

**MINUTES OF THE OCTOBER 22, 2019**  
**LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. Call to Order and Pledge of Allegiance**

Committee Chair Jerry Pentin called the meeting to order at 4:02pm.

**2. Roll Call of Members**

**Members Present**

Jerry Pentin, City of Pleasanton

Melissa Hernandez, City of Dublin

**Members Absent**

Bob Coomber, City of Livermore

**3. Meeting Open to Public**

No comments.

**4. Minutes of the September 24, 2019 Meeting of the F&A Committee**

Approved: Hernandez/Pentin

Aye: Pentin, Hernandez

No: None

Abstain: None

Absent: Coomber

**5. Treasurer's Report for September 2019**

The Finance and Administration Committee recommended forwarding the September 2019 Treasurer's Report to the Board for approval.

Approved: Hernandez/Pentin

Aye: Pentin, Hernandez

No: None

Abstain: None

Absent: Coomber

**6. Fiscal Year 2019 Comprehensive Annual Financial Report (CAFR)**

Staff noted that missing from the FY2019 draft Comprehensive Annual Financial Report (CAFR) is the transmittal letter, but will be included for the Board of Directors meeting. David Alvey of Maze and Associates highlighted selected pages of the FY2019 Draft Comprehensive Annual Financial Report (CAFR) noting that there were no findings.

The item was discussed by the Finance and Administration Committee and staff.

The Finance and Administration Committee forwarded the Comprehensive Annual Financial Report (CAFR) for review and acceptance to the Board of Directors, prior to submitting the

CAFR to the Government Finance Officers Association (GFOA) for award.

Approved: Pentin/Hernandez

Aye: Pentin, Hernandez

No: None

Abstain: None

Absent: Coomber

## **7. Funding Agreement for MTC IDEA Program Funds**

Staff requested the Committee refer Resolution 27-2019 to the Board for approval, which would authorize the Executive Director to execute a Master Funding Agreement and any related Supplements with the Metropolitan Transportation Commission (MTC) for funding related to the Innovative Deployments to Enhance Arterials (IDEA) Program to help augment the Shared Autonomous Vehicle (SAV) Project in the City of Dublin. Staff provided a background on the funding and how it relates to the agency's SAV activities. LAVTA will collaborate with MTC and City of Dublin staff during the engineering phase and determine based on final engineering specifications which agency will procure various project components. The Memorandum of Understanding (MOU) previously executed between Dublin and LAVTA defining roles and responsibilities for the Project will also be revised.

The item was discussed by the Finance and Administration Committee and staff.

The Finance and Administration Committee forwarded the recommendation to refer Resolution 27-2019 to the Board of Directors for approval.

Approved: Hernandez/Pentin

Aye: Pentin, Hernandez

No: None

Abstain: None

Absent: Coomber

## **8. Preview of Upcoming F&A Committee Agenda Items**

## **9. Matters Initiated by Committee Members**

None.

## **10. Next Meeting Date is Scheduled for: November 26, 2019**

## **11. Adjourn**

Meeting adjourned at 4:40pm