

STAFF REPORT

SUBJECT: Contract Extension with MTM, Inc.

FROM: Michael Tree, Executive Director

DATE: July 1, 2019

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**Action Requested**

The Projects and Services Committee recommend to the Board of Directors to authorize the Executive Director to extend the contract with MTM, Inc. by one (1) year.

**Background**

MTM, Inc. (MTM) is the current paratransit provider for LAVTA. The contract with MTM started in 2014 and is currently in the 2<sup>nd</sup> year of 4 optional contract extension years.

**Discussion**

LAVTA at their sole discretion can extend the contract with MTM awarded from RFP # 2013-03.

Given current service quality and cost, it is in the best interest of LAVTA to extend the contract with MTM rather than go out to bid for the paratransit service.

**Budget**

The budget FY20 has allocations in the budget for the increase in cost to the paratransit services.

**Fiscal Impact**

The cost of the contract will increase by two percent (2%) as per the agreement with MTM for additional contract years. The increase has been budgeted for FY20.

**Recommendation**

The Projects and Services Committee recommend to the Board of Directors to Authorize the Executive Director to extend the current contract with MTM, Inc. for one (1) additional year.

*Submitted:* \_\_\_\_\_