

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE**  
**WHOLE**

**COMMITTEE MEMBERS**

**JERRY PENTIN – CHAIR**  
**BOB COOMBER**

**VACANT – VICE CHAIR**

**DATE:** Tuesday, January 22, 2019

**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore

**TIME:** 4:00 p.m.

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**AGENDA**

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**4. Minutes of the November 27, 2018 Meeting of the F&A Committee**

**Recommendation:** Approval

**5. Treasurer's Report for November and December 2018**

**Recommendation:** Staff requests that the Finance and Administration Board forward the November 2018 and December 2018 Treasurer's Reports to the Board for Approval.

**6. Revise Contract Amount for Bus Shelter Demolition and Movement Project #2017-17**

**Recommendation:** Staff recommends Finance and Administration Committee refer Resolution 01-2019 to the Board of Directors for approval, revising the total Contract Award amount for LAVTA Project #2017-17 to \$466,005, plus a contingency of 2% to be used at the Executive Director's discretion to complete the project, for a total revised authorization of \$475,325.

**7. 2019 Legislative Program**

**Recommendation:** Staff recommends Finance and Administration Committee refer Resolution 02-2019 affirming LAVTA’s 2019 Legislative Program to the Board of Directors for approval.

**8. Preview of Upcoming F&A Committee Agenda Items**

**9. Matters Initiated by Committee Members**

**10. Next Meeting Date is Scheduled for: February 26, 2019**

**11. Adjourn**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

<i>/s/ Jennifer Suda</i>	<i>1/18/19</i>
<i>LAVTA Administrative Services Department</i>	<i>Date</i>

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email : [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*