

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

JERRY PENTIN – CHAIR
BOB COOMBER

MELISSA HERNANDEZ – VICE CHAIR

DATE: Tuesday, May 28, 2019
PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore
TIME: 3:00 p.m.

AGENDA

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call of Members**
- 3. Meeting Open to Public**
 - Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
 - Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
 - Public comments should not exceed three (3) minutes.
 - Agendas are published 72 hours prior to the meeting.
 - No action may be taken on matters raised that are not on the Agenda.

4. Minutes of the February 26, 2019 and April 23, 2019 Meeting of the F&A Committee

Recommendation: Approval

5. Treasurer's Report for April 2019

Recommendation: Staff requests that the Finance and Administration Committee forward the April 2019 Treasurer's Report to the Board for Approval.

6. LAVTA's Operating & Capital Budget for FY 2020

Recommendation: Staff recommends that Finance and Administration Committee forward the Operating and Capital Budget for FY 2020 to the Board of Directors for approval.

7. 2019 Audit of LAVTA’s Financial Statements

Recommendation: This is an information item for review and discussion.

8. Approval of Resolutions Authorizing Staff to Apply for TDA, STA, and RM2 funds for Fiscal Year 2019-2020.

Recommendation: Staff recommends submitting the attached resolutions authorizing the filing of a claim with MTC for Allocation of TDA Article 4.0, 4.5, STA, and RM2 Funds for Fiscal Year 2019-2020 to the Board for approval.

9. LAVTA Annual Salary Band Review

Recommendation: Staff recommends that the Finance and Administration Committee forward the attached Resolution 15-2019 adjusting the rates of salary bands for LAVTA employees, for approval.

10. Organizational Structure

Recommendation: None – Information only.

11. Preview of Upcoming F&A Committee Agenda Items

12. Matters Initiated by Committee Members

13. Next Meeting Date is Scheduled for: June 25, 2019

14. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

<i>/s/ Jennifer Suda</i>	<i>5/24/19</i>
<i>LAVTA Administrative Services Department</i>	<i>Date</i>

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email : frontdesk@lavta.org*