

MINUTES OF THE MARCH 25, 2019
LAVTA PROJECTS AND SERVICES COMMITTEE MEETING

1. Call to Order and Pledge of Allegiance

Committee Vice Chair Karla Brown called the meeting to order at 4:05pm.

It was noted that there is no quorum and information only items will be discussed until Committee Member Bob Woerner and Scott Haggerty arrive.

2. Roll Call of Members

Members Present

David Haubert, Mayor, City of Dublin

Bob Woerner, Councilmember, City of Livermore (arrived at 4:10pm)

Karla Brown, Vice Mayor, City of Pleasanton

Scott Haggerty, Supervisor, Alameda County (arrived at 4:06pm)

3. Meeting Open to Public

No comments.

After the Meeting Open to Public, Agenda Item 5 was moved up on the agenda for the convenience of the group in managing the balance of the meeting.

5. Strategic Planning Services RFP Scope of Work

Staff provided the Strategic Planning Services RFP Scope of Work to the Projects and Services Committee. There are two projects involved in the RFP. The first project is the Tri-Valley Hub Network Integration Study and the second project is a five-year Short Range Transit Plan (SRTP) and a 20-year Long Range Transit Plan.

The item was discussed by the Committee Members and staff.

This item was informational only.

Scott Haggerty, Supervisor from Alameda County, arrived during Strategic Planning Services RFP Scope of Work.

Bob Woerner, Councilmember from City of Livermore, arrived during Strategic Planning Services RFP Scope of Work.

Agenda Items 1, 2, 3, and 5 were covered without a quorum. The meeting started with a quorum on Agenda Item 4, after the Strategic Planning Services RFP Scope of Work.

4. Minutes of the February 25, 2019 Meeting of the P&S Committee.

Approved: Haubert/Brown

Aye: Brown, Haubert, Haggerty, Woerner
No: None
Abstain: None
Absent: None

6. Wheels Service to the 2019 Alameda County Fair

The Projects and Services Committee forwarded a recommendation to the Board of Directors to operate a dedicated, hourly shuttle service between the East Dublin/Pleasanton BART station and the Fairgrounds during the 2019 Alameda County Fair, as outlined in the Staff Report.

Approved: Woerner/Haubert
Aye: Brown, Haubert, Haggerty, Woerner
No: None
Abstain: None
Absent: None

7. Dial-A-Ride Passenger Survey of 2018

Staff provided data on the latest Dial-A-Ride survey results conducted between November 2018 and December 2018. It was noted that On-Time Performance (OTP) was at 78% in December 2017 and increased to 94% in December 2018. Almost 90% of individuals are left on hold less than 60 seconds. Based on this information LAVTA will still work on improving and will continue to work with the contractor to monitor and improve the service quality. LAVTA has asked that MTM ensure that all subcontractors have uniforms.

The item was discussed by the Committee Members and staff.

This item was informational only.

8. Year Two Individualized Marketing Program Summary

Staff provided the Year Two Individualized Marketing Program Summary to the Projects and Services Committee. Travel Advisors go door to door to engage the public in their commuting habits and offer alternative modes of travel. Staff provided background on year two of the program that targeted communities near Route 30R in Dublin and Livermore. The summary report showed Travel Advisors knocked on 2,700 doors and 1,200 doors opened. Each home was visited three times and 545 people agreed to participate in the program. During the first six months of the program LAVTA's ridership was up 11% in that corridor. LAVTA would like to continue this outreach with a reduced and revised scope based on lessons learned. The adjustments recommended by LAVTA staff and the consultant:

- Focus outreach on new developments and new residents while forming relationships with property managers and HOA's well in advance of the outreach efforts

- Focus on higher density housing developments, where participation rates by residents were much higher than in established single family housing neighborhoods
- Expand the number of outreach events at the East Dublin/Pleasanton BART Station
- Expand the program to employers along the Rapid routes who may have employees traveling from BART to their workplace

Staff will bring a recommendation back to the Board this summer.

The item was discussed by the Committee Members and staff.

This item was informational only.

9. Summer School Service Accommodation for 2019

The Projects and Services reviewed and discussed the service options outlined above, and forwarded a recommendation to the Board of Directors to:

- Operate Wheels routes #501, #502, #503, and #504 during the DUSD 2019 summer school program, and
- Operate the selected option above for an additional three days to accommodate the earlier start of the DPIE STEM program at DHS, and
- Direct students to the regular Rapid Route 10R for the PUSD 2019 summer school program.

Approved: Haubert/Haggerty

Aye: Brown, Haubert, Haggerty, Woerner

No: None

Abstain: None

Absent: None

10. FY 2019 2nd Quarter Report – Operations

Staff provided information on the 2nd Quarter Report FY 2019 (October 2018 to December 2018) Operations statistics. Discussed was the fixed route, paratransit, and operational performance metrics. LAVTA ridership increased 2.6% compared to the quarter year prior. Ridership decreased on the weekends. Fixed Route On-Time Performance (OTP) stayed consistent. Paratransit OTP increased to 95% (improved 5%) and the number of trips stayed the same. LAVTA's fixed route accident/incident ratio was below 1 at 0.92 Accident Frequency Ratio (AFR). Paratransit had 1 accident in FY2019 2nd Quarter. Complaints decreased in the 2nd quarter. Last year Fixed Route had 1.25 valid complaints per 10,000 riders and now it is down to 0.58. Last year Paratransit had 1.74 valid complaints per 1,000 riders to 0.66.

The item was discussed by the Committee Members and staff.

This item was informational only.

11. Management Action Plan

Executive Director Michael Tree provided the Management Action Plan (MAP) to the Projects and Services Committee. Executive Director Michael Tree informed that staff has been busy with the Request for Proposal (RFP) for the Shared Autonomous Vehicle (SAV) Project and the RFP is due on March 29th. A staff report will be brought to the next Projects and Services Committee regarding the RFP. It was noted that the Mobility Forward Study is on hold, because City of Pleasanton staff are evaluating the recommendations.

This item was informational only.

12. Preview of Upcoming P&S Committee Agenda Items

13. Matters Initiated by Committee Members

None.

14. Next Meeting Date is Scheduled for: April 22, 2019

15. Adjourn

Meeting adjourned at 4:50pm.