

MINUTES OF THE JULY 1, 2019 LAVTA BOARD MEETING AGENDA

DATE: July 1, 2019
PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore
TIME: 4:00pm

AGENDA

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Scott Haggerty at 4:00pm

2. Roll Call of Members

Members Present

Scott Haggerty – County of Alameda
Jean Josey – City of Dublin
Melissa Hernandez – City of Dublin
Kathy Narum – City of Pleasanton
Bob Woerner – City of Livermore
Bob Coomber – City of Livermore

Members Absent

David Haubert – City of Dublin
Karla Brown – City of Pleasanton
Jerry Pentin – City of Pleasanton

3. Meeting Open to Public

No comments.

4. Election of LAVTA Chair and Vice Chair

The Board nominated and elected a LAVTA Board Chair and Vice Chair for FY20 in accordance with the agency's bylaws.

A motion was made by Dublin Alternate Jean Josey to select the following as the LAVTA Board Chair FY 2020:

Chair – David Haubert

Approved: Josey/Coomber

Aye: Narum, Woerner, Hernandez, Coomber, Josey, Haggerty

No: None

Abstain: None

Absent: Haubert, Pentin, Brown

A motion was made by Director Bob Coomber to select the following as the LAVTA Board

Vice Chair FY 2020:

Vice Chair – Bob Woerner

Approved: Coomber/Narum

Aye: Narum, Woerner, Hernandez, Coomber, Josey, Haggerty

No: None

Abstain: None

Absent: Haubert, Pentin, Brown

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the June 3, 2019 Board of Directors meeting.

B. Treasurer’s Report for May 2019

The Board of Directors approved the May 2019 Treasurer’s Report.

C. Resolution Authorizing Investment of Livermore Amador Valley Transit Authority (LAVTA) Monies in the State of California Local Agency Investment Fund (LAIF)

The Board of Directors approved to adopt the attached Resolution 17-2019 reauthorizing investment of LAVTA monies in LAIF.

D. Contract Extension with MTM, Inc.

The Board of Directors approved to authorize the Executive Director to extend the current contract with MTM, Inc. for one (1) additional year.

E. New Joint Powers Agreement for CalTIP

The Board of Directors approved passage of the attached Resolution No. 19-2019 acknowledging the Livermore Amador Valley Transit Authority approval of the amended Joint Powers Agreement forming the California Transit Systems Joint Powers Authority and authorizing the Executive Director to sign the amended Agreement.

F. Contract Award for Short Range and Long Range Transit Plans

The Board of Directors approved to authorize the Executive Director to enter into a contract with Nelson\Nygaard Consulting Associates, Inc., for the development of LAVTA’s Short Range and Long Range Transit Plans, in an amount not to exceed \$273,637.10, which represents Nelson\Nygaard’s price proposal plus a 10 percent contingency. Resolution 21-2019

G. Resolution in Support of Application for FY 19-20 Funding through the State Transit Assistance State of Good Repair Program

The Board of Directors approved Resolution 18-2019 in support of an allocation request

to MTC and Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

Approved: Narum/Woerner

Aye: Narum, Woerner, Hernandez, Coomber, Josey, Haggerty

No: None

Abstain: None

Absent: Haubert, Pentin, Brown

6. Establishing Standing Committees and Memberships

Staff stated that LAVTA can place this report on the next Board agenda after David Haubert has considered the committee and memberships. Director Scott Haggerty stated there is nothing controversial and moved forward with establishing standing committees and memberships.

The Board of Directors confirmed and approved Resolution 22-2019, establishing standing committees, memberships, and officers.

Approved: Woerner/Narum

Aye: Narum, Woerner, Hernandez, Coomber, Josey, Haggerty

No: None

Abstain: None

Absent: Haubert, Pentin, Brown

7. Transit Signal Priority GPS Upgrade and Expansion Project Equipment Purchase

Staff provided the Board of Directors background on the Transit Signal Priority project. LAVTA received funding from the Tri-Valley Transportation Council (TVTC) to fund the expansion and upgrade of the existing transit priority system. Staff noted that 55% of ridership comes from Route 10R and 30R, so these are important improvements to make to benefit our riders. The GPS-based technology will provide a seamless interface between our vehicles, including real time schedule and location information. The new TSP will turn “on” only when a bus is running three or more minutes late. Similar GPS-based TSP systems have been deployed in the Bay Area by Muni and AC Transit with near-immediate improvements in operating performance. This procurement will cover the equipment purchases (bus on-board equipment, intersection cabinet equipment: cables, software, etc.). There will also be an additional procurement in the fall for a construction contract to install the equipment in the field. Staff recommended a sole source procurement to Global Traffic Technologies (GTT) based on the need for backwards compatibility with the existing emergency vehicle priority system and to avoid a duplication of cost. LAVTA stated the price received from GTT was both reasonable and fair, based on consulting with other agencies that did similar procurements. The project was included in the Fiscal Year 19-20 budget that was recently approved. TVTC funds will provide 76% of the revenue to pay for the project and the remaining 24% are budgeted and provided by the Federal Transit Administration (FTA) using cost savings from LAVTA’s Dublin Boulevard Transit Priority Initiative (TPI) project. Total project budget is \$815,077 with a 10% contingency. Staff also provided the next steps upon execution of the agreement.

The item was discussed by the Board of Directors and staff. Board Member Bob Woerner requested that at some point after this is implemented LAVTA show what the impact was. Staff stated they can bring a report back 3-6 months after the system is deployed.

The Board of Directors authorize the Executive Director to execute an Agreement between LAVTA and Global Traffic Technologies LLC to acquire GPS-based Transit Signal Priority equipment for 24 LAVTA-owned buses and 67 intersections served by Rapid Routes 10R and 30R in Livermore, Pleasanton, and Dublin.

Approved: Josey/Hernandez

Aye: Narum, Woerner, Hernandez, Coomber, Josey, Haggerty

No: None

Abstain: None

Absent: Haubert, Pentin, Brown

8. LAVTA Zero-Emission Bus Transition Study On-Call Task Order for Zero-Emission Bus Consulting Services

Staff provided the LAVTA Zero-Emission Bus Transition Study On-Call Task Order for Zero-Emission Bus Consulting Services to the Board of Directors. Last December in 2018 the California Air Resources Board (CARB) adopted a final Innovative Clean Transit Rule that will mandate 100% Zero-Emission vehicle purchases for public bus agencies by 2029. LAVTA will start phasing in Zero-Emission buses (ZEBs) in 2026. Each agency must submit a Zero-Emissions Rollout Plan to CARB. The ZEB Transition Study will kick-off the process of delivering the Rollout Plan requirement to CARB and meet the procurement timeline for the four battery electric buses LAVTA has grant funding to acquire.

The item was discussed by the Board of Directors and staff.

The Board of Directors approved Resolution 24-2019 to execute a task order contract with LAVTA's on-call zero-emission bus consulting firm Center for Transportation and the Environment (CTE), for a not-to-exceed amount of \$161,200 with a contingency amount of \$16,120 (10%) to be utilized at the discretion of the Executive Director.

Approved: Narum/Hernandez

Aye: Narum, Woerner, Hernandez, Coomber, Josey, Haggerty

No: None

Abstain: None

Absent: Haubert, Pentin, Brown

9. Executive Director's Report

Executive Director Michael Tree gave a brief summary of the Executive Director's Report to the Board of Directors. Executive Director Michael Tree noted the 3rd quarter ridership suffered, due to weather. LAVTA is also working to get the analysis from Clipper Card on ridership to see if the fare increase impacted ridership. GoDublin ridership data was also included in the 3rd quarter operations report. Executive Director Michael Tree also highlighted the possible Route 503 realignment into Scheafer Ranch, Amador Valley High School Solar Panel Project, and LAVTA's Try Transit to School annual promotion.

The item was discussed by the Board of Directors and staff.

After the Executive Director's Report, Agenda Item 13 was moved up on the agenda for the

convenience of the group in managing the balance of the meeting.

13. Matters Initiated by the Board of Directors

Director Scott Haggerty thanked LAVTA for hanging photos in the Board Room and informed LAVTA that the Gillig bus stop should be nominated for some type of APTA award. Director Scott Haggerty also thanked Tamara Edwards for the 24th consecutive year LAVTA received the prestigious Certificate of Achievement for Excellence Award in Financial Reporting.

10. Adjourn to CLOSED SESSION

Meeting adjourned to closed session at 4:27pm.

11. CLOSED SESSION—CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956: (One case.)

12. Reconvene to OPEN SESSION

Meeting reconvened at 4:43pm.
No reportable actions were taken.

14. Next Meeting Date is Scheduled for: August 5, 2019

The August 5, 2019 meeting is cancelled, so the next meeting will be on September 9, 2019.

15. Adjournment

Meeting adjourned at 4:45pm.