragraph 10 of the Agreement, "Not to Exceed Amount," is deleted and replaced with the following:

10. Not to Exceed Amount. The total cost to the City of all Reconfiguration Work, including inspection, material testing, contract administration, construction management, construction, and a 10% construction contingency and shall not, without the prior written consent of the City Council, exceed (a) the lesser of \$2,500,000.00 or the amount of the Federal (E76) grant commitment made for the work related to this Agreement; plus (b), an additional \$75,000.00 which LAVTA will pay to the City for the Ticket Wall Work ("**Not to Exceed Amount.**") The \$75,000.00



LAVTA pays for the Ticket Wall Work will be in addition to whatever amount the City receives from the Federal (E76) grant commitment.

The City agrees to include a list of additional/alternate work to be included in the Reconfiguration Work if the total project costs including those alternate bid prices remain within the Not to Exceed budget. At any point, should the cost of the Reconfiguration Work be projected to, or actually be, greater than the Not to Exceed Amount, City and LAVTA will meet and confer to identify ways to alter the Reconfiguration Work to conform to the Not to Exceed Amount. LAVTA has no obligation to fund the Reconfiguration Work.

**3. Security Cameras.** Subparagraph (a) of Paragraph 1 of the Agreement, "Reconfiguration Work," is deleted and replaced with the following language:

(a) Changes to current structures, utilities, parking, vehicle access routes and LAVTA signage on the Property, associated with the current LAVTA transit center, needed to accommodate the Depot building in a final form equivalent to the 65 percent plan set dated September 16, 2015, entitled, "Livermore Railroad Depot Relocation and Rehabilitation City Project No. 580001." ("**September 2015 Plans.**") The City designed and prepared the September 2015 Plans in consultation with LAVTA. LAVTA agrees not to request additional changes to the Reconfiguration Work from what is depicted on the September 2015 Plans, which would result in increased costs. The City agrees to include the following LAVTA requested add alternates to the September 2015 Plans: Modifications to the eastern shade structure to enhance its character with the historic Depot, and upgrading of the site lighting to a historical architectural style if these add alternates are within the project budget. To provide needed security surveillance in and around the rehabilitated Depot building, LAVTA agrees to provide two (2) new security cameras and nine (9) existing salvaged security cameras and the City agrees to provide two (2) new security cameras

**4. Replacement of failed asphalt driveway at entrance of LAVTA at Railroad Avenue in Livermore.** The City agrees to replace approximately 3,200 square feet of failed asphalt pavement, as shown at Exhibit 1-B attached hereto and incorporated herein by this reference, with concrete pavement at the entry to LAVTA at Railroad Avenue, as part of the City's CIP No. 201601 Street Resurfacing Project, which will be bid using unit prices. LAVTA agrees to reimburse the City an amount not to exceed \$125,000 for such costs, which include design, construction and construction inspection. If the cost of the pavement replacement project exceeds \$125,000, the City will reduce the repair area to accommodate LAVTA's not to exceed amount.

**5. Effect of Amendment.** Except as stated in this First Amendment, the remaining terms of the Agreement remain unchanged and effective.

Exhibits:

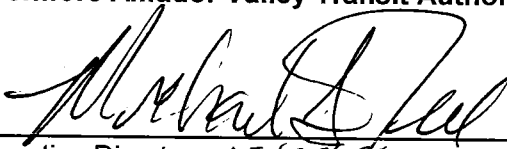
Exhibit 1-A: Interior Ticketing Wall Work Depiction

Exhibit 1-B: Area of Pavement Replacement at LAVTA Entry

**Signatures on the following page**

**SIGNATURES OF THE PARTIES TO BE CERTIFIED OR NOTARIZED**

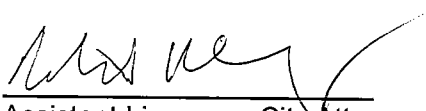
**Livermore Amador Valley Transit Authority**

  
Executive Director, *Michael S. Trice* Dated *11/10/2017*

**City of Livermore**

  
City Manager *Marc Roberts* Dated *11/30/2017*

**APPROVED AS TO FORM:**

  
Assistant Livermore City Attorney

  
Counsel for LAVTA

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of Alameda )

On January 18, 2017 before me, Rebecca Cox, Notary Public,  
Date Here Insert Name and Title of the Officer

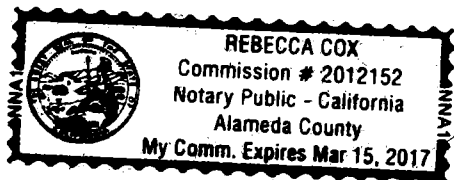
personally appeared Michael S. Tree

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Rebecca Cox  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: First Amendment to 11/24/15 lease for Historic Depot Document Date: \_\_\_\_\_

Number of Pages: 6 Signer(s) Other Than Named Above: City of Livermore City Manager

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: Michael S. Tree

- ☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator

☒ Other: Executive Director

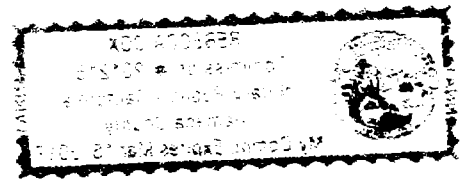
Signer Is Representing: Livermore Amador Valley Transit Authority

Signer's Name: \_\_\_\_\_

- ☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator

☐ Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_



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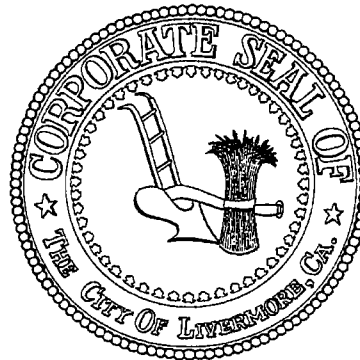
STATE OF CALIFORNIA } SS.  
COUNTY OF ALAMEDA }

On January 30, 2017 before me, SUSAN NEER, CITY CLERK,

personally appeared Marc Roberts, City Manager,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

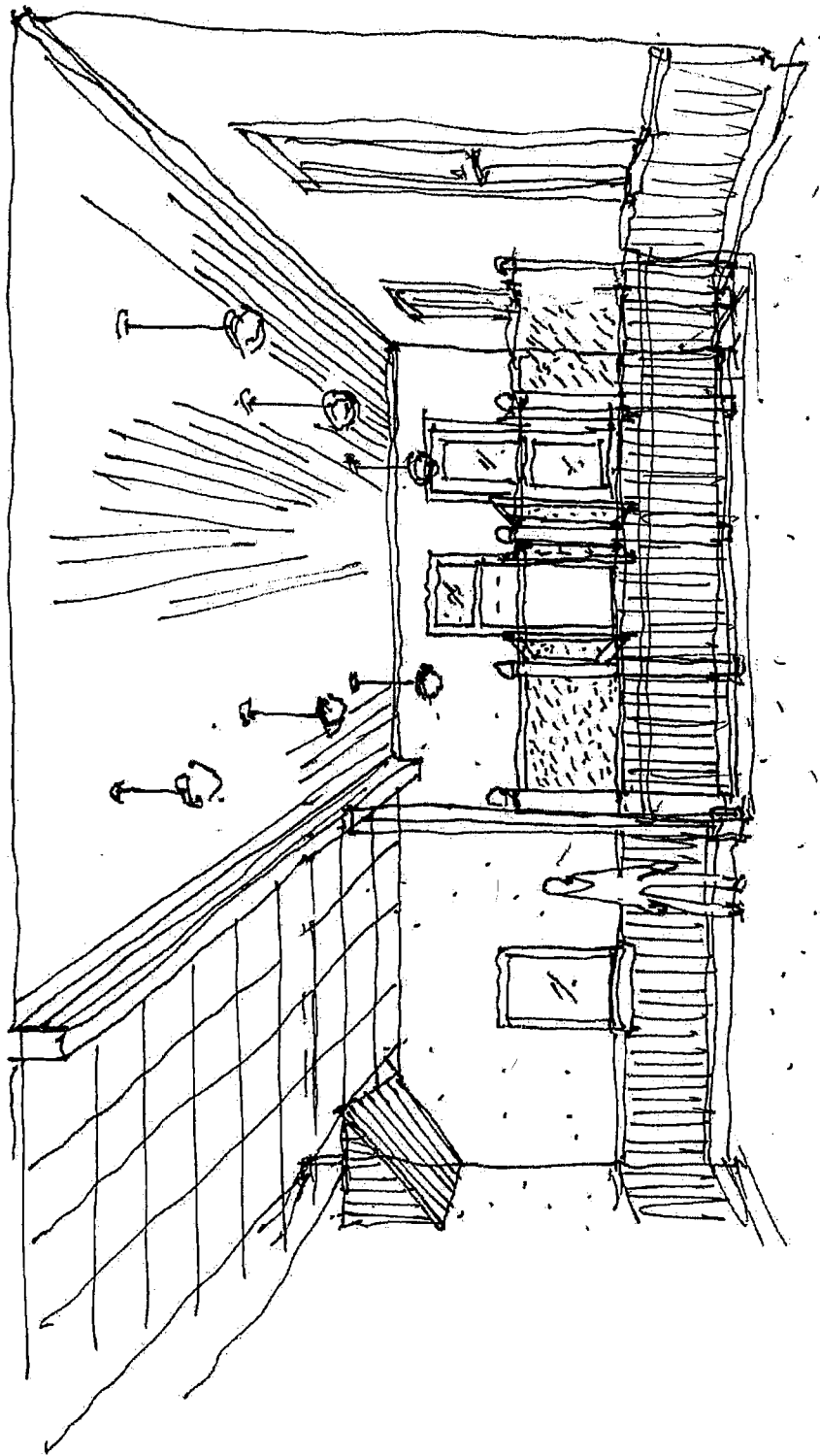
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature Susan Neer

# EXHIBIT 1-A



VIEW FROM  
OFFICE TO  
WAITING.

LIVERMORE DEPOT  
ALTERNATE INTERIOR VIEW  
PAGE 4 TURNBULL 6/14/16

# EXHIBIT 1-B Livermore Transit Center



Asphalt Area Square Footage  
3159,35 Sq. Ft.

DEC. 7 2016

**IN THE CITY COUNCIL OF THE CITY OF LIVERMORE, CALIFORNIA**

**A RESOLUTION AUTHORIZING SIGNING OF A FIRST AMENDMENT TO THE NOVEMBER 24, 2015 LEASE AGREEMENT BETWEEN THE CITY OF LIVERMORE AND LAVTA FOR THE HISTORIC DEPOT**

On November 24, 2015, the City of Livermore ("City") and the Livermore Amador Valley Transportation Authority ("LAVTA") entered into an agreement concerning the real property located at the LAVTA Transit Center at 2500 Railroad Court in Livermore ("Property"). The November 24, 2015 agreement provides terms under which the City may enter onto the Property to prepare the Property to receive the historic Livermore Railroad Depot building currently located at 20-22 L Street in Livermore ("Agreement"). The Agreement also provides the terms pursuant to which the City will commence work on the Property so that LAVTA may lease the Depot and use it as a ticketing office, as well as the terms pursuant to which LAVTA will sell the City the land located underneath the relocated Depot.

The City and LAVTA (the "Parties") seek to amend the Agreement to accomplish the following:

1. To set at \$48,212, the specific value of the remaining equity interest of the Federal Transit Administration in existing LAVTA improvements at the Property which will be lost when the Property is reconfigured to accept the Depot building. At the time the Parties executed the Agreement, the exact value of the equity interest was unknown and estimated to be \$27,000. Funding for the \$48,212 equity interest repayment exists in the Redevelopment Agency/Livermore Successor Agency Construction Fund 583.
2. To provide that LAVTA will contribute an additional amount, not to exceed \$75,000, to pay the cost to design and construct a ticketing wall inside the Depot not contemplated when the Agreement was executed.
3. To provide terms for additional security cameras desired by LAVTA.
4. To provide terms pursuant to which the City will replace approximately 3,200 square feet of driveway at the Property and LAVTA will repay the City an amount not-to-exceed \$125,000 for that cost.

Any environmental impacts associated with the First Amendment were evaluated by the May 31, 2016 Initial Study/Mitigated Negative Declaration certified by the Planning Commission regarding the project to relocate and renovate the Depot building to the Property (Planning Commission Resolution No. 14-16)

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Livermore authorizes the City Manager to execute, on behalf of the City, the First Amendment to the November 2015 Agreement described above. The First Amendment to be executed by the City Manager is attached hereto as Exhibit A.

On motion of Council Member Carling, seconded by Council Member Coomber, the foregoing resolution was passed and adopted on January 23, 2017, by the following vote:

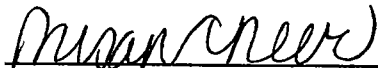
AYES: Council Members Carling, Coomber, Woerner, Vice Mayor Spedowski, Mayor Marchand  
NOES: None



ABSENT: None  
ABSTAIN: None

ATTEST:

APPROVED AS TO FORM:



Susan Neer  
City Clerk



Robert Mahlowitz  
Assistant City Attorney

Dated: January 24, 2017



LOG #CC0017-034

**City Clerk's Office**  
1052 South Livermore Avenue  
Livermore, CA 94550-4899  
Phone: 925.960.4200 Fax: 925.960.4205

**RECEIVED**  
APR 11 2017  
Livermore Amador Valley  
Transit Authority

**DOCUMENT TRANSMITTAL FORM**

Date: April 6, 2017

To: Mr. Michael Tree  
LAVTA  
1362 Rutan Court, Suite 100  
Livermore, CA 94551

cc: R. Ehlert  
L. Carpenter

**PLEASE READ THE FOLLOWING:**

☒ Duplicate original document enclosed for your records.

<b>Date of Document:</b>	January 30, 2017
<b>Type of Document:</b>	First Amendment to the November 24, 2015 Lease Agreement concerning Historic Depot, APN 098-026001303
<b>Parties:</b>	City of Livermore and LAVTA

By: Susan Neer, City Clerk  
Jean Bell  
925.960.4200

## **AGENDA**

### **ITEM 11**

## LAVTA COMMITTEE ITEMS - August 2018 - December 2018

### Finance & Administration Committee

#### August

	Action	Info
Minutes	X	
Treasures Report	X	
Historic Depot Lease Agreement		X
STA SGR Board Resolutions	X	
Paratransit Contract Extension	X	
Video Surveillance Systems	X	
Disposals	X	

#### September

	Action	Info
Minutes	X	
Treasurers Report	X	
FTA Triennial Review (last in '15)		
Fare Policy Final Recommendation	X	

#### October

	Action	Info
Minutes	X	
Treasurers Report	X	
CAFR	X	

#### November

	Action	Info
Minutes	X	
Treasurers Report	X	

#### December

	Action
Minutes	X
Treasurers Report	X
Legislative Program	X

\*Typically December committee meetings are cancelled