

## **MINUTES OF THE JUNE 3, 2019 LAVTA BOARD MEETING AGENDA**

**DATE:** June 3, 2019  
**PLACE:** LAVTA Offices, Room 110  
1362 Rutan Court, Suite 100, Livermore  
**TIME:** 4:00pm

### **1. Call to Order and Pledge of Allegiance**

Meeting was called to order by Board Chair Scott Haggerty at 4:00pm

### **2. Roll Call of Members**

#### **Members Present**

Scott Haggerty – County of Alameda  
David Haubert – City of Dublin  
Melissa Hernandez – City of Dublin  
Karla Brown – City of Pleasanton  
Jerry Pentin – City of Pleasanton  
Bob Woerner – City of Livermore  
Bob Coomber – City of Livermore

### **3. Meeting Open to Public**

No comments.

### **4. May Tri-Valley Accessible Advisory Committee Minutes**

Board Chair Scott Haggerty requested the Tri-Valley Accessible Advisory Committee Minutes to be added to the Consent Agenda for future Board meetings. Agenda Item 4 was moved into the Consent Agenda for approval.

### **5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

#### **A. Minutes of the May 6, 2019 Board of Directors meeting.**

#### **B. Treasurer's Report for April 2019**

The Board of Directors approved the LAVTA Treasurer's Report for April 2019.

#### **C. Mobility Forward Study Update and Presentation**

The Board of Directors accepted the Mobility Forward Study.

#### **D. Tri-Valley Accessible Advisory Committee (TAAC) Bylaws Update**

The Board of Directors adopted the TAAC bylaws as revised. Legal Counsel informed

that the Bylaws had minor amendments to the language.

**E. Tri-Valley Accessible Advisory Committee Recruitment for Terms Starting FY 2019/2020**

The Board of Directors ratified the TAAC appointments: Shawn Costello as the Dublin Representative, Carmen Rivera-Hendrickson as the Pleasanton Representative, and Sue Tuite as the Pleasanton Representative.

**F. Saturday Service Accommodation for ACE**

The Board of Directors approved new Saturday service for Wheels Route 53, as outlined above, to be billed to ACE at the fully allocated cost, with a target implementation date of July 27, 2019.

**G. Temporary Additional Service to/from Amador Valley High School**

The Board of Directors approved temporary, additional service and free rides on Wheels routes 605 and 611, as outlined above, to be reimbursed by PUSD at the fully allocated rate, effective on August 12, and anticipated to end on or around October 31, 2019.

**H. Contract Award for Tri-Valley Hub Network Integration Study**

The Board of Directors authorized the Executive Director to enter into a contract with AECOM Technical Services, Inc., for the development of the Tri-Valley Hub Network Integration Study, in an amount not to exceed \$384,863.71, which represents AECOM's price proposal plus a 10 percent contingency.

**I. Approval of Resolutions Authorizing Staff to Apply for TDA, STA, and RM2 funds for Fiscal Year 2019-2020.**

The Board of Directors approved Resolutions 13-2019 and 14-2019 authorizing the filing of a claim with MTC for Allocation of TDA Article 4.0, 4.5, STA, and RM2 Funds for Fiscal Year 2019-2020.

Approved: Haubert/Woerner

Aye: Pentin, Brown, Woerner, Hernandez, Coomber, Haubert, Haggerty

No: None

Abstain: None

Absent: None

**6. MV Transportation, Inc. Employee of the Month- April 2019**

Board Chair Scott Haggerty requested Agenda Item 6 to be placed on the July 1, 2019 Board Meeting Agenda, since the Employee of the Month for April 2019 was not present at the meeting.

**7. LAVTA Annual Salary Band Review**

Staff provided the LAVTA Annual Salary Band Review to the Board of Directors. Staff

recommended to change the salary band by the CPI which is 4% in April and this does not guarantee employees a raise, since that is based on merit.

The item was discussed by the Board of Directors and staff.

The Board of Directors approved the attached Resolution 15-2019 adjusting the salary bands for LAVTA positions.

Approved: Haubert/Hernandez

Aye: Pentin, Brown, Woerner, Hernandez, Coomber, Haubert, Haggerty

No: None

Abstain: None

Absent: None

## **8. LAVTA's Operating & Capital Budget for FY 2020**

Staff provided LAVTA's Operating & Capital Budget for FY 2020 to the Board of Directors. Staff informed that the Rail Authority is no longer part of LAVTA's budget, since they now have their own budget and funding. The overall budget increased 6.09%. The MV and MTM contracts increased about 2%. Fuel increased \$0.10 a gallon and insurance went up a little. The Hub Study and Short Range Transit Plan also increased the budget for FY 2020, but there is anticipated grant funds to cover these.

The item was discussed by the Board of Directors and staff.

The Board of Directors approved the Operating and Capital Budget for FY 2020 and directed staff to check alternative bids for insurance companies.

Approved: Woerner/Brown

Aye: Pentin, Brown, Woerner, Hernandez, Coomber, Haubert, Haggerty

No: None

Abstain: None

Absent: None

## **9. Organizational Structure**

Executive Director Michael Tree provided Organizational Structure to the Board of Directors. The Rail Authority has been up and going, since January 1, 2018. AB 758 required the administration for the Rail Authority be provided by LAVTA for the first 18-months and corresponds with the completion of the Feasibility Report. To compensate several employees for time spent on Rail Authority work the LAVTA Board of Directors recognized stipends that were proposed by the Rail Authority Board. That is the mechanism in place for employees working extra hours to complete the work for the Rail Authority. The Rail Authority work will conclude on June 12, 2019. Part of the Feasibility Report is the outlook of how the Rail Authority will be structured organizationally and potentially operations of the Valley Link rail. Executive Director Michael Tree highlighted the organizational structure and how it can move forward with this administration. The Rail Authority Board could hire all of their own employees (traditional model) or blend with another agency (blended model). The blended approach is more cost effective. Executive Director Michael Tree recommended the blended model with LAVTA and the advantage is the administrative staff (Tamara Edwards, Director of

Finance and Tony McCaulay, Director of Marketing and Planning) with expertise to help the Rail Authority. Executive Director Michael Tree noted that there should be long term policy development on how to compensate employees working a certain percentage of their work for the Rail Authority versus LAVTA. A handout of the organizational chart was reviewed by the Board of Directors.

The item was discussed by the Board of Directors and staff. The Board of Directors noted that if additional support is required to inform them.

This was informational

#### **10. Management Action Plan**

Executive Director Michael Tree highlighted AECOM being appointed to do the Network Integration Study, LAVTA's Short/Long Range Transit Plan, Paratransit audio/video upgrade completion in June 2019, and various other projects. Executive Director Michael Tree pointed out that staff is working with CTE to assist with electric bus infrastructure, since LAVTA will be procuring four buses in the next couple of years.

The item was discussed by the Board of Directors and staff.

This was informational only.

#### **11. Matters Initiated by the Board of Directors**

None.

#### **12. Next Meeting Date is Scheduled for: July 1, 2019**

#### **13. Adjournment**

Meeting adjourned at 4:45pm.