

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551**

WHEELS Accessible Advisory Committee

Meeting

DATE: Wednesday, July 11, 2018

**PLACE: Robert Livermore Community Center, Sycamore Room
4444 East Avenue, Livermore 94550**

TIME: 3:30 p.m.

AGENDA

	Action Recommended by Staff	
1. Call to Order		3:30
A. Approval of Agenda and Modifications if necessary	Action	
2. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)	Information	3:35
3. Minutes of May 2, 2018 meeting (please review prior to meeting)	Action	3:40
4. WAAC Membership	Information	3:45

5. Establish WAAC Meeting Times and Location for FY 2018/19	Action	4:00
6. Renaming of the Wheels Accessible Advisory Committee (WAAC)	Action	4:15
7. PAPCO Report	Information	4:30
8. Dial-A-Ride Operational Issues – Suggestions for Changes	Information	4:35
9. Fixed Route Operational Issues – Suggestions for Change	Information	4:45
10. Adjournment		5:00

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

Jennifer Suda

6/19/18

LAVTA Administrative Services Department

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore/Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 3



LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

WHEELS Accessible Advisory Committee

DATE: Wednesday, May 2, 2018

PLACE: Dublin Library- Program Room
200 Civic Plaza, Dublin, CA 94568

TIME: 3:35 p.m.

DRAFT MINUTES

1. Call to Order

The WAAC Chair Herb Hastings called the meeting to order at 1:02 pm.

Members Present:

Russ Riley	City of Livermore
Connie Mack	City of Dublin
Shawn Costello	City of Dublin
Helen Buckholz	City of Dublin - Alternate
Carmen Rivera-Hendrickson	City of Pleasanton
Herb Hastings	County of Alameda
Judy LaMarre	County of Alameda - Alternate
Amy Mauldin	Social Services Member
Melanie Henry	Social Services Member
Esther Waltz	PAPCO

Staff Present:

Kadri Kulm	LAVTA
Tamara Edwards	LAVTA
Lindsay Bookhammer	MTM
Christian Pereira	MV Transit

Guests:

Jeff Jacobsen	Dial-A-Ride rider
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- 2. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**

None

- 3. Minutes of the January 3, 2018 meetings of the Committee**

Approved.

Waltz/Mack

Abstentions:

Rivera-Hendrickson

Helen Buckholz

- 4. WAAC Recruitment for FY18/19**

Staff informed the committee of ten membership application being received for terms starting in July, 2018. A large proportion of the applications were received from Livermore residents.

- 5. The election of the WAAC Chair and Vice-Chair for FY18/19**

The committee members elected Herb Hastings for the WAAC Chair and Amy Mauldin for the Vice-Chair positions.

Connie Mack recommended that the Robert's Rules of Order be reviewed. Staff to follow up to see whether it can be arranged to have someone give a training on the Robert's Rules of Order to the committee.

- 8. PAPCO**

Esther Waltz reported on the latest PAPCO meeting as well as the meetings of the PAPCO subcommittee, which reviewed the Measure B and BB recipients' annual paratransit program plans, including LAVTA's, for FY 2018/19.

- 9. Potential Renaming of the WAAC**

In light of the recent rollout of LAVTA's new logo that states "Tri-Valley Wheels" WAAC members recommended this item to be brought to the committee to see whether there was any interest amongst the committee members in changing the name. The committee members expressed interest in discussing this item further at their next meeting. Some of the potential names the committee members offered for consideration were:

- Tri-Valley Accessibility Advisory Committee (TVAAC)
- Tri-Valley Wheels Accessible Advisory Committee (TVWAAC)
- Keep the name and acronym – Wheels Accessible Advisory Committee (WAAC)

- Drop the acronym, but keep the name Wheels Accessible Advisory Committee

10. East Bay Paratransit's Emergency Preparedness Guide

The group reviewed the booklet that East Bay Paratransit has issued for their members and inquired whether such a booklet can be created by LAVTA as well. Staff replied that the idea is great, but this cannot happen in the near future because, first, a new Planning Director needs to be hired, the emergency preparedness manual updated, and funding secured for this special project.

11. Dial-A-Ride Issues – Suggestions for Changes

Melanie Henry said her clients like Para-Taxi.

Connie Mack asked about the GoDublin availability for FY2018/19.

12. Fixed Route Issues – Suggestions for Changes

Carmen Rivera-Hendrickson reported that on the day of the meeting the driver did not secure the front of her chair appropriately and did not use the tether straps. Staff to follow up.

Esther Waltz complimented the drivers for asking how she and her husband are doing. They know that her husband has been sick.

Judy LaMarre said that she has troubles with Route 14 as it does not connect well to other routes at the Transit Center. Staff took notes.

Shawn Costello reported that on 5/1/18 the driver did not hook his chair up well and also did not use tether straps. Staff to follow up.

Judy LaMarre said that the Route 14 does not have benches to sit on bus stops.

10. Adjournment

The meeting adjourned at 5pm. Due to the first Wednesday in July being a holiday (Fourth of July) the next meeting will be on July 11th at 3:30pm. Staff is looking for a meeting space in Livermore, preferably at the Livermore Community/Senior Center as this location is easily accessible by fixed route.

AGENDA

ITEM 4



WHEELS Accessible Advisory Committee (WAAC)
Membership Directory for FY 2019 (July 2018 to June 2019)
As of June 11, 2018

Dublin Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Shawn Costello	2 years	July 2017	June 2019
Connie Mack	2 years	July 2018	June 2020
Helen Buckholz (Alternate)	2 years	July 2018	June 2020

Livermore Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Russ Riley	2 years	July 2018	June 2020
Judith LaMarre	2 years	July 2018	June 2020
Bob Chulata (Alternate)	2 years	July 2018	June 2020

Pleasanton Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Carmen Rivera-Hendrickson	2 years	July 2017	June 2019
Sue Tuite	1 year	July 2016	June 2020
Alternate (VACANT))			

Alameda County Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Herb Hastings	2 years	July 2018	June 2020
David Weir (Alternate)	2 years	July 2018	June 2020

Social Services Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Melanie Henry	2 years	July 2018	June 2020
Ramond Figueroa	2 years	July 2018	June 2020
Amy Mauldin	2 years	July 2018	June 2020
Alternate (VACANT)			

PAPCO Representative

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Esther Waltz	N/A	2014	Same as PAPCO Term

AGENDA

ITEM 5



Wheels Accessible Advisory Committee

WAAC

SUBJECT: Establish WAAC Meeting Times and Location for FY 2018/19

FROM: Kadri Klm, Paratransit Planner

DATE: July 11, 2018

Action Required

Establish the WAAC meeting dates/times and confirm the location for fiscal year 2019. Fiscal year 2019 is defined as the period from July 1, 2018 through June 30, 2019.

Background

As stated in the WAAC Bylaws SECTION 3.7(a) "The Committee shall meet quarterly as needed. The Committee shall establish the meeting schedule, meeting time, meeting sites for the regular meetings at the first regular meeting of the fiscal year."

According to the committee bylaws SECTION 3.7. COMMITTEE MEETINGS (f) Accessibility "All meetings shall be conducted in the LAVTA jurisdiction and shall be in a location accessible by public transportation and accessible to persons with disabilities".

In the past, WAAC Committees established a quarterly schedule for regular meetings. Starting in 2010, the frequency of meetings was increased to every other month. Last year, meetings were scheduled for the first Wednesday of every other month from 3:30 pm to 5:00 pm.

Due to the changes to the Wheels bus routes in the Fall of 2016, which were based on the Comprehensive Operational Analysis (COA), the closest bus stop to LAVTA's administrative office, where the WAAC meetings traditionally were held, is a longer distance away (0.5 mile) than the closest bus stop prior to the COA changes.

In response to the feedback on the distance to the Route 14 bus stop the WAAC decided to hold the meetings at alternate fixed route accessible locations, rotating annually at each Tri-Valley City (Livermore, Dublin, and Pleasanton). The meetings in FY16/17 were held at the Pleasanton Senior Center and in FY 17/18 at the Dublin Civic Center/Library. It was proposed at the last WAAC meeting that the committee meetings in FY18/19 be held at the Livermore Community Center at 4444 East Avenue in Livermore.

Discussion

Staff's recommendation is to continue to have WAAC meetings on the first Wednesday of every other month from 3:30 pm to 5 pm.

Meeting dates would be:

- July 11, 2018 (due to the 4th of July holiday)
- September 5, 2018
- November 7, 2018
- January 9, 2019 (second week of January due to the holiday)
- March 6, 2019
- May 1, 2019

Staff is recommending that the meetings in FY18/19 be held at the Livermore Community Center at 4444 East Avenue in Livermore.

Recommendation

Establish the WAAC meeting dates/times and the location for fiscal year 2019.

AGENDA

ITEM 6



Wheels Accessible Advisory Committee

WAAC

SUBJECT: Renaming of the WAAC

FROM: Kadri Klm, Paratransit Planner

DATE: July 11, 2018

Action Requested

Vote on a new name for the committee and forward the recommendation to LAVTA’s Board of Directors.

Background

In the past the Wheels Accessible Advisory Committee (WAAC) has discussed renaming of the committee at their meetings in 2006 and 2010, and at both times the committee members chose to retain the current name.

In light of the recent rollout of LAVTA’s new logo that states “Tri-Valley Wheels” WAAC members recommended this item to be revisited to see whether there was any interest amongst the committee members in changing the name.

The new logo:



Prior to the creation of the WAAC, LAVTA's Accessibility Committee was known as the Paratransit Technical Advisory Committee (PTAC)

The neighboring agencies' Committee names are:

- East Bay Paratransit's Rider Advisory Committee, the SRAC (Service Review Advisory Committee)
- Central Contra Costa Transit Authority (CCCTA) – Accessible Services Committee
- AC Transit – Accessibility Advisory Committee
- SF Muni – Muni Accessibility Advisory Committee
- BART – BART Accessibility Task Force

Discussion

WAAC members discussed renaming the committee at their May meeting. The new possible names proposed by the committee members were:

- Tri-Valley Accessibility Advisory Committee (TVAAC)
- Tri-Valley Wheels Accessible Advisory Committee (TVWAAC)
- Keep the name and acronym – Wheels Accessible Advisory Committee (WAAC)
- Drop the acronym, but keep the name Wheels Accessible Advisory Committee

Recommendation

Vote on a new name for the committee and forward the recommendation to LAVTA's Board of Directors.