

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: December 2, 2019
PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore
TIME: 4:00pm

AGENDA

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call of Members**
- 3. Meeting Open to Public**
 - Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
 - Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
 - Public comments should not exceed three (3) minutes.
 - Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
 - No action may be taken on matters raised that are not on the Agenda.
 - For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.
- 4. Resolution by Assembly Member Rebecca Bauer-Kahan Recognizing LAVTA's California Transit Association Agency Award**
- 5. November Tri-Valley Accessible Advisory Committee Minutes**
- 6. Consent Agenda**

Recommend approval of all items on Consent Agenda as follows:

- A. Minutes of the November 4, 2019 Board of Directors meeting.**
- B. Treasurer's Report for October 2019**

Recommendation: Staff requests that the Board of Directors approve the October 2019 Treasurer's Report.

- C. Amendment 1 to Memorandum of Understanding with the City of Dublin for the**

Shared Autonomous Vehicle Testing Project

Recommendation: Staff requests that the Board of Directors authorize the Executive Director to execute Amendment 1 to the Memorandum of Understanding between the City of Dublin and LAVTA for the Shared Autonomous Vehicle Testing Project.

7. Contract Award for Individualized Marketing Services

Recommendation: Staff recommends that the LAVTA Board authorize the Executive Director to enter into a contract with Steer Davies & Gleave, Ltd., for the development and implementation of LAVTA's Individualized Marketing Program, in an amount not to exceed \$272,890.75, which represents Steer's price proposal plus a 10 percent contingency.

8. Radio Communications Equipment Procurement

Recommendation: Staff recommends the Board of Directors approve the contract award for the purchase and delivery of Replacement Radios and associated hardware/software, to Harris Corporation, of Lynchburg, Virginia, in the amount of \$228,587.62 plus applicable sales taxes and shipping costs.

9. Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property

Recommendation: Staff recommends the Board of Directors declare as surplus two (2) road supervisor vehicles and one (1) shop truck, and authorize their disposal through a method consistent with LAVTA's Policy for Disposition of Surplus Property.

10. Farebox Upgrade

Recommendation: Staff requests that the Board of Directors authorize the Executive Director to execute a Sole Source Agreement between LAVTA and Genfare to replace obsolete fareboxes on six (6) LAVTA-owned buses and purchase one training unit.

11. Executive Director's Report

12. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

13. Next Meeting Date is Scheduled for: January 6, 2020

14. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

11/27/2019

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*